

**North Central State College  
Board of Trustees' Meeting  
May 24, 2023**

**I. CALL TO ORDER**

This meeting was held in a hybrid format with some participants attending in-person in the Old Board Room (149-Fallerius) and others online via Zoom. Trustee participation was seven in person and one online.

Chair, Dr. Dwight McElfresh called the meeting to order at 5:30 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Secretary, Mr. Stephen Williams called the roll.

**Present:**

Ms. Kristin Aspin  
Mr. David Bush  
Dr. Dwight McElfresh  
Ms. Elisabeth Morando  
Ms. Linda Nelson  
Mr. Steven Stone  
Mr. Patrick Williams (online)  
Ms. Kimberly Winkle

**Absent:**

Mr. Mark Masters

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Chris Copper, Vice President for Development/Foundation; Dr. Kelly Gray, Vice President of Academic Services (online); and Ms. Sara Rollo (online) representing the Faculty Caucus. President Diab also introduced Ms. Zoi Romanchuk representing the OSU-Mansfield Advisory Board.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh explained that since we have virtual participation from at least one of our Trustees, we will conduct our voting tonight via the Roll Call voting method. He continued to explain that the primary focus of tonight's meeting will include: hearing

Student Organizations updates, a College Foundation update. The President's monitoring report along with other College updates from our president. We also have some board rules and regulations being updated. We will conduct routine business of the College, hear the presentation of the proposed budget for the coming year from our CFO and conduct policy governance training. There will be an executive session towards the end of the meeting but no business is expected to be conducted following the executive session.

**V. OSU-MANSFIELD ADVISORY BOARD REPORT – *Dr. Dwight McElfresh***

Board Chair, Dr. Dwight McElfresh introduced Ms. Zoi Romanchuk of The Ohio State University at Mansfield Advisory Board and yielded the floor for her report. Ms. Romanchuk reported the following:

- 1) We reappointed our Mansfield Board members at our May meeting. Mr. Sam Ratvasky, our student board member, has agreed to serve a second, one-year term. Shellie Gorman will accept reappointment to the board for a second, three-year term. The slate of officers for the upcoming year is Renda Cline (Chair), Kelly Blay (Vice-Chair), and Nick Gesouras (Secretary).
- 2) Sam Ratvasky noted that a lunch meeting with students resulted in good feedback. A survey was conducted for residents of Molyet Village Apartments. Sam asked three questions to help elicit feedback – 1) Do you feel safe on campus? 2) Do you feel heard on campus? And 3) If you could make one improvement to the campus, what would it be? The biggest complaint registered was that there is no seniority consideration involved in the housing assignment process.
- 3) Enrollment (undergrad and transfer) is up by ten percent from last year. The admissions criteria are looking good with the requirement of the ACT being optional. College Credit Plus enrollments are up fifteen percent.
- 4) Cindy Wood reported that as a result of working with NCSC and the Chamber, LeaderRichland resulted in having 300+ students today, about 180 expected tomorrow, and more than 300 on Monday. This year we hosted 8<sup>th</sup> grade girls and next year, boys will visit.
- 5) October 5 and 6 have been set aside for Manufacturing Days. Activities will include travel to companies throughout the region. Currently, we have 700 students registered and are shooting for 1,200.
- 6) Our Graduation *Celebration* was held May 4 to a packed audience in Founders Auditorium. Guest speaker was the former Macedonia Ambassador to the U.S., who attended this campus, and was a resident of Mansfield – Ljubica Acevska. A reception followed.

- 7) Every year, the Inter-University Council (of Regional Campus Deans) schedules a Statehouse Visit Day. The purpose is for Deans and a student representative to meet with their area legislators to discuss education in Ohio. This year, Sam Ratvasky and Dru Amin (a biomedical engineering student) were selected to accompany Dean Anderman and Cindy Wood, but the day was cancelled at the last minute due to safety concerns about protestors. We're hoping that will be rescheduled. Both students were disappointed.
- 8) Day of Giving for the entire University was May 3. Our Mansfield participation was 9<sup>th</sup> of the entire university and 11<sup>th</sup> in participation and dollars raised.
- 9) Faculty President, Carol Landry, reported that:
  - Amy Brunell, Psychology Professor, won the Alumni Association Distinguished Teaching Award (a university wide and most prestigious award);
  - Kent (Kip) Curtis, History Professor, won the Distinguished Diversity Enhancement Award, only 5 in the university receive this annually (for the microfarm project)
  - John Thrasher, Art Professor, won the Mechanics Bank Award for the Art Center's Exhibition, and the Mansfield Campus Excellence in Scholarship Award.
  - The Mansfield Campus Excellence in Teaching Award went to Phil Mazzocco, Psychology Professor.
  - The Mansfield Campus Service Award went to Del Lindsey, Psychology Professor

