

**North Central State College
Board of Trustees' Meeting
April 27, 2022**

I. CALL TO ORDER

NOTE: The Ohio General Assembly re-enacted the limited-time exception to the “in person” requirement which again temporarily permits public bodies to meet virtually. Sub. H.B. 51, 134th General Assembly, was passed on an emergency basis and Governor DeWine quickly signed it into law, making it immediately effective. This means that public bodies may again hold meetings via teleconference, videoconference, or any other similar electronic technology and still be considered to be meeting in person for purposes of the Open Meetings Act. Once again, this exception is temporary and will expire July 1, 2022.

This meeting was held in a hybrid format with some participants attending in-person in the Board Room (165-Fallerius) and others online via Zoom. Seven Trustees participating in tonight’s meeting attended in person while one was virtual.

Chair Mr. Matthew Smith announced that it was wonderful to be here to CELEBRATE! This is the month to celebrate North Central State College, April 2022. With that, he called the meeting to order at 5:40 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Secretary, Mr. Stephen Williams called the roll.

Present (in person):

Ms. Kristin Aspin
Mr. David Bush
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Linda Nelson
Mr. Mathew Smith
Mr. Steven Stone
Ms. Kimberly Winkle

Present (on line):

Mr. Mark Masters

III. INTRODUCTION OF GUESTS

Board Chair, Mr. Matthew Smith asked President Dorey Diab to introduce the guests present. President Diab acknowledged the presence of Dr. Kelly Gray, Vice President of

Academic Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Lori McKee, Vice President of Business Services; Ms. Chris Copper, Vice President College Foundation; Ms. Sara Rollo, representing the Faculty Caucus; Ms. Brandel Boyd, representing the Staff Caucus; and Mr. Gaven Remy, representing Student Organizations. Guests also included Ms. Lynn Damberger receiving recognition on this agenda.

IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Mr. Matthew Smith explained that the primary focus of tonight’s meeting will include: provide the Oath of Office for our newest Trustee, Ms. Kristin Aspin, hear College updates from President Diab and others, and conduct routine business of the College including a resolution granting Emeritus Status and moving the RN to BSN program forward. We will also conduct training for policy governance. There is be no executive session planned for tonight.

V. OATH OF OFFICE

The Board Secretary, Mr. Stephen Williams, administered the oath of public office to Ms. Kristin Aspin for a governor appointed term representing Ashland County to fill the position vacated by Ms. Pamela Mowry. Upon installation, Board Chair, Mr. Matthew Smith presented Ms. Aspin with a college lapel pin and her NCSC Trustee Name Badge and welcomed her as part of the North Central State College Board of Trustees.

VI. OSU-MANSFIELD ADVISORY BOARD

Board Chair, Mr. Matthew Smith announced there would be Ohio State University at Mansfield Advisory Board report at this meeting; however, we need to appoint a representative to attend the next OSU-M Advisory Board meeting to be held on May 19th. Mr. Smith called for a volunteer. After checking his own calendar, Mr. Matthew Smith announced that he was available and would plan to represent the NCSC BOT at the May 19th OSU-M Advisory Board meeting.

VII. PRESIDENT’S REPORT – *Dr. Dorey Diab*

Dr. Diab introduced Mr. Gaven Remy to present the Student Organizations. Mr. Remy provided the following report:

A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates

Both chapters

Chapter Advisor is working on a proposal regarding induction ceremonies for both PTK and NSLS. The Advisor sent out an email to students asking if they would like to have a face-to-face or virtual induction and 90% of them said they would like to have it face-to-face. The plan it to also make the ceremony available to students via zoom, in order to be inclusive.

At the induction ceremonies, there will be signup sheets for various summer events. These events will include the “green project.” Other activities will include a visit to Rumpke, a university (possibly Ashland University) that is environmentally conscious, and work with North End Community Improvement Cooperative (NECIC) to plant, maintain and harvest the urban gardens they have throughout Mansfield. The chapter members have spent time this month researching green initiatives and have many ideas about how to “go green.” The students have created a list of 55 strategies we can apply to be greener. The chapter Advisor hopes to be able to increase engagement by doing this at the induction ceremonies.

On April 27th, Makayla Stormer and Cade Mickley will be recognized at the All-Ohio Academic Team Recognition event and awarded scholarships. It is very exciting to share that Makayla Stormer was selected to that All-Ohio, First-team. Makayla is a member of both PTK and NSLS. She graduates in May with an Associate of Arts degree in Education. She is planning to transfer in the fall. Cade is third-team and is currently enrolled in the Physical Therapy Assistant program. He will graduate next May and his goal is to pursue a career as a PTA. Cade is also a member of NSLS.

