

**North Central State College  
Board of Trustees' Meeting  
September 22, 2021**

**I. CALL TO ORDER**

This meeting was held in a hybrid format with some participants attending in-person in the Board Room (165-Fallerius) and others online via Zoom.

Acting Chair Dr. Dwight McElfresh called the meeting to order at 5:30 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Secretary, Mr. Stephen Williams called the roll.

**Present (in person):**

Dr. Dwight McElfresh  
Ms. Elisabeth Morando  
Ms. Linda Nelson  
Mr. Steven Stone  
Ms. Kimberly Winkle

**Present (online):**

Mr. Mark Masters  
Ms. Pamela Mowry  
Mr. Matthew Smith

**Absent:**

Mr. Roger Miller

**III. INTRODUCTION OF GUESTS**

Acting Board Chair, Dr. Dwight McElfresh asked President Dorey Diab to introduce the guests present. President Diab acknowledged the presence of: Dr. Kelly Gray, Vice President of Academic Services; Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Vice President of Students Services; Ms. Chris Copper, Vice President of Advancement; Ms. Sara Rollo representing the Faculty; Ms. Barb Keener and Mr. Gaven Remy representing Student Organizations; and Ms. Kelly Blay representing the OSU-M Advisory Board.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh explained that the primary focus of tonight's meeting will include: Attendance to our Required Approvals Agenda that will include consideration of the

Consent Agenda and Treasurer's Reports for August 2021 as well as our Policy Governance Agenda.

## **V. OSU-MANSFIELD ADVISORY BOARD REPORT**

Acting Board Chair, Dr. Dwight McElfresh introduced Ms. Kelly Blay of The Ohio State University at Mansfield Advisory Board and yielded the floor for her report. Ms. Blay reported the following:

- 1) We are excited to help support the new cybersecurity mission coming to the airbase in Mansfield. Dean Jones has been talking with President Diab about ways we can partner together to increase our options for computer science and cybersecurity specifically.
- 2) We have a new representative on Ohio State's Alumni Council: Randal Roberts-Anderson, who is a graduate of Ohio State Mansfield; his work with the Alumni Council focuses especially on diversity and inclusion.
- 3) Ohio State Mansfield's fall enrollment is 954 students, down 5.7% from autumn 2020; the decline appears to be due primarily to continuing students taking a break from college to pursue employment opportunities. The number of new first-year students at Ohio State Mansfield increased slightly from last year, and our housing is full; additionally, our percentage of students of color remains strong at 22%.
- 4) We are making plans for the next biennium's state-funded capital projects, working with NCSC to focus on deferred maintenance of basic infrastructure (such as boilers, chillers, and decaying building entrances) to increase our energy efficiency and avoid future break-fix costs that end up costing us more than if we maintain / update our infrastructure; we have experienced an increase in break-fix costs recently, which also strains our lean plant operations & maintenance staff.
- 5) AeroTrek Flight Academy is partnering with Niss Aviation to expand its private pilot flight training to Mansfield Lahm Airport. We are letting our students know about this opportunity and are planning to create a pathway from Ohio State Mansfield to Ohio State's Aviation majors on the Columbus campus.
- 6) Ohio State announced a COVID-19 vaccination requirement at the beginning of autumn semester and will also continue to require masks for the foreseeable future. Additionally, the university contracted with Air Force One to check every Ohio State classroom on every campus over the summer (2021) to ensure compliance with the highest HVAC standards for COVID-19 (including filtration, air circulation rates, and outside air intake standards). To date, Ohio State Mansfield has not needed to cancel any classes due to COVID-19, and the few students who have needed to be quarantined temporarily have not experienced dangerous symptoms.

## VI. PRESIDENT'S REPORT – *Dr. Dorey Diab*

### 1. Student Organizations Report – *Mr. Gaven Remy*

Dr. Dorey Diab presented Ms. Barb Keener to introduce our Student Organizations representative. Ms. Keener introduced Mr. Gaven Remy, Chapter President for our local chapter of The National Society of Leadership and Success (NSLS/Sigma Alpha Pi). Gaven is a graduate of Madison Comprehensive High School, currently enrolled in the Engineering program. He participated in our CCP program while in high school and is a Tuition Freedom Scholar, a Choose Ohio First scholarship recipient and is also working in the Tutoring Lab as a Tutor.

