

**North Central State College
Board of Trustees' Meeting
August 23, 2023**

I. CALL TO ORDER

This meeting was held in a hybrid format with some participants attending in-person in the Board Room (165-Fallerius) and others online via Zoom. Trustee participation was eight in person and one online.

Chair, Dr. Dwight McElfresh called the meeting to order at 5:30 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Secretary, Mr. Stephen Williams called the roll.

Present:

Ms. Kristin Aspin
Mr. David Bush
Mr. Mark Masters
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Linda Nelson (online)
Mr. Steven Stone
Mr. Patrick Williams
Ms. Kimberly Winkle

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Chris Copper, Vice President for Development/Foundation; Dr. Kelly Gray, Vice President of Academic Services; and Mr. Dan McCool (online) representing the Faculty. President Diab also introduced Ms. Barb Keener, representing student organizations.

IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh explained that since we have virtual participation from at least one of our Trustees, we will conduct our voting tonight via the Roll Call voting method. He continued to explain that the primary focus of tonight's meeting will include: hearing Student Organizations updates, a College Foundation update, the President's monitoring report along with other College updates from our president. We also have some board

rules and regulations being updated. We will conduct routine business of the College, appoint and discuss the work of the Nominating Committee and conduct our ongoing policy governance training. There will be an executive session towards the end of the meeting but no business is expected to be conducted following the executive session.

V. OSU-MANSFIELD ADVISORY BOARD REPORT – Dr. Dwight McElfresh

Board Chair, Dr. Dwight McElfresh explained that since the OSU-M Advisory Board did not meet, there would not be a report for tonight’s meeting. He further announced that the next OSU-M Advisory Board meeting, would be held on September 21st and called for a volunteer. Mr. Patrick Williams indicated that he would check his schedule and serve if available. Dr. Dwight McElfresh indicated that he would attend if Mr. Williams was unable.

VI. PRESIDENT’S REPORT – Dr. Dorey Diab

A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates

President Dorey Diab introduced Ms. Barb Keener, Advisor for both PTK and NSLS to deliver this month’s student organizations report for NSLS and PTK.

PTK:

- According to the PTK Constitution and Bylaws, Article IV, Section 1 (a), NCSC is permitted to allow students who have a GPA > 3.0 become members of the Beta Theta Eta Chapter. Also, according to Article IV, Section 1 (b), we are also permitted to admit students as provisional members, *“in the opinion of the local chapter, who have shown an active interest in the affairs of the Society and who serves the Society in some special capacity, but who does not meet the full requirements for active membership in the Society. A provisional member will not have the right to vote, hold office, or represent the chapter at meetings of the Society.”*
- We are going to update our chapter bylaws to reflect the above language. This will allow us to admit more students into PTK in lieu of NSLS. We will allow students to join as provisional members if they have a GPA of 2.5-2.99 and as active members if they have a GPA >3.0. This change will provide expanded opportunities for NCSC students to get involved.
- We are starting our recruitment campaign next week. We will mail out letters and email all eligible students.
- PTK is going to start offering monthly leadership training to its members. The officer team will work together to create sessions each month to offer opportunities to develop

leadership skills that are desperately needed in the workplace. These sessions will start in October.

- An invite has gone out to all PTK members to sign up to attend Propel Ohio on October 6th. Barb Keener will be taking a group of four students to the event which is being held at Case Western Reserve University. (TRIO members, Honors College Students, student tutors and Choose Ohio First Scholars have also been invited.)
- 2023 Honors Topic: The Art and Science of Play - our members have chosen to research how various cultures view “play,” what they do for entertainment, and why “play” is so important, even for adults.
- Last academic year, we spent time learning about changes we can make to “Go Green.” We posted almost 1000 signs, on recycled paper in Fallerius, Kehoe and Health Science with important facts about our fragile environment and how humans negatively impact it. We invited NC State staff and students to participate in our “Go Green” initiative and commit to choosing 3-5 actions to reduce their carbon footprint. We also participated in the 12th Annual 60/60 cleanup, sponsored by NECIC, and picked up trash on the north side of Mansfield (please see attached photo). We attended a “Seed Exchange,” to learn about growing our own vegetables, healthy meals and other very useful information. Finally, we collected plastic grocery store bags to make three mats for individuals who are homeless. One mat uses almost 1000 bags and provides a waterproof platform for the individual to use to rest. We will continue to work on this project the next few months as we have to cut the bags and “crochet” them. The mats will then be donated to a local organization for distribution.
- What would the board like for us to focus on as our college project this year?

