

**North Central State College**  
**Board of Trustees' Meeting**  
**December 3, 2014**

**I. CALL TO ORDER**

The Chair, Dr. Dwight McElfresh called the meeting to order at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

**II. ROLL CALL**

The Recorder, Mr. Stephen Williams called the roll.

**Present:**

Mrs. Edith Humphrey  
Mr. Gary McCue  
Dr. Dwight McElfresh  
Mrs. Elisabeth Morando  
Mrs. Pamela Mowry  
Mrs. Linda Nelson  
Mr. Matthew Smith

**Absent:**

Mr. Steven Stone  
Dr. Mehdi Ressallat

**III. INTRODUCTION OF GUESTS**

Mr. Koffi Akakpo explained that President Dorey Diab was attending an event in Washington, DC so he would be filling in for Dr. Diab at tonight's meeting. Mr. Akakpo introduced the President's Staff as Mrs. Betty Preston, Dr. Karen Reed and Mr. Koffi Akakpo. Mr. Mark Kreinbuhl was present to present the Foundation Report. Mrs. Margaret Puckett and Mr. Brad Wood were present representing the Faculty and Mrs. Pam Siegenthaler was present representing the OSU-M Board of Trustees.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh previewed the essential elements of the agenda and explained that the primary focus of tonight's meeting will include: an update of some key activities with the community and the State legislature, consideration of adopting a policy for valuing our student Veterans, a lease agreement for the Crawford Success Center, a recommendation from the nominating committee and the Board's recap of highlights and

lessons learned from the ACCT Leadership Congress. There will also be an executive session to discuss employee compensation with the expectation of action to follow.

**V. AUDITOR’S REPORT – *Mr. Greg Hughes, Plattenburg & Associates, Inc.***

Mr. Greg Hughes thanked the Accounting offices and specifically Ms. Lori McKee for the preparation, cooperation, and professionalism they demonstrated throughout this audit process. Mr. Hughes acknowledged Ms. Lori McKee and her staff for the exemplary job they did in preparing for this audit and throughout. Mr. Hughes explained that they conducted their audit in two primary areas: 1. Financial Statements, and 2. Federal Programs. In each of these area they tested for both Internal Controls and Compliance Issues. Financial Statements had no findings in both internal controls as well as compliance issues. Likewise, Federal Programs had no findings in both Internal Controls as well as compliance issues. Therefore the summary for this audit rendered two clean opinions. Since the College has had similar results in each of the two preceding audits, the College qualifies as “Low Risk”. Dr. Dwight McElfresh thanked the audit team for their efforts in conducting this year’s audit and on behalf of the Board conveyed his congratulations to Mr. Koffi Akakpo and the entire accounting staff. Mr. Akakpo gave credit to the staff of the Accounting Office for their successful audit.

**VI. PRESIDENT’S REPORT – *Mr. Koffi Akakpo***

**A. North Central State College Foundation Update – *Mr. Mark Kreinbihl***

Mr. Koffi Akakpo introduced the Interim Executive Director of the College Foundation, Mrs. Betty Preston introduced Mr. Mark Kreinbihl, Chairman of the Foundation Board to present the Foundation Update. Mr. Kreinbihl presented the following report on activities and events:

**Special Events**

**The 15<sup>th</sup> Annual Scholarship Recipient and Donor Appreciation Luncheon**, held on Friday, November 7<sup>th</sup> was sponsored by the College Foundation. Approximately 115 attendees enjoyed hearing five student scholarship speakers talk about their personal educational experiences and their appreciation of the scholarships that they received.

In attendance, were 20 Foundation Board Trustees and 4 of the College’s trustees, along with 25 students and their guests. There were also about 20 faculty and staff members from the College. Many benefactors were also in attendance and student scholarship recipients were able to meet many of their scholarship benefactors to express their thanks for their investment in higher educational goals.

This is a very popular and rewarding event to attend. It reminds us why we are here. Listening to the students’ personal stories about their educational goals helps to reinforce and remind us all

about the struggles of our students. It truly touches the heart and provides us with increased motivation to move everything up another notch.

