

**North Central State College
Board of Trustees' Meeting
August 23, 2017**

I. CALL TO ORDER

The Chair, Ms. Elisabeth Morando called the meeting to order at 5:32 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time, she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Secretary, Mr. Stephen Williams called the roll.

Present:

Mr. Mark Masters
Dr. Dwight McElfresh
Mr. Roger Miller
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Ms. Janet Pry
Mr. Matthew Smith
Mr. Steven Stone

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Dr. Karen Reed and Mr. Koffi Akakpo; Ms. Christine Copper was present representing the College Foundation; and Mr. Dean Schaad was present to a Facilities resolution. Ms. Brandie Estes-Gladden was present to provide the report for Phi Theta Kappa, and Ms. Isabella Zhong was present to provide the report for Sigma Alpha Pi. Ms. Teresa Purtiman was present representing The Ohio State University Advisory Board and Ms. Margaret Puckett was present representing the Faculty.

IV. FOCUS OF THE MEETING – Ms. Elisabeth Morando

Ms. Elisabeth Morando announced that prior to imparting the focus of tonight's meeting she wanted to convey a note of sympathy on behalf of the Board to Dr. Diab for the recent loss of his Mother. On behalf of the entire Board of Trustees, Ms. Elisabeth Morando and Ms. Pamela Mowry presented a donation to the College Foundation toward Dr. Diab's endowed scholarship in honor of Dr. Diab's Mother.

Ms. Morando explained that the primary foci of tonight's meeting will include: the student organization reports for Phi Theta Kappa and Sigma Alpha Pi as well as the report from the College Foundation. The meeting will include the required approvals agenda as well as the President's Report and the Ohio State Advisory Board Report. Tonight's meeting will include an executive session to discuss collective bargaining matters that will have further business expected following this executive session. There will be another executive session at the end of the meeting to discuss the contract and compensation of a public employee. She does not expect further business to follow this executive session.

V. PRESIDENT'S REPORT – *Dr. Dorey Diab*

A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates

Dr. Dorey Diab introduced PTK President, Ms. Brandie Estes-Gladdon to present the Phi Theta Kappa Update and SAP, Vice President Ms. Isabella Zhong to present the Sigma Alpha Pi Update.

Phi Theta Kappa: Reported by Ms. Brandi Estes-Gladdon, President

- PTK members went to the Homes I action conference a few weeks ago. Members also visited the Trans Allegany Lunatic Asylum as part of our research on the evolution of mental health in the US. Archie Miller did a presentation to a psychology class as well. Members would like to share what was learned at a further Board meeting with a PowerPoint presentation when time permits.
- PTK will be providing the breakfast for the Fall Convocation on August 24th.
- PTK is also participating in the community fair on the August 24th.
- Officers are starting our recruitment drive next week. We are sending letters to all eligible students and including a list of events in which they can participate.

Sigma Alpha Pi: Reported by Ms. Isabella Zhong, Vice President

- SAP Officers have all required events and activities scheduled for the fall semester.
- Sigma Alpha Pi members are marching in the Bratwurst fest parade later this week.
- The Chapter conducted the officers' retreat earlier this summer at the Landol Castle.
- SAP has earned 9 out of the 10 pillars, earning us the distinction as a chapter in the top 10% in the country.

B. North Central State College Foundation/Development Update

President Dorey Diab introduced Ms. Christine Copper as the new Executive Director for the College Foundation and asked her to provide a report on the Foundation's activities/accomplishments.

Ms. Chris Copper reported on the three key focuses for the Foundation and they are Scholarships, closing the Crawford Success Center Campaign, and Strategic Planning for the College Foundation.

Scholarships: Mostly Tuition Freedom-\$400k gap - Ms. Copper reported on several meetings that have been set up with key donors in an attempt to garner assistance in funding the Tuition Freedom Scholarship program as well as continued support of some other scholarships.

Finishing the Crawford Success 5 Year Campaign: Approx. \$200,000 divided between the next three years or sooner. Ms. Copper identified corporations, individuals, or organizations who will support general operating campaigns.