Both groups are planning some fellowship activities this summer. Although both groups seem to have lost the momentum they once had regarding students engaging with events that are not mandatory, it is our goal to attract students and encourage them to engage with some fun, creative activities.

Officers of both organizations are very excited about getting back into actively engaging with our members!!

B. North Central State College Foundation Development and Update – Ms. Chris Copper

Dr. Diab introduced Ms. Chris Copper to present the Foundation Development and Update Report. She started by thanking all of the Trustees who were able to attend the Hall of Excellence for their strong participation and support. Ms. Copper presented the Foundation Development report as follows:

Emerald Club 2021/2022

- Goal: \$350,000
- Total: \$840,000
- FY22 % to goal: 230%
- New gifts-
 - \$20,000 from Gimbel for the LPN project and \$10,000 from Hessenauer Foundation
 - New Necessities fund gift
 - New scholarship in honor of Eric, past NCSC employee
 - New Advancing Women in Leadership scholarship from Foundation Board member

Events

- Arts for Success-Viewing Bucyrus Airport hangers for a possible FY23 event
- HOE-In person, \$42,000 in total revenue, event was at 50% capacity
 - 168 attendees
 - Tina Husted's office requested the video and pictures to use on social media.
 - Board pictures will be sent to everyone once they are complete
- Graduate Picnic-A box lunch this year on the Fallerius building lawn, Board members are invited to attend on Thursday, May 12 from 11:30 to 1:30 pm.

Workforce

PTEC

- Total PTEC graduates: 32
- We are currently in our 4th cohort of this program

Customized Leadership Training

- Offering customized leadership training offerings.
- Flexible scheduling to accommodate employer needs based on shift changes

Leadership Workshops

- Currently offer eight sessions a year, with four of those held at the Kehoe Center and four at the Crawford Success Center
- High demand post COVID and have all sold out since November
 - Increasing to 12 per year in FY23
 - Increasing cost per session in FY23
- Serving hundreds of students per year with our leadership workshops and presenting our first 2.0 training this month

Non-credit IST

- Serving thirty-five students in the IST lab for non-credit training, with a primary focus on electrical maintenance, fluid power systems, and PLC training
- Offering customized training plans to meet the needs of employers in our area.
- Providing free Amatrol Assessments available through June 30th for workforce partners to assess their prospective employees prior to beginning their training.
 - Assessments will give the employees and employers a baseline of their current knowledge level
 - Employees that scores 80% or higher on the written test and passes the hands-on assessment are able to test out of those content areas, saving the employer money and gets the employee trained faster

Grants

- **USDOL Scaling Apprenticeship Grant**

- Design a Competency Based Education (CBE)
- Add 6 new apprentices in the Electrical Maintenance and Tool & Die field
- Goals
 - Convert programs to competency-based
 - 75 participants
- \$44,400 - Extended to December 2022
- **Rapids**
 - \$183,771
 - Approved for smart factory upgrades
- **NSF ATE**
 - Advanced Mfg. proposal submitted
 - National Electric Vehicle Consortium-July '22-Sept '22
 - \$80,000/yr. for four years
 - Should hear something in spring
 - Received follow-up questions on “Scope and Budget”
- **State New Short-Term Cert Grant-Tom**
 - New grant-\$25,000 for Fall
 - May have up to \$50,000 to send back
- **COF-Tom**
 - Approved for 20 additional students
 - Respiratory, Graphic Design and Bioscience
 - 100 students-Max \$360,000 over 5 years (match required)
 - Focus on work-based learning
 - Submitted and waiting to hear back
- **ODRC Second Chance Pell Grant – Paula**
 - Approved for final phase-Questionnaire
 - Submitted March 7, 2022
 - Two certificates
 - Operations Management-Year One
 - Business Management and MTOM-Potential for future cohorts

C. Monitoring Report: ENDS Policies – Equal Opportunity Policy (1.20)

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

This report focuses on the Equal Opportunity ENDS Policy (ENDS policy 01-20).

EQUAL OPPORTUNITY POLICY (ENDS)

Policy No. 3357:13-01-20

Equal Opportunity - The proportion of students from economically or educationally disadvantaged backgrounds is at least equivalent to the proportion in the local communities

Pending full statistics at the end of the academic year, overall, our student population is somewhat representative of the college service region, mainly the population in the tri-county service area of Richland, Ashland, and Crawford. Although minorities overall is representative of the service region, the African American representation needs to be increased.

