

North Central State College
Board of Trustees' Meeting
January 14, 2015

I. CALL TO ORDER

The Chair, Dr. Dwight McElfresh called the meeting to order at 6:02 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Ms. Edith Humphrey
Mr. Gary McCue
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Dr. Mehdi Ressallat (6:20pm)
Mr. Matthew Smith
Mr. Steven Stone

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Mrs. Betty Preston, Dr. Karen Reed, and Mrs. Lori McKee who was presenting for Mr. Koffi Akakpo representing the President's Staff; Mrs. Margaret Puckett representing the Faculty, Mr. Mark Brunn representing the OSU-M Board of Trustees and; Ms. Mackayla Cox representing the Student Government Association and Phi Theta Kappa. President Diab further introduced Mr. Mark Kreinbihl, Board Chair for the College Foundation board to deliver the Foundation Report and Mr. Tom Prendergast who was present to discuss the ENDS Policy Metrics.

IV. OATH OF OFFICE – *Mr. Stephen Williams*

The Board Recorder, Mr. Stephen Williams, administered the oath of office to Mrs. Elisabeth Morando who was being re-appointed to her locally appointed term for another three years.

V. INSTALLATION OF OFFICERS – *Mr. Stephen Williams*

The Board Recorder, Mr. Stephen Williams, installed the slate of officers for 2015 by issuing the oath of executive office to: Mrs. Linda Nelson as the Chair, Mrs. Elisabeth Morando as Vice Chair and Mrs. Pamela Mowry as Secretary of the North Central State College Board of Trustees.

As the newly appointed Board Chair, Mrs. Linda Nelson thanked Dr. Dwight McElfresh on behalf of herself and the other members of the Board for his service in the position of Board Chair for the past two years by presenting him a plaque to signify his accomplishment.

VI. FOCUS OF THE MEETING – *Mrs. Linda Nelson*

Mrs. Linda Nelson previewed the essential elements of tonight’s agenda and explained that the primary focus of tonight’s meeting will include: a report on the enrollment status and other important matters to the College from President Diab, to bid farewell and recognize the long-standing service of Trustee Dr. Mehdi Ressallat with Trustee Emeritus Status and lifetime membership in ACCT, to resume the ongoing policy governance training, the CEO’s annual emergency succession statement, to hear from Mr. Mark Brunn of our shared campus institution (OSU-Mansfield), and a continuation of our discussion on the revised ENDS policy metrics from President Diab and Mr. Tom Prendergast.

VII. PRESIDENT’S REPORT – *Dr. Dorey Diab*

A. Student Government Association (SGA) Update – *Ms. Mackayla Cox*

President Dorey Diab introduced SGA President, Ms. Mackayla Cox to report the activities of the SGA and PTK. The report was as follows:

Phi Theta Kappa /Student Government participated in Feast of Love. They worked with Mansfield City Schools students to pack 90 boxes with a complete holiday meal. Then went back the next day and delivered 31 meals to NC State families.

They decorated and filled 41 holiday gift boxes for children and donated them to the Harmony House. The gift boxes were delivered on Christmas Eve and the children were very excited.

Finally, Phi Theta Kappa officers continue to work on their Hallmark award applications which will be submitted by the end of January. The Hallmarks are based on the Celestial Frontier. They began their study with a trip to Dayton, learning about the Wright Brothers and their contributions to the development of flight. They continued their study

through the 21st century through space travel. They included a toy plane in the gift boxes for the Harmony House families because Wilbur and Orville Wright became curious about flight and how they work after receiving toy planes to construct.

B. North Central State College Foundation Update – *Mr. Mark Kreinbihl*

Dr. Dorey Diab introduced Mr. Mark Kreinbihl to present the Foundation Update. Mr. Kreinbihl delivered the following report:

Special Events

The North Central Ohio Entrepreneur Hall of Fame selection committee met Monday, Dec. 1 with recommendations for nominees to the Class of 2015. There are three to be inducted in North Central Ohio Entrepreneurial Hall of Fame this spring. The 13th annual North Central Ohio Entrepreneurial Hall of Fame will take place Friday, April 24, at the Ralph Phillips Conference Center at the Kehoe Center in Shelby, Ohio. Nominated to the class of 2015 and inducted to the Entrepreneurial Hall of Fame will be (posthumously) C. John “Jack” Hire, II, founder of Hi-Stat Manufacturing, Company, Lexington; (posthumously) David F. Cole, co-founder, owner/operator, Cole Tool & Die Company, Mansfield; and, Eric “Rick” Geyer, president and chief executive officer of Geyer’s Markets Inc., Crestline/Galion. The annual event raises funds for scholarships for enterprising students attending North Central State College and who have interest in pursuing their own entrepreneurial goals. North Central State College’s entrepreneurial education and scholarship program uses the community as a classroom for the development of career-enhancing business partnerships, on-the-job learning opportunities, and collaborations with other colleges and universities. The goal of the program is to produce graduates and certificate completers with unique business skills and retain them for north central Ohio.

Foundation Led Campaigns

Crawford Connection Center –

North Central State College negotiated, reviewed and endorsed the terms of the short-term 5-year lease for \$1 per year with the Crawford County Commissioners. NC State is responsible for the payment of utilities for the leased facility. Dr. Diab unveiled the final architect rendering and announced a one-to-one match grant opportunity up to \$150,000 thanks to a recently received federal grant in support of student services. Construction bid process begins with completion scheduled for fall 2015. The request for construction bidding was recently published. The pre-bidding meeting occurred yesterday with 26 signing in.

Recent pledges include individual commitments and corporate pledges from Crossroads Original Design and Avita Health Systems. Avita’s executive team presented a check at the grand opening of Avita’s Ontario Center at the December Chamber Business Hours and received news coverage. We are following-up with several individual investors in anticipation of pledges.

The Powering the Journey campaign

\$125,000 is committed from the Gorman Family Foundation for student support through the Emergency Loan Fund and to renovate the classrooms used by College Now as the “J.C. Gorman College-NOW Classroom Suite.” We are able to begin renovation of the College-NOW classroom suite thanks to an early payment on this pledge. A Foundation proposal submitted to the Shelby Foundation with a match incentive received from another family foundation (requesting funding for a lathe) was funded.

Emerald Club

Our Emerald Club 2015 annual gift campaign was launched in October with a campaign goal of \$150,000, and we’ve secured **\$130,500** to date. Cleveland Financial Group, Gimbel Foundation, The Gorman Rupp Company, Jay Industries, Milliron Industries, Phillips Manufacturing/Shelby Welded Tube, PR Machine Works, Richland Bank, and Taylor Metal Products are top level investors.

This year, we’re encouraging our College Board members to contribute or raise gifts at the \$500 level and encouraging our Foundation Board members to contribute or raise gifts at the \$1,000 level. Several trustees have met are in the process of reaching or exceeding the challenge goal and we are grateful. Employees have contributed \$9,000 to date.

General Announcements

The **Innovation Fund Committee** met December 12th and awarded funds for four proposals in the amount of \$14,627. Funded is the second phase of the Honors College, Senior Ediatric Clinical Experience in partnership with Crestview Schools, a Speakers Bureau supporting both the Arts & Lecture Series and the Diversity Council, and Kids College summer workshops.

Next date for calendars:

January, 2015

- Internal Relations – 1-29-15

February, 2015

- Resource Development – 2-19-15
- Quarterly Board – 2-26-15

April, 2015

- Hall of Fame – 4-24-15

May, 2015

- Graduate Picnic – 5-7-15
- Resource Development – 5-14-15

Quarterly Board – 5-21-15

Mrs. Betty Preston, Interim Executive Director provided an update on the transition plan to be put into action prior to her retirement from the College in August 2015.

C. Change in the Legislature for 2015

President Dorey Diab recapped the legislators who will be impacting the College and the service region for 2015. Dr. Diab presented specific insights for advocacy from: Representative Mark Romanchuk, Senator Larry Obhof, Senator Cliff Rosenburger, and Representative Keith Faber.

D. Campus District Project

President Dorey Diab explained that the Campus District Project is aimed at branding of the campus district and raising awareness of the College Campus District in Mansfield and Ontario to drum up more excitement about higher education that both institutions may benefit from. He explained the current issues surround the handling of utilities between the Cities of Ontario and Mansfield that are beyond the committee's control at this point. He further explained the continued work of the project's steering committee.