Board Strategic Planning: Ms. Copper shared an outlined agenda for the meeting on Strategic Planning for the Foundation Board

- A. Reviewing Vision, mission, goals
- B. Codes of regulations, Memorandum of Understanding with College
 - 1. Reviewed with Duana on Thursday, July 20th.
 - 2. Met with Janet Pry and she is doing a complete review of the Code and MOU.
- C. Reviewing committee structure: resource development, internal, alumni, activities and community relations (drafting a recommendation for Dr. Diab to review, followed by Duana's review to provide feedback too)
- D. Size of the board
 - Reviewed, now have 30 Board members and 11 Ex Officio (they are in a separate group) invited once a year to the meetings.
- E. Term limits of membership
 - Agreed to invoke terms and increase participation on the Board.
- F. Strategic Planning
 - 1. Duana will lead.
 - 2. The plan will include giving expectations, term limit review, role of college and foundation board cohesively, current meeting and attendance expectations.
- G. Categories of board representations: location (Richland, Ashland, Crawford), economic sectors (education, business, manufacturing, health, service...), alumni, legal, financial... Currently under review and will recruit new members from the respective counties. Janet is reviewing Crawford's to secure a replacement.

C. Summer Activities

President Dorey Diab reported that activities over the summer included; Strategic Planning with input from both internal and external constituents; work toward coming to an agreement on the Collective Bargaining Agreement with the NCSFA-AAUP; and

previewed the presentations and other activities of the Fall Convocation to be held on August 24th.

D. Fall Enrollment Report

President Dorey Diab reported that enrollment for fall currently shows a student headcount of 2,900 and 24,000 credit hours. Dr. Diab further explained that enrollments from College Credit Plus students are still outstanding and should help us meet our goals once all those activities are completed.

VI. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Linda Nelson and seconded by Ms. Pamela Mowry and passing unanimously, the following items were approved:

- A. Approval of Minutes for June 28, 2017 “Regular Meeting”**
- B. Approval of Minutes for June 28, 2017 “Special Meeting”**
- C. Consideration of Approval of Status Change – R-2017-21**

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES**

R-2017-21

STATUS CHANGE

BE IT RESOLVED: by the Board of Trustees that the following staff members are hereby awarded the following status change:

BEGINNING July 3, 2017

Tracy Tenney, Cook

SALARY: \$9.50/hr to \$10.50/hr

BEGINNING July 3, 2017

Linda Hess, Director, TAACCCT to Interim Director, Workforce

SALARY: \$60,600 to \$57,800.50

BEGINNING July 3, 2017

*Famico Williams, Career Development Coach to Career Development Coach/ Co-Coord. LIFT
SALARY: Same - \$40,000*

BEGINNING July 16, 2017

*Crystal Dean, Office Assistant to Administrative Assistant
SALARY: \$10.95/hr. to \$12.25/hr.*

BEGINNING August 14, 2017

*Barbara Keener, Director of TRIO and Transition Services
SALARY: \$44,174.19 to \$50,679.19*

BEGINNING August 14, 2017

*Brandon Gaddy, Assistant Director, TRIO Student Support Services
SALARY: \$35,325.85 to \$39,000*

Explanation of Status Changes:

Tracy Tenney moved from Kitchen Assistant to Cook.

For Linda Hess, funding from C-06397-5011015 will end 10/1/17 and position will be 100% funded by A-01219-5011015.

For Famico Williams, funding from C-06397-5011015 will end 10/1/17. Position will then move to part-time (up to 29 hrs/wk) and will be funded by LIFT Grant through 12/31/17 @ \$22.60. (Part-time position may be extended through 3/31/2018.)

Crystal Dean moved from Office Assistant to Administrative Assistant.

Barb Keener and Brandon Gaddy have new responsibilities due to restructuring of Tutoring and Transition Services to include TRIO Student Support Services.

D. Consideration of Approval of Employment of College Personnel – R-2017-22

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL***

R-2017-22

NEW HIRES

BE IT RESOLVED: *by the Board of Trustees, that the following faculty and staff members are hereby employed at the salary and dates stipulated below:*

BEGINNING JULY 3, 2017

*Carol Davis, Co-Coordinator
North Central State College, Associate of Applied Business
SALARY: \$22.60*

BEGINNING JULY 12, 2017

*Amy Miller, Kitchen Assistant
SALARY: \$9.50/hr.*

BEGINNING JULY 24, 2017

*Jennifer Scribner, Administrative Assistant at Crawford Success Center
SALARY: \$12.25*