As shown in the table below, the official census of 2,581 credit students in fall 2021 (30 days after completion of the term). The spring semester is not available yet. The distribution is as follow:

- 1. Headcount: 45% CCP from high school (36% credit hours); 55% other undergraduate (64% credit hours)*
- 2. Full-time 27%; Part-time: 73%*
- 3. Female: 61%; Male 39%*
- 4. Age: 79% under 25; 21% - 25 years of age and older*
- 5. White 87%; Minorities 12%,*
- 6. Although not shown below, around a half of the students come from Richland County, around 15% come from each of Ashland and Crawford, and the rest come from other counties*

North Central State College

Official Census* Fall Enrollment Trends

*Official census figures are captured 30 days after completion of a term per ODHE guidance. The census point differs by section and is the designated point by when a student must be registered in order to be included in reporting.

Enroll Type Headcount	FA2021	
High School	1159	45%
Undergraduate	1423	55%
Total	2582	

Enroll Type Credit Hours	FA2021	
High School	7392.00	36%
Undergraduate	13252.50	64%
Total	20644.50	

Enrollment Status Headcount	FA2021	
Full-time	700	27%
Part-time	1882	73%
Total	2582	

Gender	FA2021	
Female	1574	61%
Male	1008	39%
Total	2582	

Age Group	FA2021	
25 and over	539	21%
Under 25	2043	79%
Total	2582	

Race/Ethnic Desc (IPEDS)	FA2021	
American Indian	5	0%
Asian	15	1%
Black or African American	93	4%
Hawaiian/Pacific Islander	NR	NR
Hispanic	81	3%
White	2236	87%
Two or More Races	96	4%
Non-Resident Alien	6	0%
Unknown	50	2%
Total	2582	

D. Updates/Other

College

- a. Safety protocols: masks became optional starting on April 4. Meetings and events can take place in person at 50% of room capacity. Continuing with social distancing, classroom sanitization and plastic separators in labs.
- b. Commencement: planning for two shorter sessions in person, with smaller number of participants in each, on Friday evening, May 13. Session A (BIT division) starts at 4:30, with participants reporting to Ovalwood by 4:00 p.m. Session B (Health Sciences and Liberal Arts) starts at 7:00 p.m. with participants reporting to Ovalwood by 6:30 p.m.

c. On March 22, we had an HLC visit on the additional site locations in Galion and the prison. It was successful from the perspective that we will continue to just notify them of additional sites (highest level of trust)

d. Summer schedule:

Dear colleagues,

The College Administration has been considering opportunities to work remotely again this summer while continuing to meet the needs of academic offerings, admissions efforts and our facilities department projects with regard to achieving college outcomes. The following parameters guided our decision:

1. The majority of courses this summer are being taught online and hybrid versus in person: 76%-24%
2. As we continue to determine what the new “normal” looks like at the College, working remotely is a viable option for many across the college. Your professionalism during the times we have been working remotely on Friday’s has been appreciated this past year. I am confident you will continue to conduct yourselves professionally if we expand this opportunity through the summer months.
3. Working from home has benefits for employees, whether it be time (no commute to campus) or financial (gas, wear/tear on vehicle, professional dress, coffee, lunch), especially during these inflationary times; not to mention reducing the impact on the environment.
4. The Facilities department has multiple projects scheduled this summer, and it will be less demanding and more efficient for them to focus on this work rather than normal daily activities. Their major projects this summer is to move Criminal Justice to Kehoe, consolidate classes and offices to one building (Health Sciences) to help in reducing utility costs due to drop in enrollment and increases in gas prices, ensure HVAC and generator equipment are ordered in a timely fashion due to supply chain delays, and prepare for the ultimate move from Byron Kee to Fallerius.

In order to further enhance work-life balance and to show our appreciation to the hard-working employees of the College, we will work remotely this summer. At the same time, we understand that remote work is not appropriate for every employee and each job. Division vice presidents will make any necessary modifications to the work environment. If you are one who needs to work in-person hours this summer, thank you for your efforts to serve the needs of our students.

The overriding principle to all of this is the fulfillment of the College mission and caring for the needs of our students. We will continue to assess enrollment outcomes and our performance, and make the necessary changes in resource allocations in fulfillment of our mission of student access and success.

Thank you for your collaboration

- e. On March 31, I provided an open forum to the College community about our successes by valuing our students, each other, and our community, while charting the path for sustaining the present and creating our future together. Few slides are shown below:

How are we “valuing our students” ?

What is the evidence?

1. Quality education meeting the demands of our region
2. Affordable tuition that is lower than the rest of the region
3. College Credit Plus (CCP) for about 40% of our students
4. Tuition Freedom Scholarship for CCP students who continue with us
5. 75% of graduates don't require student loans, and of the 25% who do, have total debt of few thousand dollars in comparison to state and national average of \$30-36K.
6. Providing support inside and outside the classroom (tutoring, basic needs such as food, transportation, and utilities)
7. Graduates (as investors in higher education) report earnings that total nearly 3 times (289%) the amount they invested in their education

How are we “valuing our students” ?