NCSC Representative, Ms. Linda Nelson, who attended the OSU Advisory Board meeting, added that she was truly impressed with all of the faculty who said they can see the institutional vision coming to fruition and it wasn't just words on a paper. She also reported that they were aware that they were working in a deficit this year and were still working to improve all of that. In the order among regional campuses, they were number two which says a lot about our partners on this campus, kudos to all of them. The dean paid accolades to those involved in LeaderRichland. He was very impressed with the activity because that kind of activity is in his background. Working with how people relate to students and the interaction of students with the various speakers was positive. Ms. Nelson also wanted to say something about the housing situation that was brought up by the students regarding not receiving any seniority as a returning student in the housing process. She shared some of the examples of housing issues that students encounter that need to be addressed especially as they transition from underclassmen to upperclassmen as work to improve the process continues.

## **VI. PRESIDENT'S REPORT – *Dr. Dorey Diab***

### **A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates**

President Dorey Diab explained now that students have graduated he would be delivering this month's student organizations report for NSLS and PTK.

- On April 30<sup>th</sup>, they held their first induction ceremony since 2019. They held them together, both PTK and SAP, for the first time. Students were very excited about the opportunity. They had one student who brought 14 guests. Dr. Toni Johnson attended and spoke as well.

PTK:

- The chapter is currently collecting plastic grocery store bags to make mats for individuals who are homeless.
- The chapter has concluded its "Going Green" campaign and are now requesting the reports on what each individual did and whether they will sustain it or not. They will compile those results and share them at an upcoming board meeting.
- Phi Theta Kappa sold roses at graduation to raise funds for future projects.
- Meetings will continue throughout the summer, every other Tuesday at 5:00 until 7:00pm. They will continue discussing honors topic, "how various cultures define the art and science of play."

NSLS:

- The chapter will continue to offer programming throughout the summer to allow additional students to complete their induction steps.
- Members will help with the plastic bag project.
- Next year, students will not be permitted to be inducted unless they complete five hours of community service. This was a requirement of the chapter before COVID, but suspended it during COVID.
- The chapter would like to solicit the Board for recommendations on what project would the board like them to pursue in the fall or would they want them to continue with the "Going Green" project.

President Diab posed the chapter's request for recommendations. Following some deliberations, the Board responded that they would recommend the continuation of the "Going Green" project and perhaps the re-kindling of the "Feast of Love" activity that took place around Thanksgiving time as many benefitted from that activity and it was a good gesture for the well-being of our College Community.

**B. North Central State College Foundation Development and Update - Dr. Dorey Diab**

President Dorey Diab introduced Ms. Chris Copper, Vice President for Development and the College Foundation. Ms. Copper submitted the following report:

### **Emerald Club 2022/2023**

- Goal: \$400,000
- Total: \$701,000, 175% of goal
- The employee campaign is ending this week, so far over \$8,000 in total gifts.
- All employees will receive a Cedar Point ticket for a donation of \$100 and fantastic prizes will be awarded weekly.

### **Events**

- Graduate Picnic - May11, 2023- was successful. Thank you to all the Board members who came and celebrated with us.
  - Food trucks with hamburgers and an ice cream for dessert were available to students in the front parking lot, and in Byron Kee. We have had many positive reports on the food and event.
  - New bags were ordered for a student gift and they were appreciated by all students.

