

North Central State College
Board of Trustees' Meeting
October 29, 2014

I. CALL TO ORDER

The Chair, Dr. Dwight McElfresh called the meeting to order at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mrs. Edith Humphrey
Dr. Dwight McElfresh
Mrs. Pamela Mowry
Mrs. Linda Nelson
Dr. Mehdi Ressallat
Mr. Steven Stone

Absent:

Mr. Gary McCue
Mrs. Elisabeth Morando
Mr. Matthew Smith

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced the President's Staff as Mrs. Betty Preston, Dr. Karen Reed and Mr. Koffi Akakpo. Also attending were Mr. Zeb Griffin and faculty members Lynn Damburger and Matthew Cupach to show and discuss the student directed/produced informational video; and Mr. Michael Howard representing the OSU-M Board of Trustees. President Diab further acknowledged Mrs. Margaret Puckett, Mr. Ross Justice, and Dr. Linda Jagielo representing the Faculty.

IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting will include: an update of some key activities with the community and with the student body, consideration of faculty contracts for renewal, consideration of a new energy conservation contract, an update from the nominating committee and the Board's continuation of the Policy Governance

rehearsal training tool. There will also be an executive session to discuss pending court action with the College's legal counsel.

V. PRESIDENT'S REPORT – *Dr. Dorey Diab*

A. Alumni Spotlight: VCMT Student Produced Video Series of Alumni Interviews

Dr. Dorey Diab introduced Video Communication, Media and Technology (VCMT) Program Coordinator, Lynn Damberger and faculty member Matthew Cupach to introduce this segment of the Alumni Spotlight. Ms. Damberger introduced Mr. Cupach and VCMT student Zebulon Griffin. She offered some preliminary background information on the work Mr. Cupach and the students of the VCMT program accomplish in their program and turned the presentation over to Mr. Cupach. Associate Professor Cupach explained the video series and what the VCMT students were trying to accomplish in their work. He explained that the videos included college alumni who offered testament to the value of their North Central State College experience and explained how it made a difference to them.

B. Student Government Association (SGA) Update

President Dorey Diab announced that our student representative was unable to attend tonight's meeting but submits the following report. Phi Theta Kappa has begun doing classroom presentation to recruit more students. They are setting up after school help with tutoring at the Dewald Community Center (Salvation Army) and eventually will teach short lessons about their honors topic. They have finished their bulletin board; timeline of evolution of space exploration. PTK is getting students involved in the Five Star Competitive Edge program that PTK offers. This helps build resumes and creates an online portfolio to save all letters of recommendation, essays, etc. The chapter is making progress on donating computers to Harmony House. Mackayla reported that she had a discussion with the case manager about helping out on their career focus day with resume building, applications and interviewing skills.

SGA has been asking students their thoughts about the College in order to expand upon things learned during the student open forum. So far they have heard complaints concerning a number of items including:

- Textbook software online cost and re-salability. Suggestions regarding the use of open source material to reduce costs and the offering of scholarships for books;
- Microeconomics is only offered online;
- Case Studies are only offered once a year
- VCMT students are using outdated equipment;
- Smart Boards and other infrastructure technology needs updated;
- More lockers and a Student Lounge at Kehoe, what we have needs expanded and updated;
- Universal Login on computers

SGA is also helping student get set up on Collegefish.org: a transfer help tool as well as a scholarship search website.

C. North Central State College Foundation Update – Ms. Betty Preston

Dr. Dorey Diab introduced the Interim Executive Director of the College Foundation, Mrs. Betty Preston to present the Foundation Update. Mrs. Preston presented the following report on activities and events:

Foundation Led Campaigns

1) The Crawford Connection Center –

The North Central State College Crawford Connection Center construction kick-off was held on Monday, October 27, in Bucyrus and had approximately 60 in attendance with remarks delivered by State Representative Jeff McClain, Dr. Joe Shadeed - investor and campaign volunteer, Bob Hiltband of Timken and Dr. Diab. The words from Pioneer student, Alyssa Shaffer, had the greatest impact and received a standing ovation. Thank you to College Trustees Pam Mowry, Steve Stone and Chairman McElfresh for attending. The \$2.5M campaign has over \$2M committed with current verbal commitments or asks representing another \$350,000. We celebrated a \$500,000 grant from the Timken Foundation, a \$850,000 state appropriation; \$250,000 pledge from the Community Foundation for Crawford County; and thanks to Vic and Matt Smith a \$500,000 Crawford County Smith Family Endowed Scholarship fund; and several \$50,000 personal pledges from Bucyrus investors. Dr. Diab unveiled the final architect rendering and announced a one-to-one match grant opportunity of up to \$150,000 thanks to a recently received federal grant in support of student services.