Evidence of graduation

1. We have 320 petitions for graduation, 20 to 25 more than last year even though we have fewer students – evidence of student success
2. Six Mansfield Senior High GPS students have petitioned to graduate
3. Electra Norwood is a Cyber major, TFS, TRIO and has been a work study in multiple offices. She is now working in admissions
4. Cierra Nuttall is a Networking major, TFS/COF and multiple internships
5. Arianna Marx is a BASMET major, TFS/COF and multiple internships

How are we “valuing our employees” ?

What is the evidence?

1. We have been devoting much time at each President Staff’s meeting on ways to protect the college and prepare for a better future
2. Providing a safer and healthier environment throughout the pandemic (Dr Gray & Keith Stoner)
3. Commitment to maintain employment and hiring of eligible employees while so many others have had lay-offs, mergers, and closures
4. Continue to provide good compensation and benefits packages while so many have had reduction in salaries
5. Flexible and remote working opportunities (4x9 hour days in fall and spring with 4 hours remote on Fridays; 4x10 hour days in summer and off on Fridays)

How are we “valuing our employees” ?

Evidence (cont’d)

6. Continue to provide professional development for employees through OACC, SSSL, ACUE/QM, tuition remission and reimbursement
7. Advancement opportunities for faculty and staff
8. Increased diversity, equity and inclusion efforts and outcomes
9. Enhanced IT infrastructure with smart classrooms, latest hardware and software for flexible (remote) / efficient delivery of a better learning and work environment
10. A good reputation of a community-minded institution that is reflective of its people

How are we "valuing our communities" ?

Feedback from Advisory Committees: what would you like the College to do moving forward?

1. Needing more graduates, graduating 20-25 more students than last year despite drop in enrollment
2. Preparing students to work remotely while maintaining productivity (hybrid)
3. Meeting students prior to graduation, job fair (3/30), internships
4. Would like to see a full-time academy started so agencies could consider paying for the classes and get a quick turnaround (OPOTA, LPN, success of cohorts)
5. Continue preparing students with knowledge, skills and abilities; especially critical thinking, work ethic, communication, technical and practical skills

We are providing a 5-star Child Development Center

Evidence of winning in serving our region

1. ACCT central region (15 states) award recipients (2013-2020) for Faculty Member (2013), Board Member (2014), CEO (2017), and PBSN (2020)
2. CCRC recognition for being among the first colleges in the nation to take math pathway to scale (2018)
3. Special recognition at Achieving the Dream (ATD) conference this year for being among the top three of more than 300 colleges in student success, and renewal of being an ATD Leader College of Distinction
4. HLC full accreditation for 10 years – Open Pathway, with notification system for additional locations (highest level of trust from HLC for opening new locations).
5. Baccalaureate BASMET program accreditation - Started in 2019, ~150 students between associate and baccalaureate programs. Eight graduates in spring 2021, 18 graduates in spring 2022
6. Fulbright awards for CEO and faculty exchange from Finland

Evidence of winning in serving our region

7. Continually receiving millions of dollars in grants (DOL, DOE, NSF, OER)
8. Consecutive clean financial audits
9. Multiple local accolades from the chambers and social agencies
10. Board, president, faculty, and staff continually recognized by presenting at national, state, and local conferences and events
11. During the month of April (Community College Month), you will see a full page ad, in the newspaper and digital media, about how proud our board is of all of our accomplishments, and declaring April to be NC State College Month
12. Continually host "Hall of Excellence" to induct and recognize community leaders whose vision, creativity, boldness of purpose, and community involvement, exemplify excellence in our region
13. This June 2, we will host the Ohio Association Community College Annual Conference for presidents, trustees, and administrators at the Kehoe Center

Creating our future by building on that winning foundation through strong partnerships with our communities

"as we can't become a great college by accident"

Sustaining the present and creating the future of our College:

- *Mission driven, data informed, and equity minded*
- *Changing from time and process (input & seat time) to more outcomes and knowledge- and competency-based education*
- *With anytime and anyplace access for students, and remote work for employees*
- *With a major shift to skills & certificates in the short term, and degrees in the long term*
- *Preferably through a cohort or an academy group*
- *With technical skills, human/soft skills, and hands-on/project-based/internship learning.*

To enhance the economic and social mobility of our students and employees.

The Possible Transformation of Higher Education

Dimension	Current	Future
Tuition	Medium-High	Free-Low
Differentiation of Providers	Low	High
Accessibility	Low	High
Online Education	Low	High
Partnerships with Employers	Medium	High
Virtual Campus Services	Low	High
Inter-University Collaboration	Low	Medium
Relevance	Low	High
Faculty	Single-University	Multi-University/Free Agent
Students	18-24-Year-Old	18-80-Year-Old
National Universities	Few	Many
Credentials	2 and 4-Year Degrees	Degrees + Badges + Certificates

Source: Paul N. Friga, Ph.D.

