

**North Central State College
Board of Trustees' Meeting
March 23, 2016**

I. CALL TO ORDER

The Chair, Ms. Linda Nelson called the meeting to order at 5:31 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time, she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mr. Gary McCue
Dr. Dwight McElfresh
Mr. Roger Miller
Ms. Pamela Mowry
Ms. Linda Nelson
Ms. Janet Pry
Mr. Matthew Smith
Mr. Steven Stone

Absent:

Ms. Elisabeth Morando

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Dr. Karen Reed and Mr. Koffi Akakpo representing the President's Staff; Mr. Doug Hanuscin was present to discuss the alternate retirement plan resolutions; Ms. Margaret Puckett was present representing the Faculty; Mr. Scott Heimann was present representing the College Foundation; Ms. Katie Vanetta, and Ms. Kate Croteau were present representing PTK/SAP, and Ms. Pam Siegenthaler was present representing The Ohio State University Board of Trustees

IV. FOCUS OF THE MEETING – Mrs. Linda Nelson

Ms. Linda Nelson explained that the primary foci of tonight's meeting will include: a report from our student organizations and the College Foundation. The board will approve the consent agenda, conferral of an honorary degree, two retirement plan resolutions and will hear the Treasurer's Reports for February 2016. The Board will

continue its training on Policy Governance and have a discussion regarding upcoming Board training and community activities.

V. **PRESIDENT'S REPORT** – *Dr. Dorey Diab*

A. **Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates**

Sigma Alpha Pi (National Society of Leadership and Success)

Recent Events:

- SAP has held two Executive Board Meetings to discuss various service projects and to plan for upcoming events.
- Members of SAP and PTK collected donations all through the month of February for Big Brothers Big Sisters Bowl for Kids' Sake. The chapters were able to raise \$580 collectively to form teams and bowl. All the proceeds from this event go to the local Big Brothers Big Sisters organization to fund the awesome events they hold for children that need a big brother or big sister.
- Hoodies and t-shirt orders came in last month and have been disbursed. Members are collecting new orders to have a shipment for induction.
- SAP has held two speaker broadcasts within the month and had an attendance of roughly 30 members at each.

Upcoming Events:

- The Executive Board will be contacting members that still need to complete certain criteria before they can be inducted next month.
- Induction has been set for April 17th.
- Currently we have many members conducting service projects on their own. We have instructed these members to send the Executive Board at least a three-slide PowerPoint illustrating the project(s) they have accomplished and the turnout they had. All the slides will be put into one big PowerPoint and displayed during our induction ceremony.

Phi Theta Kappa

Recent Events:

- March 18th members prepared a breakfast for the professional development day.
- Letters were recently sent out to 450 students notifying them that they are eligible to become Phi Theta Kappa members.
- Meetings are held every other Wednesday from 5-6pm in F-117-119.

Upcoming Events:

- A wishing well raffle was started that will end April 24th. Anyone can purchase tickets which are one ticket for \$1 or six tickets for \$5.
- Chapter officers are currently working on recruitment for a new officer team.
- Induction will be held on Sunday, April 24th at the Kehoe Center at 2pm.

B. North Central State College Foundation Development and Update – Mr. Scott Heimann, Executive Director of the College Foundation

Dr. Dorey Diab introduced Mr. Scott Heimann to provide the Foundation Report. Mr. Heimann's report was as follows:

Special Events

North Central Ohio Hall of Excellence benefitting the North Central State College Foundation – April 22, 2016

The annual event raises funds for scholarships for students attending North Central State College. Formerly the North Central Ohio Entrepreneurial Hall of Fame, the Hall of Excellence induction ceremony will include keynote speaker, Bill Rancic, entrepreneur and winner of "The Apprentice, Season 1"

2016 inductees: Tom Brennan, retired publisher and editor of the Mansfield News Journal and Janet Pry, retired executive director of the Community Foundation for Crawford County.

The foundation encourages the NCSC Board of Trustees to attend and support Janet receiving the honor.

2016 Graduate Picnic hosted by the NCSC Alumni Association – May 5, 2016 11:30am

The North Central State College Alumni Association will host its annual Graduate Picnic again the day before commencement. For the first time, the Foundation has solicited and secured a sponsor for the event, Graham Chevrolet, which will underwrite nearly 100% of the event's expenses.

All College and Foundation Board members are invited and encouraged to attend, free of charge, as we celebrate the success and accomplishments of the 2016 graduates.

