

**North Central State College  
Board of Trustees' Meeting  
February 22, 2023**

**I. CALL TO ORDER**

This meeting was held in a hybrid format with some participants attending in-person in the Board Room (165-Fallerius) and others online via Zoom. Trustee participation was seven in person and two online.

Chair, Dr. Dwight McElfresh called the meeting to order at 5:33 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Secretary, Mr. Stephen Williams called the roll.

**Present:**

Ms. Kristin Aspin  
Mr. David Bush  
Mr. Mark Masters  
Dr. Dwight McElfresh  
Ms. Elisabeth Morando (online)  
Ms. Linda Nelson (online)  
Mr. Steven Stone  
Mr. Patrick Williams  
Ms. Kimberly Winkle

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Chris Copper, Vice President of College Foundation, Government Affairs and Grants (online); and Ms. Sara Rollo (online) representing the Faculty Caucus. President Diab also introduced Past Board Chair, Mr. Matthew Smith and guest presenter, Dr. Dan Phelan, President of Jackson College in Michigan.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh explained that since we have virtual participation from at least one of our Trustees, we will have to conduct our voting tonight via the Roll Call voting method. He continued to explain that the primary focus of tonight's meeting will include: the installation of Mr. Mark Masters as our new Secretary of the Board, the oath of office for Mr. Patrick Williams and Ms. Kimberly Winkle, hearing College updates from our president, we also have some board rules and regulations being updated. We will conduct routine business of the College and conduct policy governance training. There will be no executive session.

**V. OATH OF OFFICE AND EXECUTIVE OFFICE INSTALLATION**

– *Mr. Stephen Williams*

The Board Secretary, Mr. Stephen Williams, administered the oath of public office to Mr. Patrick Williams who is being appointed to a locally appointed term of office and Ms. Kimberly Winkle who is being re-appointed to her governor appointed term for another three years. The Secretary to the Board, Mr. Stephen Williams, administered the oath of executive office to Mr. Mark Masters who is beginning the first year of his two-year terms of office as the Secretary of the Board.

**VI. OSU-MANSFIELD ADVISORY BOARD REPORT – *Dr. Dwight McElfresh***

Board Chair, Dr. Dwight McElfresh explained that since the OSU-M Advisory Board did not meet, there would not be a report for tonight's meeting. He further announced that the next OSU-M Advisory Board meeting, would be held on March 16<sup>th</sup> and Ms. Kristin Aspin would represent the North Central State College Board of Trustees.

**VII. BOARD-OWNERSHIP ACTIVITY – *Dr. Dwight McElfresh***

Board Chair, Dr. Dwight McElfresh called upon President Dorey Diab to introduce tonight's Board-Ownership Presentation. Dr. Dorey Diab explained that Dr. Dan Phelan has been the President and CEO of Jackson College in Michigan for more than 20 years, has been an American Association of Community Colleges (AACC) board member and chair, a strong believer in Carver Policy Governance, and presents on that and on Board-CEO relations at AACC and the Association of Community College Trustees (ACCT).

Dr. Phelan delivered a presentation entitled *Highly Effective Governance*. Highlights included:

- A brief introduction of himself, his College, and his Board of Trustees
- A discussion from his book that discusses What is Governance? "*It is a process by which an elected/appointed body declares its priorities and expectations by providing clear direction, through adopted policies, which are in the public interest, and for which their sole employee – the executive, and the board are accountable.*"

- What is Effective Governance? *“It’s forward-thinking and requires evolution and change” with purpose. Trust, commitment, and structure affect the type of comprehensive approach to both considering and implementing an uncommon governance practice that emphasizes a lasting, effective, and sustaining relationship between the board and the president.”*
- Governance Hierarchy levels: basic level (basic fiduciary, questioning efficacy); intermediate level (intentional improvement, aspirational focus); advanced level (highly effective)
- The Board’s Focus on consequential issues vs. incidental issues as declared through its agenda
- Covenant Governance: a relationship between two partners (the board and the executive) with binding promises to reach a common goal: dedication to the care, service and advancement of others
- Designing Thinking Principles and Board Essentials
- Architecture for Effectiveness and Advancement: defining constituents for whom they govern, establishing CEO contract with incentives and penalties, getting engaged in self-evaluation
- Optimized Governance Leadership with monitoring, evaluations, and continuous improvement
- The Future Landscape and What’s on the Horizon: enrollment decline, questioning the value of college, the velocity of change, significant employee and leadership turnover, heightened expectations for accountability and transparency, political intrusion and conflicts of interest, the changing voice of the student-customer, increasing risk management and personal liabilities, virus-informed societal needs; the multi-generational workplace; unbelievable competitive online course expansion; AI and data advancement; talent and workday flexibility; wage and benefit escalation; mental health and stress; technology fungibility threat; mergers and acquisitions
- In search of the hedgehog (metrics that matter): what is the organization passionate about (why does it exist); what drives your resource engine (time, brand, money); what can you uniquely contribute to others (your differentiating edge)