- 2) The **Powering the Journey** campaign will see some activity with scheduled prospect visits this November and December. Many aspects of the Powering the Journey campaign will involve “closing gifts” for a significant scaling of capacity for workforce and talent development, thanks to grants received for primarily Kehoe Center investment. Much work remains however, for addressing the critical needs identified as a focus of the Powering the Journey Campaign!

3) Emerald Club

Our Emerald Club annual campaign which supports our Foundation scholarship funds, events that fund scholarships, and special programs is underway with over \$30,000 pledged towards our goal of \$150,000. Special thanks goes to Richland Bank, PR Machine Works, The Gimbel Foundation, Hess Industries and Follett Campus Bookstore for being early supporters. Solicitation letters to past sponsors, our large donor listing, retirees, and College & Foundation Board members will be sent out in early November. Information on contributing to the campaign will be included in the next alumni newsletter which is scheduled to be mailed out the first week of November, and our employee campaign will

kick off in mid-November. Betty and Mary Rodriguez meet with the academic divisions next week.

4) **General Announcements**

- Dorey, Betty and the College Trustees attended the (invitation only) Jim Gorman/Avery Hand Founders dedication hosted by Ohio State Mansfield on October 20th.
- Dorey and Betty will attend the Governor's visit to PR Machine Works tomorrow.
- The Workforce Partnerships of North Central State College is receiving recent media coverage including a nice piece about the Workforce Partnership, fab lab and DOL grants in the ConnectEd: <http://issuu.com/ohiohighered/docs/fall-2014-final-102814/1>

D. H.B. 488 “Valuing Our Veterans” Policy

Dr. Dorey Diab directed the Board's attention to the supplemental information in the board package regarding the Revised Codes 3345.421, 422, 423, and 424 directing a series of actions that all college and university boards of trustees will take prior to December 31, 2014 regarding service to military service members and veterans. He explained that a policy resolution in compliance with these directives will be brought to the board for consideration of approval at the December 3rd board meeting. Today's discussion was an opportunity to provide prior information and resources for the board to gain the understanding of the essence and rationale behind the policy resolution when it comes before them next month.

E. Community Activities Update

Dr. Dorey Diab provided a series of updates on College and Community Activities.

- Title IX Sexual Harassment Compliance – Compliance includes training for all employees. In place of the regularly scheduled Open Forum, the College has invited an attorney from the AG's office to come to campus and provide the required training for all full-time faculty and staff and part-time staff.
- In-service Day – Dr. Diab provided a preview of in-service activity to be conducted for College full-time and part-time staff.
- International Activities – Dr. Diab reported the recent addition of Fulbright Scholar Dr. Jari Luomakoski, Business professor from Finland and Chinese Professor Na Wang. He further reported that we are further developing our English as a Second Language offerings and currently have six international students helping us establish our international program.
- Vice President Koffi Akakpo recently attended the NAACP Banquet on behalf of the College and he and his wife became Life Members.
- President Diab and Chairman McElfresh attended a Co-located campus meeting in Marion. Dr. Diab highlighted relevant topics covered including the OSU offering of a second year engineering degree here on the Mansfield campus.

- Dr. Diab shared some brief highlights from the ACCT Financial Aid Conference he attended while attending the ACCT Leadership Congress in Chicago.

F. Other

Trustee Steve Stone noted that through his orientation with Franklin University, they had a Title IX component that all new personnel had to take part in to help with their Title IX Compliance. He suggested that it may be beneficial for the College to look into a similar kind of training component to help with current and future Title IX compliance.