Mr. Gaven Remy gave the following report for Student Organizations:

#### NSLS

Invitations went out to 1500 students last week.

The following events are planned for the semester:

- 3 orientations for new members
- 2 leadership trainings (2.5 hours long each)
- 6 speaker broadcasts/SMART Goals

#### PTK

Recruitment campaign begins next week.

We will start having weekly meetings the first week of October.

We are redoing the bulletin board in Fallerius, posting invitations on the TVs around campus, and sending out letters to all eligible students.

### 2. North Central State College Foundation Development and Update – *Ms. Christine Copper*

Dr. Dorey Diab introduced Ms. Chris Copper to present the Foundation Report. Ms. Copper presented the Foundation Development and Update Report as follows:

#### **Emerald Club 2021/2022**

Goal: \$350,000

Total: \$295,000

2021/22 % to goal: 85%

Committed:

- \$50,000 Coming this month
- \$10,000 – 2 companies have committed for \$20,000
- \$,3000 in new Arts sponsorships New two sponsorships \$1,500 for Arts for Success
- **Total with committed to receive \$368,000**

### **Avita-Preferred Partner Plan**

- Off cycle PN spring start
- 2021/2022 – 1 onsite training, cert or non cert, for 2 employees
- Book and fees covered for 3 or more students (up to \$300)
- Tuition Deferment for 30 days

### **Workforce**

- Hiring instructors for Electrical, MS applications, Peer Recovery, Plastics and Polymer, Apprenticeships, Office admin and Pearson Vue Testing lab
- New programs-Requesting grant support for Telecom Tech Cert

### **TFS-Certs**

- \$39,000 allocated for certs
- 10% student covers
- 21 years of age or older

### **Grant Coordinator**

- Hired and training plan in place

### **Strategic Planning Session**

- Externship model

### **Community Engagement**

- FY22 Scholarship luncheon will be virtual and held on October 7, 2021
- Arts for Success is planned for live right now and is March 3, 2022
- Hall of Excellence nominations are live, the event is April 8, 2022

### **Workforce**

- New programs being built for Shelby Welded Tube Supervisors, Major Metals, Leadership training, National Pride Car Wash, Supervision, Gorman Rupp leadership and machinist training Next Gen, Ptek, Testing for apprenticeships, Arcelor Mital, Weir Industries, electrical training.

### **C. Monitoring Report: ENDS Policy – Transferability (1.40)**

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

This report focuses on the work of the College to meet College objectives for Transferability. Policy 1.40

Transferability Ends policy states,

*Transferability - Students prepared for advanced academic success will have the ability and the prerequisite academic experience sufficient for entry into a four-year college or university.*

President Diab reported the following developments related to Transferability beyond those reported as part of the Monitoring Report submitted in June:

1. He reported on the State's STEM Transfer program called "Transfer 36". This means that everybody will be able to transfer courses widely across all universities. They are working to ensure that all of these courses meet the learning outcomes that are acceptable to everyone. As a result of this program, we have been looking at our own curriculum to ensure that it meets this requirement. Dr. Kelly Gray and Dr. Howard Walters are pursuing this for our College.
2. We have increased our transfer agreements with other four-year colleges and universities. Deb Hysell has been working very hard on that before she left. We have increased our transfer partner institutions to fifty-one. Dr. Walters has taken up where Deb left off and is pursuing transfer partnerships with institutions both in-state and out of the state. About 1/3 of our graduates end up transferring overall, but inside the Associate of Arts and Associates of Science within our Liberal Arts Division, about seventy percent of our graduates end up transferring. Many of our College Credit Plus (CCP) or dual-enrollment courses taken at the high schools are being taken as part of this transfer program.
3. In addition to transferability, Mr. Tom Prendergast and his team are looking into certain pathways for our CCP students to help them achieve certificates along their way in addition to transferability. These may be able to be embedded into the curriculum along their way towards an Associate Degree to further enhance their progress toward being employable along their journey to higher education. This is not only beneficial to our students but to our local employers as well who are desperately looking for employees to fill vacancies.

