

North Central State College
Board of Trustees' Meeting
May 27, 2015

I. CALL TO ORDER

The Chair, Mrs. Linda Nelson called the meeting to order at 5:33 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Ms. Edith Humphrey
Mr. Gary McCue
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Mrs. Janet Pry
Mr. Matthew Smith
Mr. Steven Stone

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Mr. Koffi Akakpo, Mrs. Betty Preston, and Dr. Karen Reed representing the President's Staff; Ms. Charla Irvin representing the OSU-M Board of Trustees and; Ms. Mackayla Cox representing the Student Government Association and Phi Theta Kappa, and Mr. Mark Kreinbihl representing the College Foundation. President Diab further introduced Mr. Lenny Eaken and his wife, Cathy Eaken.

IV. FOCUS OF THE MEETING – Mrs. Linda Nelson

Mrs. Linda Nelson previewed the essential elements of tonight's agenda and explained that the primary foci of tonight's meeting will include: a report from our student government association and the College Foundation and other important matters to the College from the state and federal legislature presented by President Diab. The Board will hear the initial budget proposal that will come back in June for approval. The board will consider a resolutions for a revision to the Memorandum of Understanding with the College Foundation and recognition resolutions for Faculty Emeritus Status and hear

from Ms. Charla Irvin of our shared campus institution (OSU-Mansfield). The Board will also continue its training on Policy Governance. Finally, we will wrap up with discussion of some upcoming trustee activities in the months to come. We will conclude with a discussion of the upcoming Board Planning Retreat.

V. PRESIDENT’S REPORT – *Dr. Dorey Diab*

A. Student Government Association (SGA) Update – *Ms. Mackayla Cox*

President Dorey Diab introduced PTK President and SGA Vice President, Ms. Mackayla Cox to report on the activities of the SGA and PTK. The report was as follows:

Phi Theta Kappa had fourteen members volunteer to assist with Leader Richland. Ms. Cox reported that the chapter is currently voting on their Honors topic and will be starting to line up those activities for the coming year.

SGA has been working with Student Life Coordinator, Ms. Elise Riggle, in putting together a grant request for the development of an Honor Council that will include a Leadership Academy starting in the fall. This venture will be a joint campus venture for students of both OSU-Mansfield and NC State.

Dr. Dorey Diab added that the Leader Richland activities brought roughly 1,200 seventh and eighth grade boys from surrounding high schools to the campus for discussions of civic leadership development thanks to the ongoing efforts of Commissioner Marilyn John. He pointed out that students were asked how many were planning to leave the area after graduation. Surprisingly, two thirds to three quarters indicated their intention of going away after graduation. He further commented that leadership development and student success are part of a current major national initiative to foster tomorrow’s leaders and to help re-ignite the importance of civic leadership to the country for the future.

B. North Central State College Foundation Development and Update – *Mr. Mark Kreinbihl*

Dr. Dorey Diab introduced Mr. Mark Kreinbihl to provide the Foundation Report. Highlights of the Foundation Report included:

1. Provided a summary of the College Foundation Memorandum of Understanding and Amendment before the Board for approval and previous discussion and approval by the Foundation Board.
2. Distributed and discussed Foundation Report of grant funding year-in-review and comparisons to similar sized institutions in the OACC.
3. Recapped the success of the Entrepreneur Hall of Fame pointing out that it had a record attendance of over 300 establishing it as a high profile community event.

4. Information on the 30th Anniversary of Rock-n-Ribs highlighting their tourism award from the Mansfield and Richland County Bureau of Tourism and recognition from the State legislature with a proclamation of achievement.
5. Formulation of an adhoc committee to begin work on the replacement event for Rock-n-Ribs for 2016 and beyond.
6. Provided an update of the Crawford Success Center construction and funding progress. There is an Open House event scheduled for June 4th and all are invited (invitations were distributed).
7. Provided a recap of the Comprehensive Campaign and announced the one to one match offered by the Russell and Mary Gimbel Foundation. He also provided a recap of the Dewalt meeting held on May 16th.
8. Provided an update on the Emerald Club Campaign that had a goal of \$150K at is currently at \$190K.
9. Reported that the Alumni Newsletter will be out soon. Folks should look for it.
10. The Executive Director search for the College Foundation is underway. They are looking forward to reporting the results very soon.