VI. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mrs. Pamela Mowry and seconded by Mrs. Linda Nelson and passing unanimously, the following items were approved:

- 1. Approval of Minutes for September 24, 2014 “Regular” Meeting**
- 2. Consideration of Approval of Employment of College Personnel – R-2014-33**

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL***

R-2014-33

NEW HIRES

BE IT RESOLVED: *by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:*

BEGINNING OCTOBER 21, 2013

Lori Zeigler, Academic Services Coordinator

Associate of Applied Business/Data Processing from Marion Technical College

SALARY: \$14.81/hr.

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2014-33

Lori Zeigler was hired to as part-time Academic Services Coordinator to assist the Academic Director.

3. Consideration of Approval of Three-Year Contracts(s) for Non-Probationary Faculty – R-2014-34

**CONSIDERATION OF APPROVAL OF THREE-YEAR CONTRACTS
FOR NON-PROBATIONARY FACULTY**

R-2014-34

BE IT RESOLVED: by the Board of Trustees of North Central State College that approval is hereby given to the administration of the college for the “memos of intent” to be issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:

**THREE-YEAR NON-PROBATIONARY CONTRACT
(Summer Semester 2015 through Fall Semester 2017)
Tricia Winters**

B. Treasurer’s Report for September 30, 2014 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer’s Report for the period ending September 30, 2014. He stated that revenues for the month totaled \$693,114. Expenditures were \$1,492,193 leaving a deficit of \$799,079. Year-to-date revenues totaled \$8,107,889. Year-to-date expenditures totaled \$3,749,492 leaving an excess of \$4,358,398. The Star Ohio month-end balance for September 2014 is \$417,510. Mr. Akakpo offered an analysis using the financial dashboard to assist the Board in gaining a deeper understanding of the trends and indicators that the financial report projects.

ACTION TAKEN: Mrs. Edith Humphrey moved for approval of the Treasurer’s Report for the period ending September 30, 2014. Mr. Steven Stone seconded the motion and the motion carried unanimously.

C. Consideration of Approval to Rescind Resolution R-2014-18 Consideration of Approval of Authorizing the Execution of a Performance Contract, a Loan Agreement and All Other Necessary Documents Related to Implementing Energy Conservation Measures at the District’s Facilities and the Issuance of Air Quality Development Authority to Pay Costs of Implementing Those Energy Conservation Measures – R-2014-35 - Mr. Koffi Akakpo

**CONSIDERATION OF APPROVAL TO RESCIND
R-2014-18 CONSIDERATION OF AUTHORIZING THE EXECUTION OF A
PERFORMANCE CONTRACT, A LOAN AGREEMENT AND ALL OTHER NECESSARY
DOCUMENTS RELATED TO IMPLEMENTING ENERGY CONSERVATION MEASURES
AT THE DISTRICT’S FACILITIES AND THE ISSUANCE OF AIR QUALITY**

DEVELOPMENT AUTHORITY TO PAY COSTS OF IMPLEMENTING THOSE ENERGY CONSERVATION MEASURES

R-2014-35

WHEREAS: *The Board of Trustees of North Central State College approved a resolution to pursue a loan agreement through the State of Ohio Air Quality Development Authority (OAQDA) for the purpose of funding energy conservation measures that could in turn be funded from the realized savings of those measures, and*

WHEREAS: *prior to the execution of the loan agreement with OAQDA, it was discovered that a much improved rate of interest could be obtained through a proposed loan agreement with the Ohio Development Services Agency (ODSA).*

NOW, THEREFORE, BE IT RESOLVED: *By the Board of Trustees of North Central State College that resolution R-2014-18 is rescinded.*

DISCUSSION: Dr. Dorey Diab explained that the measure was to remove the prior funding strategy developed for the energy conservation plan in order to make way for a more suitable funding strategy with a more favorable rate of interest. Mr. Koffi Akakpo provided some additional details in this matter and the action to follow.

ACTION TAKEN: Mrs. Pamela Mowry moved for approval of resolution R-2014-35. Mrs. Linda Nelson seconded the motion and the motion carried unanimously.