E. State Budget Information

President Dorey Diab reported that the budget request from higher education has been submitted to include two calculations. The first includes an assumption of 90% of last year's budgeted amount and the second includes an assumption of 100% funding. The Governor is to submit his budget on February 2nd for consideration by the congress.

F. Spring Enrollment Update

President Dorey Diab reported that enrollment for spring 2015 was doing OK. Headcount at this time was sitting at 2,750. Credit hours are sitting at 22,700 as compared to 23,500 last year at this time. President Diab explained some of the dynamics for the difference by stating that headcount enrollment was not great because it did not increase, but it was not bad because our hard work has paid off by keeping enrollment somewhat stable in comparison to major drop at the other community colleges. Trustee, Steve Stone asked if Early Enrollment was having a favorable impact on enrollment. President Diab acknowledged that it was as it has more than doubled over the past year. Another are that increased in enrollment is the online offerings.

G. Other

President Dorey Diab explained that President Obama's recent announcement of the "Free College" incentive is raising awareness of higher education. Other impacts are still waiting to be analyzed and conveyed.

VIII. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mrs. Pamela Mowry and seconded by Mrs. Edith Humphrey and passing unanimously, the following items were approved:

- 1. Approval of Minutes for December 3, 2014**
- 2. Consideration of Approval of Employment of College Personnel – R-2015-01**

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2015-01

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff members are hereby employed at the salary and dates stipulated below:

BEGINNING DECEMBER 18, 2014

*Joyce Sesco, Facilities Utility Worker
SALARY: \$9.82/hr.*

BEGINNING JANUARY 5, 2015

*Brandel Baldrige, BIT Academic Advisor
MBA, Business and HR, Indiana Wesleyan University
SALARY: \$33,845.55*

BEGINNING JANUARY 5, 2015

*Brandon Stover, Health Sciences Academic Advisor
M.Ed, School Counseling, Kent State University
SALARY: \$33,845.55*

BEGINNING JANUARY 5, 2015

*Brian Wirick, Liberal Arts/EPPS Academic Advisor
BS, Education, Ashland University
SALARY: \$33,845.55*

BEGINNING JANUARY 5, 2015

*Thomas Mansperger, Director of Admissions, Recruiting, and Gateway Services
MBA, Business, Ashland University
SALARY: \$62,000*

BEGINNING JANUARY 5, 2015

*Christie Bowie, Office Assistant/Liberal Arts
BA, Psychology, University of Alabama
SALARY: \$10.85/hr.*

BEGINNING JANUARY 5, 2015

*Paula Waldruff, Recruiter
Bachelor of Business Administration, Mt. Vernon Nazarene University
SALARY: \$30,815.82*

BEGINNING JANUARY 12, 2015

*Ivona Maric, Math Faculty
MS, Mathematics, Cleveland State University
SALARY: \$39,251*

BEGINNING JANUARY 19, 2015

*Bev Walker, Title III Project Director
MA, Reading, Virginia University
SALARY: \$57,973.90*

BEGINNING JANUARY 20, 2015

*Alyssa Ayers, Student Accounts Specialist
Associate of Applied Business, Administrative Office Assistant, Zane State College
SALARY: \$27,807.73*

BEGINNING JANUARY 20, 2015

*April Hedrick, Recruiter
Associate of Applied Business, Office Administration, North Central State College
SALARY: \$30,815.82*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2015-01

*Joyce Sesco was hired as an additional facilities utility worker.
Brandel Baldrige was hired as an Academic Advisor for the Title III grant.
Brandon Stover was hired as an Academic Advisor for the Title III grant.
Brian Wirick was hired as an Academic Advisor for the Title III grant.
Thomas Mansperger was hired as Director of Admissions, Recruiting, and Gateway Services,
which is a new position.
Christie Bowie was hired to replace Lori Ziegler as Office Assistant.
Paula Waldruff was hired as Recruiter due to restructuring of various student services areas,
full-time recruiter positions will replace recruiting assistant positions.
Ivona Maric replaces Jim Beck and John Falls. Math department faculty has been reduced by 2
full time faculty due to retirement.
Bev Walker was hired as the Title III Project Director.
Alyssa Ayers was hired to replace Desiree Hypes as Student Accounts Specialist.*

April Hedrick was hired as Recruiter due to restructuring of various student services areas, full-time recruiter positions will replace recruiting assistant positions.

