

**North Central State College
Board of Trustees' Meeting
March 23, 2022**

I. CALL TO ORDER

NOTE: The Ohio General Assembly re-enacted the limited-time exception to the “in person” requirement which again temporarily permits public bodies to meet virtually. Sub. H.B. 51, 134th General Assembly, was passed on an emergency basis and Governor DeWine quickly signed it into law, making it immediately effective. This means that public bodies may again hold meetings via teleconference, videoconference, or any other similar electronic technology and still be considered to be meeting in person for purposes of the Open Meetings Act. Once again, this exception is temporary and will expire July 1, 2022.

This meeting was held in a hybrid format with some participants attending in-person in the Board Room (165-Fallerius) and others online via Zoom. Six Trustees participating in tonight’s meeting attended in person while one was virtual.

Acting Chair Dr. Dwight McElfresh called the meeting to order at 5:32 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Secretary, Mr. Stephen Williams called the roll.

Present (in person):

Mr. David Bush
Mr. Mark Masters
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Mr. Steven Stone
Ms. Kimberly Winkle

Present (on line):

Ms. Linda Nelson

Absent:

Mr. Mathew Smith

III. INTRODUCTION OF GUESTS

Acting Board Chair, Dr. Dwight McElfresh asked President Dorey Diab to introduce the guests present. President Diab acknowledged the presence of Dr. Kelly Gray, Vice President of Academic Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Lori McKee, Vice President of Business Services; Ms. Chris Copper, Vice

President College Foundation; Mr. Keith Stoner, Executive Director Marketing; Ms. Sara Rollo, representing the Faculty Caucus; Ms. Brandel Boyd, representing the Staff Caucus; and Mr. Gaven Remy, representing Student Organizations. Guests also included Ms. Renda Cline representing the OSU-Mansfield Advisory Board

IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh explained that the primary focus of tonight’s meeting will include: provide the Oath of Office for our newest Trustee, Mr. David Bush, hear College updates from President Diab and others, and conduct routine business of the College including a resolution recognizing April 2022 as North Central State College month. We will also conduct training for policy governance. There is be no executive session planned for tonight.

V. OATH OF OFFICE

The Board Secretary, Mr. Stephen Williams, administered the oath of public office to Mr. David J. Bush for a locally appointed term representing Crawford County to fill the position vacated by Mr. Roger Miller.

VI. OSU-MANSFIELD ADVISORY BOARD

Acting Board Chair, Dr. Dwight McElfresh introduced Ms. Renda Cline of The Ohio State University at Mansfield Advisory Board and yielded the floor for her report. Ms. Cline reported the following:

- 1) Exciting renovations are planned for some shared areas of campus this summer, paid for by OSU Mansfield’s state capital appropriations:
 - New wayfinding signage throughout the campus, similar in design to the new entrance sign at Lexington-Springmill
 - New entrance doors at the Campus Recreation Center and Eisenhower’s south end, which will be more efficient for HVAC and more accessible for people with mobility challenges
 - New bleachers and a new fire alarm system have been installed in the Campus Recreation Center
- 2) OSU Columbus has designed and will completely fund a new Civic Plaza to be located between Eisenhower and Conard.
- 3) Due to expensive ongoing maintenance required for the 40-year-old elevator in the Eisenhower building, OSU Mansfield is submitting a state capital funding request for a new elevator (the current one was originally installed as a freight elevator)

- 4) The OSU property fronting on Walker Lake Road has been sold to help pay for the new entrance road from Lexington Springmill; this completes the new entrance road project that Steve Gavazzi and Dorey Diab created.
- 5) There has been exploratory discussion about moving the Security office from Riedl Hall to the Conard building to make it more visible and accessible to students from both institutions.
- 6) Student evaluations of faculty teaching at Ohio State Mansfield have risen for three straight years, despite the pandemic; our student evaluations on average are higher than those on our Columbus campus.
- 7) With the pandemic subsiding, OSU no longer requires masks indoors, and we are planning more in-person events: a free Ballet Met dance performance (open to NCSC and OSU as well as community members) on April 20 at 12:30pm in Founders; our Alumni Awards Celebration on May 2; our Graduation Celebration on May 5; and an end-of-the-school-year Day of Celebration for faculty and staff on May 6.
- 8) The USDA has completed planting of a large number of ash tree saplings on the right side of the St. Rt. 39 entrance road. This is a test site to see if they can isolate a genetic strand that is resistant to the emerald ash borer.