#### **D. Clarification on Trustee Voting for meetings with Electronic Communications**

President Diab reviewed policy 11-05 Board Attendance Policy as it pertains to meeting criteria and Trustee requirements for attending meetings via electronic communication. All Trustees are expected to attend at least 3/5<sup>ths</sup> (60%) of all regular and special meetings. That requirement has not changed. The pieces that have been added regarding the hybrid format are:

1. At least 1/3 of the trustees attending must be attending in-person,
2. All votes taken in a hybrid meeting must be taken by roll-call. This means that even if there is only one Trustee attending remotely, all voting will have to be done by Roll Call. I believe we are going to practice that method tonight.
3. A Trustee who is planning to attend a meeting electronically must notify the Board Chair no less than 48 hours before the meeting.
4. A Trustee must attend more than half of their meetings in-person.

## **E. Updates/Other**

1. Enrollment Update
  - a. We are about 2,550 students, and 20,400 credit hours
  - b. We are about 5% below where we were at 15<sup>th</sup> day census last year, but maybe 7% to 8% after all is said and done. Most of the community colleges at the last presidents meeting reported drop in enrollment.
  - c. I wanted to give credit to how hard our people are working. I have been thanking them for doing everything we can to overcome the major challenges we are facing from the pandemic, to the demographics, to the strong competition from all institutions of higher education including online universities statewide and national, and the economic conditions. These are all very valid reasons and excuses, but we can't continue to do the same things under the current circumstances and expect something different.
  - d. Why would people think about education when Amazon for example, and you may have heard it on the news, is hiring 125,000 people starting at \$18 per hour
  - e. We thought affordability is a major reason for people not attending but the summer and fall registration proved otherwise. We are literally throwing money at people left and right from stimulus, TFS, and scholarships and there are not many takers.
  - f. Consequently, I brought everyone together and we are having a weekly meeting that includes student services, business services, academic services and myself. Our number one priority this year is enrollment (or access as we call it in our strategic plan), by increasing our marketing and outreach externally, and simplifying our processes internally. Things we are doing and planning on doing:
    - i. We need to enhance our sense of urgency and make the necessary adjustments to continually changing circumstances
    - ii. Increase our outreach to high school for CCP, including guiding counselors and superintendents. But that is proving to be very challenging considering an escalating COVID expansion and schools going online.
    - iii. We have a class that is starting at the local prison
    - iv. Increase virtual and in-person open houses while following safety protocols
    - v. Strengthen the web page to make enrollment the first thing that potential students see
    - vi. Continue with our multilayered communication plan with students to register and update them on their status: email, texting, phone, and personal interactions
    - vii. Increased general marketing by over \$50,000 in TV, Radio, bill boards, in addition to the social and digital media we currently have

- viii. Revisit our onboarding, application, financial aid, and registration processes to see how they can be simplified further
- ix. Continue to use stimulus, college and foundation dollars to provide for the basic needs of students including housing, food, transportation, day care, mental health, and technology (like providing laptops
- x. Work with faculty to increase student engagement in the classroom, tutoring, and early alerts to increase student retention and persistence from one course to another and one semester to another. This also include more than 40 faculty (FT and PT) being engaged in professional development to improve online teaching
- xi. Increase visit to businesses to support their workforce development and training on credit and non-credit courses
- xii. We have developed short term certificates that are in demand and taking that to business and industry while marketing what we call the mechanics model (i.e. delivering the courses at the company)

## 2. Covid Data and Protocols

The positivity rate since the start-up of the semester among our students, faculty, and staff combined is below ~1.5% (44 out of 2840 - mostly students, in comparison to 16% to 20% in our region) thanks to our safety protocols for requiring masks inside the buildings, the ionization process and filtration at our HVAC inlets, and the continuous cleaning by our facilities.

## 3. Tuition Increase Resolution for next month

We are planning on bringing to the board a resolution to increase tuition by \$5 at the next board meeting that has been approved by the legislators. We chose not to do it for the fall semester to help the students and minimize administrative work since registration started before final approval. Even for spring 2022, tuition for most students will be covered by stimulus dollars. We have distributed over \$2.3 million to students since the stimulus process started.

- 4. Ohio Board of Nursing (OBN) Grant for LPN Instructor. We just learned that OBN has approved ~\$200,000 to partly cover the LPN position at the College for about two years.
- 5. Dr. Diab indicated that he participated in the Richland Chamber Board and the Comprehensive Economic Development Strategy SWOT analysis for the region and shared with the board the slides below on strengths, weaknesses, opportunities and threats.