Sustaining the Present and Creating the Future of our College

Our WHY: a culture of adaptability and caring

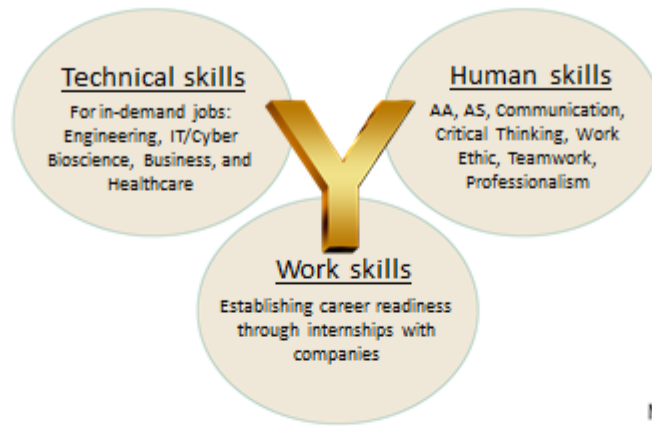


*Adaptability in delivering in-person, hybrid, online, 8-weeks, 16 weeks, CBE...
"from high school to certificates, to associate, to Baccalaureate Degree, tuition and debt Free." (BASMET, BSN, IT / Cyber)*

Caring by supporting the academic and basic need of students, moving from transactional to relational collaboration

Nimbleness in maintaining our future financial viability that we built over the years

How are we fulfilling community needs? The Three-Legged WHY



ChangingLives. Transforming Communities.

The College Biggest Opportunity to Continue to Win is: Increasing & Retaining Enrollment

SEM Planning Framework



Our Number One Strategic Goal (SEM is not just for recruiters)

Community Engagement and Outreach

- a. The Hall of Excellence event was very successful with representation from the counties surrounding us. My speech focused on thanking the inductees for their servant leadership to our community, thanking the community for their support, while as importantly marketing the college by sharing our successes and the support we provide to our students to help them succeed, raise their educational attainment to attain better paying jobs, and make our region a place with higher standard of living and a better quality of life.

State engagement and advocacy

- a. Bachelor of Science in Nursing: the third step in the process (public comments) ended on April 8. ODHE indicated that their decision will be made the week of April 18.
- b. OACC Presidents Council bi-weekly meetings topics focused on: Intel coming to Ohio; BSN proposals; and co-located campuses audit.
- c. We will be submitting two grants related to Intel: one in collaboration with all community colleges to Intel; another in collaboration with seven other community colleges to U.S. DOL.

National engagement

- a. The U.S. DOE has extended the deadline for expending stimulus student and college dollars for another year (until June 30, 2023). This is a great help to support our students in their tuition (providing full-time students with \$400 for the summer and \$1,000 for fall, and half these amounts for part-time students), and address some of the supply chain challenges the College is experiencing in ordering materials.
- b. Continuing the work with the AACC Presidents Academy Executive Committee, representing the Central Region of the U.S., for the presidents' professional development summer institute.

VIII. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Linda Nelson and seconded by Ms. Kimberly Winkle and passing unanimously, the following items were approved:

A. Approval of Minutes for March 27, 2022 “Regular Meeting”

B. Consideration of Approval of Employment of College Personnel – R-2022-12

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL***

R-2022-12

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff members are hereby employed at the dates stipulated below:

BEGINNING April 4, 2022

*Misty Bishop, Nursing Pathways Mentor
North Central State College, Associate in Nursing*

BEGINNING April 4, 2022

*Tony Leprotti, Financial Aid Specialist
Ashland Theological Seminary, Master of Arts in Biblical Studies*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2022-12

*Misty Bishop is hired as Nursing Pathways Mentor.
Tony Leprotti is hired as Financial Aid Specialist to fill Carolyn Henry's position as she moves to Assistant Director for Financial Aid*

REGULAR AGENDA

A. Consideration of Approval of Designation of Emeritus Status for Ms. Lynn Damberger – R-2022-13 – Dr. Dorey Diab

CONSIDERATION OF APPROVAL OF DESIGNATION OF EMERITUS STATUS FOR MS. LYNN E. DAMBERGER

R-2022-13

WHEREAS: *in accordance with Board Resolution R-1998-20, and the NCState – NCFA-AAUP Collective Bargaining Agreement dated August 25, 2021, qualified retiring faculty members may be recommended for the designation of Emeritus status, and*

WHEREAS: *Ms. Lynn Damberger, who after 19 years retired as an Associate Professor of Digital Media, has met all qualifications, and*

WHEREAS: *Ms. Lynn Damberger has requested consideration for Emeritus status, has been approved by the regular bargaining unit faculty of her division and is endorsed by the Vice President, Academic Services and the President's Staff.*

NOW, THEREFORE, BE IT RESOLVED: *by the Board of Trustees, that Ms. Lynn Damberger is granted Emeritus Status.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2022-13 Emeritus Status for Ms. Lynn Damberger. The motion was seconded by Mr. Steve Stone and passed unanimously.