Emerald Club

Our Emerald Club 2016 annual campaign was launched back in September with requests being made to our top level investors from 2015. We're connected with past Emerald Club donors, potential donors, College & Foundation Board members and sub-committee members, a larger donor list, and employees. Information on contributing to Emerald Club was also included in the alumni newsletter that was mailed out to over 10,000 alumni in November and February.

Our campaign goal is \$197,000, and as of March we are over \$283,240!

The 2016 Top Level Investors are: Cleveland Financial Group – Chuck Hahn, Russell and Mary Gimbel Foundation, The Gorman Rupp Company, Jay Industries, Inc., Mechanics Bank (a new top level investor this year), Milliron Industries, Inc., PR Machine Works, Phillips Manufacturing & Tower Company, Richland Bank, and Taylor Metal Products.

The employee phase of the campaign has started with the goal of improving upon last year's giving percentages (18% of full-time staff and 11% of full-time faculty). We are compiling a

team of faculty/staff “champions” in order to assist with the campaign and create “why I give” statements.

General Announcements

The 2015 financial audit for the Foundation has been completed and accepted by the state.

The Foundation is working on the first draft of the FY 2017 budget and fundraising goals for FY2017 as well.

Next date for calendars:

April, 2015

- Hall of Excellence – 4-22-16

May, 2015

- Graduate Picnic – 5-5-16
- Resource Development – 5-5-16
- Quarterly Board – 5-19-16

C. State Updates

Dr. Dorey Diab reported on the Higher Education Mid Biennial Review. Priorities of the review included:

1. 3+1 Pathway – Students could take advantage of the 3+1 pathway by attending a community college at a lower rate than most universities then transfer to a university to complete their bachelor’s degree but still take advantage of the community college rate during their third year.
2. Community College Baccalaureate Degrees – community colleges would be able to offer certain, non-competitive bachelor’s degrees that students could take advantage of thereby getting their bachelor’s degree at the community college rate.
3. Competency-Based Education (CBE) – Western Governor’s University (WGU) would serve a pseudo state university on the basis of establishing standardized assessments and testing for the issuance of college credit to students based on demonstrated competencies. WGU makes it easier for community college students to transfer.
4. College Credit Plus (CCP) – Legislation may allow students to take CCP classes during the summer. State government is looking into fixing the floor for CCP tuition.

Higher Education Performance Audit

1. The audit is based on scale and budget of institutions of higher education.
2. Will likely pertain more to universities and four-year colleges than to community colleges because of the scale of funding and size of institution.

D. Student Success Leadership Institute (SSLI)

The Student Success Leadership Institute was attended by a (10) member team from the College consisting of (1) Administrator, (3) Staff members, and (6) Faculty members. Dr. Karen Reed added that much of the discussion centered around the application of principles from the book “Redesigning America’s Community Colleges” and sought to help us better understand why we are involved in thinking different about student success and how to use that understanding to improve student success at our various institutions. Dr. Dorey Diab pointed out that the March in-service day included exercises to help gain a better understanding and appreciation for making student success the core focus of our activities at the College.

E. Other/Capital Funding Commission

Dr. Dorey Diab explained that of the \$425M set aside for capital funding, \$101.5M is to be allocated for all of Ohio’s 23 community colleges. Of that amount \$1.995M is proposed to come to North Central State College for three projects. Projects slated for funding include: repair of the Kehoe Center roof, Information Technology infrastructure development as well as security cameras. The board has approved these projects so they are currently awaiting Controlling Board approval.

VI. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Dr. Dwight McElfresh and seconded by Mr. Matthew Smith and passing unanimously, the following items were approved:

A. Approval of Minutes for February 17, 2016 “Regular Meeting”

B. Consideration of Approval of Employment of College Personnel – R-2016-12

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL
R-2016-12**

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:

BEGINNING FEBRUARY 29, 2016

*Doug Heestand, Specialized Services Coordinator
MSW, Ohio State University*

SALARY: \$37,199.76

EXPLANATION OF NEW HIRES FOR RESOLUTIONS R-2016-12

Doug Heestand was hired as Specialized Supportive Services Coordinator to replace Michelle McGregor.