BEGINNING AUGUST 17, 2017

*Sharon Conley, Respiratory Care Faculty
University of Cincinnati, Masters
SALARY: \$41,105*

BEGINNING AUGUST 17, 2017

*Kathleen Stevick, ADN Nursing Faculty
Walden University, MSN
SALARY: \$43,446*

BEGINNING AUGUST 17, 2017

*Nicole Koch, ADN Nursing
Lourdes University, MSN
SALARY: \$42,342*

BEGINNING AUGUST 17, 2017

*Michael Beebe, Mechanical Engineering
Franklin University, Bachelor of Science
SALARY: \$41,105*

BEGINNING AUGUST 21, 2017

*Steven Purvis, Facilitator, CollegeNOW Bioscience & Sci Med
Ashland University, Master of Education
SALARY: \$22.82/hr.*

BEGINNING AUGUST 24, 2017

*Jason Tucker, Bioscience Faculty
University of Kentucky, Master of Science
SALARY: \$42,000*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2017-22

- *Carol Davis was hired as Co-Coordinator temporarily through 12/31/17. (May be extended to 3/31/18.)*
- *Amy Miller was hired as Kitchen Assistant to replace Tracy Tenney.*
- *Jennifer Scribner was hired as Administrative Assistant at Crawford Success Center to replace Dana Rausch.*
- *Sharon Conley was hired as Respiratory Care Faculty to replace Kelly Robinette.*
- *Kathleen Stevick was hired as ADN Nursing Faculty to replace Emily Herold.*
- *Nicole Koch was hired as ADN Nursing Faculty to replace Cindy Freeman.*
- *Michael Beebe was hired as Mechanical Engineering Faculty to replace Ken Ekegren*
- *Steven Purvis was hired as Facilitator of CollegeNOW Bioscience and Sci Med to assume responsibilities held by Abby Levitt.*
- *Jason Tucker was hired as Bioscience Faculty to replace Abby Levitt.*

E. Consideration of Approval of College Personnel Professional Growth Recognition – R-2017-26

***CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION***

R-2017-26

WHEREAS: Samuel Renfroe has supplied documentation that he has completed a Master’s degree from Franklin University.

THEREFORE, BE IT RESOLVED: by the Board of Trustees that \$3,073.00 is added to base salary of \$59,670.00 to \$62,743.00 effective August 14, 2017 in recognition of completion of a Master of Public Administration in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”

REGULAR AGENDA

- A. Consideration of Approval of the Kehoe Infrastructure Renovation Phase I Contract and Contingency Amounts – R-2017-23 – Dr. Dorey Diab/Mr. Koffi Akakpo**

***CONSIDERATION OF APPROVAL
OF THE KEHOE CENTER INFRASTRUCTURE RENOVATION PHASE I
CONTRACT AND CONTINGENCY AMOUNTS***

R-2017-23

WHEREAS: *The State of Ohio Appropriates Funds for Capital renovations projects for North Central State College, and*

WHEREAS: *the Kehoe Center Infrastructure Phase I Renovation project will be funded under SB310, and*

WHEREAS: *Funds will be used to renovate the 30 year old Cooling Tower that supports chilled water to the 193,000 sq. ft. facility, and*

WHEREAS: *sealed bids were received until 1:00 p.m., on Thursday, July 27th, 2017, for the Kehoe Center Infrastructure project, and*

WHEREAS: *the low bid is within 10% of the projected estimate, and*

WHEREAS: *the College is in conformance with the bidding process under Section 153 of the Revised Code of the State of Ohio.*

NOW, THEREFORE BE IT RESOLVED: *the Board of Trustees of North Central State College authorizes the following contract and contingency amount.*

<u>General Contractor</u>	<u>Amount:</u>
Standard Plumbing and heating Co. 947 Longview Ave. Mansfield, Ohio 44906	\$ 98,980.00
<u>Contingency:</u>	<u>\$ 10,000.00</u>
<u>Total Amount:</u>	<u>\$ 108,980.00</u>

ACTION TAKEN: Mr. Matthew Smith moved for approval of resolution R-2017-23 Consideration of Approval of the Kehoe Infrastructure Renovation Phase I Contract and Contingency Amount. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

B. Discussion of Career Service Fee and Tuition Increase Clarification – Dr. Dorey Diab/Mr. Koffi Akakpo

Dr. Dorey Diab explained that resolution R-2017-17 Consideration of Approval of Tuition Increase was passed by the Board at the June 28, 2017 meeting with the expectation that some amount of tuition increase would be approved in the State budget bill. The Board approved the highest amount allowed per the legislation. The result was a

VETO of the first year by the governor with an allowable increase of \$10 per credit hour in the second year. There was allowance of a career service fee however, the conversation continues as to the interpretation on how the fee can be implemented. At this point there is no further action required, and as he issues get clarified, there will be another resolution coming to the Board for action as appropriate.