**The Ralph Phillips statue dedication and donor appreciation event**, held Friday, Nov. 14<sup>th</sup> at the Kehoe Center and sponsored exclusively by the Phillips family for 160 guests, was a success on many levels and opened the door to new potential investors for the Phase 2 conference center completion.

The plaque reads:

*"Ralph H. Phillips 1943-2009*

*Entrepreneur, Philanthropist, Friend*

*Ralph Phillips Built His Success Through Hard Work, Leading Others And Having A Can-Do Attitude. Ralph's Way Was To Get Involved To Improve This Community For He Knew – It Is In Giving That We Receive. This College Was His Vision For Shelby To Be A Place To Grow, Thrive, And Succeed. He Was A True Friend To All And To This City. Here His Legacy Lives On."*

**The North Central Ohio Entrepreneur Hall of Fame selection committee** met Monday, Dec. 1 with recommendations for nominees to the Class of 2015. Contacts are being made with these individuals.

**Thanksgiving cards** were mailed to donors and friends. Betty is visiting with trustees and major donors these next two weeks and expressing appreciation and thanks.

### **Foundation Led Campaigns**

#### **Crawford Connection Center –**

- North Central State College negotiated, reviewed and endorsed the terms of the short-term 5-year lease for \$1 per year with the Crawford County Commissioners. NC State is responsible for the payment of utilities for the leased facility.
- Dr. Diab unveiled the final architect rendering and announced a one-to-one match grant opportunity up to \$150,000 thanks to a recently received federal grant in support of student services. Construction bid process begins next month.

#### **The Powering the Journey campaign**

- \$125,000 is committed from the Gorman Family Foundation for student support through the Emergency Loan Fund and to renovate the classrooms used by College Now as the "J.C. Gorman College-NOW Classroom Suite." Many aspects of the Powering the Journey campaign will involve "closing gifts" for a significant scaling of capacity for workforce and talent development.
- Foundation proposals have been submitted to the Shelby Foundation with a match incentive received from the Burgett family (requesting funding for a lathe); also preparing proposals for submission to the Key Foundation and The Richland County Foundation.

### **Emerald Club**

Our Emerald Club 2015 annual gift campaign was launched in October with requests being made to our top level investors from 2014. We've recently sent solicitation letters

and made phone calls to past Emerald Club donors, potential donors, College & Foundation Board members and sub-committee members, a larger donor list, and retirees. Information on contributing to Emerald Club was also included in the alumni newsletter that was mailed out to over 10,000 alums the first week of November. Betty and Mary Rodriguez met with all of the academic divisions and Betty presented information to staff to kick off the employee campaign. Letters to faculty and staff were sent out a couple of weeks ago, and letters will be sent out to Chamber members and College vendors early next year. Our campaign goal is \$150,000, and we've secured around \$90,000 to date.

This year, we're encouraging our College Board members to contribute or raise gifts at the \$500 level and encouraging our Foundation Board members to contribute or raise gifts at the \$1,000 level.

### **General Announcements**

- **The 2013 financial audit for the Foundation** is completed. While not a finding, we will receive a management letter noting the carrying of a negative net balance. This is represented by the "loan the Foundation approved and made to itself" in 2012 to cover the extended cost of the Fallerius addition construction and furnishings. It is anticipated that this net negative will be off the books by end of fiscal year as a result of disciplined managing of the current operational budget and salary savings.
- The Foundation staff participated in the **Institutional Services Review** and presented to the college committee and received a letter of acknowledgement (on file).
- It was personally very sad for Betty to lose John Black at 90 years young, a long-time friend and often anonymous donor to the NCSC Foundation and other community charitable organizations. The Interim Foundation Director was much honored to be asked to write her reflections of Mr. Black's legacy, most of which were shared (read) at the memorial service. Mr. Black was the eldest grandson of Frank Black, founder of the Ohio Brass Company. Thanks to his generous support, Kehoe, Fallerius and the Urban Center have benefited from capital gifts.