### **Workforce**

- Revenue: Target \$150,000, a 15% increase YOY.
  - As of May 15, 2023, \$147,000 invoiced, and should bring in over the target by June 30.
  - The Workforce Development Taskforce plan will have three co-project leads, Paula, NSF; Randy, manufacturing; and Leah, healthcare. I will support all three efforts.
    - We have put together a list of representatives from key industries, including manufacturing and healthcare. Board members are welcome to join us and are already represented on the committees.
  - RMC is beginning their monthly training in June on topics, each month, that area RMC leaders training is needed on. The NCSC Workforce lead trainer will ensure all areas are covered.
- The 2<sup>nd</sup> cohort of the tower tech program will run, beginning May 30, with the two area prison systems.
  - The next cohort will be a community one and may run on the opposite days of the prison cohort.
- Excel training will be held in Bucyrus for an area bank, at the Crawford Success Center, and begins in June.
- The LPN program has 17 students starting May 30 and 10 advance standing students joining fall semester for a total of 27.

### **Grants**

- A total of \$346,291 in grants have come in YTD from the grant program, under our Grant Manager Paula.
  - There is \$88,520 in outstanding grants we can hear from before year end.
- The grants manager, under the direction of Dr. Diab and with support from Chris Copper, will lead the efforts for 3 NSF grants due in October, with support from the college leads and assistant deans.
  - Vacuum - Intel

- Electric Vehicle
- Chemistry

### **C. Monitoring Report: Executive Limitations Policy – Financial Planning/Budgeting (4-50)**

Dr. Dorey Diab explained that this month's monitoring report focuses on Financial Planning/Budgeting (Executive Limitations 04-50).

#### **FINANCIAL PLANNING/BUDGETING (EXECUTIVE LIMITATIONS)**

**Policy No. 3357:13-04-50**

Financial planning for any fiscal year or the remaining part of any fiscal year will not deviate materially from board's Ends priorities, risk fiscal jeopardy, or fail to be derived from a multi-year plan.

The CEO will not allow budgeting that:

4.51 Risks incurring those situations or conditions described as unacceptable in the board policy "Financial Condition and Activities."

4.52 Omits credible projection of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions.

4.53 Provides less for board prerogatives during the year than is set forth in the Cost of Governance policy.

4.54 Does not incorporate between one and five percent in budget contingency.

*The President and the CFO continue to provide the Board with monthly budget revenues, expenses, and projections based on the state and Government Accounting Standards Board (GASB) required principles. Monthly comparison between last year and current year, year-to-date comparison, and monthly cash flow that are presented at every board meeting for approval, provide the Board with a clear snapshot of how finances are tracking. We also have had clean financial audits.*

*We continue to have 1% to 5% in budget contingency, to be conservative in allowing for unforeseen circumstances.*

*We continue to balance the budget and we are expecting to do the same for the coming year. The reserve continues to be healthy (calculation will be done after the end of the fiscal year). We had too many real and close calls events over the years that justified having a healthy reserve to provide more financial stability and mitigate risk. Such events included: the pandemic; enrollment decline in double digits; deferred maintenance breakdown of boilers and chillers; frequent cyber security attacks which actually happened, and thankfully unsuccessful, not to mention that they are happening nationally including to the federal government; and most importantly minimizing the potential negative impact on employees' employment, salaries and benefits.*

*Our fiscal viability remains strong as we have also maintained the Ohio Department of Higher Education composite score ratio above 4.0 (currently at full score of 5.0). The ratio continues to be much higher than 2.25 set by board policy.*

*The college has provided the necessary financial support for all the board activities and professional development and looking forward to do the same for the coming year.*

## **D. College Updates/Other**

### Community Engagement and Outreach

- I. As part of our strategic planning process, we have been working on differentiating factors that can make our College more competitive in serving the needs of our region. And as a result of engaging:
  - a) the national Education Advisory Board to lead a workshop with our Cabinet (around 25 participants),
  - b) the programs business advisory committees (around 50 participants)
  - c) the College Management Advisory Council (all supervisors, around 25 participants)
  - d) the Open Forum where more than 70 faculty and staff participated

We arrived at the following five differentiating factors:

1. Programs: courses, certificates, associate and baccalaureate degrees in engineering and nursing, 8 weeks and 16 weeks courses
2. Teaching and learning with a combination of tech skills, soft skills, and experiential learning
3. Strong dual enrollment (CCP) partners with high schools and career centers, especially College Now in Engineering, Business, Bioscience, Sci Med
4. Workforce and strong business partnerships anticipating and responding to the needs of the region 5th
5. Accessibility/Affordability:
  - a) High value, TFS, scholarships, low debt (77% no loans and small amount for the 23%)
  - b) Open Education Resources (free online course materials, \$0.5M college wide and \$12.5 M statewide savings till now), competency-based education, and self-paced IST lab to reduce cost and expedite completion
  - c) Support for students inside and outside the classroom (Academic: TRiO, tutoring, Aviso engage; Financial: basic needs food / transportation / Technology, Head Start Day Care, Foundation integrated in support of students)

We will also discuss these differentiating factors with the board to prioritize them and guide the College in the strategic decision-making process for student recruitment and retention, along with the College mission, vision, and values. (Dr. Diab conducted the differentiating factors prioritization exercise with the Board in order to help them gain a better insight into the process that was used and the decisions that participants from all of the stakeholder groups went through as part of this process with similar results including the first priority of affordability with less loans).

- II. It was a great in-person graduation ceremony on May 12 attended by close to 1,500 people and graduates (354 graduates with 238 students participating) from the community, a great presence by our senator Sherrod Brown, and so many of our trustees. There is no better day at the College than graduation-day to see the students' years of labor come to fruition. We were thankful for non-rainy weather before and after the ceremony. It was also an opportunity to share the successes of our College and emphasize the importance of continuing education to help change the culture in the region. The LPN ceremony that took place the evening before on May 11 was also a great success with 27 students graduating.
- III. The Graduate Picnic on May 11 with the food truck with hamburgers and an ice cream for dessert was a fun and joyful event in the front parking lot by Byron Kee for graduates and employees who contributed to the campaign alike.
- IV. On May 18, 19, and 22 Trustees Morando, Nelson and I supported Leader Richland in providing learning opportunities and mentorship to Richland middle school girls coming to our campus.
- V. Trustee McElfresh, VP Prendergast and I had a meeting on May 15, with the Superintendent of Ashland schools to strengthen the relationship and encourage more CCP participation and utilization of our Tuition Freedom scholarships.
- VI. Colleagues from staff, faculty, and I, reviewed the project exhibits on May 3 by our Honor College students. The presentations continue to excel under the leadership of Kimberly Lybarger and many of our faculty.
- VII. Attended the Galion-Crestline Chamber Annual event on May 3. Unknown to me, was that our trustee, Kim Winkle has been serving as board chair for the past two years.
- VIII. Attended with Richland Source the Mid-Ohio meeting of the regional superintendents to advocate for a stronger collaboration on raising the educational attainment in our region and help change the culture for continuous education. They shared with us the multiple challenges they are facing.
- IX. Toured Charles River in Ashland with VP's Copper and Prendergast on May 9. That brought about many opportunities for partnership and training in both the credit and workforce sides.
- X. Currently serving on the United Way Board of Richland County, and on the Richland County Regional Planning Commission.

### State engagement and advocacy

Advocacy at the state level has been moving fast and furious to influence legislations impacting community colleges. These activities have recently move from the house to the senate, and we have been advocating for the following five priorities:

#### 1. STATE SHARE OF INSTRUCTION (SSI) FOR WORKFORCE EDUCATION AND SHORT-TERM CREDENTIALS

Request to provide \$50 million per year to fund workforce education and short-term training programs that take one year or less to complete at a community college. The State currently provides no funding to support short-term workforce training programs and credentials.

#### 2. RESTORE THE ACCESS CHALLENGE LINE ITEM



Request to restore the Executive Budget proposal to appropriate \$40 million per year to help community colleges and universities to provide direct academic support and wrap around services to underrepresented students (\$22 million would be needed to provide funding specifically to community colleges).

### 3. RESTORE THE SSI FUNDING TO AS-INTRODUCED LEVELS

The Executive Budget from the Governor proposed a 3.0% increase in the State Share of Instruction (SSI), but the House reduced the increases to 1.4% in FY 24 and 1.5% in FY 25. Restoring the funding to the Executive Budget levels would help provide critical funding to support our community colleges at a time when the state is asking us to increase the number of individuals in the workforce.