## **VIII. PRESIDENT’S REPORT – *Dr. Dorey Diab***

### **A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates**

Dr. Diab presented the following report on behalf of the Student Organizations:

- A recruitment campaign for both honor societies is under way.
- Both organizations are working on recruiting new officer teams.

- Members from both societies are working on creating signs with “green” facts to post around campus. This will kick off the green project. Next, they are going to invite faculty and staff to participate in a project to reduce our carbon footprint. They will be sent a list of possible actions they can take to move toward a “greener” campus. Anyone who commits to applying three or more actions for the remainder of the semester will receive a gift. They will be asked to reflect on their experience as well.
- The following events are being planned for NSLS: 3 orientations, 6 speaker broadcasts, 2 leadership trainings, and 6 goal setting sessions.

**B. North Central State College Foundation Development and Update - Ms. Chris Copper**

Ms. Christine Copper thanked President Diab for the introduction and provided the following report:

**Emerald Club 2022/2023**

- Goal of \$400,000, \$558,000 in YTD, \$109,000 in pledges coming in by close of March.
- Three new scholarships have been established and another is in development, for an additional \$31,100.
- A local community Foundation has given permission to submit for a grant to cover a portion of the funds needed for the new health science lab.
- The Foundation Board has added David Bush as a Board member.
- One new gift has been received to support an LPN to RN cohort and the donor will explore the RN to BSN in the next 12 months.
- In-kind billboards have been secured to promote NCSC and our key partnerships that benefit students.

**Events**

- Scholarships for Success-March 2, 2022, A few seats are available. Over half the goal has been secured in sponsorships YTD, \$19k. Tina Husted will be attending and announcing her new scholarship. Dave Bush’s memorial scholarship will be announced further in the program, and the Mayor of Bucyrus will be attending.
- Hall of Excellence -\_FY23 date April 13, 2023, 90% of the tables are sold, 3 left. Honoree videos and portraits are being created. NCSC partnerships include in-kind donations of Billboards (thank you Lind Media).
- Thank you NCSC College Board for your commitment to one table and the support of our foundation and community!

## **Workforce**

- Revenue: Target \$150,000, a 15% increase YOY. \$56,000 invoiced, should bring in \$161,000 and possible \$20,000 in a new cohort for PTech.
- The tower tech program is progressing well and will be repeated with a cohort in FY24.
- A new Microsoft Excel, Word, and PowerPoint will be delivered to educate the community, with short workforce trainings being planned and launched during the last semester of FY23.
- New electrical portable equipment to support the ability to deliver manufacturing training remotely at the CSC has arrived and the curriculum in final review to offer training for area employers in Crawford and surrounding counties.
- A new Peoples Bank pledge for a scholarship each year for five years to support the Crawford Success Center students.

### **C. Monitoring Report: Executive Limitations Policies – Treatment of Consumers (4-20)**

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

This report focuses on Treatment of Employees (Executive Limitations 04-30).

Policy 4.3 Treatment of Employees policy states,

With respect to the treatment of paid employees and volunteer staff, the CEO will not cause or allow conditions that are unfair, undignified, disorganized, unclear, or characterized by the non-uniform application of rules. The CEO will not

- 4.31 Leave employees without an effective and unbiased method to deal with grievances.
- 4.32 Subject employees to preferential treatment based on personal reasons.
- 4.33 Retaliate against any staff member for non-disruptive expression of dissent.
- 4.34 Allow employees to be unprepared to deal with emergency situations.

