

North Central State College
Board of Trustees' Meeting
February 25, 2015

I. CALL TO ORDER

The Chair, Mrs. Linda Nelson called the meeting to order at 6:02 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Ms. Edith Humphrey
Mr. Gary McCue
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Mrs. Janet Pry
Mr. Matthew Smith
Mr. Steven Stone

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Mr. Koffi Akakpo, Mrs. Betty Preston, and Dr. Karen Reed representing the President's Staff; Mrs. Margaret Puckett and Mr. Ross Justice representing the Faculty, Mr. Dan DeVille representing the OSU-M Board of Trustees and; Ms. Mackayla Cox and Ms. Barb Keener representing the Student Government Association and Phi Theta Kappa. President Diab further introduced Mrs. Mary Rodriguez of our College Foundation and Mr. Mark Hess, of Hess Industries who was being featured by our Alumni Spotlight this evening. Mr. Tom Prendergast was also present to discuss the ENDS Policy Metrics.

IV. OATH OF OFFICE – *Mr. Stephen Williams*

The Board Recorder, Mr. Stephen Williams, administered the oath of office to Mrs. Janet Pry who was being appointed to fill the local appointment position from Crawford County.

V. FOCUS OF THE MEETING – Mrs. Linda Nelson

Mrs. Linda Nelson previewed the essential elements of tonight’s agenda and explained that the primary foci of tonight’s meeting will include: a report from our student government association and a College Alumni Spotlight on Mr. Mark Hess, as well as a report on spring enrollment and other important matters to the College from the state and federal legislature presented by President Diab and Trustee Matt Smith. We will consider the construction contracts for the Crawford Success Center and hear from Mr. Dan DeVille of our shared campus institution (OSU-Mansfield). We will continue our training on Policy Governance and have further discussion on the revised ENDS policy metrics from President Diab and Mr. Tom Prendergast. Finally, we will wrap up with discussion of some upcoming trustee activities in the months to come. We will conclude with an executive session to discuss pending court action with the College’s legal counsel but do not expect any further action to take place following that executive session.

VI. PRESIDENT’S REPORT – Dr. Dorey Diab

A. Student Government Association (SGA) Update – Ms. Mackayla Cox

President Dorey Diab introduced SGA President, Ms. Mackayla Cox to report the activities of the SGA and PTK. The report was as follows:

Phi Theta Kappa has completed their hallmark as well as the following activities: sent 800 recruitment letters to eligible students; activity surveys to members; letters to alumni for fundraising efforts; set meeting schedules for SGA and PTK; arranged orientation for new members; participated in Big Brothers-Big Sisters Bowl-a-thon; worked on grant for background checks for tutoring; March 29th is the date of the spring induction ceremony at the Kehoe Center; they are still working on picking an honors topic; continuing work on PTK Scholarships; and working on beginning of the year fundraising efforts to find money for attending the annual conference.

B. North Central State College Foundation: Alumni Spotlight on Mr. Mark Hess of Hess Industries – Dr. Dorey Diab

Dr. Dorey Diab introduced Mrs. Mary Rodriguez of the College Foundation to introduce tonight’s Alumni Spotlight guest. Mrs. Rodriguez stated that Mr. Mark Hess of Hess Industries was a 1992 Graduate with honors from the College’s Mechanical Engineering program and introduced Mr. Hess to share a little bit about what being an alumni of North Central State College has meant to him and talked about some of the challenges he overcame to get where he is today as well as his plans for paying the opportunities forward. Following his presentation, the Board thanked Mr. Hess for coming tonight and sharing his story with the Board and all those present.

C. Spring Enrollment Update

President Dorey Diab distributed a handout outlining the latest enrollment trends from colleges across Ohio and pointed out those who are comparable to North Central State College to illustrate the current enrollment trends. Dr. Diab went on to discuss some of the actions the hardworking staff of the College have undertaken to get us to the level we are at today (stable enrollment while the average enrollment drop at the two-year colleges is around 7%) as well as some of the initiatives in the planning to further assist with the enrollment next term and in terms to come.