NSLS:

- I emailed the chapter liaison to let her know that we will no longer be participating in NSLS. NCSC and Ohio State Mansfield students who are members of our chapter will be moved to the national online chapter, so they may still benefit from their membership.
- Next year, students will not be permitted to be inducted unless they complete five hours of community service. This was a requirement of the chapter before COVID, but suspended it during COVID.

- The chapter would like to solicit the Board for recommendations on what project would the board like them to pursue in the fall or would they want them to continue with the “Going Green” project.

President Diab posed the chapter’s request for recommendations. Following some deliberations, the Board responded that they would recommend the continuation of the “Going Green” project and perhaps the re-kindling of the “Feast of Love” activity that took place around Thanksgiving time as many benefitted from that activity and it was a good gesture for the well-being of our College Community.

B. North Central State College Foundation Development and Update - *Dr. Dorey Diab*

President Dorey Diab introduced Ms. Chris Copper, Vice President for Development and the College Foundation. Ms. Copper submitted the following report:

Emerald Club 2023/2024

- Goal: \$440,000
- Total: \$45,000
 - Pledge gifts coming in the next month-\$60,000 (two new scholarships, included)

New asks in progress-\$40,000 for the drone program, \$75,000 for LPN to RN, \$75,000 RCF, \$61,000 for IST lab needs (Engineering the Future - Slice Micro Data Acquisition System).

Events

- Arts for Success-March 7, 2024, taking nominations for Leadership Award
- Hall of Excellence
 - FY24 date April 11, 2024
 - Nominations are in process

Partnerships

- Galion and Crawford County Police and Fire Drone program
- Grant request submitted and received for upgrades to Health sciences and labs
- Hospital information sessions are being organized for the 2024 summer cohort

Workforce

- Launched our Microsoft Excel Workshop Trainings
- Concluded our first Galion-Crestline Leadership Cohort (2nd cohort scheduled to start in September)
- Launched our 2nd Tower Tech Cohort in partnership with ODRC
- Conducted twenty four hours of leadership training for Newman Technologies
- Hosted First Federal Community Bank for a two day Microsoft Excel training

- Continue our leadership training series with RMC
- Partnering with Stoneridge on a new apprenticeship program that will lead to an Associate's Degree upon completion
- Expanded our partnership with Mizick Miller by offering QuickBooks training in October

C. Monitoring Report: Executive Limitations Policy – Financial Planning/Budgeting (4-50)

Dr. Dorey Diab explained that this month's monitoring report focuses on Financial Planning/Budgeting (Executive Limitations 04-50).

ENRICHMENT POLICY (ENDS)

Policy No. 3357:13-01-50

Enrichment - Enrichment opportunities exist to reflect community needs and values.

Enrichment fulfills a part of the College mission by providing continuing education opportunities that meet the needs and add values to individuals, groups and organizations in the community based on their willingness to invest their time, money and commitment for lifelong learning. This in turn will strengthen the fabric of our community resulting in a more vibrant and growing region. From a physical location perspective, such opportunities are mostly provided at the Kehoe Center that serves as a focal point for workforce training, business development, entrepreneurship, and social activities for the local community and for north central Ohio.