*Employees have an effective and unbiased process to deal with grievances, and the human resources office does a good job in dealing with those issues and bringing them to the attention of the administration and the president. The Director of HR is a permanent member of the President Staff's meetings to discuss personnel-related matters.*

*With regard to preferential treatment, if and when given, is mostly due to hard work and commitment to the College that may result in advancement and higher compensation.*

*With regard to expression of dissent, there is no retaliation against any employee for non-disruptive expression of dissent. After all, we are an institution of higher education with academic freedom of*

*expression. People express their opinion freely so long as it is done professionally. Otherwise, they may be subject to disciplinary actions.*

*The Campus Emergency Response Team (CERT) has been meeting monthly, after every Cabinet meeting, to address potential risk factors and ways to address them. The team is made of 14 members from administration, deans, and directors. The Emergency Response Handbook has been finalized with updates as needed.*

*As a result of many crises (the pandemic, the abduction on campus several years ago, and the tornado in Shelby next to the Kehoe Center), several initiatives have been implemented or continue to be implemented including:*

- 1. Working remotely and delivering courses and services online.*
- 2. Implementing safety precautions related to social distancing when necessary such as: limiting building entrances to one, requiring wearing a mask for all inside the buildings, providing hand sanitizers throughout the buildings, maintaining social distancing of 6-feet among people, providing plexiglass separators among students in the lab, and facility personnel doing a deep cleaning overnight.*
- 3. Numbered all rooms in all buildings with external signage posted on windows for emergencies.*
- 4. Opening and closing of buildings automatically by locking and unlocking doors programmed to operate remotely, and limiting entrance at specific time in the mornings and evenings.*
- 5. Camera surveillance at multiple locations.*
- 6. Text messaging to employees and students: given the lack of speedy coordination on the part of OSU-Columbus, and while we will maintain the common messaging system with OSU-Mansfield, we have been using our own "Regroup" platform to act independently as the need arise.*
- 7. We continue to meet with local law enforcement and fire officials to update emergency and safety procedures as needed.*
- 8. Training, including mental health discussion and referral, will continually be provided during college meetings, and faculty have been showing the Run-Hide-Fight video during the first session of classes.*

*As far as disciplinary actions, when they take place, they are usually not due to preferential treatment and are mostly based on performance and job responsibilities. There is also an exit interview with every employee leaving the institution to gather ideas for improvement, and everyone, albeit sometime with some reservation, recommend the college as a place to work. Two areas of concern are the need for higher compensation especially due to high inflation, and the lack for advancement opportunities. Recent reorganizations have been helpful to address the advancement concern. The College is also studying ways additional compensations can be made.*

*Furthermore, in terms of uniform application of rules, and unlike what happened at so many state and national institutions of higher education, we did not need to lay off people or cut their salaries due to the pandemic in both the faculty and staff categories thanks to our strong fiscal discipline and standing. In*

*fact, we have done very well by our employees as we will be distributing the same compensation package to all faculty and staff including:*

- We did not have a layoff nor did we have a reduction in salaries due to the pandemic (according to statistics more than 600 thousand people were let go nationally due to the pandemic).*
- Last year, we planned an increase in salaries of 1.5% to the base plus 1% or \$750 stipend (whichever is higher) to help mitigate the increase in employee health care contribution (going from 18% to 19%) and keep everyone whole based on increased insurance cost (7.35%). Permanent part-time staff received a \$300 stipend, and adjunct faculty received a \$200 stipend. In addition, due to inflation, and during the month of December, full-time faculty and staff received a \$1,000 stipend, while part-time staff received a \$200 stipend.*
- Continuing with the Council of Governance (COG) health plan in Stark County: Although higher than normal, the health insurance increase remains in single digit for the coming year (7.35%). Yet, it will also be providing one month of premium holiday, saving up to several hundred dollars per year for employees (employees don't have to pay for health care for one month), and around \$250,000 for the College.*
- College closing for two weeks over the holidays at the end of the year allowing employees more family time with pay.*
- Continuing with the four 10-hour day summer schedule (from mid-May to end of July) to allow employees to enjoy 3-day weekends with their family and friends. We decided to go remote this summer again due to low number of students taking courses with most of them being online/hybrid, having multiple facilities projects requiring the attention of the facilities department, cutting down on gas and electrical utility costs, helping our employees reduce their cost of gas and the impact of inflation, and minimizing the mental health stress levels. Key buildings with labs (Health Sciences and Kehoe) are open several days per week to allow for in-person activities; and the Child Development Center is open in-person all the time.*
- We plan to continue the four 9-hour day schedule, and one half-day remote on Fridays this coming year during fall and spring semesters.*
- Continuing with the Earned-Time-Off for part-time faculty and staff based on their years of service.*

## **College Updates/Other**

### Community Engagement and Outreach

- Attended the Regional Manufacturing Coalition (RMC) annual meeting with Dr. Kelly Gray, Chris Copper, and Dean Dan Wagner with one of our mechanical engineering technology student, Luke Shepherd, who received a scholarship from RMC. Jeff Sikkenga, Executive Director of the Ashbrook Center, was the keynote speaker.*

### State engagement and advocacy

- Presidents of small colleges, including myself, were interviewed by Jobs Ohio on talent strategies for Intel
- Continue to engage, along many community college presidents and Ohio organizations, on the OACC steering committee to meet the objectives of the Intel project.
- As a member of Team NEO (North East Ohio) Talent Development Council, we continue to meet to look into ways to partner with business and industry to meet the talent needs especially in the STEM workforce areas with short term credentials.