C. Consideration of Approval of Contracts for Probationary Faculty – R-2016-13

**CONSIDERATION OF APPROVAL OF CONTRACTS FOR
PROBATIONARY FACULTY**

R-2016-13

BE IT RESOLVED: by the Board of Trustees of North Central State College that approval is hereby given to the Administration of the College for the “memos of intent” issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:

**PROBATIONARY SECOND-YEAR 9-MONTH CONTRACT
(Fall Semester 2016 through Spring Semester 2017)**

*Michael Beebe
Lynn Jones
Ryan Miller
Christine Lynch*

REGULAR AGENDA

**A. Consideration of Approval for the Conferral of the Honorary Degree of
Associate of Applied Business – R-2016-14 – Dr. Dorey Diab**

**CONSIDERATION OF APPROVAL FOR THE CONFERRAL OF THE HONORARY
DEGREE OF ASSOCIATE OF APPLIED BUSINESS TO
KEITH L. FABER**

R-2016-14

WHEREAS: upon the recommendation of the president with the approval of the board of trustees the honorary degree of associate of applied science or applied business will be awarded to those outstanding individuals who have distinguished themselves within the community, as well as with North Central State College, and

WHEREAS: honorary degrees are typically awarded to a living individual who has achieved

extraordinary distinction in a career that has affected the lives of others, particularly through scholarly achievement, through public service, or through philanthropy, and

WHEREAS: *by awarding honorary degrees, North Central State College recognizes outstanding individuals whose accomplishments are of such excellence that they provide inspiration to our graduates, and in honoring such individuals, the College is honored as well, and*

WHEREAS: *Keith L. Faber has displayed the level of exemplary achievement deemed worthy of the singular recognition conveyed by the conferral of an honorary degree from North Central State College.*

NOW, THEREFORE BE IT RESOLVED: *that the North Central State College Board of Trustees, takes pleasure in conferring upon Keith L. Faber the Honorary Degree of Associate of Applied Business, honoris causa, as part of the May 6th, 2016 North Central State College Commencement Ceremony in accordance with the policy adopted under resolution 1978-08 for “Honorary Degrees.”*

ACTION TAKEN: Ms. Pamela Mowry moved for approval of resolution R-2016-14 Conferral of the Honorary Degree of Associate of Applied Business. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

B. Consideration of Approval of a Resolution Pertaining to the Amendment and Restatement of the North Central State College Chapter 3305 Alternative Retirement Plan – R-2016-15 – Dr. Dorey Diab/Mr. Koffi Akakpo

CONSIDERATION OF APPROVAL OF A RESOLUTION PERTAINING TO THE AMENDMENT AND RESTATEMENT OF THE NORTH CENTRAL STATE COLLEGE CHAPTER 3305 ALTERNATIVE RETIREMENT PLAN

R-2016-15

Pertaining to authorizing the adoption of the amendment and restatement of the North Central State College Chapter 3305 Alternative Retirement Plan (“Plan”).

WHEREAS, *North Central State College (“College”) adopted the North Central State College Chapter 3305 Alternative Retirement Plan (“Plan”), effective March 24, 1999; and*

WHEREAS, *the College reserved the right in Section 8.3 of the Plan to amend the Plan by action of the Board of Trustees; and*

***WHEREAS,** the Board of Trustees may delegate authority to amend the Plan for all future amendments to the Plan to the College's duly appointed officers; and*

***WHEREAS,** the Plan is required to be amended to comply with the 2010 Cumulative List of Notice 2010-90, including but not limited to, the Pension Protection Act of 2006, the Heroes Earnings Assistance and Relief Tax Act of 2008, and the Worker, Retiree, and Employer Recovery Act of 2008; and*

***WHEREAS,** the Board of Trustees desires to approve a formal amendment to the Plan in order to comply with Internal Revenue Code requirements.*

***NOW, THEREFORE,** be it resolved, by the Board of Trustees of the College that:*

***Section 1. Amendment and Restatement of the Plan.** The amendment and restatement of the Plan, a copy of which is on file with the Office of the Board of Trustees, is hereby adopted effective July 1, 2015.*

***Section 2. Authority for Execution of the Plan Amendment.** The Administration, in carrying out this Resolution, is hereby authorized to execute the amendment and restatement of the Plan and any other instruments, documents or conveyances necessary to effectuate and implement the same.*