**What is happening in our community – Chamber Survey / Strategic Plan  
Priorities for 2022-2025**

**Economic Development:**  
attract/retain businesses;  
downtown development; job  
growth; update old buildings.

**Workforce Development:**  
attract/retain talent for  
employers including young  
professionals; workforce  
training

**Community Development:**  
housing availability and  
affordability; marketing the  
county; beautification;  
safe/clean neighborhood;  
master plan; population  
growth

**Advocacy for Business:**  
friendly policies and  
regulations; local government  
leadership; represent business  
at state/federal levels

**What is happening in our community – Chamber Survey / Strategic Plan  
Top Four Concerns for Local Employers**

**Finding Qualified Full-time &  
Part-time Employees.**

**Economic Climate (pandemic,  
inflation...)**

**Government Regulations**

**Community Awareness about  
the Organization**

**What is happening in our community – Chamber Survey / Strategic Plan  
Priorities for 2022-2025**

- Attracting/retaining qualified employees 88%/85%
- Attracting/retaining young professionals 87%/85%
- The Economic climate 87%
- Cost of doing business 79%
- Aging/maintenance/funding of infrastructure 78%
- Healthcare access, affordability and quality 74%
- Government restrictions 72%
- Public education (quality and student achievement) 71%

**Combined Major &  
Moderate Challenges in  
Other Communities  
Impacting Richland County  
over the next 3 to 5 years**



**What is happening in our community – Chamber Survey / Strategic Plan  
Priorities for 2022-2025**

**What Factors (out of 12)  
would make Richland  
County  
the top 100 places in the  
U.S. to live in?**

- i. Neighborhood that are safe and have access to life, work, and play
- ii. Educational and economic opportunities to earn a living wage and improve well being
- iii. Infrastructure investments (road, railways, airports, telecommunication, utilities)
- iv. Cost of living being lower than the national average
- v. Pro-business policies that allow for market-driven growth
- vi. Access to affordable, preventative, and quality health care systems
- vii. Clean water and air
- viii. Innovative growth in 12 institutions that are recognized nationally
- ix. Ecosystem that helps start-ups and entrepreneurs thrive

**S**

**Strengths**

- Strategic location between Columbus, Akron, Toledo, and Cleveland.
- Highway and rail transportation access and infrastructure.
- Authentication and availability of shovel ready sites in some parts of region.
- Prioritization of economic development among stakeholders.
- Recent collaboration between public and private sectors and among counties (Richland Chamber, CEDS, and Community Opportunity).

**W**

**Weaknesses**

- Outward migration, an aging workforce, and the inability to attract and retain younger, skilled workers.
- Low entry-level wages in many industries.
- Inequitable access to broadband.
- Lack of retail shopping and dining options in the region.
- Lack of investment in technology infrastructure, including automation by private and public sectors.
- Recent loss of large manufacturing employers.

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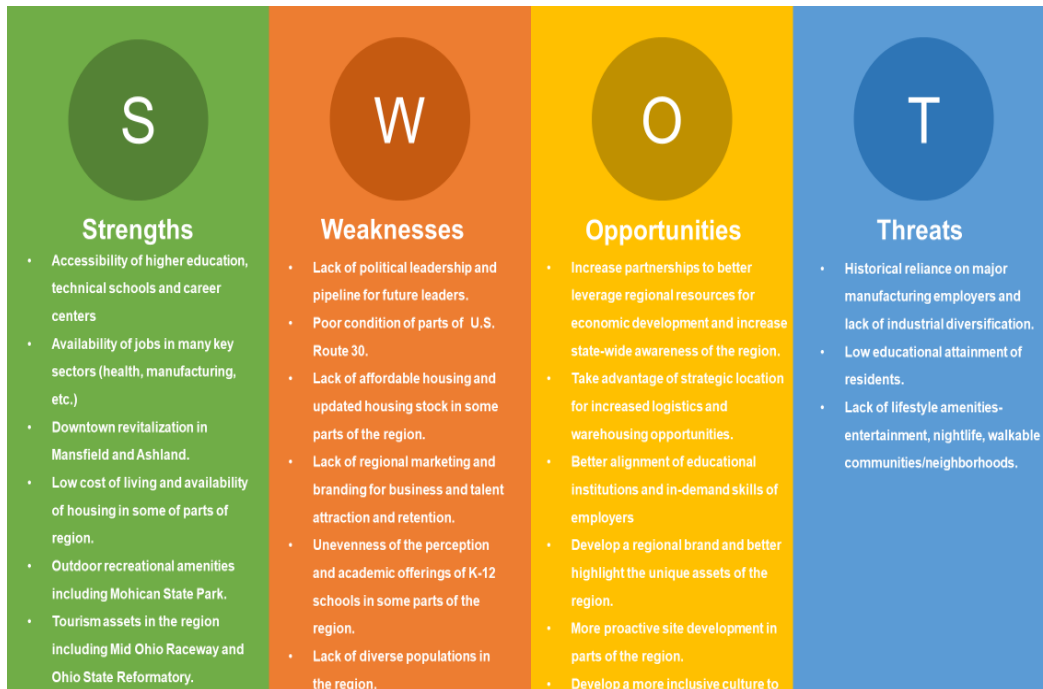
**Opportunities**