#### National engagement and advocacy

- Trustees McElfresh and Morando, and I attended the ACCT National Legislative Summit on February 5-8 in Washington D.C. and met with legislative aids of four house representatives and two senators to advocate for our College and the community colleges agenda.
- In preparation for our strategic planning this spring and summer, we engaged the national Education Advisory Board to review our strategic plan. They presented to the College community during our next Cabinet meeting. Their final recommendation is to do more with less i.e. focus on doing few things and not to try to be everything is to everybody. In response to a question, they would not recommend starting a community college in today’s highly challenging and competitive environment.
- Continue to chair and meet remotely with the Presidents Academy Executive Committee of the American Association of Community Colleges (AACC) every couple of weeks to plan for the AACC’s 2023 Presidents Academy Summer Institute happening July 15-18 in Toronto, Canada.

## **IX. REQUIRED APPROVALS AGENDA**

### **CONSENT AGENDA**

The Chair, Dr. Dwight McElfresh, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Elisabeth Morando and seconded by Ms. Kimberly Winkle the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

Passing unanimously, the following items were approved.

#### **A. Approval of Minutes for January 18, 2023 “Regular Meeting”**

#### **B. Consideration of Approval of Employment of College Personnel – R-2023-08**

### ***CONSIDERATION OF APPROVAL OF***



## **EMPLOYMENT OF COLLEGE PERSONNEL**

**R-2023-08**

### **NEW HIRES**

**BE IT RESOLVED:** *by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:*

**BEGINNING February 6, 2023**

*Colin Johnson, Help Desk Specialist, IT  
North Central State College, Associate Degree in IT Networking*

**BEGINNING February 6, 2023**

*Tiffany Detillion, Administrative Assistant, Admissions, Gateway Services, CCP*

**BEGINNING February 13, 2023**

*Britney Riley, Office Assistant, Business, Industry and Technology  
North Central State College, Associate Degree in Communications*

**BEGINNING February 20, 2023**

*Tori Sauder, Infant/Toddler Lead Teacher*

**BEGINNING February 21, 2023**

*Stephany Elgin, Success Coach, CCP  
Ashland University, Bachelor of Arts in Public Relations  
Ashland University, MBA, Business Administration, MA Communication*

**BEGINNING February 21, 2023**

*Kathleen Kline, Substitute Teacher, CDC*

### **EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2023-08**

Collin Johnson is hired as Help Desk Specialist to replace Vickie Kissel.

Tiffany Detillion is hired as Administrative Assistant, Admissions, Gateway Services, CCP to replace Katlynn Lang.

Britney Riley is hired as Office Assistant, Business, Industry and Technology to replace Samantha Hall.

Tori Sauder is hired as Infant/Toddler Lead Teacher to replace Robin Owens.

Stephany Elgin is hired as Success Coach, CCP to replace Casey Randall.

Kathleen Kline is hired as Substitute Teacher at the Child Development Center.

## **REGULAR AGENDA**

### **A. Consideration of Approval of North Central State College “Tuition Freedom” Scholarship Program to Waive Tuition for Students Selected for the Program**

*– R-2023-09 – Dr. Dorey Diab*

#### **CONSIDERATION OF APPROVAL OF NORTH CENTRAL STATE COLLEGE “TUITION FREEDOM” SCHOLARSHIP PROGRAM TO WAIVE TUITION FOR STUDENTS SELECTED FOR THE PROGRAM**

**R-2023-09**

***WHEREAS**, North Central State College (NCSC) wishes to increase course and degree completions and to provide opportunities for qualified students to attend college full-time without financial barriers.*