B. Consideration of Approval to Amend Resolution R-2022-07 North Central State

**College “Tuition Freedom” Scholarship Program to Waive Tuition for Students
Selected for the Program – R-2022-14 – Dr. Dorey Diab**

**CONSIDERATION OF APPROVAL TO AMEND RESOLUTION R-2022-07 NORTH
CENTRAL STATE COLLEGE “TUITION FREEDOM” SCHOLARSHIP PROGRAM TO
WAIVE TUITION FOR STUDENTS SELECTED FOR THE PROGRAM**

R-2022-14

WHEREAS, North Central State College (NCSC) wishes to increase course and degree completions and to provide opportunities for qualified students to attend college full-time without financial barriers.

WHEREAS, the administration has recommended the North Central State College “Tuition Freedom” Scholarship Program annually provide a tuition waiver covering tuition only (i.e. instructional and general fees) in an amount up to \$6,718.60 per year (up to 36 credit hours each year) to eligible graduating students from partnering high schools. Eligibility for the full scholarship will be based on prior successful completion of at least eight College Credit Plus (CCP) credit hours at NCSC and/or Career Technical (CTE) credit hours that articulate to NCSC and a 2.75 cumulative GPA. Including college or articulated credit hours completed during high school, the scholarship student shall be eligible for up to 64 total waived credit hours from NCSC. In addition, students with prior successful completion of six-to-seven CCP credit hours from NCSC and/or CTE credit hours shall qualify for up to 32 total waived credit hours from NCSC and,

WHEREAS, under this scholarship model, NCSC anticipates approximately 130 entering students each academic year will have the opportunity to further their education and,

WHEREAS, any federal, state or private monies granted to the student based on need or talent intended to help pay tuition shall be applied to the bill first and,

WHEREAS, NCSC’s initial goals related to the “Tuition Freedom” scholarship program include the following: encouraging local students to aspire to academic excellence and workforce preparedness by completing a major certificate in one year or associate's degree in two years; and, encouraging local students to transition to the workforce or to a four-year college program and,

WHEREAS, the administration has recommended that the scholarship be awarded by the North Central State College Scholarship Committee consisting of NCSC staff. In determining eligibility, the Committee will evaluate CCP transcripts of its high-school based students, as well as applications and transcripts for students with other

potential applicable credits. Students must maintain successful NCSC full-time status (12 to 18 hours) and have a 2.75 cumulative GPA to remain eligible for the

scholarship. All students who meet the minimum qualifications will receive the waiver and,

WHEREAS, *NCSC proposes that the duration of the tuition waiver for the scholarship program be academic year 2022-2023. NCSC shall annually review the academic and financial impacts of the scholarship to determine continuance or adjustment of the scholarship for future graduating high school cohorts and,*

WHEREAS, *the impact and success of this scholarship program will be reviewed annually and,*

WHEREAS, *§375.30.30 of Am. Sub. H.B. 119 of the 127th General Assembly required any waiver of tuition for a student or class of students not otherwise permitted by law at a state-assisted institution of higher education be approved by the Chancellor of the Ohio Board of Regents (the "Chancellor"), and on April 17, 2009, the Chancellor signed OBR Directive 2009-011 establishing procedures for institutions to follow when requesting to waive standard tuition rates and,*

WHEREAS, *§381.170 of Am. Sub. H.B. 110 of the 134th General Assembly continues the authority of the Chancellor for the current biennium and,*

WHEREAS, *consistent with the procedures set forth in OBR Directive 2009-011 NCSC will submit a tuition waiver request to the Chancellor of Higher Education.*

NOW, THEREFORE, BE IT RESOLVED, *that the NCSC Board of Trustees does hereby approve the amendment to NCSC "Tuition Freedom" Scholarship Program for the 2022-2023 academic year.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2022-14 Amendment to Tuition Freedom Scholarship Program. The motion was seconded by Ms. Kimberly Winkle and passed unanimously.