- Better leverage of 2- and 4-year higher education institutions for workforce development partnerships between schools and businesses.
- Further development of Mansfield Lahm Airport and adjacent property.
- Retain greater percentage of graduates from area universities and colleges.
- Invest in information technology infrastructure to position the region to support remote work and technology focused jobs.
- Identify next generation

**T**

**Threats**

- Perceived lack of attention from state economic development organizations.
- Lack of cooperation and coordination in parts of the region (varsity letter jacket mentality).
- Resistance to change, risk-averse decision making, and poor self esteem/attitudes of citizens.
- Lack of a willing, highly-skilled workforce.
- Lack of political leadership and pipeline for future leaders.
- Demographic shift towards urban environments reduces labor pool.



**VII. REQUIRED APPROVALS AGENDA - *Dr. Dwight McElfresh***

**CONSENT AGENDA**

The Acting Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. None were heard.

**ACTION TAKEN:** Ms. Linda Nelson moved and Mr. Steven Stone seconded approval of the Consent Agenda.

Ayes: Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Mowry, Ms. Nelson, Mr. Smith, Mr. Stone, Ms. Winkle

The following items were approved:

**A. Approval of Minutes for August 25, 2021 “Regular Meeting”**

**B. Consideration of Approval of Employment of College Personnel – *R-2021-26***

***CONSIDERATION OF APPROVAL OF  
EMPLOYMENT OF COLLEGE PERSONNEL***

***R-2021-26***

**NEW HIRES**

***BE IT RESOLVED:*** by the Board of Trustees that the following staff members are hereby employed at the dates stipulated below:

***BEGINNING September 7, 2021***

*Jamie Grover, Substitute Teacher Assistant, Child Development Center  
North Central State College, Associates of Arts, Business Administration*

***BEGINNING September 7, 2021***

*Julia Winsett, Substitute Teacher Assistant, Child Development Center*

***BEGINNING September 7, 2021***

*Paula Waldruff, Coordinator, Grant Development and Administration  
Mount Vernon Nazarene University, Master of Business Administration*

***BEGINNING September 13, 2021***

*Paige Sauder, Assistant Director, Child Development Center  
OSU, Bachelors of Science in Education*

***BEGINNING September 13, 2021***

*Jessica Hickman, Substitute Teacher Assistant, Child Development Center*

***BEGINNING September 20, 2021***

*Maureen Kuiper, Substitute Teacher Assistant, Child Development Center  
College of Mt. St. Joseph, Bachelor of Education*

***BEGINNING September 20, 2021***

*June Miller, Infant/Toddler Lead Teacher, Child Development Center*

***EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2021-26***

*Jamie Grover is hired as an additional Substitute Teacher Assistant.*

*Julia Winsett is hired as an additional Substitute Teacher Assistant.*

*Paula Waldruff is hired as Coordinator, Grant Development and Administration to replace  
Shawn Gunnoe.*

*Paige Sauder is hired as Assistant Director to replace Hillary Ramsey.*

*Jessica Hickman is hired as Substitute Teacher Assistant to replace Amanda Case.*

*Maureen Kuiper is hired as an additional Substitute Teacher Assistant.*

*June Miller is hired as Infant/Toddler Lead Teacher to replace Melissa O'Connell who moved to  
Preschool Teacher.*

**C. Consideration of Approval of Personnel Professional Growth Recognition  
– R-2021-27**

**CONSIDERATION OF APPROVAL OF  
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

**R-2021-27**

**WHEREAS: Carmen Morrison** has supplied documentation that she has completed a Master of Information Strategy, Systems and Technology degree at Muskingum University.