***WHEREAS**, the administration has recommended the North Central State College “Tuition Freedom” Scholarship Program annually provide a tuition waiver covering tuition only (i.e. instructional and general fees) in an amount up to \$6,717.60 per year (up to 36 credit hours each year) to eligible graduating students from partnering high schools. Eligibility for the full scholarship will be based on prior successful completion of at least eight College Credit Plus (CCP) credits at NCSC and/or Career Technical (CTE) credits that articulate to NCSC and a 2.75 cumulative GPA. Including college or articulated credits completed during high school, the scholarship student shall be eligible for up to 64 total waived credit hours from NCSC. In addition, students with prior successful completion of six-to-seven CCP credits from NCSC and/or CTE credits shall qualify for up to 32 credits.*

***WHEREAS**, under this scholarship model, NCSC anticipates approximately 125 entering students each academic year will have the opportunity to further their education.*

***WHEREAS**, any federal, state or private monies granted to the student based on need or talent intended to help pay tuition shall be applied to the bill first.*

***WHEREAS**, NCSC’s initial goals related to the “Tuition Freedom” scholarship program include the following: encouraging local students to aspire to academic excellence and workforce preparedness by completing a major certificate in one year or associate’s degree in two years; and, encouraging local students to transition to the workforce or to a four-year college program.*

***WHEREAS**, the administration has recommended that the scholarship be awarded by the North Central State College Scholarship Committee consisting of NCSC staff. The Committee will evaluate CCP transcripts of its high-school based students, as well as applications and transcripts for students*

*with other potential applicable credits. All students who meet the minimum qualifications will receive the waiver.*

**WHEREAS**, *NCSC proposes that the duration of the tuition waiver for the scholarship program be academic year 2023-2024. The current tuition rate and waiver is subject to increase within limits established by the General Assembly. NCSC shall annually review the academic and financial impacts of the scholarship to determine continuance or adjustment of the scholarship for future graduating high school cohorts.*

**WHEREAS**, *the impact and success of this scholarship program will be reviewed annually.*

**WHEREAS**, *§375.30.30 of Am. Sub. H.B. 119 of the 127th General Assembly required any waiver of tuition for a student or class of students not otherwise permitted by law at a state-assisted institution of higher education be approved by the Chancellor of the Ohio Board of Regents (the "Chancellor"), and on April 17, 2009, the Chancellor signed OBR Directive 2009-011 establishing procedures for institutions to follow when requesting to waive standard tuition rates.*

**WHEREAS**, *§381.170 of Am. Sub. H.B. 110 of the 134th General Assembly continues the authority of the Chancellor for the current biennium.*

**WHEREAS**, *consistent with the procedures set forth in OBR Directive 2009-011 NCSC will submit a tuition waiver request to the Chancellor of Higher Education. It also understands that it must remain in compliance with all state and federal laws, including federal financial aid laws. NCSC understands the Ohio Department of Higher Education is only addressing a state requirement with this tuition waiver, and is not considering in its determination and approval whether or not the administration of this waiver by the college is in compliance with the laws, rules, and regulations of federal financial aid. Any determination that the administration of federal financial aid is not compliant will suspend the approval of this waiver until the college receives assurances that its administration of the waiver is not interfering with its compliance with federal financial aid.*

**NOW, THEREFORE, BE IT RESOLVED**, *that the NCSC Board of Trustees does hereby approve the NCSC "Tuition Freedom" Scholarship Program for the 2023-2024 academic year.*

**ACTION TAKEN:** Mr. Steven Stone moved for approval of the resolution R-2023-09 for Tuition Freedom Scholarship Program. Mr. Mark Masters seconded the motion and following no further discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

**B. Consideration of Approval of an Offsite Dual Enrollment Rate for Private School Students and Home-Schooled Students Who are Not Eligible for the College Credit Plus Program – R-2023-10 – Dr. Dorey Diab**

**CONSIDERATION OF APPROVAL OF AN OFFSITE DUAL ENROLLMENT RATE FOR PRIVATE SCHOOL STUDENTS AND HOME-SCHOOLED STUDENTS WHO ARE NOT ELIGIBLE FOR COLLEGE CREDIT PLUS PROGRAM**

**R-2023-10**

*WHEREAS, North Central State College (NCSC), as part of its mission, wishes to provide educational opportunities for qualified students to attend college at affordable costs, and*

*WHEREAS, it is recommended that the Board of Trustees approve an Offsite Dual Enrollment Rate for NCSC courses that will meet both high school and NCSC graduation requirements for students not eligible for the College Credit Plus Program (CCP) established in Ohio Revised Code Chapter 3365. Such students would primarily be enrolled in Ohio nonpublic/private schools or homeschooled, and*