### 4. UNIFORM OCOG AWARDS FOR GREATER STUDENT CHOICE

This amendment would redesign the Ohio College Opportunity Grant (OCOG) to provide a uniform award amount for all eligible students, regardless of the type of institution they attend. If the current OCOG proposal was fully funded, public and private university students would receive \$6,000 and for-profit students would receive \$1,600 funded, while community college students would receive \$0 and would officially be removed from ever being eligible for the state's main need-based aid program, even though we educate the largest share of lower income Ohioans with our higher education system. By making uniform need-based aid awards, OCOG would now be consistent with Pell, TechCred and many employer tuition reimbursement programs.

### 5. SEPARATE THE SSI LINE ITEM

This is a request that OACC has been making for several years. It simply separates the State Share of Instruction (SSI) line item into two separate line items: "SSI – Community Colleges" and "SSI – Universities." We have long sought this request to increase transparency since many policymakers often assume that the SSI line item only funds public universities.

- The OACC leadership and I met with Senator Romanchuk over lunch on May 5 and he is extremely supportive of the above requests and willing to sponsor them.
- Trustees McElfresh, Morando and I participated in the OACC meetings with regard to trustee appointment authority that the senate is trying to change. Basically, they are not happy with the local superintendents appointing the local board members of technical colleges. Not related to members appointed by the Governor, a recommendation is being made to the senate to have appointments coming from a local selection committee made of 3 or 5 business representatives selected by the Executive Committee of the College Board of trustees. Also, the senate wants to change the terms of appointment for all trustees, at colleges and universities, to 4 years.
- Trustees and presidents on the OACC Executive Committee (including Dr. McElfresh and I) have a meeting with the Chancellor on May 17 to address the situation with Eastern Gateway Community College.
- Commissioner Vero, Richland Chamber representatives - Jodie Perry and Barrett Thomas- and I met with the Director of Broadband Ohio to continue our advocacy for an internet middle-mile project along Route 30 to provide internet access to the regional businesses and residences.

- Continue to engage, along many community college presidents and Ohio organizations, on the OACC steering committee to meet the objectives of the Intel project.

National engagement and advocacy

- Continue to chair and meet remotely with the Presidents Academy Executive Committee of the American Association of Community Colleges (AACC) to plan for the AACC’s 2023 Presidents Academy Summer Institute happening July 15-18 in Toronto, Canada.

**VII. REQUIRED APPROVALS AGENDA**

**CONSENT AGENDA**

The Chair, Dr. Dwight McElfresh, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mr. Steven Stone and seconded by Mr. David Bush the roll was called:  
Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle  
Nays: None  
 Passing unanimously, the following items were approved.

**A. Approval of Minutes for April 26, 2023 “Regular Meeting”**

**B. Consideration of Approval of Status Change – R-2023-22**

**CONSIDERATION OF APPROVAL OF  
STATUS CHANGES**

**R-2023-22**

**STATUS CHANGE**

**BE IT RESOLVED:** *by the Board of Trustees that the following staff members are hereby awarded the following status change:*

**BEGINNING May 15, 2023**

*Jason Tucker*

- *Jason Tucker is moving from Assistant Professor, Bioscience to Title III Grant Project Director.*

**BEGINNING May 15, 2023**

*Steven Haynes*

- *Steven Haynes is moving from Assistant Dean, Liberal Arts to Dean, Liberal Arts.*

**C. Consideration of Approval of Employment of College Personnel – R-2023-23**

**CONSIDERATION OF APPROVAL OF  
EMPLOYMENT OF COLLEGE PERSONNEL**

**R-2023-23**

**NEW HIRES**

**BE IT RESOLVED:** *by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:*

**BEGINNING May 22, 2023**

*Jeffrey Stacklin, Technology Success Coach, Academic Services  
North Central State College, Associate’s Degree Applied Business  
Mount Vernon Nazarene University, Bachelor’s Degree Business Administration*

**BEGINNING May 30, 2023**

*James Davis Sr., Equity and Access Coordinator  
Ohio State University, Bachelor’s Degree and Master’s Degree in Social Work*

**BEGINNING May 30, 2023**

*Lydia McCabe, Substitute Teacher Assistant, Child Development Center*

**EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2023-23**

Jeffrey Stacklin is hired as the Technology Success Coach, Academic Services (Title III grant)  
James Davis Sr. is hired as the Equity and Access Coordinator (Title III grant).  
Lydia McCabe is hired as a Substitute Teacher Assistant at the Child Development Center.