### **Next date for calendars:**

- Innovation Fund Committee – 12-10-14
- **February, 2015**
- Resource Development – 2-19-15
- Quarterly Board – 2-26-15
- **April, 2015**
- Hall of Fame – 4-24-15
- **May, 2015**
- Graduate Picnic – 5-7-15
- Resource Development – 5-14-15
- Quarterly Board – 5-21-15

### **B. Senate Bill 3 Compliance**

Mr. Koffi Akakpo called upon Mr. Stephen Williams to provide an update on the Senate Bill 3 compliance. Mr. Williams explained that Senate Bill 3 mandates all institutions of higher education to file their institutional rules to the legislative service commission through electronic rules filing and to post their rules to the institution's webpage for public access. The mandate directs compliance by March 16, 2015 and while there is much talk at the OACC among member colleges, North Central State College is well on our way to achieving compliance by the prescribed deadline. A process has been developed and put into place for regular review of institutional policy and procedure to assure continued accuracy and relevance prior to electronic filing.

## **VII. REQUIRED APPROVALS AGENDA**

### **A. CONSENT AGENDA**

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mrs. Pamela Mowry and seconded by Mrs. Edith Humphrey and passing unanimously, the following items were approved:

- 1. Approval of Minutes for October 29, 2014 "Regular" Meeting**
- 2. Consideration of Approval of Employment of College Personnel – R-2014-37**

### ***CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL***

***R-2014-37***

#### **NEW HIRES**

***BE IT RESOLVED:*** *by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:*

#### ***BEGINNING OCTOBER 27, 2014***

*Doug Hanuscin, Director Human Resources, Labor Relations, and Organizational Development  
Bachelor of Science in Industrial Management  
SALARY: \$71,800*

#### ***BEGINNING OCTOBER 27, 2014***

*Dean Schaad, Director of Capital Planning and Facilities Management  
Electrical Journeyman License  
SALARY: \$62,000*

**BEGINNING OCTOBER 27, 2014**

*Keith Stoner, Director of Marketing and Public Relations  
Master of Science, Marketing and Communication  
SALARY: \$62,000*

**BEGINNING NOVEMBER 17, 2014**

*Timothy Turner, Maintenance Technician, Kehoe Center  
Journeyman  
SALARY: \$15.00/hr*

**BEGINNING NOVEMBER 3, 2014**

*Brandon Gaddy, TRIO Student Support Services Success Coach  
Master of Education, Higher Education Administration  
SALARY: \$33,845.55*

**BEGINNING NOVEMBER 24, 2014**

*Brittany Baker, CDC Administrative Assistant  
SALARY: \$12.19/hr*

**BEGINNING NOVEMBER 24, 2014**

*Jeffrey Barrett, Facility Utility Worker  
SALARY: \$9.82/hr*

**BEGINNING NOVEMBER 24, 2014**

*Aleah Nocar, Facility Utility Worker  
SALARY: \$9.82/hr*

**BEGINNING NOVEMBER 25, 2014**

*Thomas McNeely, Facility Utility Worker  
SALARY: \$9.82/hr*

**BEGINNING DECEMBER 1, 2014**

*Amanda Bryant, TRIO Administrative Assistant  
SALARY: \$12.19/hr*

**EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2014-37**

*Doug Hanuscin continues employment with a new title that represents additional responsibilities.*

*Dean Schaad continues employment with a new title that represents additional responsibilities.*

*Keith Stoner continues employment with a new title that represents additional responsibilities.*

*Timothy Turner was hired as Maintenance Technician to replace Norval Blackwell.*

*Brandon Gaddy was hired as TRIO Student Support Services Success Coach to replace Monica Durham.*

*Brittany Baker was hired as CDC Administrative Assistant to replace Christa Wyant.*

*Jeffrey Barrett was hired as Facility Utility Worker to replace Melissa Strojek.*

*Aleah Nocar was hired as Facility Utility Worker to replace Wallace Marshall.*

*Thomas McNeely was hired as Facility Utility Worker to replace Ian Hypes.*

*Amanda Bryant was hired as TRIO Administrative Assistant to replace Jill Kubasek.*