*WHEREAS, NCSC launched dual enrollment to support initiatives in our area school districts to enhance rigor and student preparation for college study; it also supports other legislated requirements that colleges take steps to keep college affordable by decreasing time to degree. Ohio Board of Regents Directive 2009-011 Differential Tuition for State Institutions of Higher Education allows for such a rate where the program is designed to keep college affordable and enhance the quality of the educational experience. Under new legislation the vast majority of Ohio based students will now be eligible for the CCP funding stream. However, the dollars for CCP flow differently for students enrolled at nonpublic/private schools and home schools and as such some students may not be eligible for CCP. We have important relationships with many such schools and would like to maintain this as an option, and*

*WHEREAS, under this model, NCSC anticipates approximately 75 nonpublic/private and homeschooled students each academic year will have the opportunity to further their education, and*

*WHEREAS, this resolution would approve a rate of \$41.64 per semester hour for academic years 2023-2024 for NCSC courses taught off the NCSC campuses by high school faculty who meet the North Central Association/Higher Learning Commission standards under the mentorship of a NCSC faculty member to nonpublic/private school and home school students who are not otherwise eligible for CCP, and*

*WHEREAS, this resolution would approve a rate of \$83.28 per semester hour for academic years 2023-2024 for NCSC courses taught off the NCSC campuses by NCSC faculty who meet the North*

*Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP, and*

**WHEREAS**, *this resolution would approve a rate of \$166.55 per semester hour for academic years 2023-2024 for NCSC courses delivered online and taught by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school and homeschool students who are not otherwise eligible for CCP and*

**WHEREAS**, *this resolution would approve a rate of \$83.28 per semester hour for academic years 2023-2024 for NCSC courses designed solely for a secondary school in the Schools district delivered online and taught by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP and*

**WHEREAS**, *this resolution would approve a rate of \$166.55 per semester hour for academic year 2023-2024 for NCSC courses taught on the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP, and*

**WHEREAS**, *the impact and success of this CCP model will be reviewed annually, and*

**WHEREAS**, *consistent with the procedures set forth in OBR Directive 2009-011 NCSC will submit a tuition waiver request to the Chancellor of the Ohio Department of Higher Education.*

**NOW, THEREFORE, BE IT RESOLVED** *that the North Central State College Board of Trustees hereby approves the following:*

- 1. A rate of \$41.64 per semester hour for academic years 2023-2024 for NCSC courses taught off the NCSC campuses by high school faculty who meet the North Central Association/Higher Learning Commission standards under the mentorship of a NCSC faculty member to nonpublic/private school and home school students who are not otherwise eligible for CCP.*
- 2. A rate of \$83.28 per semester hour for academic years 2023-2024 for NCSC courses taught off the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP.*
- 3. A rate of \$166.55 per semester hour for academic years 2023-2024 for NCSC courses taught online by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school and homeschool students who are not otherwise eligible for CCP.*
- 4. A rate of \$83.28 per semester hour for academic years 2023-2024 for NCSC courses designed solely for a secondary school in the Schools district delivered online and taught by NCSC faculty who meet*

*the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP and*

*5. A rate of \$166.55 per semester hour for academic year 2023-2024 for NCSC courses taught on the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not otherwise eligible for CCP.*

**ACTION TAKEN:** Mr. David Bush moved for approval of the resolution R-2023-10 for an Offsite Dual Enrollment Rate for Private School and Home-Schooled Students Who are Not Eligible for the College Credit Plus Program. Ms. Kimberly Winkle seconded the motion and following no further discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

### **C. Treasurer's Report for January 31, 2023 – Ms. Lori McKee**

Ms. Lori McKee presented the Treasurer's Report for the period ending January 31, 2023. She stated that revenues for the month totaled \$1,700,221. Expenditures were \$979,091 leaving an excess of \$721,130. Year-to-date revenues totaled \$16,282,527. Year-to-date expenditures totaled \$9,142,161 leaving an excess of \$7,140,366. The Month End Investment Balance for January 2023 was \$5,934,371 (\$1,074,476 in Star Ohio and \$4,859,895 in Richland Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

**ACTION TAKEN:** Ms. Linda Nelson moved for approval of the Treasurer's Report for the period ending January 31, 2023. Mr. Patrick Williams seconded the motion and following some brief discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

### **C. Consideration of Approval of an Amendment to Board Operating Policy 11-02 Membership Board of Trustees – R-2023-11**