D. Consideration of Authorizing the Execution of a Performance Contract, a Loan Agreement through the Ohio Development Services Agency and All Other Necessary Documents Related to Implementing Energy Conservation Measures at the District's Facilities – R-2014-36 - Mr. Koffi Akakpo

CONSIDERATION OF AUTHORIZING THE EXECUTION OF A PERFORMANCE CONTRACT, A LOAN AGREEMENT THROUGH THE OHIO DEVELOPMENT SERVICES AGENCY AND ALL OTHER NECESSARY DOCUMENTS RELATED TO IMPLEMENTING ENERGY CONSERVATION MEASURES AT THE DISTRICT'S FACILITIES

R-2014-36

WHEREAS, the North Central State College District (the "District") owns and operates North Central State College (the "College"), which offers post high school curricular programs in a variety of technical and professional fields;

WHEREAS, Section 3345.69, Ohio Revised Code, contains a goal that state institutions of higher education, including technical colleges, reduce energy consumption and greenhouse-gas emissions by 20% by Fiscal Year 2014;

WHEREAS, to fulfill the goals of Section 3345.69, Ohio Revised Code, the District has identified various energy conservation measures to reduce energy consumption and greenhouse gas emissions (the “Project”);

WHEREAS, The District has publicly requested proposals for the implementation of energy conservation measures constituting the Project;

WHEREAS, the public request for proposals and the evaluation of those proposals were completed in accordance with Sections 3345.61 through 3345.65, Ohio Revised Code;

WHEREAS, the District has analyzed the proposals, and has determined to select The Brewer-Garrett Company (the “Contractor”) to perform the implementation of the Project, which is the provider of the proposal that the District has determined to be the most likely to result in the greatest savings for the District;

WHEREAS, it is currently estimated that up to \$1,461,141 in funding will be required to complete the Project, the total scope of and costs of which will be determined in the final contract with the Contractor;

WHEREAS, the Project will be self-funded with a repayment structure to utilize the energy cost savings within a maximum of 15 years;

WHEREAS, the Contractor will guarantee actual savings pursuant to the contract;

WHEREAS, the Vice President for Business and Administrative Services and Treasurer has requested the Ohio Development Services Agency (the “Agency”) to provide an Energy Loan to finance the costs of the Project, and the Agency will coordinate providing the Loan in the aggregate principal amount not to exceed \$1,461,141 to be dated their delivery date, such date to be the same date as a Loan Agreement to be entered into between the District and the Agency or a designated financing entity (the “Agreement”); and

WHEREAS, the District has authority to enter into the Loan arrangement pursuant to Section 3357.04, Ohio Revised Code.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH CENTRAL STATE COLLEGE DISTRICT, as follows:

Section 1. Performance Contract. This Board selects the Contractor to perform the implementation of the Project. The Vice President for Business and Administrative Services or his designee, the President, and the Chair or Vice Chair of the Board, and each other officer of the District (the “Authorized Officers”), are each, acting alone or together, authorized to engage in negotiations with the Contractor for the purpose of developing mutually agreeable contract terms,

and to sign and deliver a contract for energy conservation measures and any related service agreement (the “Performance Contract”) for those energy conservation measures within the conditions referenced above.

Section 2. Authority to Select Lender. This Board authorizes and directs each Authorized Officer, acting alone or together, to select the Agency or an appropriate financing entity as the lender of the Loan (“Lender”). The Authorized Officer will select the Lender based on the offer that is in the best interest of the District, in the judgment of such officer, as conclusively evidenced by such officer’s selection of the Officer. The selection of the Lender must be set forth in an agreement or loan document to be signed by an Authorized Officer.

Section 3. Signing and Delivery of Documents. This Board authorizes and directs each Authorized Officer, acting alone, to sign, approve and certify, as appropriate, and delivery on behalf of the District:

- (a) the Performance Contract and the service agreement;
- (b) the Agreement;
- (c) an agreement between the District, the Agency, and the Ohio Board of Regents pledging the District’s allocated state share of instruction (as defined in Section 3333.90, Ohio Revised Code) as collateral for the Loan (the “Collateral Agreement”);
- (d) promissory notes evidencing the District’s obligation to pay the Agency or Lender under the Agreement (the “Promissory Notes”);
- (e) a loan agreement between the District, the Agency, and the Lender (the “Loan Agreement”); and if needed
- (f) an escrow agreement between the District, the Agency, and the Lender, as escrow agent (the “Escrow Agreement”), under which the proceeds of the Loan will be deposited and made available to the District.