Last year's activities were discussed at the Board retreat in June, which covered the period until May, 2023. Since then, the following outcomes were achieved by the Workforce Department:

Partnerships

- *Galion and Crawford County Police and Fire Drone program*
- *Grant request submitted and received for upgrades to Health sciences and labs*
- *Hospital information sessions are being organized for the 2024 summer cohort*

Workforce

- *Launched our Microsoft Excel Workshop Trainings*
- *Concluded our first Galion-Crestline Leadership Cohort (2nd cohort scheduled to start in September)*
- *Launched our 2nd Tower Tech Cohort in partnership with ODRC*
- *Conducted twenty-four hours of leadership training for Newman Technologies*
- *Hosted First Federal Community Bank for a two-day Microsoft Excel training*
- *Continue our leadership training series with RMC*
- *Partnering with Stoneridge on a new apprenticeship program that will lead to an Associate's Degree upon completion*
- *Expanded our partnership with Mizick Miller by offering QuickBooks training in October*
- *The above activities generated around \$11,000 in revenues*

The Kehoe Center houses the Integrated Systems Technology Laboratory that provides workforce training in advanced manufacturing to area industries. The Kehoe Center also serves as the site of the North Central Ohio Hall of Excellence and associated annual induction ceremony. Many of the conferences, meetings and social events (including weddings) that stopped during have started to come back.

In order to keep a finger on the pulse of enrichment, continuing education, and workforce development in the community, the President, and the Vice President of the Foundation (who is also in charge of the Workforce Department), and the Dean of the BIT division have been serving on or participating in many related boards including the Local Area 10 Workforce Development Board, the Richland Community Development Group, the Chamber of Commerce, and the Regional Manufacturing Coalition.

College Updates:

1. As part of the Higher Learning Commission (HLC) Open Pathway accreditation requirement, and through participation of multiple stakeholders over the past year (Board, faculty, staff, administration), the half-10 year-term report (Assurance Argument) was submitted by the end of July to the HLC evaluation committee.
2. On July 17, the Education Advisory Board (a national research group that the College is a member of) presented to the college leadership and middle managers on the importance of student customer service.
3. Continuing with emergency preparedness, the Campus Emergency Response Team participated with OSU Columbus and Mansfield on a table top exercise with scenario planning of a threat actor on campus (someone with a knife similar to what happened in OSU-Columbus few years ago). In addition to better preparation to deal with such an event, one of the key outcomes is the need for better communication between our organizations.
4. The president chaired the President Academy Executive Committee and the Presidents Academy Summer Institute in Toronto (July 15-18) with more than 70 presidents, spouses and partners with tremendous success as shown below from the testimonial of AACC's CEO Dr. Walter Bumphus.



I also want to thank all of you who attended the Presidents Academy Summer Institute. I know that I left the meeting with a lot of new information and a lot to reflect on. I hope you did, too. Once again, I want to thank Drs. Dorey Diab and Jerry Sue Thornton, Tammy Reichelt, and members of the Presidents Academy Executive Committee for coordinating an outstanding institute.

5. The College is partnering with Gravity Ohio, a 501(C) (3) organization in the creation of a collegiate culinary business program that includes both micro credentials and a two-year associate degree of business. This program intends to create an environment in Richland County that offers a skilled labor force for the food service industry, promotes locally owned and operated restaurants, addresses succession planning in the industry and encourages students to make a life here in Richland County. Gravity Ohio will have a Rock-N-Ribs event in Downtown Mansfield, and in exchange for using the name and logo, NC State will be honored as a presenting sponsor, have an

information booth at the event, and launch a new scholarship, designated for students that will be part of the newly planned business program.

6. We had a great in-person college convocation on August 10 and 11 with updates from the different college departments. One of the highlights is the futuristic presentation by OSU professor Dr. David Staley on Artificial Intelligence, Bioscience and the Future of Work. A survey of the 88 participating employees indicated that 33% would like to see an increase in pay.
7. With respect to changes of trustees' appointments shown below as passed by the State's HB 33; OACC held a meeting on August 8 for governor-appointed trustees, to go over questions coming from the senate (specifically Senator Cirino – Chair of the Education Committee). Governor appointed trustees are subject to the consent of the Senate. Some presidents, including myself, participated in the meeting. I distributed the questions with potential responses to governor-appointed members of our board as well as the Executive Committee.
- 8.