#### ***CONSIDERATION OF APPROVAL OF AMENDMENT TO BOARD OPERATING POLICY 11-02***

## **MEMBERSHIP BOARD OF TRUSTEES**

**R-2023-11**

**WHEREAS:** *Ohio Revised Code (ORC) section 3357.09 (K) calls for the Board to prescribe rules for the effective operation of a technical college, and exercise such other powers as are necessary for the efficient management of such college, and*

**WHEREAS:** *the Board of Trustees has devised a set of rules and regulations to guide the Board in its work of effective operation of the College in accordance with provisions set forth in ORC 3357, and*

**WHEREAS:** *the Board of Trustees continues the process of reviewing the operating policies to ensure their reflection of current practice and compliance with relevant changes in the Ohio Revised Code.*

**NOW, THEREFORE BE IT RESOLVED:** *that the Board of Trustees hereby approves this amendment to Board of Trustees Operating Policy 11.2 – Membership Board of Trustees.*

**ACTION TAKEN:** Mr. David Bush moved for approval of the amendment to Board Operating Policy 11-02 Membership Board of Trustees. Ms. Kristin Aspin seconded the motion and following brief discussion, the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

3357:13-11-02 Membership Board of Trustees

- (A) Qualifications - Appointees of the Board of Trustees shall be qualified electors residing in the North Central State College district and shall not be employees of the College. No trustee may be appointed who is a member of any board of education or educational service center governing board.
- (B) Term of Office - The term of Office shall be three years.
- (C) Number and Manner of Appointment - The Board shall consist of nine (9) members.
  - (1) Three (3) Trustees shall be appointed by the Governor with the advice and consent of the Senate.

(2) Six (6) Trustees shall be appointed by a joint caucus by the County, City, and exempted Village Boards of Education of the School Districts whose territories are embraced in the Technical College District.

(a) Prior to the appointment of the Trustees, the President of the Board of Education of the City School District having the largest pupil enrollment shall call a caucus of the Board of Education of the foregoing Boards of Education at a time and place designated by such President.

(b) At such caucus, the board presidents or their representatives shall select six (6) trustees by majority vote of those attending.

(3) If there is a vacancy, such vacancy shall be filled by the authority making the original appointment for the balance of the unexpired term.

(a) The Secretary of the Board shall be charged with the responsibility of maintaining such records and the giving of such notices to the appointing authority as will properly insure the timely appointment and the term thereof.

(b) In the case of the normal expiration of **locally-appointed** terms of office, ninety days written notice shall be given by the Secretary of the Board to the appointing authority.

(c) In all other cases notice shall be given as soon as the office of trustee becomes vacant.

(4) Authority making initial and vacancy appointments shall be those described by Section 3357.05 paragraph (B) of the Ohio Revised Code.

(D) Date of Term and Expiration - Based upon the date of original appointments, new appointments become effective on January 17<sup>th</sup>, unless otherwise indicated by the appointing authority. Consequently, terms expire on January 16<sup>th</sup> or on a later date if so indicated by the appointing authority.

(1) Any trustee appointed to fill a vacancy occurring prior to the expiration of the term for which the trustee's predecessor was appointed shall hold office for the remainder of such term.

(2) Any trustee shall continue in office subsequent to the expiration date of his/her term until a successor takes office, or until a period of sixty days has elapsed, whichever occurs first.

(E) Oath of Office - Each members of the Board of Trustees, before entering upon his/her official duties, shall take and subscribe to an oath, as enclosed, that he/she will honestly, faithfully, and impartially perform the duties of his/her office.



## X. POLICY GOVERNANCE

### A. Discussion of Agenda Planning – *Dr. Dwight McElfresh*

#### 1. Scheduling/discussion of Board-Ownership Activities (on Annual Agenda)

Board Chair, Dr. Dwight McElfresh called for discussion of Board-Ownership activities for inclusion on the Annual Agenda. Board Secretary, Mr. Stephen Williams reported that an Owners Linkage activity with Charles River Laboratories has been added to the agenda for the March 2023 meeting. Trustees were encouraged to suggest other Owners from their respective county/community for future consideration.

#### 2. Review of Actionable Items.

Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items which Included:

- a. Installation of Mr. Mark Masters as Secretary of the Board – This item was addressed earlier in the agenda.
- b. Respond to Ms. Morando and Ms. Aspin with confirmed date of next OSU-M Advisory Board Meeting – This item was addressed earlier in the agenda.
- c. Submit BOT Recommendation for Consideration of appointment of Mr. Patrick Williams to the BOE President of Mansfield City Schools for Action – This item was addressed earlier in the agenda.
- d. Passing of Dr. Dan Phelan’s book to the next Trustee – This item was addressed earlier in the agenda. Trustees asked if we could get an additional copy of the book to speed up circulation to all Trustees. Dr. Diab indicated that he has another copy that he will bring and share with other trustees.
- e. Confirm with Charles River Laboratories about presenting to the Board in March – This item was addressed earlier in the agenda.
- f. Develop as schedule for submitting BOT Operating policies for review and approval as appropriate – This item was addressed earlier in the agenda.