**B. Treasurer’s Report for October 31, 2014 – Mr. Koffi Akakpo**

Mr. Koffi Akakpo presented the Treasurer’s Report for the period ending October 31, 2014. He stated that revenues for the month totaled \$779,406. Expenditures were \$1,167,254 leaving a deficit of \$387,848. Year-to-date revenues totaled \$8,887,296. Year-to-date expenditures totaled \$4,916,746 leaving an excess of \$3,970,550. The Star Ohio month-end balance for October 2014 is \$1,017,545. Mr. Akakpo offered an analysis using the financial dashboard to assist the Board in gaining a deeper understanding of the trends and indicators that the financial report projects and added to note that from these totals, the amount payable to OSU-M for shared service expenses had not yet been paid.

**ACTION TAKEN:** Mrs. Elisabeth Morando moved for approval of the Treasurer’s Report for the period ending October 31, 2014. Mr. Matthew Smith seconded the motion and the motion carried unanimously.

**C. Consideration of Approval of the Valuing Our Veterans Policy – R-2014-38**  
*- Mr. Koffi Akakpo/Dr. Karen Reed*

**CONSIDERATION OF APPROVAL OF  
VALUING OUR VETERANS POLICY**

**R-2014-38**

**WHEREAS:** *North Central State College seeks to assist service members and Veterans as they pursue an advanced degree and/or certificate, and*

**WHEREAS:** *In an effort to better serve this population, North Central State College has adopted the Valuing Our Veterans policy, and*

**WHEREAS:** *The purpose of this policy is to set forth the support and assistance North Central State College will provide to Service Members and Veterans, and*

**WHEREAS:** *In alignment with Ohio Revised code Section 3345.42, this policy utilizes the definitions for “Service Member” and “Veteran” as such:*

*“Service Member” means a person who is serving in the armed forces of the*

*United States while*

*“Veteran” means any person who has completed service in the armed forces, including the national guard of any state or a reserve component of the armed forces, and who has been discharged under honorable condition from the armed forces or who has been transferred to the reserve with evidence of satisfactory service, and*

**WHEREAS:** *Ohio House Bill 488 is designed to assure Ohio’s colleges and universities support the success of Veterans and Service Members by requiring institutions to:*

- 1. Designate at least one person employed by the institution to serve as the contact person for veterans and service member affairs;*
- 2. Allow for the establishment of a student-led group on campus for student service members and veterans;*
- 3. Integrate and enhance career services for service members and veterans;*
- 4. Survey student service members and veterans to identify their needs and challenges;*
- 5. Establish an appeals procedure for students who are veterans or service members for resolving disputes regarding the awarding of college credit for military experience;*
- 6. Provide veterans and service members with priority for course registration;*
- 7. Ensure a student who is a Veteran or a Service Member is not charged any fee for the evaluation of, transcription of, or application for college credit for military experience, and*

**WHEREAS:** *this policy will continue to reinforce North Central State College’s gratitude to the men and women of the armed forces for their service to our great nation and demonstrate our enduring commitment to our Veterans and Service Members as evidenced by College’s membership in the Servicemembers Opportunity Colleges, its support of the Ohio’s GI Promise, and its longstanding designation as a “Military Friendly” college by Military.com magazine.*

**NOW, THEREFORE, BE IT RESOLVED:** *By the North Central State College Board of Trustees: that the Valuing Our Veterans Policy (3357:13-14-90) as required by Ohio Revised Code Section 3345.421(B) is approved.*

**BE IT FURTHER RESOLVED:** *That the North Central State College Board of Trustees authorizes the President to develop further policies and procedures as may be necessary to align North Central State College’s practices with Ohio House Bill 488.*

**DISCUSSION:** Dr. Karen Reed explained that the essence of this policy was brought to the Board for discussion at the October meeting in preparation for its development and presentation for consideration of approval at this meeting. This policy as well as the associated procedures have been developed by each of Ohio’s institutions of higher



education through the guidance of the Ohio Board of Regents. Therefore, although much of the language is prescribed by the Ohio Board of Regents from elements of the Ohio Revised Code, the specific language and application has been tailored for implementation at our College and is now presented for the Board's consideration of approval.