BOARDS OF TRUSTEES		
Technical College Trustee Appointments	<p>For technical college board of trustee appointments (Chapter 3357 only) on or after January 1, 2024, transfers the authority for local appointments from school district boards of education to a trustee selection committee selected by the technical college board of trustee's executive committee.</p> <p>Requires the trustee selection committee to consist of 3 or 5 members who are local business, civic or nonprofit leaders who are not currently serving on the college's board.</p> <p>Permits the selection committee to select new trustees from individuals nominated by the board or from other applicants.</p> <p>Requires the following for trustees appointed by the trustee selection committee:</p> <ol style="list-style-type: none"> 1) To the greatest extent possible, trustees should hold leadership position within significant industries in the technical college district. 2) Trustees must reside in the technical college district. 3) Trustees appointed with the advice and consent of the Senate. 4) Terms are for 3 years. <p>Requires the initial appointment of a trustee not appointed by the governor during the expansion of a technical college district to be made by the trustee selection committee.</p>	<p>ORC 3357.05 ORC 3357.021</p>
Community College Boards of Trustees	<p>Makes the following clarifications for boards of trustees for each technical college, community college or state community college:</p> <ol style="list-style-type: none"> 1) Permits a member whose term has expired to continue to serve until the trustee's successor has taken office. 	<p>ORC 3345.05 ORC 3357.05</p>

	2) Clarifies that a majority of the sitting board members at the time of a meeting constitutes a quorum.	ORC 3358.03
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VII. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair, Dr. Dwight McElfresh, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Linda Nelson and seconded by Ms. Elizabeth Morando the roll was called:
Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Mr. Mark Masters, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle
Nays: None
 Passing unanimously, the following items were approved.

- A. Approval of Minutes for June 28, 2023 “Regular Meeting”**
- B. Approval of Minutes for June 28, 2023 “Annual Planning Meeting”**
- C. Consideration of Approval of Status Change – R-2023-30**

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES**

R-2023-30

STATUS CHANGE

BE IT RESOLVED: by the Board of Trustees that the following staff members are hereby awarded the following status change:

BEGINNING July 1, 2023

Karley Binger

- *Karley Binger is moving from Student Account Specialist to Accounting Technician.*

BEGINNING July 1, 2023

David Boehler

- *David Boehler is moving from PT IST Lab Technician to PT Lead IST Lab Technician.*

BEGINNING July 1, 2023

Sheila Campbell

- *Sheila Campbell is moving from Director, Information Systems and Institutional Research to Director Information Systems.*

BEGINNING July 1, 2023

Leesa Cox

- *Leesa Cox is moving from Assistant Dean, Health Sciences to Dean, Health Sciences.*

BEGINNING July 1, 2023

Melinda Roepke

- *Melinda Roepke is moving from Dean, Health Sciences to Administrator, Nursing Programs.*

BEGINNING July 1, 2023

Hannah White

- *Hannah White is moving from PT Administrative Assistant, Crawford Success Center to FT Administrative Assistant, Crawford Success Center & Foundation Specialist.*

BEGINNING July 3, 2023

Penelope Parmer

- *Penelope Parmer is moving from PT Senior Analyst, Institutional Research to FT Director, Institutional Research.*

BEGINNING July 3, 2023

Brad Copeland

- *Brad Copeland is moving from PT Police Academy Commander/Instructor to FT Police Academy Commander.*

BEGINNING August 7, 2023

Timothy Hawes

- *Timothy Hawes is moving from Network Administrator to Interim Director, IT.*

BEGINNING August 10, 2023

Elliot Sommer

- *Elliot Sommer is moving from Assistant Professor, Biology to Assistant Professor, Bioscience.*

C. Consideration of Approval of Employment of College Personnel – R-2023-31

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2023-31

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:

BEGINNING August 10, 2023

*Pamela Henney, English Faculty
The University of Akron, Master of Arts, English
Ohio State University, Bachelor of Science, Education*

BEGINNING August 10, 2023

*Jordynn Liggett, Registered Nursing Faculty
Ashland University, Bachelor of Science, Nursing*

BEGINNING August 10, 2023

*Tonia Pace, Human Services Faculty/Program Coordinator
Capella University, PhD Philosophy
Bowling Green State University, Master of Public Administration
Bowling Green State University, Bachelor of Science in Social Work*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2023-31

Pamela Henney is hired as English Faculty.
Jordynn Liggett is hired as Registered Nursing Faculty to replace Taryn Hutton.
Tonia Pace is hired as Human Services Faculty/Program Coordinator to replace Christine Lynch.

D. Consideration of Approval of College Personnel Professional Growth Recognition – R-2023-32

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

R-2023-32

WHEREAS; *Timothy Hawes* has supplied documentation that he has completed a Master of Science, Data Analytics degree at Western Governors University.

THEREFORE, BE IT RESOLVED: by the Board of Trustees that the appropriate monetary recognition is added to base salary effective August 14, 2023 in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”

REGULAR AGENDA

A. Treasurer’s Report for June 30, 2023 – Dr. Dorey Diab

Ms. Lori McKee presented the Treasurer's Report for the period ending June 30, 2023. She stated that revenues for the month totaled \$844,801. Expenditures were \$2,476,943 leaving a deficit of \$1,632,142. Year-to-date revenues totaled \$20,664,473. Year-to-date expenditures totaled \$18,292,361 leaving an excess of \$2,372,112. The Month End Investment Balance for June 2023 was \$5,987,321 (\$1,069,877 in Star Ohio and \$4,890,444 in Park National Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: Mr. David Bush moved for approval of the Treasurer's Report for the period ending June 30, 2023. Mr. Patrick Williams seconded the motion and following some brief discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Mark Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

B. Treasurer's Report for July 31, 2023 – Dr. Dorey Diab

Ms. Lori McKee presented the Treasurer's Report for the period ending July 31, 2023. She stated that revenues for the month totaled \$5,085,488. Expenditures were \$406,989 leaving an excess of \$4,678,499. Year-to-date revenues totaled \$5,085,488. Year-to-date expenditures totaled \$406,989 leaving an excess of \$4,678,499. The Month End Investment Balance for July 2023 was \$6,000,105 (\$1,101,819 in Star Ohio and \$4,898,286 in Park National Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: Ms. Kimberly Winkle moved for approval of the Treasurer's Report for the period ending July 31, 2023. Mr. Steven Stone seconded the motion and following some brief discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Mark Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

VIII. POLICY GOVERNANCE

A. Nominating Committee Report (Committee Appointments)

Chair, Dr. Dwight McElfresh, explained that since two members of this year's committee are up for reappointment next year, it will be necessary to appoint two new members to replace them. Dr. McElfresh indicated that he would remain on the committee and serve as the chair and member for Ashland County. Mr. Mark Masters indicated that he would

serve for Richland County and Ms. Kimberly Winkle indicated that she would serve for Crawford County.

Chair called upon President Dorey Diab to explain the impending changes in the selection process for local appointments relative to House Bill 33 beginning in 2024. Dr. Diab explained that HB33 calls for the replacement of the caucus of local Boards of Education as the official appointing authority with a committee of local community/business members appointed by the College Board Executive Committee. He explained further details of the process but stated that it would not likely affect our reappointments until the 2025 re-appointments. Further discussion of potential community and business members to approach for service on this committee ensued. Dr. Diab added that this process would not affect governor appointees; however, they will be required to submit to a survey as part of their appointment/reappointment process. Local appointees are not currently required to submit to this survey as part of their appointment process but it is possible that in the near future they will be as well. All appointed board members, local or by the Governor, are subject to the consent of the senate.