3. Consideration of Approval of Contracts for Probationary and Non-Probationary Faculty – R-2015-02

CONSIDERATION OF APPROVAL OF CONTRACTS FOR PROBATIONARY AND NON-PROBATIONARY FACULTY

R-2015-02

BE IT RESOLVED: *by the Board of Trustees of North Central State College that approval is hereby given to the Administration of the College for the “memos of intent” issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:*

***THREE-YEAR NON-PROBATIONARY 12-MONTH CONTRACT
(Summer Semester 2015 through Spring Semester 2018)***

*Ellen Johnson
Robert Lewis
Jeffrey Taylor
Teresa Webb*

***THREE-YEAR NON-PROBATIONARY 9-MONTH CONTRACT
(Fall Semester 2015 through Spring Semester 2018)***

*Amy Arnett
Teri Brannum
Lynn Damberger
Lou Ellen Huff
Ross Justice
Molly McCue
Carmen Morrison
Erica Stevens*

***PROBATIONARY THIRD-YEAR 9-MONTH CONTRACT
(Fall Semester 2015 through Spring Semester 2016)***

Abby Levitt

B. Consideration of Approval of Designation of Emeritus Status for Dr. Mehdi Ressallat – R-2015-03 – Mrs. Linda Nelson

**CONSIDERATION OF APPROVAL OF
DESIGNATION OF EMERITUS STATUS FOR
DR. MEHDI M. RESSALLAT**

R-2015-03

WHEREAS: *Dr. Mehdi M. Ressallat has held the longest tenure as a Board member with thirty-eight years of service on the Board of Trustees of North Central State College representing the citizens of Crawford County since 1976, and*

WHEREAS: *Dr. Ressallat was recognized at the 2014 ACCT Leadership Congress in Chicago, Illinois as one of the longest serving trustees of a two-year college within the association regions of the United States and Canada, and*

WHEREAS: *Dr. Ressallat has been a selfless supporter of the College who expended numerous hours of service on behalf of the citizens of North Central Ohio by seeking and recruiting quality individuals to serve as Board members as a long-standing member of the Board's Nominating Committee, and*

WHEREAS: *over his many years, Dr. Ressallat has provided valuable counsel and leadership while serving as Chairman and Vice Chairman three times (1981, 1992, 1999-2000), and*

WHEREAS: *Dr. Ressallat has been a persistent voice in matters of tuition restraint with the goal of keeping tuition affordable so that accessibility is the first step to student success, and*

WHEREAS: *Dr. Ressallat has worked for and supported the assurance of quality instruction through the approval of a budget for faculty that included funding for continuing education, training, and development.*

NOW, THEREFORE, BE IT RESOLVED: *that the Board of Trustees of North Central State College takes pleasure in presenting Dr. Mehdi M. Ressallat with a lifetime membership to the Association of Community College Trustees in honor of his thirty-eight years of service to Crawford County, and for his outstanding contributions and dedication to the College and to the citizens of the North Central State College service district.*

BE IT FURTHER RESOLVED: *by the Board of Trustees that Dr. Mehdi M. Ressallat be granted the designation of Trustee Emeritus of North Central State College with all the rights, honors and privileges that this designation carries.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2015-03 Consideration of Approval for Designation of Emeritus Status for Dr. Mehdi Ressallat. Mrs. Pam Mowry seconded the motion and the motion carried unanimously.

Mrs. Linda Nelson thanked Dr. Ressallat for his years of service to the College and community and Dr. Diab conveyed his appreciation on behalf of the faculty, staff, administration but mostly the students for all he has done on their behalf over the many years.

C. Treasurer's Report for November 30, 2014 – Mrs. Lori McKee

Mrs. McKee presented the Treasurer's Report for the period ending November 30, 2014. She stated that revenues for the month totaled \$4,071,182. Expenditures were \$1,227,141 leaving an excess of \$2,844,041. Year-to-date revenues totaled \$12,954,638. Year-to-date expenditures totaled \$6,143,887 leaving an excess of \$6,810,751. The Star Ohio month-end balance for November 2014 is \$1,017,593. Mrs. McKee explained the affect that priority registration had on revenues for this period but had no further special notes for this report.