**ACTION TAKEN:** Mrs. Linda Nelson moved for approval of resolution R-2014-38 Valuing Our Veterans Policy. Mr. Gary McCue seconded the motion and the motion carried unanimously.

**D. Consideration of Authorization to Enter into a Short Term Lease Agreement Leading to a Long term Lease Agreement with the Board of Commissioners for Crawford County for the establishment and Operation of the Crawford Success Center – R-2014-39 –Mr. Koffi Akakpo**

***CONSIDERATION OF AUTHORIZATION TO ENTER INTO A SHORT TERM LEASE AGREEMENT LEADING TO A LONG TERM LEASE AGREEMENT WITH THE BOARD OF COMMISSIONERS FOR CRAWFORD COUNTY FOR THE ESTABLISHMENT OF THE CRAWFORD SUCCESS CENTER***

***R-2014-39***

***WHEREAS:*** *the community interest for a higher education facility with convenient proximity to the citizens and stakeholders of Crawford county has led to the development of a facility that will come to be known as the Crawford Success Center, and*

***WHEREAS:*** *the 130<sup>th</sup> General Assembly through House Bill 497 appropriated a line item of \$850,000 designated as funding for a community project involving the Crawford County Higher Education Center, and*

***WHEREAS:*** *additional funding to support the short-term and long-term lease periods as well as ongoing operational activities shall be raised through local funding sources in addition to revenues generated by the facility, and*

***WHEREAS:*** *the facility to be subsequently known as the Crawford Success Center is subject to a joint use agreement whereby Crawford County (herein termed Landlord) shall own the real property where the facility will be constructed and North Central State College (herein termed Tenant) shall have the right to use the facility and equipment located therein and North Central State College students will have access to the facility, and*

***WHEREAS:*** *a premises situated in the City of Bucyrus, County of Crawford and state of Ohio, and being known as 130 North Walnut Street has been offered by the Board of Commissioners of Crawford County to serve as the Crawford Success Center, and*

***WHEREAS:*** *the Board of Commissioners of Crawford County, serving as the landlord of this premises has offered the terms whereby the Tenant is to have and to hold said leased premises*

*and the appurtenances for a term not to exceed nine months, during which the tenant shall use to complete the remodeling and re-construction necessary to convert the premises for the intended purpose, and*

***WHEREAS:*** *pursuant to the terms of the proposed short term construction lease whereby the Tenant shall be responsible for the payment of all utilities accruing each month during this lease for the entire building in addition to other conditions stipulated in the short term lease agreement, and the Landlord agrees to not charge any rent for the premises under this construction lease, and*

***WHEREAS:*** *at the end of the aforementioned lease, the Tenant shall have the option to enter into a five year lease pursuant to the terms of the proposed long term lease whereby the Tenant shall be responsible for the payment of all utilities accruing each month during this lease for the entire building and pay the sum of five dollars in equal annual installments of one dollar during the full term of the lease in addition to other conditions stipulated in the long term lease agreement, and*

***WHEREAS:*** *at the end of the first five year lease term, the Tenant shall have the option to renew for up to three additional five (5) year terms upon the same terms and conditions of the initial term except as otherwise provided herein, and*

***WHEREAS:*** *a steering committee assembled to represent a variety of the primary stakeholders in this venture have met and have found the facilities, location, and terms of occupancy acceptable for this endeavor and recommend approval of this lease authorization.*

***NOW, THEREFORE BE IT RESOLVED:*** *by the North Central State College Board of Trustees that authorization to enter into a short term lease agreement leading to a long term lease agreement with the potential of subsequent lease agreements with the board of commissioners for Crawford County for the establishment and operation of the Crawford Success Center is hereby granted.*

**ACTION TAKEN:** Mr. Matthew Smith moved for approval of resolution R-2014-39. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