**D. Consideration of Approval of College Personnel Professional Growth  
Recognition – R-2023-20**

**CONSIDERATION OF APPROVAL OF  
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

**R-2023-25**

**WHEREAS:** *Laurie Jackson has supplied documentation that she has completed a Doctor of Education degree at Ashland University.*

**THEREFORE, BE IT RESOLVED:** *by the Board of Trustees that \$4,413.00 is added to base salary effective May 15, 2023 in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”*

## REGULAR AGENDA

### A. Treasurer's Report for April 30, 2023 – Dr. Dorey Diab

Ms. Lori McKee presented the Treasurer's Report for the period ending April 30, 2023. She stated that revenues for the month totaled \$859,635. Expenditures were \$1,149,905 leaving a deficit of \$290,269. Year-to-date revenues totaled \$18,897,988. Year-to-date expenditures totaled \$13,235,455 leaving an excess of \$5,662,533. The Month End Investment Balance for April 2023 was \$5,987,049 (\$1,087,355 in Star Ohio and \$4,899,694 in Richland Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

**ACTION TAKEN:** Ms. Linda Nelson moved for approval of the Treasurer's Report for the period ending April 30, 2023. Ms. Elisabeth Morando seconded the motion and following some brief discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

### B. Consideration of Approval of Tuition Increase – R-2023-24 – Dr. Dorey Diab/Ms. Lori McKee

#### **CONSIDERATION OF APPROVAL OF TUITION INCREASE**

##### **R-2023-24**

**WHEREAS:** *the Board of Trustees of North Central State College is committed to providing access to a high quality and affordable education, and*

**WHEREAS:** *the Ohio General Assembly is considering allowing Ohio public colleges to increase in-state undergraduate instructional and general fees by not more than five dollars per credit hour each academic year of the biennium, and*

**WHEREAS:** *tuition has remained flat over the last two years and there is a continuous need to balance the budget and increase the reserve ratio in order to ensure the viability of the institution for the long term in serving its region, and*

**WHEREAS:** *North Central State College tuition remains very affordable especially in comparison to other nearby colleges and universities, and*

**WHEREAS:** *tuition waivers and scholarships for Tuition Freedom, Second Chance, Choose Ohio First, and donors' specific scholarships and Home Schooled/Private Schooled College Credit Plus students will increase along with the tuition increase.*

**NOW, THEREFORE, BE IT RESOLVED:** *that the Board of Trustees hereby authorizes an increase in base tuition by five dollars per credit hour for each academic year of the biennium upon its approval in HB 33 of the 135th General Assembly.*

President Dorey Diab introduced the resolution by providing some background and an explanation into the need for the resolution as well as the conditions/timing for its enactment.

**ACTION TAKEN:** Ms. Kim Winkle moved for approval of resolution R-2023-24 Tuition Increase. Ms. Linda Nelson seconded the motion and following some brief discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

### **C. Fiscal year 2023-2024 Budget Proposal Presentation**

President Dorey Diab was joined by Ms. Lori McKee in conducting the initial presentation of the proposed fiscal year 2023-2024 budget to the Board of Trustees. President Diab explained that at this time things are pretty dynamic at the State level and the SSI issue is one of the major contributing factors in the development of our annual budget. Hopefully, by the June Board meeting many of these factors will have been decided and we will have a clearer picture of what to expect based on the decisions that have been made by the legislature. Ms. Lori McKee further discussed a few of the major factors impacting the fiscal year 2024 budget as well as the Projected Revenues and Expenditures balancing out at \$21,360,519. Ms. McKee re-iterated that some of the unresolved issues in the state budgeting process leave much speculation in those vital areas. Still, they have put together the best projection possible from the information they currently know or have confidence in. Therefore, while there may be some adjustments between this proposal and the final proposal that will be brought before the Board at the June meeting, it is not known how much the differences between the two will vary.

## **VIII. POLICY GOVERNANCE**

### **A. Discussion of Agenda Planning – Dr. Dwight McElfresh**

#### **1. 2022-2023 Annual Calendar/Agenda**

Board Chair, Dr. Dwight McElfresh called for a review of the items remaining on the calendar for May and June of this year. Ms. Elisabeth Morando pointed out that the OACC Annual Conference listed under May should actually be under June. Discussion ensued that those attending the upcoming OACC Annual Conference on June 8<sup>th</sup> are probably already registered and just needed to discuss arrangements for travel if the group was carpooling or if others needed to drive separately. The conference schedule was discussed.