ACTION TAKEN: Mrs. Edith Humphrey moved for approval of the Treasurer's Report for the period ending November 30, 2014. Dr. Dwight McElfresh seconded the motion and the motion carried unanimously.

D. Treasurer's Report for December 31, 2014 – Mrs. Lori McKee

Mrs. McKee presented the Treasurer's Report for the period ending December 31, 2014. She stated that revenues for the month totaled \$1,583,872. Expenditures were \$1,368,772 leaving an excess of \$218,100. Year-to-date revenues totaled \$14,541,510. Year-to-date expenditures totaled \$7,512,659 leaving an excess of \$7,028,851. The Star Ohio month-end balance for December 2014 is \$1,017,647. Mrs. McKee explained the lack of tuition receipts for this period as well as the impact of the health care coverage increase from the employee pay stipend. There were no further special notes for this report.

ACTION TAKEN: Mr. Steve Stone moved for approval of the Treasurer's Report for the period ending December 31, 2014. Mr. Gary McCue seconded the motion and the motion carried unanimously.

IX. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Board Chair, Mrs. Linda Nelson welcomed Mr. Mark Brunn of the OSU-Mansfield Board of Trustees and asked him for any insights or updates he'd like to share. Mr. Mark Brunn thanked the board for this opportunity to interface and come together as a campus. He reported that highlights from the latest Board meeting included discussions regarding:

1) the further development in establishing a student common hour; 2) the further development and potential that exists through the OSU-M Eco Lab; 3) Recent updates and positive activities taking place at the Springmill Learning Center. Mr. Brunn extended an invitation to join them sometime to get better acquainted with the remarkable activities that can be found at the Springmill Learning Center.

X. POLICY GOVERNANCE – *Mr. Steve Stone*

A. Discussion of Agenda Planning (IAW 02.72) – *Dr. Dwight McElfresh*

Mrs. Linda Nelson recapped the inclusion of a number of items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Mrs. Linda Nelson called for Community Connections activities that trustees would like to share. Pam Mowry reported on a speaking engagement she was participating in where Mrs. Betty Preston would be speaking. She also commented on the recent community presentation on the Campus District Project she attended. Mrs. Mowry also reported on the discussions she had with others from across the state regarding North Central State College while participating in the Governor’s Inauguration activities. Mr. Matthew Smith reported on the Avita Grand Opening he attended as well as the upcoming visit with our Federal Legislators as part of the ACCT National Legislative Summit. Mrs. Elisabeth Morando pointed out the newspaper article relating to the sewage line issues currently in discussion between the City of Mansfield and the City of Ontario that is bringing much attention to both institutions as part of the Campus District development project.

2. Owner Linkage

Mrs. Linda Nelson called for Owner Linkage activities. Mr. Matthew Smith noted his recent visit to the Covert Manufacturing facility in Galion.

3. Link and Learn

Mrs. Linda Nelson called for discussion of Link and Learn opportunities. From OSU-M Trustee, Mr. Mark Brunn's suggestion to visit the Springmill Learning Center. The Board suggested further investigation be considered for a warmer weather visit. The Board also suggested a visit to the Crawford Timken Company in the spring.

B. Board Policy Governance Training (IAW 02.70) – Mrs. Linda Nelson

1. Policy Governance Rehearsal Scenarios –the board is continuing to include board training as a regular part of their Policy Governance Agenda. The next step in PolGov training will include a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board's understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Mrs. Linda Nelson announced that Trustee, Dwight McElfresh will be leading the rehearsal exercise for scenario 3.7 that asks "CEO Evaluation and Compensation: Can They Be Done Fairly?" *In the scenario, The board is extremely anxious regarding CEO evaluation and compensation decisions. It wishes to be objective and fair and wonders if it has a system to accomplish this. What should it do?*

2. Policy Governance Policy Review – training also includes a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 4.3, 4.4, 4.5 & 4.9 will be led by Mr. Gary McCue.

C. Annual Emergency CEO Succession Statement (IAW 04.90)

In accordance with Policy Governance Policy 04.90, President Dorey Diab issued his annual Emergency CEO Succession Statement naming Mr. Koffi Akakpo, Vice President for Business and Administrative Services as his first line of succession authority and Dr. Karen Reed, Vice President, Academic Services as his second line of succession authority. This is the same line of succession as last year's statement.