**THEREFORE, BE IT RESOLVED:** by the Board of Trustees that \$2,074.00 is added to base salary of \$56,006.95 to \$58,080.95 effective September 6, 2021 in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”

**WHEREAS: Margaret Traynor** has supplied documentation that she has completed a Master of Arts, Corporate and Strategic Communication degree at Ashland University.

**THEREFORE, BE IT RESOLVED:** by the Board of Trustees that \$3,073.00 is added to base salary of \$44,084.35 to \$47,157.35 effective September 6, 2021 in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”

## **REGULAR AGENDA**

### **A. Treasurer’s Report for August 31, 2021 – Ms. Lori McKee**

Ms. Lori McKee presented the Treasurer’s Report for the period ending August 31, 2021. She stated that revenues for the month totaled \$1,795,376. Expenditures were \$1,389,113 leaving an excess of \$406,263. Year-to-date revenues totaled \$7,163,868 Year-to-date expenditures totaled \$2,320,135 leaving an excess of \$4,843,733. The Month End Investment Balance for August 31, 2021 was \$6,112,326 (\$3,051,642 in Star Ohio and \$3,060,684 in Richland Bank). Ms. McKee pointed out that some of the differences from the previous year were due to timing differences. She further described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

**ACTION TAKEN:** Ms. Kimberly Winkle moved and Ms. Elisabeth Morando seconded approval of the Treasurer’s Report for the period ending August 31, 2021.

Ayes: Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Mowry, Ms. Nelson, Mr. Smith, Mr. Stone, Ms. Winkle

## **VIII. POLICY GOVERNANCE - Dr. Dwight McElfresh**

### **A. Nomination Committee Report – Mr. Steven Stone**

Acting Board Chair, Dr. Dwight McElfresh called upon Mr. Steven Stone for a report from the Nominating Committee. Mr. Stone reported that the committee had met with all three of the Trustees up for consideration of reappointment. Dr. Dwight McElfresh and Mr. Mark Masters have indicated they would accept reappointment to another term. Mr. Roger Miller indicated that he regrettably must decline reappointment to another term. Further, Mr. Matthew Smith (Chair), Dr. Dwight McElfresh (Vice Chair), and Ms. Linda Nelson (Secretary of the Board) were asked for their acceptance of the second year of

their current term in office. All three agreed to serve the second year of their term in office.

Mr. Steven Stone announced that it is the recommendation of the Nominating Committee to recommend Dr. Dwight McElfresh and Mr. Mark Masters for reappointment to another term on the North Central State College Board of Trustees.

**ACTION TAKEN:** Ms. Pamela Mowry moved and Ms. Linda Nelson seconded approval of the Nominating Committee Recommendation.

Ayes: Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Mowry, Ms. Nelson, Mr. Smith, Mr. Stone, Ms. Winkle

## **B. Discussion of Agenda Planning – *Dr. Dwight McElfresh***

### 1. Review of Actionable Items.

Acting Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items Which included:

- a. Clarification on Trustee Voting for meetings with Electronic Communications– This item was completed earlier in the agenda.
- b. Executive Committee to decide if September meeting will be Zoom, in-person, or hybrid. – This item was completed in preparation for this meeting.
- c. Correction to Proposed Meeting Dates for 2022 on October 26, 2022– This item was completed in preparation for this meeting.
- d. 2020 vs 2021 Fiscal Year comparison after numbers are finalized before the audit. – This item will be considered for presentation at the December 2021 Board meeting or before.

### 2. Owners Connections.

Ms. Kimberly Winkle – shared her recent meeting with Dr. Donna Hight at the Rise and Drive Grant meeting with other members of the community. The discussion was about comprehensive health care available on campus. There was also a representative from North Central State College present. There will be more information on this to come. Mr. Tom Prendergast offered some further insights.

Ms. Pamela Mowry – shared her connection with Senator Mark Romanchuk at a meeting in which US Senator Jim Jordan was also present. She got the opportunity to share positive insights on community colleges, economic development and North Central State College.

Dr. Dwight McElfresh & Mr. Matthew Smith – shared information and insights of the recent proposal on redistricting Ohio House and Senate districts and their potential impact on local legislators.