C. State/Federal Government Relations Update & Discussion

President Dorey Diab recapped some of the key discussions taking place at the state and federal levels regarding higher education and higher education funding. Key issues in higher education include:

1. Maintaining Community College Plus (CCP)
2. Various Funding Decisions (House-Senate-Governor)
3. Tuition Increase Allowances
4. Transferrable Associate Degree
5. Ohio College Opportunity Grant (OCOG) for summer classes
6. Community college Bachelor's Degrees with approval of local universities

D. Fiscal Year 2016 Budget Proposal Presentation

President Dorey Diab was joined by Mr. Koffi Akakpo in conducting the initial presentation of the proposed fiscal year 2015-2016 budget to the Board of Trustees. Mr. Koffi Akakpo discussed the Budget Goals and Assumptions as well as the Projected Revenues and Expenditures balancing out at \$19,090,000. He further explained that the state budget process leaves much speculation in those vital areas. Still, they have put together the best projection possible from the information they currently know or have confidence in. Therefore, while there may be some adjustments between this proposal and the final proposal once more is known from the State, the difference between the two is not expected to vary by much.

E. College Annual Strategic Planning Activities

President Dorey Diab recapped the activities of the College Strategic Planning retreat occurring over a 2-day span and culminating in a two-hour wrap-up session on the third day. Results of the College Strategic Planning Retreat will be presented to the Board as part of their own Board Planning Retreat activities.

F. Other Items of Interest

President Dorey Diab explained some other items of interest.

1. Using Local agencies for distribution of the College Reserve Fund. He explained that he had received confirmation on the utilization of local agencies for holding these funds and plans are to continue moving forward with gathering information on this effort.
2. Dr. Dorey Diab provided some additional discussion on the search for the new Foundation Director in regards to reporting structure and responsibilities.
3. Dr. Dorey Diab discussed the issue of fair distribution of Shared Services cost and explained that he will be part of a discussion taking place with representatives of both the OSU-Mansfield campus and the main campus in Columbus as well.
4. Dr. Dorey Diab called for feedback from those Trustees in attendance at the 2015 Graduation Ceremony. Following some general discussion the consensus was that while each individual address seemed of appropriate content and duration, the compilation of all addresses combined made for a lengthy ceremony. Still, students appreciated the extra time on stage to enjoy the occasion.

VI. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mr. Matthew Smith and seconded by Ms. Pamela Mowry and passing unanimously, the following items were approved:

A. Approval of Minutes for April 22, 2015

B. Consideration of Approval of Status Changes – R-2015-20

***CONSIDERATION OF APPROVAL OF
STATUS CHANGES***

R-2015-20

STATUS CHANGE

BE IT RESOLVED: by the Board of Trustees that the following staff members hereby receive the following status changes:

Effective May 18, 2015

Troy Shutler, Director of Student Success and Transition Services

REASON: Troy was previously Coordinator of Career Development

Effective June 20, 2015

Lynn Jones, Business Faculty

REASON: Returning to faculty from Assistant Dean, Business, Industry, and Technology

C. Consideration of Approval of Employment of College Personnel – R-2015-21

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2015-21

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff members are hereby employed at the salary and dates stipulated below:

BEGINNING MAY 10, 2015

Joyce Karbula, Coordinator of Corporate and Non-Corporate Programs

Bachelor of Science

SALARY: \$37,199.70

BEGINNING MAY 11, 2015

William Scott, Facilities Utility Worker

SALARY: \$9.82

BEGINNING MAY 11, 2015

Jordan Hershner, Facilities Utility Worker

SALARY: \$9.82

BEGINNING AUGUST 20, 2015

Christine Lynch, Human Services Faculty

Masters of Social Work

SALARY: \$37,912

BEGINNING AUGUST 20, 2015

Ryan Miller, Accounting/ Entrepreneur Faculty

Masters of Business Administration
SALARY: \$38,641

BEGINNING AUGUST 20, 2015
Michael Beebe, Integrated Engineering Faculty
Bachelor of Science in Engineering Technology
SALARY: \$38,324

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2015-21

Joyce Karbula's position at the Math Plato Lab was eliminated. She applied and was hired as Coordinator of Corporate and Non-Corporate Programs.