***Section 3. Authority for Future Amendments.** If, in the future, any further amendments to the Plan (or to any other ancillary documents for the Plan) become necessary in order to either (1) secure or maintain compliance with federal tax laws; or (2) conform to amendments of the governing provisions of the Ohio Revised Code, then the duly appointed officers of the College are hereby authorized to take such actions and execute such documents as are necessary to effectuate such amendments and ancillary documents, without further review or resolutions by the Board of Trustees.*

***Section 4. Open Meetings.** The Board of Trustees finds and determines that all formal actions of the Board relating to the enactment of this Resolution were taken in an open meeting of the Board, and that all deliberations of the board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including ORC Section 121.22.*

ACTION TAKEN: Mr. Gary McCue moved for approval of resolution R-2016-15 Approval of a Resolution Pertaining to the Amendment and Restatement of the North Central State College Alternative Retirement Plan. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

C. Consideration of Approval of a Resolution Pertaining to Adoption and the Amendment to the North Central State College 403(b) Plan – R-2016-16 – Dr. Dorey Diab/Mr. Koffi Akakpo

CONSIDERATION OF APPROVAL OF A RESOLUTION PERTAINING TO ADOPTION OF THE AMENDMENT TO THE NORTH CENTRAL STATE COLLEGE 403(b) PLAN

R-2016-16

Pertaining to authorizing the adoption of an amendment to North Central State College 403(b) Plan.

WHEREAS, North Central State College (“College”) sponsors the North Central State College 403(b) Plan (“Plan”) which was adopted effective as of January 1, 2009; and

WHEREAS, the College desires to amend Section 7 of the Adoption Agreement to the Plan and Section 1.7 of the Basic Plan Document to the Plan to include as Compensation for purposes of elective deferrals post severance compensation paid to an Employee within 2-½ months after severance from employment (or, if later, the end of the limitation year that includes the date of severance).

NOW, THEREFORE, be it resolved, by the Board of Trustees of the College that:

Section 1. Amendment to the Plan. *The provisions of the Amendment to the Plan that amend the definition of Compensation for elective deferrals to include payments paid to an Employee for accrued bona sick leave, vacation and other leave are hereby adopted, effective April 1, 2016.*

Section 2. Authority for Execution of the Plan Amendment. *The Administration, in carrying out this Resolution, is hereby authorized to execute the Amendment to the Plan and any other instruments, documents or conveyances necessary to effectuate and implement the same.*

Section 3. Open Meetings. *The Board of Trustees finds and determines that all formal actions of the Board relating to the enactment of this Resolution were taken in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including ORC Section 121.22.*

ACTION TAKEN: Mr. Matthew Smith moved for approval of resolution R-2016-16 Approval of a Resolution Pertaining to the Amendment to the North Central State College 403(B) Plan. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

D. Treasurer's Report for February 29, 2016 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending February 29, 2016. He stated that revenues for the month totaled \$653,717. Expenditures were \$1,168,579 leaving a deficit of \$514,862. Year-to-date revenues totaled \$15,431,183. Year-to-date expenditures totaled \$10,161,977 leaving an excess of \$5,269,207. The Star Ohio month-end balance for February 2016 is \$418,495. Mr. Akakpo described the trends that the new Tracking of Monthly Cash Flow feature as well as the dashboard indicator demonstrates. Mr. Akakpo had no further special notes for this report. Mr. Matthew Smith inquired about the scholarship variance, Mr. Akakpo responded. Dr. Dwight McElfresh inquired about the status of payments to The Ohio State University at Mansfield, Mr. Akakpo responded.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Treasurer's Report for the period ending February 29, 2016. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Board Chair, Mrs. Linda Nelson introduced Ms. Pamela Siegenthaler of the OSU-M Board of Trustees and gave her the floor for some remarks. Ms. Siegenthaler offered some of the latest highlights from The Ohio State University at Mansfield. Highlights included:

1. Cindy Wood was recently hired and will begin her new position on April 18th.
2. April 18 at 12:45pm will see the dedication of the new Wetlands and Outdoor Classroom areas. Grant and Mary Milliron will be recognized for their contributions to this accomplishment.
3. Leadership Richland this spring will see hundreds of junior high school students participating across three days. The OSU-M Board of Trustees have come together to offer a series of sessions regarding Volunteerism.
4. The OSU-M Board of Trustees are developing a fundraising Golf/Dinner Event that will be held on June 10th at the Oak Tree Golf Course in Ontario. Funds will go toward the funding of the Board of Trustees' Scholarship Fund.
5. Work will begin soon to expand Buckeye Village Apartments. The new expansion will add 100 more beds and will be completed in time for the fall semester.