Any changes made to any of those documents must be consistent with this Resolution, not materially adverse to the interest of the District, and approved by an Authorized Officer, all of which will be conclusively evidenced by the signing of those documents by the Authorized Officer.

Section 4. Security and Source of Payment.

- (a) **Security.** The Loan will be secured by (1) the Loan Agreement which may include reference to certain local funds being pledged by the District, (2) the Collateral Agreement, and (3) the District’s obligation to make loan payments, as evidenced by the Promissory Notes. Unless specifically stated otherwise in this resolution, the District’s obligation to make loan payments will not be secured by a pledge of its available receipts, as defined in Section 3345.12, Ohio Revised Code.
- (b) **Source of Payment.** The District will make loan payments from its available receipts; to the extent such available receipts are not otherwise legally or contractually prohibited from being used for such purpose. It is expected that the District will realize savings due to new boilers, chiller, light fixtures and automation processes in an amount equal to or greater than the debt service on the Loan.

Section 5. General Terms and Provisions Applicable to the Note.

Principal and Interest. The Promissory Notes will be in the amounts set forth for the corresponding Loan and Loan Agreement, not to exceed an aggregate principal amount of \$1,461,141. The Promissory Notes will bear interest from their respective dates payable on the dates set forth in the Loan Agreement at the respective rates per year to be determined by the Authorized Officer, such that the interest payments, when combined with the principal payments, shall equal the debt service due on the applicable Loan. In any event, however, the interest rate on each Promissory Note must not exceed 6% per annum.

Section 6. Other Documents. Each Authorized Officer is authorized to furnish, sign and deliver such other documents, agreements, certificates and instruments as may be necessary or appropriate to consummate the transactions contemplated in this Resolution, the Performance Contract, the Agreement, the Loan Agreement, and the Escrow Agreement with such necessity or appropriateness conclusively determined by the execution thereof of any Authorized Officer.

Section 7. Open Meeting. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, Ohio Revised Code.

ACTION TAKEN: Mrs. Linda Nelson moved for approval of resolution R-2014-36. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.

VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT

Dr. Dwight McElfresh acknowledged Trustee, Mr. Michael Howard from The Ohio State University-Mansfield Board of Trustees and asked him for an update from The Ohio State University. Mr. Howard thanked the Board for the opportunity to participate in the NCSC Board meeting. Mr. Howard reported that student trustee Mr. Jamie Cruz brought to their Board's attention that students (especially resident students) have issues with the quality of the facilities at the Campus Recreation Center. Mr. Howard reported that they are looking into alternatives but are planning to take some kind of action and are soliciting recommendations from the main campus in Columbus.

Mr. Howard reported that their next meeting will be on November 13th and the Joint NCSC/OSUM Board meeting will be on December 4th.

VIII. POLICY GOVERNANCE

A. Nominating Committee Report (IAW 02.91) – *Dr. Dwight McElfresh*

Chairman Dwight McElfresh called for a report from the chair of the Nominating Committee, Mr. Steven Stone. Mr. Stone reported that the committee was still in the process of meeting with incumbents and with committee members Gary McCue and Matthew Smith not present to offer additional status, the committee would have their report completed and ready to present at the December meeting.

B. Discussion of Agenda Planning (IAW 02.72) – Dr. Dwight McElfresh

Dr. Dwight McElfresh recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Dr. Dwight McElfresh called for community connections that Trustees wanted to share. Dr. McElfresh reported on an Ashland University fundraising event to raise scholarships. Then at the Crawford County ground breaking he met a graduate from Crawford County who later sat with them at their table and had some good conversation about the College. Mrs. Pam Mowry shared a WJHP presentation they made at the Waterford on Saturday the 8th and reported that they are starting to get quite a few requests for listening sessions but are starting to run into difficulty keeping an ample pool of listeners. To that end, they will be holding some listener training sessions at the Ashland Mental Health Recovery Board office and will add some night time training sessions at the College following the holidays. They have a desperate need to enlarge their pool of listeners. Mr. Steve Stone conveyed his kudos to Mrs. Pam Mowry for her role in really making this service project for our Veterans be successful.

