

**North Central State College**  
**Board of Trustees' Meeting**  
**September 24, 2014**

**I. CALL TO ORDER**

The Chair, Dr. Dwight McElfresh called the meeting to order at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

**II. ROLL CALL**

The Recorder, Mr. Stephen Williams called the roll.

**Present:**

Mrs. Edith Humphrey  
Mr. Gary McCue  
Dr. Dwight McElfresh  
Mrs. Elisabeth Morando  
Mrs. Pamela Mowry  
Mrs. Linda Nelson  
Dr. Mehdi Ressallat  
Mr. Matthew Smith  
Mr. Steven Stone

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced the President's Staff as Mrs. Betty Preston, Dr. Karen Reed and Mr. Koffi Akakpo. Also attending were Mr. Mark Kreinbihl representing the College Foundation; and Mr. Pat Heydinger representing the OSU-M Board of Trustees. President Diab further acknowledged Mrs. Margaret Puckett and Mrs. Jean Jones representing the Faculty.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting will include: an update of some key activities occurring at the College, consideration of contracts for upgrade of IT infrastructure, activation of the nominating committee to begin their work on reappointments and naming the slate of officers for the next two years, a discussion of upcoming events, and the Board's continuation of the Policy Governance rehearsal training tool. There will also be an executive session to discuss compensation of a public employee.

## V. **PRESIDENT’S REPORT** – *Dr. Dorey Diab*

### A. **Student Government Association (SGA) Update**

President Dorey Diab announced that our student representative had not arrived yet. Dr. Diab indicated that the-student group is working on providing computers to the Harmony House.

### B. **North Central State College Foundation Update** – *Mr. Mark Kreinbihl*

Dr. Dorey Diab introduced the Chairman of the College Foundation Board, Mr. Mark Kreinbihl to present the Foundation Update. Mr. Kreinbihl presented the following report on activities and events:

#### **Foundation Led Campaigns**

##### 1) **Crawford Connection Center** –

- The campaign committee for the Crawford Connection Center meets regularly and is active with the next phase of confidential donor asks for top level gifts of \$50,000 and above. To date \$1.9M is committed in gifts or pledges toward the \$2.1M goal. The committee would like to secure \$2.5M since a number of pledges are restricted for scholarships and both capital and operational funds are yet needed to launch the Center.
- The architect rendering is nearing completion. A dedication/groundbreaking has been set for October 27 at 10:30 AM in downtown Bucyrus. All College and Foundation Trustees will receive a formal invitation.
- We are very grateful to the Smith Family for a leadership pledge to enable high school students in Crawford County to pursue their College aspirations.
- Betty is participating in the 2014-15 CU Lead program along with Annie Carter and others instrumental to the campaign.

##### 2) The **Powering the Journey** campaign is getting back on track with anchor gift prospects being visited through the remaining calendar year. A number of local industries are engaged with the new developments at Kehoe; MEDAL, RAMTEC and providing in-kind support with installation of new equipment. Many aspects of the Powering the Journey campaign will involve “closing gifts” for a significant scaling of capacity for transformational workforce and talent development.

##### 3) The entire case for support is being modified to recognize the benefits to the Foundation from the **newly aligned Advancement Division** and the impact made through successful private/public partnership fundraising (to include federal and state grants). Many

industries “including my own” have been able to support grants requests with letters of support especially as these have been for funding that augments workforce training and job creation.

4) Dorey (and Betty) were able to attend the Governor’s visit to Gorman Rupp on September.

5) **Emerald Club**

Our Emerald Club 2015 annual campaign for scholarships and special events is getting underway with a goal of \$150,000. Sponsor levels are identified with top level donors being secured. We will be launching our solicitations for all other giving levels beginning in October and will continue through March of next year.

We ask past sponsors, faculty/staff, retirees, alumni, and others to contribute. We encourage all of our Board members to contribute to this important campaign. 100% Board member participation is our goal!