C. Consideration of Approval of Waiver of Tuition for Private School Students and Home Schooled Students Who are Not Funded Under The College Credit Plus Program – R-2017-24 – Dr. Dorey Diab/Mr. Koffi Akakpo

CONSIDERATION OF APPROVAL OF WAIVER OF TUITION FOR PRIVATE SCHOOL STUDENTS AND HOME SCHOOLED STUDENTS WHO ARE NOT FUNDED UNDER THE COLLEGE CREDIT PLUS PROGRAM

R-2017-24

WHEREAS, North Central State College (NCSC), as part of its mission, wishes to provide educational opportunities for qualified students to attend college at affordable costs, and

WHEREAS, it is recommended that the Board or Trustees approve a waiver of tuition for students that are not funded by the College Credit Plus Program (CCP) established in Ohio Revised Code Chapter 3365. Such students would primarily be enrolled in Ohio nonpublic/private schools or homeschooled, and

WHEREAS, Ohio Board of Regents Directive 2009-011 Differential Tuition for State Institutions of Higher Education allows for a waiver of the standard tuition rate where the waiver is designed to keep college affordable and enhance the quality of the educational experience, and

WHEREAS, NCSC anticipates approximately 60 nonpublic/private and homeschooled students this academic year will have the opportunity to further their education via the tuition waiver, and

WHEREAS, this resolution would approve a rate of \$41.64 per semester hour for academic year 2017-2018 for NCSC courses taught off the NCSC campuses by high school faculty who meet the North Central Association/Higher Learning Commission standards under the mentorship of a NCSC faculty member to nonpublic/private school and home school students who are not funded under CCP, and

WHEREAS, this resolution would approve a rate of \$83.28 per semester hour for academic year 2017-2018 for NCSC courses taught off the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not funded under CCP, and

WHEREAS, this resolution would approve a rate of \$41.64 per semester hour for academic year 2017-2018 for NCSC courses taught online by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school and homeschool students who are not funded under CCP, and

WHEREAS, the impact and success of this CCP model will be reviewed annually, and

WHEREAS, consistent with the procedures set forth in OBR Directive 2009-011, NCSC will submit a tuition waiver request to the Chancellor of the Ohio Department of Higher Education.

NOW, THEREFORE, BE IT RESOLVED that the North Central State College Board of Trustees hereby approves the following:

1. A rate of \$41.64 per semester hour for academic year 2017-2018 for NCSC courses taught off the NCSC campuses by high school faculty who meet the North Central Association/Higher Learning Commission standards under the mentorship of a NCSC faculty member to nonpublic/private school and home school students who are not funded under CCP. This is a waiver of 107.96 per semester hour.
2. A rate of \$83.28 per semester hour for academic year 2017-2018 for NCSC courses taught off the NCSC campuses by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school students who are not funded under CCP. This is a waiver of 66.32 per semester hour.
3. A rate of \$41.64 per semester hour for academic year 2017-2018 for NCSC courses taught online by NCSC faculty who meet the North Central Association/Higher Learning Commission standards to nonpublic/private school and homeschool students who are not funded under CCP. This is a waiver of 107.96 per semester hour.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2017-24 Approval of Waiver of Tuition for Private School Students and Home Schooled Students who are not funded under the College Credit Plus program. Mr. Matthew Smith seconded the motion and the motion carried unanimously.

D. Treasurer's Report for June 30, 2017 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending June 30, 2017. He stated that revenues for the month totaled \$743,386. Expenditures were \$1,665,094 leaving a deficit of \$921,708. Year-to-date revenues totaled \$18,571,960. Year-to-date expenditures totaled \$16,776,416 leaving an excess of \$1,795,544. The Star Ohio month-end balance for June 2017 is \$2,033,070. Mr. Akakpo described the trends that the Tracking of Monthly Cash Flow feature as well as the dashboard indicator demonstrates. He also explained that this report will have some final adjustments as they work to close out the fiscal year prior to the annual audit.