## **VIII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT**

Dr. Dwight McElfresh acknowledged Trustee, Mrs. Pamela Siegenthaler from The Ohio State University-Mansfield Board of Trustees and asked her for an update from The Ohio State University. Mrs. Siegenthaler thanked the Board for the opportunity to participate in the NCSC Board meeting. Mrs. Siegenthaler reported that they have had a new Associate Dean assume the position as of July 1. Mr. Norman Jones replaced Dr. David Tovey in that position as Dr. Tovey has stepped down in order to return to his teaching position. The University has begun Phase II of its Capital Campaigning and commenced in the prioritization of needs. The Campus Recreation Center will be undergoing a facelift as part of the recommendations from student government and

student input. The new student housing is helping enrollment as most residents are from the Cuyahoga area. There is continued development of the campus wetlands and other acreage to support programming. Natural assets of these sorts that are present on our campus include: virgin forests as well as second generation forests among other attractive features.

## **IX. EXECUTIVE SESSION**

The Chair called for an Executive Session at 6:44 p.m. Mrs. Linda Nelson made a motion and it was seconded by Mrs. Pamela Mowry to adjourn to Executive Session to discuss personnel matters specifically: a. Appointment of a public official and b. Compensation of public employee(s). A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”  
Mr. Gary McCue – “yes”  
Dr. Dwight McElfresh – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Pamela Mowry – “yes”  
Mrs. Linda Nelson – “yes”  
Dr. Mehdi Ressallat – not present  
Mr. Matt Smith – “yes”  
Mr. Steve Stone – not present

Upon a motion made by Mrs. Edith Humphrey and seconded by Mrs. Pamela Mowry to end the Executive Session at 7:30 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”  
Mr. Gary McCue – “yes”  
Dr. Dwight McElfresh – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Pamela Mowry – “yes”  
Mrs. Linda Nelson – “yes”  
Dr. Mehdi Ressallat – not present  
Mr. Matt Smith – “yes”  
Mr. Steve Stone – not present

## **REGULAR MEETING RESUMED**

### **VII. REQUIRED APPROVALS AGENDA (CONTINUED)**

**D. Consideration of Approval of Supplemental Compensation for Employees of North Central State College – R-2014-40 – Dr. Dwight McElfresh**

**CONSIDERATION OF APPROVAL OF  
SUPPLEMENTAL COMPENSATION FOR EMPLOYEES OF  
NORTH CENTRAL STATE COLLEGE**

**R-2014-40**

**WHEREAS:** *recent economic circumstances have prevented full-time and part-time employees of North Central State College from receiving significant increase in compensation over the past several years, and some employees have realized a significant increase in health insurance premiums due to changing insurance plans, and*

**WHEREAS:** *continuing efforts to enhance the institution's financial condition has had a positive impact as evidenced in the 2014 annual audit report, and*

**WHEREAS:** *it is the desire of the President and the Board of Trustees to provide the hard-working and dedicated employees of North Central State College a one-time compensation stipend as a token of appreciation for their efforts during these challenging times, and*

**WHEREAS:** *this compensation stipend shall be based on employee status whereby all full-time faculty and staff hired prior to January 1, 2014 will receive a one-time stipend of \$500; all full-time faculty and staff hired since January 1, 2014 will receive a one-time stipend of \$250; all part-time staff and adjunct faculty hired prior to January 1, 2014 will receive a one-time stipend of \$150; and all part-time staff and adjunct faculty hired since January 1, 2014 will receive a one-time stipend of \$75; and*

**WHEREAS:** *employees whose health care annual premium was greater than their salary increase received for FY 15 due to the change in plans to the Stark County Council of Governments health insurance consortium will be reimbursed the difference, and*

**WHEREAS:** *funding for such additional compensation is the result of pain-staking efforts by all employees to establish operational efficiencies and cost saving practices while striving to maintain steady enrollment.*

**NOW, THEREFORE, BE IT RESOLVED:** *by the Board of Trustees of North Central State College that the proposed employee one-time compensation stipend is approved.*

**BE IT FURTHER RESOLVED:** *that the Board of Trustees of North Central State College wishes to express its sincere appreciation to all College employees for personal resolve in helping the College achieve its mission of service to this north central Ohio region.*

**ACTION TAKEN:** Mrs. Elisabeth Morando moved for approval of resolution R-2014-40 Consideration of Approval of Supplemental Compensation for Employees of North Central State College. Mr. Gary McCue moved to abstain from the vote. Mrs. Edith Humphrey seconded the motion and the motion carried with a vote of 6 (ayes): 0 (nays): 1 (abstain).