NCSC Representative, Ms. Kimberly Winkle, who attended the OSU Advisory Board meeting, added the following:

- 1) Ms. Renda Cline was named to the OSDA Executive Committee.
- 2) Chris Brown, the Executive Law Director for Mansfield, was going to be appointed to the OSU-M Advisory Board.
- 3) Announcement of the NCSC/OSU-M Campus Career Fair coming to the campus on March 30th with 50+ vendors.
- 4) Dr. Norman Jones shared information on the 179th.
- 5) Dr. Jones was appointed to a task force for Jobs Ohio to seek over a million dollars over five years on their four campuses to recruit students to their manufacturing management program.
- 6) Discussion of the Starlight Grant initiative. It's not a free education as students do have to choose to participate. It includes scholarship support, family support, work experiences.

VII. PRESIDENT'S REPORT – *Dr. Dorey Diab*

Dr. Diab introduced Mr. Gaven Remy to present the Student Organizations. Mr. Remy provided the following report:

A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates

NSLS (National Society for Leadership and Success-Sigma Alpha Pi)

This semester, we have offered four orientations, one leadership training, and three speaker broadcasts. Lindsey Vonn, Olympic alpine ski racer was our first speaker. Terry Crews, actor and former NFL football player was the second and Robin Roberts, American newscaster, was the third. At every event, we discuss our personal long-term goals, and we work together to set short-term goals to help us achieve.

NSLS had 56 students join fall 2021 and 32 join this semester.

NSLS has a meeting on March 23rd for students who are interested in becoming chapter officers. There have been three students express their interest in serving as a leader of our chapter.

NSLS will again participate in the virtual induction ceremony held by the organization if we are not able to do an induction ceremony on campus in person.

PTK (Phi Theta Kappa)

The chapter advisor is going to start hosting face-to-face meetings after spring break. Students have not been interested in attending the online meetings, so we are hoping this will entice more students to engage.

PTK is planning to pick up the green project where they left off. The chapter will work on putting together recommendations for college employees to make changes on the micro-level. The goal is to have something to share with the college community by the end of the semester. On the macro-level, we would like to tour Rumpke to learn about recycling and visit/tour other colleges to see what they are doing as well. Chapter advisor met with Kevin Kline to learn about all that the facilities department has done to reduce our carbon footprint and was very impressed by the numerous changes he has made. We will continue to work with facilities on this project.

PTK has had 40 students sign up this academic year.

Both chapters

Chapter advisor is going to invite PTK and NSLS members to volunteer for graduation. Kevin requested help between the two ceremonies with straightening chairs, cleaning, and other various tasks.

Students who are both PTK and NSLS participated in Sherrod Brown's Propel Ohio. Participants had a unique opportunity to hear from Amy Atkin about her life, her career, and personal challenges she has faced and overcome.

B. North Central State College Foundation Development and Update – Ms. Chris Copper

Dr. Diab introduced Ms. Chris Copper who presented the Foundation Development and Update Report as follows:

Emerald Club 2021/2022

Goal: \$350,000

Total: \$718,164

FY22 % to goal: 205%

LPN Support

- Year-round programs and support: Fall day shift, and summer evenings
- Avita is interested in adding support for LPN to RN

Events

- Arts for Success - \$30k generated, \$100,000 over the past four years
- HOE-In person, \$39,066 forecasted in total revenue, event is at 50% capacity
 - Honorees are getting final interviews and portraits done
 - Brigitte Coles
 - Dan Seckel
 - Doug Leuthold
 - Tina Husted is the keynote speaker, speaking on women in leadership- Jon Husted will attend, Grant Milliron will host.
 - Board pictures will be at 5:45 pm

Workforce

- Budget update - \$58,682 non-credit income in workforce received, with a review of an additional \$6,000 in process between Randy and Lisa, on a \$130,000 goal.
 - \$23,295 is in process and not invoiced yet, \$5,040 is not executed yet.
 - Totals \$92,360.28 YTD.
- Apprenticeships total \$123,044.28 in tuition (fall and spring semester)
- MAC college committee will be going through Supervisor and Leadership training based on the results of a survey that is going out to the MAC committee to complete
- Tower Tech program equipment-currently securing quotes