#### 2. Community Connections.

**Ms. Kimberly Winkle** – shared a discussion she had regarding the Leadership Unlimited program in Crawford County called CULead.

**Mr. Mark Masters** – shared that an NCSC class that is taking place at Mechanics Bank this semester. They had 15 employees attending but invited an employee from one of the

non-profits to their class. This has been such a powerful tool that they decided to offer scholarships to non-profits to attend at no cost. This might be a way to get them started in higher education.

**Dr. Dwight McElfresh** – shared that he is serving on two other boards that are doing strategic planning. These boards are considering ways that they can help increase the number of folks attending college.

**Ms. Kristin Aspin** – reported that the Ashland County Community Foundation has loans and scholarships but deadlines don't match up. They are working to implement a way to set program deadlines that match up with other system deadlines. She also added that they were given a tour of the PCA company in Ashland and found it very intriguing. This might be a good organization to consider for a future Board-Ownership activity.

### **B. Board Policy Governance Training (IAW 02.70) – Mr. Dwight McElfresh**

1. Mr. David Bush led the discussion of policy governance principle 3 (Board Holism). Principle 3 states, **Board Holism:** *The board makes authoritative decisions directed toward management and toward itself, its individual members, and committees only as a total group. That is, the board's authority is a group authority rather than a summation of individual authorities.*

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Dr. Dwight McElfresh led the discussion and review of policy governance policies 2.0, 2.1, and 2.2. The Board concurred that these policies is still relevant and still accurate. President Diab suggested that the part of policy 2.2 that refers to the College region has expanded beyond just Ashland, Crawford and Richland counties and the language here should be considered to reflect that expansion. Trustee Morando emphasized the need to ensure that the three counties remain part of the language. Dr. Diab would work to draft a recommended edit for this statement and bring back to the next meeting for the Board's consideration.

## **XI. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh**

### **A. 2022 Financial Disclosure Statement Filing Deadline: Monday, May 15, 2023**

Dr. Dwight McElfresh reminded Trustees of the required financial disclosure statement filing deadline of May 15, 2023. Trustees have a little time but should complete as soon as is practical for them before the prescribed deadline. Board Secretary, Mr. Stephen Williams reported that as of today, three of nine trustees have already submitted their statements.

### **B. Report from ACCT National Legislative Summit (February 5-8, 2023)**

*(Dr. Dorey Diab, Dr. Dwight McElfresh, and Ms. Elisabeth Morando)*

Dr. Dwight McElfresh reported that he, Ms. Elisabeth Morando, and President Diab carried the message of Ohio community colleges and North Central State College to our legislators in Washington DC and shared some of the highlights. Ms. Elisabeth Morando and President Diab provided some additional information on specific legislator visits and key issues that were discussed especially the importance of expanding the Pell Grant to accommodate certificates.

#### **E. Upcoming Events**

Dr. Dwight McElfresh reminded Trustees of the Crawford Success Center's Scholarships for Success event taking place on March 2, 2023, the Chancellor's Annual Trustee Conference coming up on March 8<sup>th</sup> online, the College's Joint Program Advisory Committee meeting on the evening of March 23rd and the North Central Ohio Hall of Excellence taking place on April 13, 2023 at the Ralph Phillips Conference Center.

#### **XII. MEETING EVALUATION (IAW 02.16) – Dr. Dwight McElfresh**

Board Chair, Dr. Dwight McElfresh called for a discussion on tonight's meeting evaluation. Trustees commented that it was nice having the full board present and welcoming new Trustee, Mr. Patrick Williams. There was very good Board Development activity and it was great to hear from Dr. Phelan.

#### **XIII. TIME AND PLACE OF NEXT MEETING**

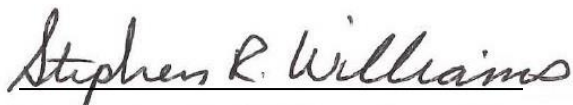
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 22, 2023 at 5:30pm in the Board's "Gorman Room" (165-Fallerius).

#### **XIV. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, the Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 7:28 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Dr. Dwight McElfresh, Board Chair