## **X. POLICY GOVERNANCE**

### **A. Nominating Committee Report (IAW 02.91) – Dr. Dwight McElfresh**

Chairman Dwight McElfresh called for a report from the co-chair of the Nominating Committee, Mr. Matthew Smith. Mr. Smith reported that the committee has met and on behalf of himself and the other members of the nominating committee (Mr. Steve Stone, Mrs. Edith Humphrey, and Mr. Gary McCue) submits the following recommendations for reappointments as well as the slate of officers for the coming year. The Nominating Committee recommends: the reappointment of Mrs. Elisabeth Morando as a local appointment representing Richland County, the new appointment of Mrs. Janet Pry as a local appointment representing Crawford County, and the reappointment of Mrs. Pamela Mowry as a gubernatorial appointment representing Ashland County. The nominating committee further recommends that Trustee, Dr. Mehdi Ressallat be granted Trustee Emeritus Status to include all the rights and privileges such a designation carries and awarded a Lifetime Membership to the Association of Community College Trustees as a symbol of gratitude for the many years of selfless dedication to North Central State College and to the calling of the community college, but most prominently for his devotion to the students who look to institutions such as North Central State College to show them the way to a brighter future for themselves and their families and to the leaders of such institutions who make these opportunities possible.

The Nominating committee further recommends that Trustee Linda Nelson assume the role as Board Chair, Trustee Elisabeth Morando assume the role as Board Vice Chair, and Trustee, Pamela Mowry assume the role as Board Secretary effective upon installation at the January 14, 2015 regular meeting.

**ACTION TAKEN:** Dr. Dwight McElfresh moved for approval of the Nominating Committee recommendation as presented. Mrs. Pamela Mowry seconded the motion and the motion carried with a vote of 6 (ayes), 0 (nays), 1 (abstain).

### **B. Discussion of Agenda Planning (IAW 02.72) – Dr. Dwight McElfresh**

Dr. Dwight McElfresh recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the

organization and how the service of the College can impact those sectors of the Ownership.

### **1. Community Connections**

Dr. Dwight McElfresh called for community connections that Trustees wanted to share. Dr. McElfresh reported on his and Mrs. Edith Humphrey's attendance at the Buckeye Bash as well as Mr. Gary McCue's role as one of this year's United Way Co-Chairs. Mrs. Betty Preston reported on the recent meeting and campus tour with Ohio Health's Jean Halpin, the United Way Mid-Campaign meeting led by Co-Chair Gary McCue and hosted at North Central State College's Kehoe Center where the College was able to present their \$6,000 contribution. There was an editorial by OSU-M Dean and Director, Dr. Steve Gavazzi regarding the Entrance Way to the Mansfield Campus District that brought media attention to both institutions. Mrs. Pamela Mowry reported on her encounter with an NCSC graduate at Mary Ann's Meats. Mr. Koffi Akakpo reported on an encounter where the Clark State CFO indicated that other could learn from NCSC regarding their service to Veterans through the WJJHP. Mrs. Pamela Mowry added to the discussion highlighting their 17 recent listening sessions as well as their growing need for approximately 9 more listeners.

### **2. Owner Linkage**

Dr. Dwight McElfresh reported from the Crawford Connections Center ribbon-cutting ceremony that folks in Crawford County are anxious and ready to get the center up and running. He noted that the student speaker at the ceremony made a great delivery and was the highlight of the event. Dr. McElfresh called for any additional Owner Linkage activities.

### **3. Link and Learn**

Dr. Dwight McElfresh asked the Board to keep looking for Link and Learn opportunities for 2015 and beyond. A suggestion was made to approach the Timken Corp. for a potential opportunity for a link and learn activity in early 2015.