D. Board Policy Governance Training Plan for 2015

Mrs. Linda Nelson stated that the Board would be getting back on track with the Board Rehearsal Scenarios that enable the Board to explore a variety of governance scenarios they may encounter and discuss the systematic approach the Board could use to explore their reactions/responses to such scenarios in a Policy Governance environment. Mrs. Nelson further expressed the desire to have training discussion and review leaders assigned for each of the coming segments. President Dorey Diab offered for the Board's consideration that rather than keeping discussion within a linear progression through the various topic chapters, to stagger the discussions from meeting-to-meeting so that discussion from all chapters are covered in a progression moving forward. Following

some discussion, the Board agreed to a staggered progress and asked the Board Recorder to establish such a schedule to include a trustee assignment schedule to present at the next meeting for consideration of adoption. Board Chair, Mrs. Linda Nelson called for volunteers for the next scenario and policy review. Mr. Steven Stone agreed to conduct the next Policy Governance Rehearsal Scenario and Mrs. Elisabeth Morando agreed to lead the review/discussion of governance policies 4.6, 4.7 & 4.8.

E. ENDS Policy Metrics – *Dr. Dorey Diab/Mr. Tom Prendergast*

Dr. Dorey Diab introduced Mr. Tom Prendergast to explain Key Points from Summary ENDS policy metrics:

A. Access Goal

Making Progress.

- The college strategic plan has put special emphasis on credit hours delivered via non-traditional formats or to non-traditional groups. These include college courses delivered via distance education, at satellite locations, through lock-step cohort groups and toward early college populations. It is notable that although all credit hours dropped by 16% from FY 2012 to FY 2014, credit hours delivered through at least ONE of these formats (unduplicated) increased by 2%.
- This trend appears to be continuing through Fall 2014. For example, total student credit hours consumed declined by 2% from Fall 2012 to Fall 2014. However, hours consumed by early college students increased by 53%, and hours delivered via distance education increased by 44%. To put it another way, nearly 20% of credit hours were consumed by early college students.

Needs Work.

- Unfortunately, we're continuing to see declines in what are known as "access" populations of students over 25, minority or Pell-eligible. Obviously this ties into the Board ENDS policy of Equal Opportunity & Diversity. So our annualized unique head count decreased by 18% from FY 2012-14, but students who met at least one of these categories decreased by 26% - especially older students returning to the workforce in the post-recession era. There is the obvious social obligation laid out by the BOT to ensure we remain an open access institution. But as a reminder, there are huge financial incentives from the state tied to student success for access populations. Of the \$7.3 million we are going to receive in state subsidy for FY 2015, \$834,000 are access group add-ons. So when that population shrinks, we lose the ability to for even the chance to claim those add-ons.

B. Success Goal

Making Progress

- Compared to the OACC as a whole, we continue to have a higher course-level completion rate. The three-year average was 83.6% at NC State compared to 75.7% for all OACC colleges. Moreover, we're seeing good course success in high growth areas like distance education (79%) that you often don't see at other colleges. We have been repeatedly cited in the annual Community College Benchmark Survey for high success levels in distance education compared to other colleges.
- As you may recall, course completion counts for 50% of our FTE under the new formula. In some respects, people look at it as a proxy to the old butts in seat formula but for us it is making a positive difference. For instance, under the old formula, we would be ranked 18th out of the 23 community colleges in level of subsidy for FY 2015. However, under the new formula we are ranked 17th. A big reason is because of higher levels of course completions and higher course completions by access populations – which is why the access question is so important.

Needs Work

- We just talked about a couple of areas where we ranked above our peers and that magic 18th proxy level, here are a couple where we rank below. The state bundles 25% of subsidy in what are called “Success Points”. The best way to describe this is intermediate steps toward final completion. When you look at the row on success points, we claim on average 1.7% of points allotted to community colleges – a lot of that is because of our small size. But we are not helping ourselves in areas like students who complete 12 college-level credits (ranked 20th) or students who complete their developmental math sequence and then attempt gateway math (ranked 21st). While this is kind of a goofy formula that doesn't have a cohort baseline, we suspected we were going to take hits here when we did break these into trackable cohorts.
- Another point is that we need to understand how wide the gulf is in subsidy between smaller and larger community colleges. We are one of 23, yet we only receive 1.7% of available subsidy from success points and 1.9% available in completion subsidy. While we haven't necessarily regressed in these proportions from the update period, we haven't moved forward either. We don't have a lot of room for error when we are playing with the big colleges.