ACTION TAKEN: Ms. Linda Nelson moved for approval of the Treasurer’s Report for the period ending June 30, 2017. Ms. Pamela Mowry seconded the motion and the motion carried unanimously.

E. Treasurer’s Report for July 31, 2017 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer’s Report for the period ending July 31, 2017. He stated that revenues for the month totaled \$5,572,717. Expenditures were \$1,212,821 leaving an excess of \$4,359,896. Year-to-date revenues totaled \$5,572,717. Year-to-date expenditures totaled \$1,212,821 leaving an excess of \$4,359,896. The Star Ohio month-end balance for July 2017 is \$2,035,013. Mr. Akakpo described the trends that the Tracking of Monthly Cash Flow feature as well as the dashboard indicator demonstrates. Mr. Akakpo had nothing further to add to this report.

ACTION TAKEN: Ms. Linda Nelson moved for approval of the Treasurer’s Report for the period ending May 31, 2017. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Board Chair, Ms. Elisabeth Morando introduced Ms. Teresa Purtiman of the OSU-M Advisory Board and gave her the floor for some remarks. Ms. Purtiman reported that since their last meeting, the Board of Trustees carried out a Retreat with the new Dean, Dr. Norman Jones where they discussed the Campus District Plan and spent some time getting to know one another.

Chair, Ms. Elisabeth Morando noted that the next meeting of the Ohio State Mansfield Advisory Board meeting would be on September 21st and call for a representative to attend on behalf of the NCSC Board of Trustees. Dr. Dwight McElfresh indicated that he would serve to represent the Board at the September 21st meeting.

VIII. EXECUTIVE SESSION #1

The Chair called for an Executive Session at 6:22 p.m. Ms. Linda Nelson made a motion and it was seconded by Ms. Janet Pry to adjourn to Executive Session to discuss Collective Bargaining Matters. Ms. Elisabeth Morando explained that there WILL BE further business following the executive session. A roll call vote on the motion was approved by all members present.

Mr. Mark Masters – “yes”
Dr. Dwight McElfresh – “yes”
Mr. Roger Miller – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”

Mrs. Linda Nelson – “yes”
Mrs. Janet Pry – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

At 6:30 p.m., the Chair, Ms. Elisabeth Morando declared the Executive Session concluded and the Regular Session resumed.

REGULAR SESSION RESUMED

F. Consideration of Approval of the Collective Bargaining Agreement between the North Central State College Board of Trustees and the North Central State Faculty Association Chapter of the American Association of University Professors. – *Dr. Dorey Diab/Mr. Koffi Akakpo*

CONSIDERATION OF APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE NORTH CENTRAL STATE COLLEGE BOARD OF TRUSTEES AND THE NORTH CENTRAL STATE FACULTY ASSOCIATION CHAPTER OF THE AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

R-2017- 25

WHEREAS: *the North Central State Faculty Association Chapter of the American Association of University Professors (“NCSFA-AAUP”) has organized and been recognized by the Ohio State Employment Relations Board, and*

WHEREAS: *the NCSFA-AAUP and the Board representatives have engaged in good faith bargaining, and*

WHEREAS: *both parties have reached tentative agreement on all articles contained within the collective bargaining agreement, and*

WHEREAS: *the membership of the NCSFA-AAUP has ratified the agreement with a positive vote.*

NOW, THEREFORE, BE IT RESOLVED: *by the Board of Trustees of North Central State College that the tentative agreement reached between the NCSFA-AAUP and College negotiating team for the period of August 24, 2017 through spring term, 2020 is approved.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of the resolution R-2017-25 Approval of the Collective Bargaining Agreement between the North Central State College Board of Trustees and the North Central State Faculty Association Chapter of the American Association of University Professors. Ms. Linda Nelson seconded the motion and the motion carried unanimously.

On behalf of the Board of Trustees, Chair, Ms. Elisabeth Morando acknowledged the hard work and good faith bargaining by representatives on both sides of the table that enabled them to come to an agreement and thanked them for their efforts.