Mr. Mark Masters – shared that Dr. Greg Timberlake has been invited to talk to young leaders at Mechanics Bank.

Ms. Elisabeth Morando - shared an encounter with person who graduated with a degree from another institution but then came to NC State for a degree in Nursing. She indicated that her NC State education was far superior to her education at the other institution.

### **C. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh**

1. Ms. Elisabeth Morando led the discussion of the enrichment activity for policy governance principle 7 (Policy Sizes). The activity was in the form of a video by John and Miriam Carver regarding “the Mixing Bowl principle”.

2. Policy Governance Policy Review (IAW 02.14) – training will continue to include a review, refresher, and reassessment of current Policy Governance policies. Ms. Linda Nelson led the discussion and review of Board Executive Limitations policies 4.0 Global Limitations, 4.1 Communication and Support to the Board, & 4.2 – Treatment of Consumers policy.

In the discussion of each policy, the Board concluded that all policies were still accurate as written and relevant to the Board’s current governance process/practice.

## **IX. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh**

### **A. 2021 ACCT Leadership Congress (October 13-16, 2021)**

Dr. Dwight McElfresh announced that Ms. Pamela Mowry and Ms. Linda Nelson have decided not to attend the ACCT Leadership Congress. President Dorey Diab discussed the need for conducting a practice run through the presentation with the other co-presenters to establish their cues. President Diab also reminded Trustees of the need to assign a Voting Delegate. Trustees recommended asking Trustee Roger Miller to represent the NCSC BOT. Ms. Elisabeth Morando indicated that she would serve as a back-up if Mr. Miller was unable to carry out that role.

### **B. NCSC/OSU-M Joint Board Meeting (December 1, 2021)**

Dr. Dwight McElfresh called for discussion on the date of the Joint Board meeting. The date was established as Wednesday, December 1<sup>st</sup> as it coincides with the Board’s December Regular meeting. On that day, the Board will meet with the OSU-M Advisory Board members from 4:00pm – 5:00pm. They will then meet with the NCSC Auditor

from 5:00pm – 5:30pm and commence the December Regular Board meeting at 5:30pm. At this time, it was not known if the format of the meeting would be in-person, virtual, or a combination of the two. More information on this determination will be forthcoming closer to the date of the event.

**C. Employee Appreciation/Awards Event (Thur. December 2nd 3pm via Zoom)**

Dr. Dwight McElfresh called upon President Diab for an update. President Diab reported that this year’s event will be very similar to last year in that the event will be virtual and awards will be distributed prior to the event. All Trustees are invited and encouraged to attend as their schedules may permit.

**D. Discussion of Date for NCSC/OSU-M Joint Board Meeting (December 1, 2021)**

Mr. Matthew Smith announced the date proposed for the joint board meeting with OSU as December 1, 2021. We will meet with the OSU-M Board at 4:00pm – 5:00pm, come to our Board Room to meet with the Auditor(s) at 5:00pm-5:30pm, then call the December Regular Board meeting to order at 5:30pm. Naturally, all of this is pending any developments in the Covid protocols at that time.

**X. MEETING EVALUATION (IAW 02.16) – Dr. Dwight McElfresh**

Acting Board Chair, Dr. Dwight McElfresh called for a discussion on tonight’s meeting evaluation. Trustees commented that it was a good meeting with good reports. Zoom participants could hear clearly and could be clearly understood. The Ethics training conducted was good information and discussion was good with good participation. The meeting stayed on track and followed the agenda.

**XI. TIME AND PLACE OF NEXT MEETING**

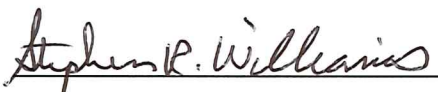
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, October 27, 2021 at 5:30 p.m. in the Board Room (165-Fallerius) pending the State’s pandemic safety precautions status.

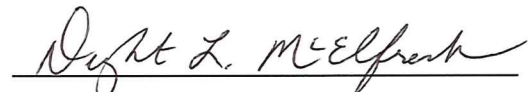
**XII. ADJOURNMENT**

The Chair called for any additional information items.

**ACTION TAKEN:** As there was no further business or information items, the Acting Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 6:58 p.m.

Respectfully submitted:

  
Mr. Stephen R. Williams, Board Secretary

  
Dr. Dwight McElfresh, Acting Board Chair