C. Resource Goal

Making Progress

- Our fiscal accountability score went up by 41% in one year to 3.8 out of 5. Our last “high point” was 3.6 for fiscal 2009 – the peak of our enrollment boom. Then the bottom started falling out and we couldn’t cut fast enough to keep up with declining revenues. We fell from 3.6 to 3.2 to 3.1 to 2.7 to 2.7. But because of some serious cost controls plus stabilization of enrollment and grants, we were able to return to a level of stability not seen since 2004. And with the guaranteed floor (stop-loss) taken out of the state subsidy formula, colleges need some level of cushion. Yet we did smart investing as evidenced by the increased in technology spending.

Needs Work

- This may be more of a warning. Our POM per FTE did slightly increase. In reality, our total FY 2014 POM costs were \$2.4 million, compared to \$2.6 million in FY 2011. The problem remains when we break it down to a per student cost. We have 330,000 square feet – or about 180 square feet per FTE student compared to an OACC average of 120 square feet per student. So even though we’ve lowered our total POM costs, stagnant enrollment is going to keep the per FTE cost higher just because we have so much space.
- On one hand, we are doing good things to continue controlling POM costs especially through our capital investments at Kehoe to address utility issues. But we have to understand that we are reaching a point of diminishing returns because of the size of our student body, we have committed to this sunk cost. We’re either going to have to accept this sunk cost, increase on-campus FTE, reduce space or do some kind of combination.

XI. BOARD CHAIRPERSON REPORT- *Mrs. Linda Nelson*

A. 2014 OEC Financial Disclosure Statement Filing

Mrs. Linda Nelson reminded the Board that the deadline for filing this year is April 15th, Trustees need to be cognizant of their requirement to submit their 2014 Financial Disclosure Statement.

B. ACCT National Legislative Summit (February 9-12)

Mrs. Linda Nelson remarked that the legislative summit was taking place in Washington, DC the week of February 9-13 and that President Dorey Diab and Trustee Matthew Smith would be participating and meeting with federal legislators on behalf of North Central State College.

C. Highlights from the NC State/OSU-M Joint Board of Trustees Meeting (Dec. 3rd)

Mrs. Linda Nelson called for Trustees' highlights and impressions of the joint board meeting. Several trustees noted that it was a nice opportunity to get reacquainted with their counterparts on the other side of the campus and a great opportunity to share the message of both boards to the community as the Campus District Project develops and comes closer to becoming a reality.

D. Highlights from the NC State College Employee Appreciation Event (Dec. 3rd)

Mrs. Linda Nelson called for highlights from the NC State Employee Appreciation Event. All trustees who attended shared their impressions and were very positive.

F. Highlights from OACC Governing Board Meeting (Dec. 9th)

Mrs. Linda Nelson called upon Mr. Matthew Smith to provide a report of highlights from the OACC Governing Board meeting. Mr. Smith reported that highlights included: a successful change in the leadership of the OACC with Jack Hershey; work continues on the update to the OACC By-laws that will offer some flexibility on the budget to provide flexibility for the Executive Director to better connect with the legislature; establish a change to the annual meeting date; and discussion of a possible increase in dues.

XII. MEETING EVALUATION – Mrs. Linda Nelson

Mrs. Linda Nelson called for discussion of today's meeting. Trustees liked the full attendance, they were able to follow the agenda and stay on task and loved Mr. Tom Prendergast's discussion of developing a dashboard for the monitoring metrics.

XIII. TIME AND PLACE OF NEXT MEETING

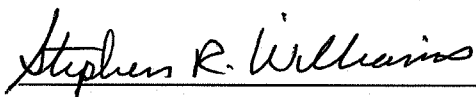
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, February 25, 2015 at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

XIV. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Mr. Gary McCue to adjourn the meeting at 7:40 p.m. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Mrs. Linda Nelson, Chair