William Scott and Jordan Hershner replace Aleah Nocar, and reallocation of work hours.

Christine Lynch will replace one of two retiring faculty members.

Ryan Miller hired to replace retired accounting faculty.

Michael Beebe will replace retiring engineering faculty member.

REGULAR AGENDA

A. Consideration of Approval of Memorandum of Understanding between North Central State College Foundation and the North Central State College Board of Trustees – R-2015-22 – Dr. Dorey Diab/Mr. Mark Kreinbihl

CONSIDERATION OF APPROVAL OF NORTH CENTRAL STATE COLLEGE – NORTH CENTRAL STATE COLLEGE FOUNDATION MEMORANDUM OF UNDERSTANDING (MOU)

R-2015-22

WHEREAS: *The North Central State College Foundation is an independent, separately incorporated 501(c)3, non-profit corporation created to raise, manage, distribute, and steward resources to support certain initiatives of North Central State College, and,*

WHEREAS: *The College Foundation is dedicated to the building of an endowment fund to address, through financial support, the long-term academic and other priorities of the College, and,*

WHEREAS: *A Memorandum of Understanding between the College and the College Foundation has not existed since the College Foundation was founded 23 years ago, but is standard practice among other Colleges and their affiliates and is deemed essential and prudent*

by North Central State College and College Foundation administrators to define the relationship of and between the two entities, and,

WHEREAS: A Memorandum of Understanding has been developed by the College Foundation for consideration by both entities, and has been reviewed, accepted, and approved by the College Foundation's Executive Committee.

NOW, THEREFORE, BE IT RESOLVED: By the North Central State College Board of Trustees that the North Central State College-North Central State College Foundation Memorandum of Understanding is approved, as presented, effective May 27, 2015.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of the Treasurer's Report for the period ending March 31, 2015. Mr. Gary McCue seconded the motion and the motion carried unanimously.

B. Treasurer's Report for April 30, 2015 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending April 30, 2015. He stated that revenues for the month totaled \$685,522. Expenditures were \$1,875,122 leaving a deficit of \$1,189,599. Year-to-date revenues totaled \$17,388,297. Year-to-date expenditures totaled \$14,595,697 leaving an excess of \$2,792,600. The Star Ohio month-end balance for April 2015 is \$1,017,833. Mr. Akakpo had no further special notes for this report.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of the Treasurer's Report for the period ending March 31, 2015. Mr. Steven Stone seconded the motion and the motion carried unanimously.

C. Consideration of Approval of Designation of Emeritus Status for Denise L. Hendershott – R- 2015-23 – Dr. Dorey Diab/Dr. Karen Reed

CONSIDERATION OF APPROVAL OF DESIGNATION OF EMERITUS STATUS FOR DENISE L. HENDERSHOTT

R-2015-23

WHEREAS: in accordance with Board Resolution R-1998-20, and the NCState – NCFAs-AAUP Collective Bargaining Agreement dated August 27, 2014, qualified retiring faculty members may be recommended for the designation of Emeritus status, and

WHEREAS: Ms. Denise L. Hendershott, who after 29 years retired as an Associate Professor of Human Services, has met all qualifications, and

WHEREAS: Ms. Denise Hendershott has requested consideration for Emeritus status, has been approved by the regular bargaining unit faculty of her division and recommended by her Dean and this recommendation is endorsed by the Vice President, Academic Services and the President's Staff.

NOW, THEREFORE, BE IT RESOLVED: by the Board of Trustees, that Ms. Denise L. Hendershott is granted Emeritus status.