Mr. Gary McCue represented the NCSC Board of Trustees at the OSU-M Board meeting and commented about their review of the Alumni Profile Data. The data encompassed alumni for the whole college and was very interesting and informative.

VIII. POLICY GOVERNANCE

A. Nominating Committee Report – Ms. Linda Nelson

Ms. Linda Nelson called upon Mr. Matthew Smith to offer a nominating committee report. Mr. Smith reported that they are awaiting a listing of College alumni members to begin their prospecting. Once the listing is received, Mr. Smith will meet with other members of the committee, Ms. Elisabeth Morando, Mr. Steven Stone and Ms. Janet Pry and will have a more detailed report for the April meeting.

B. Discussion of Agenda Planning (IAW 02.72) – Ms. Linda Nelson

Ms. Linda Nelson recapped the objectives of **Owner Connections** activities and called upon trustees for recent activities to share.

Dr. Dwight McElfresh reported on his participation along with Dr. Dorey Diab in the OSU Co-located campus Deans & Presidents meeting. Mr. Dave Daniels participated along with Dr. Steve Gavazzi for OSU-Mansfield. The focus of discussion was on opportunities for collaboration in six key areas:

1. Student Activities
2. Library
3. Marketing
4. Physical Facilities
5. Public Safety Services
6. Athletics and Recreation

This gathering was to establish efficiencies with OSU and their two-year co-located counterparts.

Mr. Steve Stone reported that he served as a judge on the Rotary Club of Ashland County's Scholarship Drive in which they reviewed nine students for consideration. Five of the nine were planning to attend NC State (4 already applied, 1 was pending application).

Mr. Matthew Smith reported that he attended the public meeting for the campus plan presentation by MKCS Architects. On Saturday he visited the Columbus Blue Jackets with members of OSU-M and met Ms. Cindy Wood.

Dr. Dwight McElfresh reported that he participated in the strategic planning for Ashland University's Outreach for Education to ensure that AU reaches out to North Central State College in potentially new ways.

Dr. Dorey Diab reported that he participated along with Ms. Janet Pry in the Crawford County Strategic Planning process.

C. Board Policy Governance Training (IAW 02.70) – Ms. Linda Nelson

1. Board Chair, Ms. Linda Nelson continued the discussion from the February meeting regarding the possibility of suspending the Scenario Rehearsals and perhaps the policy reviews so that the Board could focus on completing the Book Reviews as these discussions will be instrumental to the Board's understanding of current activities taking place at the College through the Student Success Leadership Institute as well as potential discussion/presentations at the upcoming ACCT Leadership Congress. Ms. Nelson called for discussion on this matter. Following discussion, the Board decided to defer the Scenario Rehearsals until after the Annual Planning Retreat on June 22nd and will resume the scenario rehearsals with the August Board meeting. The Board decided however, to continue the review of policy governance policies in order to remain on schedule for their requirement to review policy governance policies on an annual basis. The Board also asked if the annual ethics training could somehow be a part of their meeting activity in order to assist Trustees in meeting this annual requirement. Perhaps this could be part of the Board's activities at the September 21st meeting. President responded that he and the board secretary will look into the possibilities.
2. Policy Governance Policy Review – training continued with a review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 2.3, 2.4, and 2.5 was led by Ms. Pamela Mowry.
3. Book Review (Redesigning America's Community Colleges) – Ms. Janet Pry and Mr. Matthew Smith - Chapter 3

Mr. Matthew Smith and Ms. Pamela Mowry provided a summary and discussion of Chapter Two entitled "*Guiding Students.*" Following the review, Ms. Linda Nelson called for trustees to conduct the review of Chapter 3 at the March 2016 meeting. Ms. Janet Pry indicated that she would provide the review of Chapter 3. Mr. Matthew Smith indicated that he would assist Ms. Pry in the review of Chapter 3 "*Rethinking Student Instruction*"

Following the discussion of Chapter 3, Ms. Linda Nelson called for discussion on the manner in which the Board should approach the review of the remaining chapters. The Board decided that with the deferral of the Scenario Rehearsal and since there was broad participation by all trustees in the discussions of the chapter content, it would be reasonable to undertake the discussion of two chapters in each of the following meetings in order to complete the Board's review of the book. In order to accomplish this task, Ms. Nelson called for volunteers to lead the discussions for the remaining chapters.