**Rock-n-Ribs 2014**

The focus group to analyze the special event trends for Rock-n-Ribs and make recommendations for its future has met several times. A recommendation to transition to a modified version of the signature event following the occasion of a 30th Rock-n-Ribs next July will be the likely outcome.

**Foundation Leadership**

Betty is juggling several roles along with serving in an interim role as executive director of the Foundation through at least June 2015. She is very grateful to Keith Stoner, Director of Marketing, for his willingness to absorb additional tasks and responsibilities.

**Next date for calendars:**

**Crawford Connection Center dedication and view of architect’s rendering event** – Monday, October 27

**Annual Scholarship Recipient and Donor Recognition Luncheon** – Friday, November 7.

**C. ENDS Policy Modification Recommendation**

Dr. Dorey Diab recounted the recommendation made to the Board at their August meeting for consideration in changing the reference in ENDS Policy 1.1 on Equal Opportunity/Diversity from “student from economically or educationally disadvantaged backgrounds” to “students from diverse backgrounds.” Dr. Diab explained that after further consideration into the scope of such a statement, he would find its functional definition too broad to be useful and therefore requests permission from the Board to respectfully retract the previous recommendation from consideration. He further indicated that the current statement allows for reasonable interpretation. The Board concurred with Dr. Diab’s assessment and granted his retraction by consensus.

#### **D. College Credit Plus Update**

Dr. Dorey Diab stated that House Bill 487 was approved and reported on the work in progress. Dr. Diab reported that he met with local high school superintendents to analyze the bill and will be meeting with superintendents from Crawford County, Pioneer CTC, and the Mid-Ohio Education Service Center in coming months. The overall goal is to 1. Raise the Educational Attainment in the region 2. Keep higher education affordable and 3. Enhance Access to our institution.

#### **E. Grant Activity Update**

Dr. Diab recapped a listing of current grant activities.

1. \$2.9 million - U.S. DOL automation/robotics/training
2. \$2 million – U.S. DOE for advising and student success
3. \$1.6 million Crawford County Higher Education Project (\$850k from State of Ohio, \$500k from Timken Foundation, and \$250k from Crawford County Foundation)
4. \$1.528 million from OBR Small College Pool for renovations at Kehoe Center
5. \$1.4 million for IT infrastructure (capital budget: smart classrooms, computers/software, bandwidth/wireless, network/servers, connectivity, security, disaster recovery)
6. \$500,000 for the MEDAL project for talent development (state community project)
7. \$350,000 renovations to the Kehoe Center (state capital budget)
8. \$265,000 from OBR for workforce development fabrication laboratory

#### **F. Title IX Training**

Dr. Dorey Diab introduced the Title IX (Sexual Harassment) Training requirement and outlined activities planned to meet compliance.

### **VI. REQUIRED APPROVALS AGENDA**

#### **A. CONSENT AGENDA**

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mrs. Pamela Mowry and seconded by Mrs. Elisabeth Morando and passing unanimously, the following items were approved:

- 1. Approval of Minutes for September 24, 2014 “Regular” Meeting**
- 2. Consideration of Approval of Employment of College Personnel – R-2014-30**

#### ***CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL***

**R-2014-30**

**NEW HIRES**

**BE IT RESOLVED:** *by the Board of Trustees that the following staff members are hereby employed at the salary and dates stipulated below:*

**BEGINNING SEPTEMBER 8, 2014**

*Ashley Brown, Child Development Center Administrative Assistant*

*Associate of Applied Science, NCSC*

*SALARY: \$12.19/hr.*

**EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2014-30**

*Ashley Brown was one of two part-time administrative assistants hired to replace FT position of Juliana Weber, Administrative Assistant at the CDC.*

**B. Treasurer's Report for August 31, 2014 – Mr. Koffi Akakpo**

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending August 31, 2014. He stated that revenues for the month totaled \$1,319,356. Expenditures were \$1,390,124 leaving a deficit of \$70,768. Year-to-date revenues totaled \$7,414,776. Year-to-date expenditures totaled \$2,257,299 leaving an excess of \$5,157,477. The Star Ohio month-end balance for August 2014 is \$417,496. Mr. Akakpo introduced the financial dashboard he developed to assist the Board in their analysis of the monthly treasurer's report. The Board indicated their pleasure with the tool in helping to gain a deeper understanding of the trends and indicators that the financial report projects.