C. Consideration of Approval of Registered Nursing (RN) to Bachelor of Science in Nursing (BSN) Program to be Submitted to the Higher Learning Commission – R-2022-15 – Dr. Dorey Diab

CONSIDERATION OF APPROVAL OF REGISTERED NURSING (RN) TO BACHELOR OF SCIENCE IN NURSING (BSN) PROGRAM TO BE SUBMITTED TO THE HIGHER LEARNING COMMISSION

R-2022-15

WHEREAS, *the Ohio Department of Higher Education (ODHE) has evaluated the Bachelor of Science in Nursing -- Registered Nursing (RN) to Bachelor of Science in Nursing (BSN) completion program -- application from North Central State College and found the program to be consistent with the initial requirements necessary to proceed for further consideration and*

approved the program to move forward to the Higher Learning Commission (HLC) for further consideration; and

WHEREAS, *the ODHE approval to proceed is based on a shared understanding of the following factors:*

- 1) The program is in the format of an RN to BSN completion degree and projected program enrollments and graduations are as outlined in the application,*
- 2) The College is committed to pursuing the principle that the new RN to BSN completion program will not impede our ability to maintain or increase our recent institutional volume of RN graduates,*
- 3) The College is committed to pursuing the principle that faculty, clinicals and/or preceptorships can be arranged to support the new RN to BSN completion program, and*

WHEREAS, *the College understands that if the North Central State College RN to BSN program is ultimately approved through the HLC review process and meets ODHE's standards and procedures for academic program approval pursuant to Ohio Revised Code Section 3333.04, the institution will be asked to submit progress reports to ODHE for the first three years of the program which will allow for evaluation of program implementation and associated outcomes.*

NOW, THEREFORE, *We, the North Central State College Board of Trustees support the program moving forward for consideration of HLC approval.*

ACTION TAKEN: Ms. Linda Nelson moved for approval of resolution R-2022-15 Approval of RN to BSN Program to be Submitted to HLC. The motion was seconded by Mr. Steven Stone and passed unanimously.

D. Treasurer's Report for March 31, 2022 – Ms. Lori McKee

Ms. Lori McKee presented the Treasurer's Report for the period ending March 31, 2022. She stated that revenues for the month totaled \$735,207. Expenditures were \$1,449,092 leaving a deficit of \$713,884. Year-to-date revenues totaled \$17,654,838. Year-to-date expenditures totaled \$11,428,250 leaving an excess of \$6,226,588. The Month End Investment Balance for March 2022 was \$5,969,015 (\$1,052,796 in Star Ohio and \$4,916,219 in Richland Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators. She also explained a different trend in the state share of instruction line item as the "true-up" process fell into a different pattern this year that made it appear different than what we are accustomed to seeing. However, we determined that what was sent as SSI was in fact grant dollars that required an adjustment to correct. This is why the numbers appear out of the ordinary for that line item.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of the Treasurer’s Report for the period ending March 31, 2022. The motion was seconded by Ms. Elisabeth Morando and passed unanimously.

IX. POLICY GOVERNANCE

A. Discussion of Agenda Planning – Mr. Matthew Smith

1. Review of Actionable Items.

Board Chair, Mr. Matthew Smith reviewed the listing of Actionable Items which included:

- a. Scheduling a date for New Trustee Orientation for David Bush and Kristin Aspin
- This item will be addressed later in the Agenda.
- b. Consideration of Board Self-Reflection/Evaluation Questionnaire
- This item will be addressed later in the Agenda.
- c. Board of Trustees OpEd (Telling our story to the community)
- This item is moving forward.
- d. Update Policy Governance Policy Sheet on the BOT Website (see 2.42b)
- This item was completed by Williams following the April Meeting.
- e. Trustees to confirm their attendance at Alumni Association Graduate Picnic
- This item will be addressed later in the Agenda
- f. Trustees to confirm their attendance at Graduation Session A or B or Both
- This item will be addressed later in the Agenda

2. Owners Connections.

Dr. Dwight McElfresh – shared that he received several positive comments from community members on the NCSC OpEd Full-page ad who indicated that they did not realize that North Central State College offered four-year degree programs.

Ms. Elisabeth Morando – likewise shared that she had received many positive remarks from community members about North Central State College in response to the full-page ad.

B. Board Policy Governance Training (IAW 02.70) – Mr. Matthew Smith

1. Ms. Linda Nelson led the “Enrichment Activity” for Policy Governance Principle #10 Monitoring by leading discussion of Case Study 3.9 entitled “We’ve Been Busy!” Is this Monitoring?

2. Policy Governance Policy Review (IAW 02.14) – training will continue to include a review, refresher, and reassessment of current Policy Governance policies. Dr. Dwight McElfresh led the discussion and review of Governance Process policies:

2.6 – Board Secretary’s Role Policy – This policy was found to be still relevant. Discussion on accuracy called for some clarification on the role of the Secretary of the Board as part of executive succession planning for the Board in addition to their role toward integrity of board documents. President Diab indicated that these recommendations will be made to the policies and brought back to the next Board meeting for final review, discussion, and approval.