Grants

- **Scaling Apprenticeship Grant – Paula -Vince leads**
 - Design a Competency Based Education (CBE)
 - Add 6 new apprentices in the Electrical Maintenance and Tool & Die field
 - Goals
 - Convert programs to competency-based
 - 75 participants
 - \$44,400 - Extended to December 2022
 - Update on expenditures-marketing
 - HLC visit
- **Board of Nursing grant approved – Melinda**
 - Pathway Position-Hiring in process
- **Rapids – Dan**
 - \$183,771

- Approved for smart factory upgrades
- Updates on funding/purchases
- Reporting due Jan 26th-was submitted
- **NSF ATE – Dan**
 - Advanced Mfg. proposal submitted
 - National Electric Vehicle Consortium-July '22-Sept '22
 - \$80,000/yr. for four years
 - Should hear something in spring
 - Received follow-up questions on “Scope and Budget”
- **State New Short-Term Cert Grant-Tom**
 - New grant-\$25,000 for Fall
 - May have up to \$50,000 to send back
- **COF-Tom**
 - Approved for 20 additional students
 - Respiratory, Graphic Design and Bioscience
 - 100 students-Max \$360,000 over 5 years (match required)
 - Focus on work-based learning
 - Submitted and waiting to hear back
- **ODRC Second Chance Pell Grant – Paula**
 - Approved for final phase-Questionnaire
 - Due March 8, 2022
 - Two certificates
 - Operations Management-Year One
 - Workforce Communication and Information Skills-Potential for future cohorts
 - Business Management and MTOM-Potential for future cohorts

C. Monitoring Report: Executive Limitations Policies – ENDS Focus of Grants and Contracts (4.8)

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

This report focuses on the Diversity ENDS Policy (ENDS policy 01-10).

DIVERSITY POLICY (ENDS)
Policy No. 3357:13-01-10

Diversity – The College maintains an environment that encourages tolerance of differences while recognizing similarities and providing equalizing opportunities for participation by all.

Over the past several years, the College has been more focused than ever on enhancing diversity at our institution. Our Diversity, Equity, and Inclusion (DEI) committee is a standing committee of the President’s Cabinet and made up of members representing faculty and staff from the different divisions. This past year, students have also been added to the committee. The

committee has been diligent in advancing diversity. Dr. Toni Johnson, Dean of Academic Support Services, chairs the committee and the President is a member. The vision, mission and charge of the committee are:

VISION

North Central State College strives to explore, learn about, educate, address, and respond to the diversity of the human experience.

We prepare our students to understand people with diverse perspectives and backgrounds by teaching critical thinking, empathy, and a deeper appreciation of others.

MISSION:

The purpose of Diversity, Equity and Inclusion at North Central State College is to create a culture of belonging by developing and implementing a comprehensive strategic diversity plan focusing on the following categories:

- 1. Increasing diversity of the student body.*
- 2. Closing equity gaps.*
- 3. Hiring and retaining diverse faculty and staff.*
- 4. Providing training and professional development.*

CHARGE:

- 1. Enhance the cultural and diversity awareness and competence of employees and students.*
- 2. Foster an educational system that values the development of human potential, cultural and ethnic diversity, and understanding.*
- 3. Prepare students for full and meaningful participation in a changing world.*
- 4. Promote employment diversity.*
- 5. Promote equitable and fair treatment of all persons in every aspect of campus life.*
- 6. Review and provide input to policies, procedures, and practices, as applicable, to advance diversity and social justice on campus.*

Through intentional engagement with the College internal constituents, the committee has made much progress in:

- 1. Improving communications about and awareness of DEI through the different college meetings.*
- 2. Provide training to increase understanding of equity, help faculty and staff develop skills for building a welcoming culture, and bring students into the conversations while mentoring them.*
- 3. Provide training to increase intercultural competence and have courageous conversations about cultural differences.*
- 4. Fall Convocation 2021 – “Hearing the Student Voice”, panel discussion with three students (current, recent graduate and alumnus) discussed their personal experience at North Central with regard to diversity and inclusion.*
- 5. Focus on DEI in the hiring process to ensure that faculty and staff are representative of students they serve (advertising, search committee, redacting names on employment materials...).*

6. *Two current students actively participated on the committee for fall and spring semesters*
7. *Established subcommittee to develop action plan to operationalize the use of chosen/preferred name for students and employees.*
8. *Proposed changes to include DEI centric expectations and inclusivity statements into the staff performance appraisal process. Solicited feedback from Faculty Caucus for the Faculty Performance Review form. Goal is to implement with next academic year.*

Statements include:

- *Demonstrates the ability and willingness to interact and communicate effectively with people of diverse backgrounds and experiences to create a collaborative, collegial, and caring community.*
- *Understands the importance of diversity in the workplace and promotes inclusion.*
- *Shows willingness to embrace people from diverse backgrounds.*
- *Values and supports differences in others, contributing to an inclusive work environment.*
- *Demonstrates commitment to diversity and working in a diverse environment.*
- *Demonstrates commitment and sensitivity to the importance of diversity in the attainment of organizational goals and objectives*
- *Acknowledges and embraces diversity of thought, opinion, and approach with students and colleagues regardless of background, culture, and organizational level.*
- *Works effectively with diverse faculty, staff and students.*
- *Increases cooperation, honesty, openness and a welcoming environment for all and speaks up when others are being excluded or treated inappropriately.*
- *Participates in activities and events that involve people from diverse backgrounds.*

Below is a chart showing the diversity of our students and employees in comparison to our service region based on census data and internal college data during the fall semester.

Demographically, and generally speaking, we represent our community in the students' category, while we continue to improve in the employees' category. For instance, while minorities represent around 11% of our service region, minorities in our employees represent 8% of our college employment. Last year, while institutions of higher education were reducing the number of faculty and staff, we were able to attract and increase our minority employees.

	Official three county service Area (N= 216,000); 2022 census	Fall 2021 Students (N = 2,582); census	Fall 2021 All Employees (N=354); IT Department
Asian or Pacific Islander	1%	1%	2%
African American/Black	6%	4%	5%

Hispanic	2%	3%	0%
Two or More Races	2%	4%	1%
White	89%	87%	89%

D. Updates/Other

College

- a. Bachelor of Science in Nursing: the second step in the process took place on March 9. An ODHE team, led by the Chancellor interviewed the College team led by the president. Dr. Gray did an excellent job addressing all their questions. We are expected to move to the third step next week through the public comment process when ODHE posts it on the web.
- b. Safety protocols: masks will be optional starting on April 4 (two weeks after spring break). Meetings and events can take place in person at 50% of room capacity. Continuing with social distancing, classroom sanitization and plastic separators in labs.
- c. Commencement: planning for two shorter sessions in person, with smaller number of participants in each, on Friday evening, May 13. Session A (BIT division) starts at 4:30, with participants reporting to Ovalwood by 4:00 p.m. Session B (Health Sciences and Liberal Arts) starts at 7:00 p.m. with participants reporting to Ovalwood by 6:30 p.m.
- d. Architect has been on campus getting feedback from employees impacted by the move from Byron Kee to Fallerius.
- e. College in-service professional development day took place on February 25. Also a college team participated in the OACC Student Success Leadership Institute on February 24 and 25.
- f. It was very unfortunate and a sad day on February 26 when we learned of the passing of our colleague Eric Grove, a success coach and an advisor for our students. We held a day of remembrance at the College on February 28. As he was the announcer for Ontario Athletics games, hundreds from the community, in conjunction with so many of our people, attended his calling hours and funeral on March 6 and 7.

Community Engagement and Outreach

- a. Held a meeting on March 8 for all programs advisory committees to report back on assessment of technical and human/soft skills per employers' requests, and to market the College with all the successes and initiatives we had to raise educational attainment in the community and meet the talent needs of the employers.

- b. Marketed the college to high school counselors who attended Student Services' high school counselors' event on March 4.
- c. Presented to Richland Community Development Group to market the institution on College successes including baccalaureate degrees, IT infrastructure enhancements, scholarships, reduced student debt, and the ATD recognition as a Leader College of Distinction.
- d. Rod Cheyney, Ashland West-Holmes superintendent visited the college to strengthen the relationship and discuss transferability of IT programs.
- e. Dr. Gray, Ms. McKee and Dr. Diab held meetings with Clear Fork Superintendent and her team to discuss IT CCP and a similar academy to the one in Galion.
- f. OSU Shared Services: continuing the work with OSU on space and lab sharing at Kehoe for their engineering program.

State engagement and advocacy

- a. Community college presidents interested in the BSN program, including NC State's, held a meeting with Senator Cirino for stronger advocacy with ODHE
- b. OACC Presidents Council bi-weekly meetings topics focused on: Intel coming to Ohio (meeting with all presidents on March 17); BSN proposals; and co-located campuses audit.
- c. Co-located campuses audit meetings on improving efficiencies with the Auditor's staff are continuing.