## 2. Preview of 2023-2024 Annual Calendar/Agenda

Board Secretary explained that the Board Annual Calendar is drafted and presented here for discussion and adoption at the annual meeting. The annual calendar lays out the critical matters of business month-by-month to aid in the development of the Board's monthly agenda. The annual calendar will include Board-Ownership activities for the coming year based on the Board's availability for Link-n-Learn activities taking them out to visit Owner organizations in the community and other Owner Linkage activities will be added to invite Owner organizations to come to one of our meetings to share and interact with the Board. Trustees were encouraged to suggest other Owners from their respective county/community for future consideration.

## 3. Review of Actionable Items.

Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items which included:

- a. Trustees to indicate attendance at OACC Annual Conference on June 8, 2023 – This item will be addressed later in the agenda.
- b. Send link to Ethics Training @ OEC – This item was addressed prior to this month's meeting.

## 2. Community Connections.

**Mr. David Bush** – shared that he ran into five North Central State College graduates during his recent hospital visit who all had nice comments about the College. Mr. Bush conveyed his kudos to Dr. Kelly Gray as there were lots of complements on student's preparation especially from foreign health care providers.

**Ms. Kimberly Winkle** – shared that three of Avita's new employees are graduates of the College's Nursing Program.

**Ms. Linda Nelson** – She participated in a tour of the nursing lab at the Crawford Success Center and talked with Hanna White who did a great job on the tour. David Bush added that she did a good job at the Arts for Success event as well.

**Ms. Kristin Aspin** – shared comments that she has heard from the community that they love everything NCState is doing in the Ashland community. They had some 300 grant applications vying for \$500,000 in grants and some of that went to NCState students.

**Ms. Elisabeth Morando** – explained that since this is graduation season, she had a couple of stories of a families explaining that they went to Galion in order to take advantage of the CollegeNow program, took two years to get their Bachelor’s degree. One is back in the community and is teaching 3<sup>rd</sup> grade at Galion Elementary School. She shared that another CollegeNow graduate she talked with is not attending a university and will graduate with their MBA before they are old enough to drink. The amount of opportunities this program brings is amazing. Still, some others had a terrible high school experience, they didn’t care about school and didn’t want to go to school, never thought they’d be college material but then went on to college and experienced one success after another until they could not wait to walk. They report that community college is a great experience that prepares them for higher education, learning and confidence; and they can’t wait to go on to bigger things. This is the classic community college story for students who don’t think they are college material to find out that they are and succeed at higher and higher aspirations. This IS the community college story and is exactly our story.

#### **B. Board Policy Governance Training (IAW 02.70) – Mr. Dwight McElfresh**

1. Mr. Patrick Williams led the discussion of policy governance principle 6 (Executive Limitations Policies).

Principle 6 states, **Executive Limitations Policies:**

*The board makes decisions with respect to its staff’s means decisions and actions only in a proscriptive way in order simultaneously (a) to avoid prescribing means and (b) to put off limits those means that would be unacceptable even if they work. Policy documents containing solely these decisions are categorized as “Executive Limitations” in describing the Policy Governance model, but can be called by whatever name a board chooses, as long as the concept is strictly preserved.*

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Ms. Elisabeth Morando led the discussion and review of Board-CEO Linkage policies 3.0, 3.1, and 3.2. The Board concurred that these policies are still relevant and still accurate.

#### **C. Board Operating Policies Review – Dr. Dwight McElfresh**

11-07 Bonding or Officers and/or Employees – Dr. Dwight McElfresh presented the policy for review and discussion and called upon Ms. Lori McKee, Board Treasurer for further discussion. Ms. McKee pointed out that the college does not bond individuals rather the College carries professional liability insurance through our insurance carrier to cover all of those who write or handle checks on behalf of the College that includes the

president, board chair, CFO, and other members of the business office. Following some discussion on coverage and responsibility for the coverage, and the difference between bonding and liability insurance, it was determined that the language of this policy needed further updating to reflect the current practice as well as the spirit of the original policy. Therefore, it was recommended that this policy be revised and brought back to the board for consideration of approval at a later date.