D. State/Federal Government Relations Update & Discussion

President Dorey Diab recapped some of the key discussions taking place at the state and federal levels regarding higher education and higher education funding. One of the key issues is the continuation of Pell Grant funding. There is also discussion about ability to benefit for those without a high school diploma. In the area of student loan reductions, there is talk toward persuading the fed to uncouple the Cohort Default Rate from Pell to help ease some of the stressors that colleges have no control over and review these rates every three years. The concern is that if a college's CDR rate gets too high, they will no longer qualify as a Pell recipient. This could be a fatal blow to many institutions who serve a high population of Pell eligible students and depend on these activities for their livelihood. Here at the College, we are working on a policy that would systematically work to help keep our CDR rate down in an attempt to shortcut a growing CDR Rate. Last year NC State's rate was at 26%. This year it was short of 20%. There is also discussion at the fed level to simplify the FAFSA application. There is also much talk at the fed regarding the President's American Promise for Free College (the outcomes are uncertain at this point). Key discussions center on the fact that the United States has slipped from number 1 in the world to number 14 and much of this decline can be attributed to a skills gap that we as a nation must get a handle on. A statement was made that the workforce of the future will require 65% to possess an educational attainment to at least the Associate's degree level. It is currently at 37%.

Trustee, Matthew Smith talked about the effect of the Pell Grant conversation in some more detail. He also indicated that US. Senator Portman is doing some additional work on the Perkins. Mr. Smith also discussed his attendance at the State of the State address from the governor and highlighted the University audits, the Nursing Profession Award Honorees, House Bill 1 that includes discussion of student loan forgiveness among other things.

Dr. Diab concluded with follow up on some state discussions regarding: CCP teacher credentials, summer OCOG, Community College Baccalaureate Degrees, soft skills-technical skills and leadership skills. His final note was regarding a suggestion from Senator Faber regarding a 5% cut to the 2015-2-16 budget for higher education. President Diab briefly discussed what this action could mean for the College as well as many other two and four-year institutions across the State.

VII. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Dr. Dwight McElfresh and seconded by Mrs. Pamela Mowry and passing unanimously, the following items were approved:

- 1. Approval of Minutes for January 14, 2015**
- 2. Consideration of Approval of Employment of College Personnel – R-2015-04**

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2015-04

NEW HIRES

BE IT RESOLVED: *by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:*

BEGINNING FEBRUARY 2, 2015

*Diana Kelley, Admissions Administrative Assistant
Associate of Applied Business, NCSC
SALARY: \$12.19/hr.*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2015-04

Diana Kelley replaced Carol Allen as Admissions Administrative Assistant.

**B. Consideration of Approval of the Crawford Success Center Renovation
Contracts & Contingency Amount – R-2015-05 – Dr. Dorey Diab/Mr. Koffi Akakpo**

**CONSIDERATION OF APPROVAL
OF THE CRAWFORD COUNTY SUCCESS CENTER RENOVATION
CONTRACTS AND CONTINGENCY AMOUNT**

R-2015-05

WHEREAS: *The State of Ohio Appropriates Funds for Capital renovations projects for North Central State College, and*

WHEREAS: the Crawford County Renovation project will be partially funded under HB 497, and

WHEREAS: On behalf of the College, the North Central State College Foundation has raised funds to partially fund the Crawford County Success Center renovation and,

WHEREAS: the renovation will consist of renovating vacant space at 130 N. Walnut Street Bucyrus, Ohio 44820 owned by Crawford County.

WHEREAS: The renovation includes new classrooms, Computer labs, Manufacturing Lab, Restrooms, Offices, Conferences Room, and Offices. The renovation will also include the installation of new HVAC units, data infrastructure and exterior facade renovation.

WHEREAS: sealed bids were received until 2:00 p.m., on Tuesday, January 27th, 2015, for the Crawford County renovation project, and

WHEREAS: the low bid is within 10% of the projected estimate, and

WHEREAS: the College is in conformance with the bidding process under Section 153 of the Revised Code of the State of Ohio.

NOW, THEREFORE BE IT RESOLVED: the Board of Trustees of North Central State College authorizes the following Contract and Contingency amount.

Contracts:

Contract Amounts

General / HVAC Plumbing Combined

Studer-Obringer, Inc.
525 South Kibler Street
New Washington, Ohio 44854
Federal ID# 34-1752450

\$ 852,200.00

Electrical

Spring Electric
1500 East Lindaire Lane
Mansfield, Ohio 44906
Federal ID#: 31-1489912

\$ 169,950.00

Contingency:

Contingency Amount

Construction Funding Source

\$ 64,500.00

State of Ohio Appropriation

\$ 850,000.00

Foundation Funding

\$ 236,200.00

ACTION TAKEN: Mrs. Elisabeth Morando moved for approval of resolution R-2015-05 Consideration of Approval of the Crawford Success Center Renovation Contracts & Contingency Amounts. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