National engagement

- a. We are hearing that the U.S. DOE may be extending the deadline for expending stimulus student and college dollars for another year. That will be of great help to support our students in their tuition, and address some of the supply chain challenges the College is experiencing in ordering materials.
- b. Continuing the work with the AACC Presidents Academy Executive Committee, representing the Central Region of the U.S., for the presidents' professional development summer institute.

VIII. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Linda Nelson and seconded by Ms. Kimberly Winkle and passing unanimously, the following items were approved:

A. Approval of Minutes for February 23, 2022 "Regular Meeting"

B. Consideration of Approval of Contracts for Probationary and Non-Probationary Faculty – R-2022-09

**CONSIDERATION OF APPROVAL OF CONTRACTS FOR
PROBATIONARY AND NON-PROBATIONARY FACULTY**

R-2022-09

BE IT RESOLVED: *by the Board of Trustees of North Central State College that approval is hereby given to the Administration of the College for the “memos of intent” issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:*

**THREE-YEAR NON-PROBATIONARY 9-MONTH CONTRACT
(Fall Semester 2022 through Spring Semester 2025)**

*Brian Baldrige
Ranee Frangella*

**PROBATIONARY THIRD-YEAR 9-MONTH CONTRACT
(Fall Semester 2022 and Spring Semester 2023)**

*Travis Green
David Koepke*

**PROBATIONARY SECOND-YEAR 9-MONTH CONTRACT
(Fall Semester 2022 and Spring Semester 2023)**

*Annmarie Adams
Xiaolan Ai
Jaydip DasGupta
Tristan Hayes
Allyson McCune
Anna Plank
Thomas Shields
Shelby Stout
Laura Testrake
Sneha Vanga*

REGULAR AGENDA

**A. Consideration of Approval of Nominations for the 2022 Association of
Community Collee Trustees (ACCT) Equity Awards – R-2022-101 – Dr. Dorey Diab**

**CONSIDERATION OF APPROVAL OF NOMINATIONS
FOR THE 2022 ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT)
EQUITY AWARDS**

R-2022-10

WHEREAS: *the Board of Trustees of North Central State College believe it is fitting and proper to recognize the outstanding efforts and contributions of individual trustees, College Faculty and Staff when appropriate, and*

WHEREAS: *such recognition for special service to the college and the community can be bestowed through nomination for state, regional and national awards, as such opportunities arise.*

NOW, THEREFORE BE IT RESOLVED: *that the North Central State College Board of Trustees, takes pleasure in submitting the following nominations for the 2022 ACCT Equity Awards: Mr. Matthew P. Smith for the Trustee Leadership Award, Ms. Sara K. Rollo for the Faculty Member Award and Dr. Dorey Diab for the Chief Executive Officer Award.*

BE IT FURTHER RESOLVED: *that the Board authorizes Board Vice Chair, Dr. Dwight McElfresh to cause the associated letters of support to be written on behalf of the North Central State College Board of Trustees.*

ACTION TAKEN: Ms. Elisabeth Morando moved for approval of resolution R-2022-10 ACCT Equity Award Nominations. The motion was seconded by Mr. Mark Masters and passed unanimously.

B. Consideration of Approval of a Resolution Recognizing April 2022 as North Central State College Month – R-2022-11 – Dr. Dorey Diab

**CONSIDERATION OF APPROVAL OF A RESOLUTION
RECOGNIZING APRIL 2022 AS
NORTH CENTRAL STATE COLLEGE MONTH**

R-2022-11

WHEREAS, *the more than thirteen hundred community and technical colleges, public and private, in the United States have contributed enormously to the richness and accessibility of American higher education. Nearly half of all undergraduate college students in the Nation today are enrolled in community colleges; and*

WHEREAS, *by providing educational opportunities at costs and locations accessible to all who are qualified, community and technical colleges have greatly enhanced the opportunity for every ambitious student, young or old, to enter a postsecondary school program. As community-based institutions, our schools provide varied programs and offer specialized training for more than one thousand occupations; and*

***WHEREAS**, this community is served well by North Central State College, and as North Central State College has been recognized by the Higher Learning Commission with a full ten-years accreditation after the 2018 visit. And as North Central State College has been further recognized by Achieving the Dream as a Leader College of Distinction with its focus on student success since 2018; and*

***WHEREAS**, North Central State College has been recognized by the state in delivering baccalaureate degrees in applied science in engineering; and*