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2015-23 Consideration of Approval of Designation of Emeritus Status for Denise L. Hendershott. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

D. Consideration of Approval of Designation of Emeritus Status for Teresa A. Van Dorn– R- 2015-24 – Dr. Dorey Diab/Dr. Karen Reed

CONSIDERATION OF APPROVAL OF DESIGNATION OF EMERITUS STATUS FOR TERESA A. VAN DORN

R-2015-24

WHEREAS: in accordance with Board Resolution R-1998-20, and the NCState – NCFA-AAUP Collective Bargaining Agreement dated August 27, 2014, qualified retiring faculty members may be recommended for the designation of Emeritus status, and

WHEREAS: Ms. Teresa A. Van Dorn, who after 30 years retired as an Associate Professor of Human Services, has met all qualifications, and

WHEREAS: Ms. Teresa Van Dorn has requested consideration for Emeritus status, has been approved by the regular bargaining unit faculty of her division and recommended by her Dean and this recommendation is endorsed by the Vice President, Academic Services and the President's Staff.

NOW, THEREFORE, BE IT RESOLVED: by the Board of Trustees, that Ms. Teresa A Van Dorn is granted Emeritus status.

ACTION TAKEN: Ms. Elisabeth Morando moved for approval of resolution R-2015-24 Consideration of Approval of Designation of Emeritus Status for Teresa A. Van Dorn. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

E. Consideration of Approval of Designation of Emeritus Status for Mr. Leonard L. Eaken, Jr. – R-2015-25 – Dr. Dorey Diab/Dr. Karen Reed

CONSIDERATION OF APPROVAL OF DESIGNATION OF EMERITUS STATUS FOR LEONARD L. EAKEN, JR.

R-2015-25

WHEREAS: *in accordance with Board Resolution R-1998-20, and the NCState – NCFA-AAUP Collective Bargaining Agreement dated August 27, 2014, qualified retiring faculty members may be recommended for the designation of Emeritus status, and*

WHEREAS: *Mr. Leonard L. Eaken, who after 28 years retired as an Associate Professor of Computer Information Systems, has met all qualifications, and*

WHEREAS: *Mr. Leonard Eaken has requested consideration for Emeritus status, has been approved by the regular bargaining unit faculty of his division and recommended by his Dean and this recommendation is endorsed by the Vice President, Academic Services and the President's Staff.*

NOW, THEREFORE, BE IT RESOLVED: *by the Board of Trustees, that Mr. Leonard L. Eaken, Jr. is granted Emeritus status.*

ACTION TAKEN: Mr. Steven Stone moved for approval of resolution R-2015-25 Consideration of Approval of Designation of Emeritus Status for Mr. Leonard L. Eaken, Jr. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

Mr. Steven Stone conveyed to Mr. Eaken a personal message of thanks for his and his wife Cathy's participation in the Veteran's Committee as part of the Welcome Johnny and Jane Home Project and for taking an active role in the project's service to Veterans.

VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Board Chair, Mrs. Linda Nelson welcomed Ms. Charla Irvin, Trustee of the OSU-Mansfield Board of Trustees and asked her for any insights or updates she'd like to share. Ms. Charla Irvin thanked the board for this opportunity. She reported that the current topics of discussion include: 1. There is ongoing discussion and excitement regarding the Campus District project and the various challenges and opportunities that this venture brings; 2. Changes in the Board as John Shuler fills a role with the Alumni Council and Christ Ticoras becomes the Board Chair; 3. Ms. Renee Thompson in conjunction with OAA, CACY and the Chamber present a session on Elder Engagement on June 11th.

VIII. POLICY GOVERNANCE

A. Discussion of Agenda Planning (IAW 02.72) – Mrs. Linda Nelson

Mrs. Linda Nelson recapped the inclusion of a number of items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or

participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Mrs. Linda Nelson called for Community Connections activities that trustees would like to share. Ms. Elisabeth Morando shared a discussion she had with some of our graduates who expressed their appreciation for the extra time on stage (the extra attention). Mr. Matthew Smith shared information on a Webinar regarding the Million Women Mentors. Dr. Dwight McElfresh added the opportunities he had to talk with folks at graduation events for surrounding high school graduations where he was asked for more information about NC State. Mr. Steven Stone explained that the Chair of Mental Health was among the graduates this year and she will be a good advocate for the College for the future. Ms. Edith Humphrey shared a discussion she had with one of our CollegeNOW graduates that is planning to continue their education with Franklin University. Ms. Linda Nelson explained that she was delighted to learn that one of her subordinates participated in this year’s graduation ceremony so the event carried a special meaning for them.