POLICY GOVERNANCE

A. Nominating Committee Appointments

Chair, Ms. Elisabeth Morando announced that the terms of service for three of our trustees are due to expire in January. We must also confirm the second year of office for our Board officers. Therefore, it now becomes necessary to appoint members of the nominating committee to carry out these tasks in order to bring a recommendation for action to the board for consideration in a timely manner. Following a discussion of the offices and members up for consideration, Ms. Morando appointed Dr. Dwight McElfresh, Mr. Mark Masters, and Mr. Roger Miller to serve as members of the 2017 Nominating Committee. Ms. Morando further asked Dr. Dwight McElfresh to serve as Chair of the nominating committee and he accepted.

B. Board Self-Assessment Survey – Ms. Elisabeth Morando

Ms. Elisabeth Morando called for Board Secretary, Mr. Stephen Williams to provide an update on the post-meeting self-assessment survey. Mr. Stephen Williams reported that he updated the survey and sent it out following the June meeting as an example/pilot to the revised assessment tool going live following the August meeting. While there were a few bugs that needed worked out, he inquired if anyone had any other comments or difficulties with the new tool. He reminded the Board that the results of the post-meeting surveys will be assembled and included with the annual survey as part of the Board's Annual Performance Assessment at the annual planning retreat (typically held each year in June).

C. Discussion of Equal Opportunity & Diversity/Equity Ends Policies

President, Dorey Diab recapped the previous discussion on the current Equal Opportunity/Diversity policy not conveying the necessary emphasis on Diversity, rather only providing guidance in matters of Equal Opportunity. Discussions from the College Strategic Planning process suggested some alternatives for strengthening the language of Ends policies to share with the Board for consideration. The Title of the policy called for Diversity yet the charge called for Equal Opportunity/Diversity and contained no specific guidance toward Diversity according to participants in the strategic planning process. One potential recommendation called for the two components to be split from the single policy to form two different and distinctive policies for each. Thus, the existing policy would have Diversity stricken from the title and be focused on Equal Opportunity with the existing language – The proportion of students from economically disadvantaged backgrounds is at least equivalent to the proportion in the local communities. Then, a new policy would be introduced specifically for the topic of Diversity with the following sample language: The College maintains an environment that encourages tolerance of

differences while recognizing similarities and providing equalizing opportunities for participation by all. Following discussion, the consensus from the Board was for favorable review when brought back for consideration of approval. President Diab indicated that he will have a resolution drafted from the discussion and brought before the Board for consideration of approval.

D. Discussion of Agenda Planning (IAW 02.72) – Ms. Elisabeth Morando

Ms. Elisabeth Morando recapped the **Owner Connections** activities and called upon Trustees for recent activities to share.

Mr. Roger Miller reminded Trustees of his previous report where his firm was considering hiring an NC State graduate to fill a vacancy at his firm. He was happy to report that they ended up hiring the NC State graduate and are very pleased to have her onboard.

Ms. Janet Pry spoke about the participation of the Mobile Training Unit, and a booth for the Crawford Success Center, at the Bucyrus Bratwurst Festival. Both reflected greatly on the presence of North Central State College in that region and opened the doors for discussion with would-be students as well as parents of future students.

Dr. Dorey Diab pointed out an initiative underway for reaching out to prison inmates with the Mobile Training Unit. There has been interest in providing career development training for inmates and juveniles using this tool that can be brought on-site to deliver the desired training.

Mr. Roger Miller reported that the Bucyrus Railcar Company was planning to expand. This expansion stands to add an additional 40 skilled welders. Dr. Dorey Diab made reference to our collaboration with Pioneer in the field of Welding to provide such assistance.

Ms. Pamela Mowry shared the Ashland Veterans Appreciation Event where between 2500-3000 Veterans were in attendance along with their families and members of the community. Ms. Mowry served as co-chair for the event and Mr. Thomas Mansperger, Dean of Student Services was present representing North Central State College.

Dr. Dwight McElfresh shared an encounter he had with a young lady in the community who is going to NC State and shared some positive insights and encouragement with her.

Mr. Mark Masters shared a training experience with four of his employees and the College Career Development staff. He provided a call-out to Dr. Greg Timberlake, Ms. Brandel Boyd, and Ms. Caitlyn Rethorst for their exceptional contributions to the encounter. In talking with some individuals regarding the latest NCSC/OSU-M Career Day, they relayed to him that of the Career Days they had attended, ours was the best Career Day experience in the State!