C. Treasurer’s Report for January 31, 2015 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer’s Report for the period ending January 31, 2015. He stated that revenues for the month totaled \$855,546. Expenditures were \$1,862,748 leaving a deficit of \$1,007,201. Year-to-date revenues totaled \$15,397,056. Year-to-date expenditures totaled \$9,375,406 leaving an excess of \$6,021,650. The Star Ohio month-end balance for January 2015 is \$1,017,694. Mr. Akakpo had no further special notes for this report.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Treasurer’s Report for the period ending January 31, 2015. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

VIII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Board Chair, Mrs. Linda Nelson welcomed Mr. Dan DeVille of the OSU-Mansfield Board of Trustees and asked him for any insights or updates he’d like to share. Mr. Dan DeVille thanked the board for this opportunity to interface and come together as a campus. He reported that highlights from the latest Board meeting included discussions regarding: 1) enrollment update indicated flat enrollment at OSU-M; 2) discussion of employment positions based on new program additions; 3) Campus Recreation Center is being worked on for improvements-there will be a spring open house; Michael Drake is planning a visit to the campus on Wednesday, September 9th (more to come on this event); NCState board member invited to the March 5th meeting from 4pm-6pm to include a light dinner and a show following the meeting.

IX. POLICY GOVERNANCE

A. Discussion of Agenda Planning (IAW 02.72) – Mrs. Linda Nelson

Mrs. Linda Nelson recapped the inclusion of a number of items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board

meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Mrs. Linda Nelson called for Community Connections activities that trustees would like to share. Pam Mowry reported on a speaking engagement she was participating in with Trustee Steve Stone with the administration at Clark State Community College on March 11th.

2. Owner Linkage

Mrs. Linda Nelson called for Owner Linkage activities. None reported on at this time.

3. Link and Learn

Mrs. Linda Nelson called for discussion of Link and Learn opportunities. Trustees expressed the desire to discover interest from Mr. Mark Hess of Hess Industries, the new Crawford Success Center, or the Timken Company.

B. Board Policy Governance Training (IAW 02.70) – Mrs. Linda Nelson

1. Policy Governance Rehearsal Scenarios –the board is continuing to include board training as a regular part of their Policy Governance Agenda. The next step in PolGov training will include a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Mrs. Linda Nelson announced that Trustee, Steven Stone will be leading the rehearsal exercise for scenario 3.8 that asks “Does the CEO Really Have Decision-Making Authority?” *In the scenario, the organization has a new CEO. In reading the policies, she has several questions concerning Ends and Executive Limitations. She has asked the board to define what it means by the various policies and how it interprets certain vague phrases. What should the board do?*

2. Policy Governance Policy Review – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 4.6, 4.7, & 4.8 will be led by Mrs. Elisabeth Morando.

C. Fiscal 2014-2015 Budget Update – Dr. Dorey Diab/Mr. Koffi Akakpo

Mr. Koffi Akakpo explained that while there is much focus on the development for next year's budget, this year's budget is also not without its own challenges but so far is tracking as planned and is expected to conclude on a positive note and in a balanced state.

D. Fiscal 2015-2016 Budget Development – Dr. Dorey Diab/Mr. Koffi Akakpo

Dr. Dorey Diab explained while the governor's budget was a good proposal, it must yet survive the House and Senate approval process. It is hard to make any predictions at this early stage of those discussions and financial aid will be at the heart of the budget for higher education. Here at the College, we are both planning for an optimistic budget assumption and for contingencies as well should they be called upon.

Mr. Koffi Akakpo explained that whichever way the legislature goes, it puts us in a precarious position to consider implementing a much needed tuition increase in order to position the institution for the coming years. Should the negative scenarios take place, Mr. Akakpo explained some of the dynamics affecting the college regardless of the outcomes in Columbus or on Capitol Hill. These dynamics will likely lead to the bringing of a resolution for consideration of approval for a tuition increase in coming months if not at the March meeting.

E. ENDS Policy Metrics – Dr. Dorey Diab/Mr. Tom Prendergast

Dr. Dorey Diab introduced Mr. Tom Prendergast to explain Key Points from Summary ENDS policy metrics:

Student Success Indicators – Differences in Socioeconomic Groups at NC State

Mr. Tom Prendergast distributed handouts to Board members and explained that this data breaks out intermediate student success indicators by socioeconomic groups tracked in a recent grant application. These include low-income students at 150% of the poverty level (as tracked through financial aid data) and students whose parents have no higher education credentials. Persons that are BOTH low income and first generation comprised 25% of post high-school students in fall 2014. Data on developmental placement and credit completion appear to show that students with no indicators are outperforming those with risks. But what is very concerning are patterns of declining performance in the disadvantaged student groups - especially those with multiple indicators. For example, students with multiple risk indicators are experiencing the highest percentage changes (with a negative impact) on developmental placement, number of credits completed, and percent of credits completed to attempted. It is CRITICAL for NC State to address these LEADING indicators of success to ensure longer-term persistence and completion.