Discussion of Agenda Planning – Dr. Dwight McElfresh

1. 2023-2024 Annual Calendar/Agenda

Board Chair, Dr. Dwight McElfresh called for a preview of the 2023-2024 Annual Calendar\Agenda. Dr. Diab presented available dates for a link-n-learn opportunity with ES Consulting in Mansfield. Following some discussion, the Board asked to have it added to the March 2024 agenda. Dr. Diab directed the Board's attention to the June and July calendar for the discussion in moving the Annual planning Retreat to July to allow time for more complete data in their analysis of the President's monitoring report. Following discussion, it was decided to move both June meetings to the 4th week in July and to have no meeting in June. Board Treasurer, Ms. Lori McKee pointed out that this would mean that the operating budget for 2025 will be presented and submitted for consideration of approval at the board meeting in May.

2. Review of Actionable Items.

Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items which included:

- a. President Diab and Board Executive Committee to discuss moving the June Regular meeting and Board Annual Planning Retreat to July (beginning in 2024) or keeping it the same in June and bringing a recommendation back to the Board for consideration. – This item was addressed earlier in the agenda.
- b. Board to review 2nd Quarter Trend Analysis Report at August Board meeting – This item was addressed prior to this month's meeting, and to be addressed later in the agenda.

- c. Revise/Revisit Policy 11-07 Bonding of Officers and Employees policy – This item to be addressed at the September meeting.

3. Community Connections.

Dr. Dwight McElfresh – shared that Mr. Don Nash had passed away. He was an inductee of the NCO Hall of Excellence.

Mr. Patrick Williams – shared that he spoke highly of North Central State College while in high school at Lexington.

Mr. David Bush – Made mention that there was good spirit in Crawford County for higher education and gave kudos to Nate Harvey and his team.

4. Reflections on 2nd Quarter Self Assessment Survey

Board Chair reviewed trends analysis of the self-assessment survey for the 2nd quarter of 2023 and called for Board reflections on areas showing improvement or areas showing need for improvement.

B. Board Policy Governance Training (IAW 02.70) – Mr. Dwight McElfresh

1. Ms. Kristin Aspin led the discussion of policy governance principle 7 (Policy Sizes).

Principle 7 states, **Policy Sizes:**

The board's decisions in Ends, Governance Process, boards management Delegation, and Executive Limitations are made at the broadest, most inclusive level and, if necessary, continuing into more detailed levels that narrow the interpretive range of higher levels, one articulated level at a time. These documents - which replace or obviate board expressions of mission, vision, philosophy, values, strategy, and budget - are called policies in describing the Policy Governance model, but can be called by whatever name a board chooses, as long as the concept is strictly preserved.

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Ms. Linda Nelson led the discussion and review of Board-CEO Linkage policies 3.3, and 3.4. Ms. Nelson recommended a slight adjustment to policy 3.42 to correct some gender identification language. The Board concurred that with this update, these policies are still relevant and still accurate.

D. Board Operating Policies Review (11-09 Board Meetings)

Board Chair reviewed the elements of Board Operating Policy 11-09 Board Meetings and called for discussion on any elements that Trustees may have questions or concerns on. Under paragraph (C)(6) Conduct of Meetings, there was discussion on this language reflecting the element for defining a quorum outlined in House Bill 33. Board Secretary Stephen Williams explained that once the legislation becomes effective, he will review this paragraph for any necessary updates; however, the HB33 language merely serves to codify the requirements for establishing quorum that we already follow. Under paragraph (E) Meetings Open to the Public, Ms. Nelson recommended a slight adjustment to sub-paragraphs (1)(a) – (e) and (2)(c) to correct some gender identification language. Upon consideration of these edits, the Board deemed policy 11-09 Board Meetings still relevant and accurate as presented.

IX. BOARD CHAIRPERSON REPORT- *Dr. Dwight McElfresh*

A. 2023 ACCT Leadership Congress (October 9-12) (Las Vegas, NV)

Dr. McElfresh announced that we still need to assign a Trustee to serve as the voting delegate so, if any who are attending would like to serve in that capacity, please consider volunteering. Ms. Elisabeth Morando would take on that role. Dr. Dorey Diab announced that this year's pre-conference academy would not require our assistance so that is removed from our agenda; however, the Trustees from Jackson College and Dr. Dan Phelan would like to meet with our Board at the Congress to exchange policy governance experiences and tips through our implementation journey.