### **C. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh**

Discussion of highlights and lessons learning from any of the ACCT Pre-Congress Academies or Concurrent Sessions –

Dr. Dwight McElfresh began the recap of highlights with the recognition of Mr. Matt Smith with the Central Region Trustee Leadership Award and Dr. Mehdi Ressallat as one of the longest serving trustees in the ACCT. Dr. McElfresh also highlighted the success of the presentation of the Welcome Johnny and Jane Home Project by Trustees Steven Stone and Pamela Mowry. Dr. McElfresh continued by highlighting his attendance at the session on Policy Guidelines for Fiscal Management by pointing out that many of the

principles presented we are currently doing and it reassured him that we are doing good. He also attended a session on the Generational Imperative that explains the different needs to market vary from Ohio to other parts of the country or world, presented by Chuck Underwood.

Mr. Matthew Smith highlighted the session on Investment to Student Success. The session included: Strategies, Monitoring, Prioritizing and Mandatory Advising. He also attended a session on Student Default Rates. The ABC's of activity based costing. A session that asks, "Does the BOT create a framework that builds deliberate investments in Student Success? Financial Aid 101. Aspirations in achievement, GISS, and the development of a Strategic Plan.

Mr. Koffi Akakpo added his work on the Default Rate with Ed Financial.

Mrs. Pamela Mowry reported that there were lots of sessions on Veterans Services. Belmont – Health IT, Maricopa – Veterans with more interest in WJJHP.

Mrs. Elisabeth Morando reported that she attended the Legal Academy with Dr. Diab. It included discussion on methods to identify and manage risk from social media and bad publicity. It talked about how fast this publicity can spread and how to approach management of this risk factor. The culture of accessibility was a hot issue. She attended a session on "When boards should get involved." "Speaking with one voice." Financial Aid to students in extreme poverty.

## **XI. BOARD CHAIRPERSON REPORT- *Dr. Dwight McElfresh***

### **A. University System of Ohio's Annual Trustee Conference**

Dr. Dwight McElfresh recounted the trustees that were in attendance and called for individual insights. Trustee, Matt Smith indicated that he brought material back and would make available in the trustee library for those interested in reviewing the material.

### **B. Discussion of ACCT National Legislative Summit (February 9-12, 2015)**

Dr. Dwight McElfresh called for interest in attending. Mr. Matthew Smith indicated that he would attend on behalf of the North Central State College Board of Trustees and Dr. Dorey Diab will be in attendance as well.

### **C. Joint OSU-M/NCSC Board Meeting**

Dr. Dwight McElfresh confirmed the joint OSU-M/NCSC Board meeting that will be held on December 4<sup>th</sup> when all or most of the Trustees were likely to be on campus for other activities. The event will begin immediately following the NCSC Employee Appreciation Event and will be held at the Eisenhower Board Room. Following some

socializing between 5:15pm and 5:45 the official meeting will be called to order for OSU-M Dean & Director Steve Gavazzi to review and lead a discussion on the results of the Town Gown Surveys as well as the Campus District with the leadership of both institutions.

**XI. MEETING EVALUATION – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh called for discussion of today’s meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box. Trustees noted that the meeting seemed to flow well, was timely and stuck to the agenda. Kudos were conveyed on the Treasurer’s Report graphics and a clean audit. It would be desirable to have better attendance.

**XII. TIME AND PLACE OF NEXT MEETING**

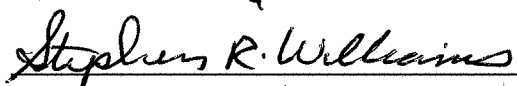
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, January 14, 2015 at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

**XIII. ADJOURNMENT**

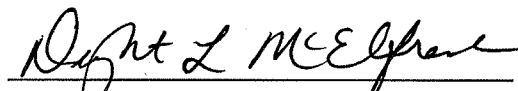
The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board’s consideration, a motion was made by Mrs. Linda Nelson to adjourn the meeting at 8:26 p.m. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Dr. Dwight L. McElfresh, Chair