There are patterns of decreasing success for students with risk indicators - especially multiple indicators. More than half of the 2013 cohort with multiple risk indicators had year-end cumulative GPAs below 2.0. This in turn likely contributed to a decrease of 13 percentage points in students who returned the next fall from that group. Conversely, students with no indicators (or even one) are largely maintaining performance levels. The longest-term success perspective is graduation and transfer. Students with no risk indicators are experiencing increasing graduation levels within four years while those with risk indicators are experiencing decreasing graduation levels. The graduation rate for the 2010 cohort with no risk indicators is nearly double that of their classmates with multiple indicators. The only indicator for which all students perform at the same level is university transfer after achieving their NC State credential. However, these numbers are low overall.

In conclusion, Mr. Prendergast distributed a handout regarding the Student Respondent Profile that illustrated the External Commitments of our student respondents that indicates that our students are very busy individuals with many external pressures effecting their college attendance and success. In short, it illustrates that North Central State College students are BUSY people!

X. BOARD CHAIRPERSON REPORT- *Mrs. Linda Nelson*

A. OSU-Mansfield Board Meeting (March 5th 4:00pm-6:00pm, 113–Eisenhower Hall)

Mrs. Linda Nelson called for trustee representation at the March 5th meeting of the OSU-M Board meeting to be followed by dinner and a show. Trustee, Steve Stone indicated that he would represent the NC State Board.

B. 2014 OEC Financial Disclosure Statement Filing

Mrs. Linda Nelson reminded the Board that the deadline for filing this year is April 15th, Trustees need to be cognizant of their requirement to submit their 2014 Financial Disclosure Statement.

C. OACC Legislative Day (March 11th 12:00pm – 7:00pm)

Mrs. Linda Nelson called for a recap of those participating in the OACC Legislative Day. Indications were that Dr. Dorey Diab would be joined by Trustee, Dr. Dwight McElfresh in the activities of the day.

D. 2015 ACCT Leadership Congress Call for Presentations (October 14-17, San Diego, CA)

Mrs. Linda Nelson called for considerations for a presentation at the ACCT. The following recommendations came forth: 1) the Crawford Success Center, 2) Carver Model Policy Governance as a Success Model, 3) 100% Performance Funding Model as established in the state of Ohio. Dr. Dorey Diab, Dr. Dwight McElfresh, and Mr. Matthew Smith indicated that they would take on the challenge of developing a presentation proposal for association consideration.

E. Discussion of Proposed Change in Regular Meeting Start Time

Mrs. Linda Nelson called for discussion in changing the regular meeting start time from 6:00pm to something sooner. Following some brief discussion, the board came to a consensus to begin the regular meeting at 5:30pm beginning with the March 2015 Board meeting.

XI. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:46 p.m. Mrs. Pamela Mowry made a motion and it was seconded by Mrs. Edith Humphrey to adjourn to Executive Session to discuss pending court action with the public body's attorney. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – “yes”
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – Recusal
Mrs. Janet Pry – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

Upon a motion made by Dr. Dwight McElfresh and seconded by Mr. Gary McCue to end the Executive Session at 8:15 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – “yes”
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – not present
Mrs. Janet Pry – “yes”

Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

XII. MEETING EVALUATION – Mrs. Linda Nelson

Mrs. Linda Nelson called for discussion of today’s meeting. Trustees liked the full attendance, they were able to follow the agenda and stay on task and loved Mr. Mark Hess’s Alumni Spotlight feature. They thought the technology could be improved in both the Treasurer’s Report as well as the Conference Call with the college’s attorney.

XIII. TIME AND PLACE OF NEXT MEETING

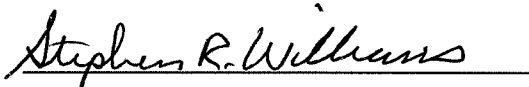
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 25, 2015 at 5:30 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

XIV. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Dr. Dwight McElfresh to adjourn the meeting at 8:30 p.m. Mr. Steven Stone seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Mrs. Linda Nelson, Chair