***WHEREAS**, North Central State College trustees, staff and students have received numerous national recognitions including, but not limited to: the ACCT Central Region Faculty Member Award (2013), the ACCT Central Region Trustee Leadership Award (2014), the ACCT Central Region CEO Award (2017), the ACCT Central Region Professional Board Staff Award (2020); and the College has received multiple accolades from the region and the community for its commitment to social and economic prosperity; and*

***WHEREAS**, North Central State College trustees and staff served or continue to serve the higher education community on statewide, national, and international boards including, but not limited to: American Association of Community Colleges Presidents' Academy; Association of Community College Trustees' President Advisory Board; The Chair Academy International Board; the Ohio Association of Community Colleges (OACC) Board Chair; The OACC Presidents Council Chair, the OACC Executive Committee; the OACC Student Services Vice Presidents Chair, the OACC Chief Academic Officer Council; the OACC Chief Financial Officer Council; and*

***WHEREAS**, in recognition of the important contributions of community and technical colleges to our total educational system, in 1985 the Congress authorized and requested then President Ronald Reagan to issue Proclamation 5418 establishing a National Community College Month.*

NOW, THEREFORE**, We, the North Central State College Board of Trustees recognize April 2022 as **NORTH CENTRAL STATE COLLEGE MONTH

ACTION TAKEN: Mr. Steven Stone moved for approval of resolution R-2022-11 Recognition of North Central State College Month. The motion was seconded by Mr. David Bush and passed unanimously.

C. Treasurer's Report for February 28, 2022 – Ms. Lori McKee

Ms. Lori McKee presented the Treasurer's Report for the period ending February 28, 2022. She stated that revenues for the month totaled \$877,581. Expenditures were \$1,436,453 leaving a deficit of \$558,872. Year-to-date revenues totaled \$16,919,630. Year-to-date expenditures totaled \$9,979,158 leaving an excess of \$6,940,473. The Month End Investment Balance for February 2022 was \$6,030,091 (\$1,052,548 in Star

Ohio and \$4,977,543 in Richland Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: Mr. Mark Masters moved for approval of the Treasurer’s Report for the period ending February 28, 2022. The motion was seconded by Ms. Kimberly Winkle and passed unanimously.

IX. POLICY GOVERNANCE

A. Nominating Committee Report – Mr. Steven Stone

Acting Board Chair, Dr. Dwight McElfresh called upon Mr. Steven Stone to provide a report from the Nominating Committee. Mr. Stone reported that there had not been any further developments in the approval of Governor appointment for Ms. Kristin Aspin to report at this time. Upon her appointment by the governor, the task of this year’s nominating committee will be completed.

B. Discussion of Agenda Planning – Dr. Dwight McElfresh

1. Review of Actionable Items.

Acting Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items which included:

- a. Scheduling a date for New Trustee Orientation for David Bush and Kristin Aspin
- This item will be on hold until such time a Ms. Aspin is officially appointed.
- b. Consideration of Board Self-Reflection/Evaluation Questionnaire
- The BOT Executive Committee will review in preparation for the April meeting and will present to the full Board for further discussion.
- c. Board of Trustees OpEd (Telling our story to the community)
- This item is moving forward.

2. Owners Connections.

Mr. Steven Stone – noted that as he was taking his Mother to a number of doctor appointments, among the healthcare workers they encountered, North Central State College had much notoriety.

Ms. Elisabeth Morando – likewise shared that in recent encounters she had recently with doctor appointments and nursing home visits that graduates working those areas had favorable comments to share about their experience at North Central State College.

Ms. Morando asked if there was any activity towards a partnership with Amazon? Dr. Dorey Diab explained that we had pursued this avenue but was unable to generate enough student interest to move forward.

Ms. Kimberly Winkle – reported that a statistic she recently heard said that 40% of jobs will require at least an Associate degree. She further reported that the Richland Leadership Unlimited class is scheduled to visit Avita on April 14th.

Mr. Mark Masters – shared an interaction with one of his staff involving Ms. Chris Copper. NCSC is top of the line for a lot of my employees. We go to various trade shows and we always try to find unique things (games, challenges) so that people will come into your booth and talk to you. One of our ladies said “what if we came up with a game like one of those cranes in the vending boxes that picks things up? The next question was, “where are you going to find one of those cranes?” To which the reply was, “well NCSC will make it for us, they have an engineering department.” So, they contacted Chris Copper for assistance and as I understand, we now have a crane being built that will be delivered in a few months or by the end of the school year. It sounds very exciting and I was only told about it after the fact. The ladies involved are very excited so, to say the least the NCSC reputation around our bank is pretty awesome!

C. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh

1. Mr. Steven Stone led the training discussion for Policy Governance Principle #10 Monitoring

2. Policy Governance Policy Review (IAW 02.14) – training will continue to include a review, refresher, and reassessment of current Policy Governance policies. Ms. Elisabeth Morando led the discussion and review of Governance Process policies 2.3 – Board Code of Conduct Policy, 2.4 Cost of Governance policy and 2.5 Chief Governance Officer (CGO) Role policy. All policies were determined to be still relevant and still accurate as presented.

X. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh

A. 2020 Financial Disclosure Statement Filing Deadline (May 16, 2022)

Dr. Dwight McElfresh reminded all trustees that the deadline for filing the annual financial disclosure statement with the Ohio Ethics Commission is May 16, 2022.

B. 2022 ACCT Leadership Congress (October 26-29) (New York, NY)

Dr. Dwight McElfresh reported that we have begun working on a few presentation ideas and hopefully will be able to come up with something exciting to present at this year’s congress. We need to get something firmed up and submitted before the deadline of May

13th. Trustees may want to begin thinking about whether they want to attend this year's event.

C. 2022 June Regular Meeting & Annual Planning Retreat (June 22, 2022)

Dr. Dwight McElfresh reminded Trustees to mark their calendars and plan to attend the annual planning retreat on June 22nd following the June regular meeting. The regular meeting will begin early at 4:00pm and wrap up around 5:00pm. There will be a light dinner provided prior to the kick off of the annual planning retreat.

D. Upcoming Events

NCO Hall of Excellence (April 8, 2022 – Ralph Phillips Conference Center)

Dr. Dwight McElfresh announced that Board Chair, Mr. Matt Smith has generously sponsored a whole table so Trustees who want to attend should make their desire to attend known.

Alumni Association Graduate Picnic (May 12, 2022) (Fallerius Center)

2022 Graduation Ceremony (May 13, 2022) This year's ceremony will be done in two sessions. The first will begin at 4:30pm and the second will begin at 7:00pm. Both will be held in the campus recreation center. Trustees may attend one or the other or both as they desire. Reserved seating tickets will be made available at the April 27th Board meeting so Trustees should be ready to declare which session or both they are planning to attend so that seating tickets may be issued that night as it will be the last time we get together prior to the ceremony. President Diab provided a brief description of the anticipated ceremonies timelines. Dr. McElfresh asked that this be added to the Actionable Items listing for next meeting.

OACC Annual Conference (June 2, 2022) (Ralph Phillips Conference Center)

Dr. Dwight McElfresh explained that the event has been slated to be held here at the Kehoe Center for the last couple of years but COVID prevented it from happening. This year it looks like it is going to take place in person on Thursday, June 2nd from around 10:00am – 4:00pm. Invitees are expected to include college presidents, trustees, and administrators. More detailed information will be available once the official agenda is published by OACC.

XI. MEETING EVALUATION (IAW 02.16) – Dr. Dwight McElfresh

Board Chair, Dr. Dwight McElfresh called for a discussion on tonight's meeting evaluation. Trustees commented that there was great discussion and everyone stayed on track. We stuck to the agenda. Got to install the new Board Member. Kim gave a great report from the OSU-M Advisory Board meeting. Lots of great reports on current and pending projects. Lori gave a great report and follow-up on the financials and Chris had a

great report on the Foundation. It will be good to once again get the Board back to full strength. Things we can do better? Attendance will be good once we get our Chair back and our new Trustee onboard. Dr. McElfresh thanked Trustee, Steve Stone and all involved in this year's Nominating Committee for the good work in meeting a challenging task.

XII. TIME AND PLACE OF NEXT MEETING


The next Regular meeting of the Board of Trustees is scheduled for Wednesday, April 27, 2022 at 5:30 p.m. in the Gorman Room (Board of Trustees Meeting Room – 165-Fallerius).

XIII. ADJOURNMENT

The Chair called for any additional information items.

ACTION TAKEN: As there was no further business or information items, the Acting Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 7:11 p.m.

Respectfully submitted:


Mr. Stephen R. Williams, Board Secretary


Dr. Dwight McElfresh, Acting Board Chair