2. Owner Linkage

Mrs. Linda Nelson asked the Trustees to consider representatives of constituent groups to invite to a future meeting to help the Board connect with the College Ownership.

3. Link and Learn

Mrs. Linda Nelson reminded the Board of the upcoming activity with the Hord Livestock Company at the September 2015 meeting on September 23rd. She indicated that more information would be forthcoming as the date approaches.

B. Board Policy Governance Training (IAW 02.70) – Mrs. Linda Nelson

1. Policy Governance Rehearsal Scenarios –the board is continuing to include board training as a regular part of their Policy Governance Agenda. The next step in PolGov training will include a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Mrs. Linda Nelson announced that Trustee, Gary McCue will be leading the rehearsal exercise for scenario 6.1 that asks “How Much Should

Board Members Contribute?" *In the scenario, While policy requires board members to make a token contribution, some board members feel that a more significant financial contribution is an inherent part of non-profit board participation. Other board members disagree and feel that such a requirement would disqualify persons who would otherwise be effective board members. The issue remains a source of conflict. What should the board do?*

2. Policy Governance Policy Review – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 2.6, 2.7, 2.8, & 2.9 will be led by Mr. Matthew Smith.

IX. BOARD CHAIRPERSON REPORT- Mrs. Linda Nelson

A. OACC 2015 Annual Conference and Excellence Awards (June 11-12, Cuyahoga Community College)

Mrs. Linda Nelson reported that Trustee, Matthew Smith was planning to join President Diab in attending the OACC Annual Conference.

B. BOT June Regular Meeting & Strategic Planning Retreat (June 24th)

Mrs. Linda Nelson reminded the Board that the June regular meeting would begin at 4:00pm and conclude at 5:00pm so that the Strategic Planning Retreat could begin immediately following a short break at the 5:00pm hour. President Dorey Diab provided a preview of the Strategic Planning Retreat Agenda and called for further discussion from the Board on retreat objectives and outcomes. Mr. Steven Stone expressed a desire for additional Owners input.

C. 2015 ACCT Governance Leadership Institute (August 2-5, Washington, DC)

Mrs. Linda Nelson announced the ACCT GLI and asked that any trustees interested in attending this training activity to let her or the Board Recorder, Mr. Stephen Williams know.

D. 2015 ACCT Leadership Congress (October 14-17, San Diego, CA)

Mrs. Linda Nelson called for discussion of the event and a show of those planning to attend the ACCT Leadership Congress in October. Mr. Stephen Williams reported that he would be sending out an event registration worksheet for Trustees to communicate their registration preferences. Trustees were asked to look for this correspondence and please return completed forms as soon as possible. Once returned, these worksheets will be used to complete group registration for the event.

X. MEETING EVALUATION – Mrs. Linda Nelson

Mrs. Linda Nelson called for discussion of today's meeting. Trustees liked the full attendance. They pointed out that the Policy Governance training offered a very good opportunity for some good discussion. The Board appreciated the clarification on the Board Retreat structure, objectives, outcomes and the opportunity to discuss what they would like to see from the retreat.

XI. TIME AND PLACE OF NEXT MEETING

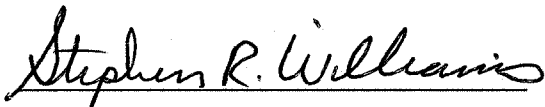
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, June 24, 2015 at 4:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Mr. Steven Stone to adjourn the meeting at 7:25 p.m. Ms. Elisabeth Morando seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Mrs. Linda Nelson, Chair