F. Board Policy Governance Training (IAW 02.70) – Ms. Elisabeth Morando

1. Policy Governance Rehearsal Scenarios –PolGov training includes a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Ms. Janet Pry led the rehearsal exercise for scenario 4.7 that asks “*Is This a Reasonable Interpretation?*” *In the scenario, Reviewing and Executive Limitations monitoring report received in the mail, a board member questions whether the CEO’s interpretation is in fact reasonable. How should she address her concern?*
2. Policy Governance Policy Review – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 3.3 & 3.4 was led by Dr. Dwight McElfresh.

IX. BOARD CHAIRPERSON REPORT- Ms. Elisabeth Morando

A. Discussion of Preparations for ACCT Leadership Congress

Ms. Elisabeth Morando called preparation updates for the ACCT Leadership Congress. President Dorey Diab reported that the presentation for the Pre-Congress Academy has already been finalized and submitted to ACCT for development of the academy materials book. The presentation for the Concurrent Session is near complete pending a final review by those involved in the presentation. A date needs to be established for final content review, presentation assignments, and rehearsal. Following some discussion, the presentation team established a rehearsal date of Friday, September 8th at 8:00am for final work on the presentations and preparations.

B. Save the Date: Chancellor’s Annual Trustees Conference (November 9th at Columbus State Community College)

Ms. Elisabeth Morando introduced the recent communication from the Chancellor’s Office on the Annual Trustee Conference and called for an initial showing of those who were planning to attend at this time. Dr. Dwight McElfresh, Mr. Matthew Smith, Ms. Linda Nelson, Mr. Mark Masters and Mr. Steven Stone all indicated that at this time they were planning to attend. Other Trustees indicated they would not be able to attend or would need to follow-up once they were able to check their schedule.

C. Annual Ethics Training (Review Options and Selection of Date)

Ms. Elisabeth Morando called for a recap of the options available for the Board to meet the annual Ethics training requirements. Following a review of options and discussion,

the consensus of the Board was to once again invite attorney Reid Caryer to attend an early board meeting to deliver the required training in-person to the trustees present. A review of the calendar for remaining meetings in 2017 identified Wednesday, October 25th as the proposed date to invite Attorney Caryer to attend. Trustees unable to attend on that date were reminded that they would be responsible for meeting their own training requirements and reporting their accomplishment to the Board Secretary for recording.

D. Discussion of Date for NCSC/Ohio State Mansfield Joint Board Meeting

Ms. Elisabeth Morando introduced a recommendation to hold the Joint NCSC/OSU-M Board meeting. Following discussion it was the consensus of the Board members that December 11th at 5:30 p.m. would be an acceptable time for this event. The Board Secretary will communicate the message to the OSU-M Advisory Board representative.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:26 p.m. Ms. Linda Nelson made a motion and it was seconded by Ms. Pamela Mowry to adjourn to Executive Session to discuss personnel matters regarding the contract and compensation of a public employee. Ms. Elisabeth Morando explained that she DID NOT expect any further business following the executive session. A roll call vote on the motion was approved by all members present.

Mr. Mark Masters – “yes”
Dr. Dwight McElfresh – “yes”
Mr. Roger Miller – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – “yes”
Mrs. Janet Pry – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

At 8:44 p.m., the Chair, Ms. Elisabeth Morando declared the Executive Session concluded and the Regular Session resumed.

REGULAR SESSION RESUMED

XI. MEETING EVALUATION – Ms. Elisabeth Morando

Ms. Elisabeth Morando called for discussion of today’s meeting. Trustees noted their enjoyment of 100% attendance and 100% participation. Reports were concise and discussion was hearty.

XII. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, September 20, 2017 at 5:30 p.m. the Gorman Room (165) of the Fallerius Technical Education Building. Ms. Elisabeth Morando noted that she would have to leave the next meeting by 6:30pm at which time Vice Chair, Pamela Mowry would serve as Chair for the remainder of the meeting.

XIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, the Board Chair, Ms. Elisabeth Morando declared the meeting adjourned 8:45 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Ms. Elisabeth Morando, Board Chair