B. Proposed Meeting Dates for 2024

Dr. Dwight McElfresh called for discussion of the proposed meeting dates for 2024. For June and July, it has already been determined earlier in the meeting that there would be no meeting on June 26th as the Regular meeting and Annual Planning Retreat have been moved to July 24th. Since the October date conflicts with the 2024 ACCT Leadership Congress, the October meeting will need to be moved to either October 16th or October 30th. Following some discussion, it was determined that the October 2024 meeting would be held on October 16th. The Board consensus was in agreement with the remainder of the dates proposed at this time.

C. Discussion of Date for NCSC/OSU-M Joint Board Meeting (December 6, 2023 @ 4:00pm in 165-Fallerius)

Dr. Dwight McElfresh announced that this year's joint Board meeting will be held in our Board Room on the night of our December meeting beginning at 4:00pm to 5:00pm. We will meet with the Auditor from 5:00pm – 5:30pm, then call the December Regular Meeting to order at 5:30pm.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:18 p.m. Mr. Steven Stone made a motion and it was seconded by Mr. Patrick Williams to adjourn to Executive Session to discuss the Contract and Compensation of a Public Employee. A roll call vote on the motion was approved by all members present.

Mrs. Kristin Aspin – “yes”
Mr. David Bush – “yes”
Mr. Mark Masters – “yes”
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Linda Nelson – “yes”
Mr. Steve Stone – “yes”
Mrs. Kimberly Winkle – “yes”
Mr. Patrick Williams – “yes”

At 7:56 p.m., the Chair, Dr. Dwight McElfresh declared the Executive Session concluded and the Regular Session resumed.

REGULAR SESSION RESUMED

REGULAR AGENDA

C. Consideration of Acceptance of the President/Chief Executive Officer’s Annual Monitoring Report – R-2023-33 – Dr. Dwight McElfresh

CONSIDERATION OF ACCEPTANCE OF THE PRESIDENT/CHIEF EXECUTIVE OFFICER’S ANNUAL MONITORING REPORT

R-2023-33

WHEREAS: upon deliberation of the monitoring report presented as to the reasonableness of the CEO’s interpretations for all ENDS policies and Executive Limitations policies, the board finds all of the interpretations to pass the “reasonable person test” and thereby accepted, and

WHEREAS: upon further deliberations of the monitoring report presented, the Board accepts the data presented as demonstrating the accomplishment of the CEO’s interpretation for all ENDS policies and Executive Limitations policies.

NOW, THEREFORE BE IT RESOLVED: by the Board of Trustees of North Central State College that the monitoring report of the President/Chief Executive Officer, Dr. Dorey Diab, for the 2022-2023 reporting year, has met or exceeded the expectations expressed by the Board in current ENDS and Executive Limitations policies.

ACTION TAKEN: Ms. Elisabeth Morando moved for Acceptance of the President/Chief Executive Officer's Annual Monitoring Report for 2022-2023. Ms. Kimberly Winkle seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Mark Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

XI. MEETING EVALUATION (IAW 02.16) – Dr. Dwight McElfresh

Board Chair, Dr. Dwight McElfresh called for a discussion on tonight's meeting evaluation. Trustees commented that we stayed on the agenda with good discussion. The policy governance discussions were excellent. Kudos to Kristin and Linda!

XII. TIME AND PLACE OF NEXT MEETING

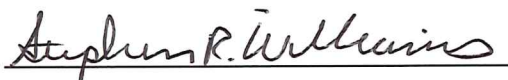
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, September 27, 2023 at 5:00pm in the Gorman Room (165-Fallerius)

XIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, the Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 8:00p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Dr. Dwight McElfresh, Board Chair