**IX. BOARD CHAIRPERSON REPORT- *Dr. Dwight McElfresh***

**A. Follow-up from LeaderRichland (May 18, 19 & 22)**

Dr. Dwight McElfresh reported that there was great feedback from LeaderRichland. He thanked all of those who participated in the activity as speakers and asked if any of the participants had any insights to share. Ms. Elisabeth Morando shared that she was happy that the activity is back after the years of covid when we couldn't meet. Ms. Linda Nelson shared that the students were interactive for sure and those groups that worked together as teams actually faired better than the individuals that did not. Although they may not have come up with the right answers to some of the questions, while they were working as teams they were feeding off of each other and coming up with a group thought process that served them well in coming up with more correct answers than their competing group. They still were working collectively and it was refreshing to see that kind of working collaboration in these young ladies.

**B. BOT June Regular Meeting and Annual Planning Retreat (June 28<sup>th</sup> @ Kehoe)**

Dr. Dwight McElfresh reminded Trustees that the next regular scheduled meeting will include the annual planning retreat on June 28<sup>th</sup> following the June regular meeting. The regular meeting will be held in room 164 of the Kehoe Center and begin early at 4:00pm and wrap up around 4:45pm. There will be a light dinner provided prior to the kick off of the annual planning retreat. The annual planning retreat will begin around 5:00pm. The Board Secretary will send this tool out around the first of June for Trustees to complete in preparation for the Annual Planning Retreat.

**C. 2023 ACCT Leadership Congress (October 9-12) (Las Vegas, NV)**

Dr. Dwight McElfresh reported that the Association of Community College Trustees Annual Leadership Congress is coming up in October. There is still time to register. This year it will be held in Las Vegas, Nevada on October 9-12. If Trustees need any further assistance in registering Mr. Stephen Williams can help them with that. Mr. Williams shared that Trustees who are planning to attend should begin registering now if they have not already done so as space at the event hotel will run out closer to the deadline. Dr. McElfresh announced that we do need to assign a Trustee to serve as the voting delegate so, if any who are attending would like to serve in that capacity, please consider volunteering. Ms. Elisabeth Morando indicated that unless someone else wanted to take on that responsibility she would consider doing so. Dr. McElfresh thanked her for taking on the role but reminded others to consider the task if they were interested.



#### **D. OACC Annual Conference (June 8<sup>th</sup> – Columbus State Community College)**

Dr. Dwight McElfresh pointed out that the OACC Annual Conference was already discussed earlier in the agenda.

#### **X. EXECUTIVE SESSION**

The Chair called for an Executive Session at 7:53 p.m. Ms. Linda Nelson made a motion and it was seconded by Mr. Steven Stone to adjourn to Executive Session to discuss Collective Bargaining Matters. Dr. Dwight McElfresh explained that he did not expect any further business following the executive session. A roll call vote on the motion was approved by all members present.

Mrs. Kristin Aspin – “yes”  
Mr. David Bush – “yes”  
Mr. Mark Masters – not present  
Dr. Dwight McElfresh – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Linda Nelson – “yes”  
Mr. Steve Stone – “yes”  
Mrs. Kimberly Winkle – “yes”  
Mr. Patrick Williams – “yes”

At 8:00 p.m., the Chair, Dr. Dwight McElfresh declared the Executive Session concluded and the Regular Session resumed.

#### **REGULAR SESSION RESUMED**

#### **XI. MEETING EVALUATION (IAW 02.16) – *Dr. Dwight McElfresh***

Board Chair, Dr. Dwight McElfresh called for a discussion on tonight’s meeting evaluation. Trustees commented that the policy governance discussions were excellent! Kudos to Patrick and Elisabeth!

#### **XII. TIME AND PLACE OF NEXT MEETING**

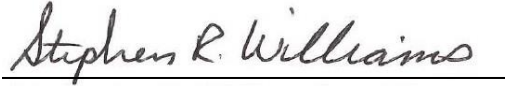
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, June 28, 2023 at 4:00pm at the Kehoe Center in the 1<sup>st</sup> floor virtual conference room (164-Kehoe)

#### **XIII. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, the Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 8:04p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Dr. Dwight McElfresh, Board Chair