2.7 – Agenda Planning Policy – This policy was found to be still relevant. Discussion on accuracy called for some clarification edits. 02.72(A) should be edited to read “...will be determined and arranged BY the first quarter OF THE FISCAL YEAR, to be held... 02.72(B) should include POLICY REVIEW CALENDAR...will be arranged in the first quarter to be held during the balance of the fiscal year. 02.75 should be edited to be a more realistic date for the BY DATE of the CEO Evaluation. President Diab indicated that these recommendations will be made to the policies and brought back to the next Board meeting for final review, discussion, and approval.

2.8 – Board Committee Principles Policy – This policy was found to be still relevant and still accurate.

2.9 – Board Committee Structure Policy – This policy was found to be still relevant and still accurate.

X. BOARD CHAIRPERSON REPORT- *Mr. Matthew Smith*

A. 2020 Financial Disclosure Statement Filing Deadline (May 16, 2022)

Mr. Matthew Smith reminded all trustees that the deadline for filing the annual financial disclosure statement with the Ohio Ethics Commission is May 16, 2022. Mr. Stephen Williams reported that there was only one filer outstanding at this time and there has been an assurance that this filing will be made prior to the deadline date.

B. All-Ohio Academic Team Recognition “Virtual Event” (April 27th)

Mr. Matthew Smith reported that we had two students recognized at today’s All-Ohio Academic Team Recognition event that was a “virtual” event this year. There were a couple of Trustees in attendance to see our students recognized. They indicated that they

were looking forward to this event getting back to an in-person event at the statehouse atrium once more.

C. North Central State College Month Events & Activities

Mr. Matthew Smith reported that we have begun working on a few presentation ideas and hopefully will be able to come up with something exciting to present at this year's congress. We need to get something firmed up and submitted before the deadline of May 13th. Trustees may want to begin thinking about whether they want to attend this year's event.

D. 2022 ACCT Leadership Congress (October 26-29) (New York, NY)

Mr. Matthew Smith reported that the Association of Community College Trustees annual conference is held each year in the fall. This year it will be held in New York on October 26-29. The deadline for presentations is coming up in May. I think we are just about ready to submit our presentation proposal to Follow the Roadmap of Collaborations and Partnerships. Dr. Dwight McElfresh added that our presentation proposal was inspired by the OpEd piece put in the paper. Board Secretary, Mr. Stephen Williams called for a roll call of those Trustees who know they are attending (or not attending). Responding "Yes" was: Mark Masters, Dwight McElfresh, Elisabeth Morando, Matt Smith, Kimberly Winkle; Responding "No" was: Steven Stone; Responding "Maybe or Uncertain" was: Linda Nelson, Kristin Aspin, David Bush.

E. 2022 June Regular Meeting & Annual Planning Retreat (June 22, 2022)

Mr. Matthew Smith reminded Trustees to mark their calendars and plan to attend the annual planning retreat on June 22nd following the June regular meeting. The regular meeting will begin early at 4:00pm and wrap up around 5:00pm. There will be a light dinner provided prior to the kick off of the annual planning retreat.

F. Upcoming Events

Alumni Association Graduate Picnic (May 12, 2022) (Fallerius Center) The event will run from 11:30am – 1:30pm. Board Secretary, Mr. Stephen Williams called for a roll call of those Trustees who know they are attending (or not attending). Responding "Yes" was: David Bush, Dwight McElfresh, Linda Nelson, Matt Smith (coming in late), Kim Winkle; Responding "No" was: Kristin Aspin, Mark Masters, Elisabeth Morando, Steve Stone.

2022 Graduation Ceremony (May 13, 2022) This year's ceremony will be done in two sessions. The first will begin at 4:30pm and the second will begin at 7:00pm. Both will be held in the campus recreation center. Trustees may attend one or the other or both as they desire. Board Secretary, Mr. Stephen Williams had seating tickets available and distributed them to those Trustees who were planning to attend. He further explained that the special ticket issued would get the Trustee into either or both sessions therefore, they

great report on the Foundation. It will be good to once again get the Board back to full strength. Things we can do better? Attendance will be good once we get our Chair back and our new Trustee onboard. Dr. McElfresh thanked Trustee, Steve Stone and all involved in this year's Nominating Committee for the good work in meeting a challenging task.

XII. TIME AND PLACE OF NEXT MEETING


The next Regular meeting of the Board of Trustees is scheduled for Wednesday, April 27, 2022 at 5:30 p.m. in the Gorman Room (Board of Trustees Meeting Room – 165-Fallerius).

XIII. ADJOURNMENT

The Chair called for any additional information items.

ACTION TAKEN: As there was no further business or information items, the Acting Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 7:11 p.m.

Respectfully submitted:


Mr. Stephen R. Williams, Board Secretary


Dr. Dwight McElfresh, Acting Board Chair