Dr. Dwight McElfresh and Ms. Janet Pry agreed to lead the April 27th discussions of chapters 4 & 5. Mr. Roger Miller and Ms. Linda Nelson agreed to lead the May 25th discussions of chapter 6 and the Conclusion.

IX. BOARD CHAIRPERSON REPORT- *Mrs. Linda Nelson*

A. 2016 Financial Disclosure Statement Filing Deadline – May 16, 2016

Ms. Linda Nelson reminded all trustees that the deadline for filing their 2016 Financial Disclosure Statements is May 16, 2016. Trustees were asked to seek assistance if they had questions or ran into any kind of difficulties in the filing process but to please do not delay and accidentally miss the deadline date.

B. Ethics Training Opportunities/Schedule

Ms. Linda Nelson referred to the earlier discussion regarding the potential of having the annual ethics training conducted at the September 21, 2016 Board meeting.

C. BOT Attendance Reporting Guidelines

Ms. Linda Nelson called upon Board Secretary, Mr. Steve Williams to explain the new BOT reporting guidelines. Mr. Williams explained that the new guidelines are very similar to what we've been reporting all along and much of the change will have no direct impact on the trustees as the reporting platform will still be based on a 24 month running calendar. The biggest difference is in the reporting when one of a trustee's terms expires and the next takes effect. A trustee will still have to demonstrate a constant attendance of greater than 3/5ths (60% or higher).

D. Leader Richland Participation

Ms. Linda Nelson called upon Mr. Steve Williams to provide an update on the LeaderRichland event. Mr. Williams explained that the event would take place on each of May 12, 13, and 16th. Mr. Roger Miller, Ms. Janet Pry, and Ms. Elisabeth Morando have agreed to each head the discussions on the 12th and 16th. Mr. Steve Stone is no longer able to lead the discussion on the 13th but we are working on alternatives to fill in the day for Mr. Stone. The next meeting of the LeaderRichland committee is April 14th so more details for the participants will be forthcoming following that meeting.

E. 2016 ACCT Leadership Congress

Call for Presentations – Drs. Dwight McElfresh and Dorey Diab recapped the content of the presentation proposal and called for other trustees who plan to attend the congress and might be interested in participating in the presentation. Following some discussion, the presenters who emerged were: Dr. Dwight McElfresh (who will serve as the presentation moderator), Ms. Linda Nelson, Mr. Matthew Smith, and Dr. Dorey Diab. Final details of the presentation were ironed out and the Board Secretary was instructed to finalize the proposal and complete its submission for consideration by the due date.

Equity Awards Nominations – Ms. Linda Nelson reviewed the various categories of equity awards and called for Board recommendations for consideration. Following deliberations, the Board called for a resolution of support for nominating Mr. Stephen Williams, Board Secretary for the ACCT Professional Board Network Award and Dr. Dorey Diab, College President for the ACCT Chief Executive Officer Award. A resolution for support shall be brought before the Board at the April Regular meeting for consideration of approval in the regard.

F. North Central Ohio Fall of Excellence

Ms. Linda Nelson reminded the Board of the impending event and called for a show of those expecting to attend in an effort to coordinate the assembly of a Board of Trustees table.

X. MEETING EVALUATION – Ms. Linda Nelson

Mrs. Linda Nelson called for discussion of today’s meeting. Trustees noted that they were impressed with the good discussion relative to the book review and were especially impressed and pleased with the level of group participation. Mr. Steve Stone cautioned that while there was much reporting on the good things happening across the College, the Board must not lose its future focus on ENDS and not MEANS and should always keep this Board emphasis and purpose in mind.

XI. TIME AND PLACE OF NEXT MEETING

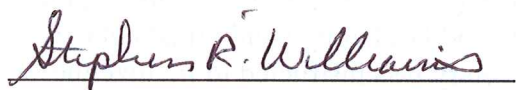
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, April 27, 2016 at 5:30 p.m. the Gorman Room (165) of the Fallerius Technical Education Building.

XII. ADJOURNMENT

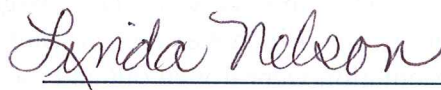
The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, the Board Chair, Ms. Linda Nelson declared the meeting adjourned 7:23 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Ms. Linda Nelson, Board Chair