2. Owner Linkage

Dr. Dwight McElfresh reported from the Crawford Connections Center ribbon-cutting ceremony that folks in Crawford County are anxious and ready to get the center up and running. He noted that the student speaker at the ceremony made a great delivery and was the highlight of the event. Dr. McElfresh called for any additional Owner Linkage activities.

3. Link and Learn

Dr. Dwight McElfresh asked the Board to keep looking for Link and Learn opportunities for 2015 and beyond.

C. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh

1. Policy Governance Rehearsal Scenarios – Dr. Dwight McElfresh explained that the board is continuing to include board training as a regular part of their Policy Governance Agenda. The next step in PolGov training will include a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Dr. McElfresh announced that he would be leading the rehearsal exercise for scenario 3.6 that asks “Should the Board Give Its Approval When Asked?” *In the scenario, When providing the board with an “operational update,” the CEO asks the board if certain organizational activities are acceptable. How should the board respond?*

2. Policy Governance Policy Review – Dr. Dwight McElfresh explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 4.0, 4.1 and 4.2 will be led by Mr. Steven Stone.

Following the policy review, the Board Chair suggested that this portion of training for the December meeting give those trustees who attended the concurrent sessions at the ACCT Leadership Congress an opportunity to share highlights and lessons learned from the various concurrent sessions or pre-congress academies that they attended.

IX. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh

A. University System of Ohio’s Annual Trustee Conference

Dr. Dwight McElfresh reminded trustees of the the USO’s Trustee Conference that will be held on November 17th and 18th at Columbus State Community College.

B. Joint OSU-M/NCSC Board Meeting

Dr. Dwight McElfresh confirmed the joint OSU-M/NCSC Board meeting that will be held on December 4th when all or most of the Trustees were likely to be on campus for other activities. The event will begin immediately following the NCSC Employee Appreciation Event and will be held at the Eisenhower Board Room. Following some socializing between 5:15pm and 5:45 the official meeting will be called to order for

OSU-M Dean & Director Steve Gavazzi to review and lead a discussion on the results of the Town Gown Surveys with the leadership of both institutions.

C. ACCT Leadership Congress

Dr. Dwight McElfresh called for impressions from the ACCT Leadership Congress. Following some brief discussion of highlights he reminded trustees that the December training activity will be an opportunity for trustees attending the Leadership Congress to share highlights of the favorite pre-congress academies or concurrent sessions they attended.

D. Annual Ethics Training Requirement

Dr. Dwight McElfresh reminded the Board of the annual Ethics Training Requirement and the various methods available for trustees to fulfil this requirement. It is self-reporting however, the Board of Regents will ask each Board to submit a report at the end of the year therefore; trustees should take the action necessary to fulfil this requirement prior to the end of the calendar year. The board recorder can be contacted for assistance in finding training opportunities to fill this requirement.

XI. MEETING EVALUATION – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh called for discussion of today’s meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box. Trustees noted that the meeting seemed to flow well, was timely and stuck to the agenda. It would be desirable to improve attendance.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:15 p.m. Mr. Steven Stone made a motion and it was seconded by Mrs. Edith Humphrey to adjourn to Executive Session to discuss pending court action with the public body’s attorney. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – not present
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – not present
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – not present
Mr. Steve Stone – “yes”

Upon a motion made by Mr. Steven Stone and seconded by Mrs. Pamela Mowry to end the Executive Session at 7:49 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – not present
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – not present
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – not present
Mr. Steve Stone – “yes”

XII. TIME AND PLACE OF NEXT MEETING

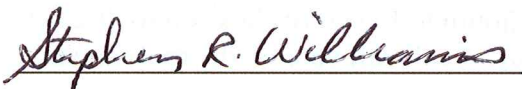
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, December 3, 2014 at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

XIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mrs. Edith Humphrey to adjourn the meeting at 7:50 p.m. Mrs. Linda Nelson seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Dr. Dwight L. McElfresh, Chair