**ACTION TAKEN:** Mrs. Elisabeth Morando moved for approval of the Treasurer's Report for the period ending August 31, 2014. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

**C. Consideration of Approval of Information Technology Infrastructure Upgrade Contracts from Capital Budget Funding – Mr. Koffi Akakpo**

**CONSIDERATION OF APPROVAL OF THE INFORMATION TECHNOLOGY INFRASTRUCTURE UPGRADE CONTRACTS WITH CAPITAL BUDGET FUNDING**

**R-2014-31**

**WHEREAS:** *the current state of the College's information technology network and associated infrastructure does not enable us to provide a robust network core and assured service continuity at both the main campus and Kehoe Center, therefore, CDW-G (an advanced*

*technology service provider with a proven track record and partner in the Ohio Higher Education (IUS\_PG, Inter-University Council Purchasing Group) Consortia has been chosen to provide the following services: network assessment, implementation of the core network upgrade, emergency power, datacenter upgrade and installation of single-mode fiber, and*

***WHEREAS:*** *current classroom computers are at end of life expectancy and not upgradeable, therefore we will purchase (429) Dell computers for replacement of all campus computers over the age of 6 years by GovConnection, a State Term Schedule approved vendor and,*

***WHEREAS:*** *technology in most classrooms is antiquated, therefore, the purchase of (10) Epson BrightLink Interactive projectors will replace older current projectors and provide a “Smartboard” benefit in the classrooms at a fraction of the cost by GovConnection, a State Term Schedule approved vendor, and*

***WHEREAS:*** *there currently are an insufficient number of Level 1 Technology classrooms, therefore (3) new classrooms will be installed in the Health Sciences building and (2) new Level 1 Technology classrooms will be installed in the Kehoe Center by Sound Com Systems, a State Term Schedule approved vendor, and*

***WHEREAS:*** *the College has been approved by the State of Ohio Controlling board to receive \$1.4 Million dollars for Information Technology infrastructure upgrades, and,*

***WHEREAS:*** *a listing of all State Term Schedule approved vendors is available to all state agencies, state institutions of higher education and political subdivisions.*

***NOW, THEREFORE BE IT RESOLVED:*** *that the Board of Trustees of North Central State College authorizes expenditures to the below vendors for necessary Information Technology infrastructure upgrades not to exceed the total sum of \$1.4 Million.*

**CDW-G:**

*Critical Data Processing Assessment for Emergency Power for \$36,800,  
Network Core Assessment for \$17,400,  
Emergency Power Generator and Data Center for \$602,488,  
Core Network Upgrade for \$287,737.55.*

**GovConnection:**

*Epson BrightLink Projectors for \$15,788.10  
Dell Optiplex 7010 Computers for \$342,342.*

**Sound Com Systems:**

*(5) Level 1 Technology Classrooms for \$97,444.35.*

**DISCUSSION:** Mr. Matthew Smith inquired on the impact the House Bill on energy reductions would have on this activity. Mr. Koffi Akakpo addressed stating that there would be no affect from these kinds of activities.

**ACTION TAKEN:** Mr. Steven Stone moved for approval of resolution R-2014-31 Consideration of Approval of the Information Technology Infrastructure Upgrade Contracts with Capital Budget Funding. Mr. Gary McCue seconded the motion and the motion carried unanimously.

## **VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT**

Dr. Dwight McElfresh acknowledged Trustee, Mr. Pat Heydinger from The Ohio State University-Mansfield Board of Trustees and asked him for an update from The Ohio State University. Mr. Heydinger thanked the Board for the opportunity to come together and be part of the NCSC Board meeting. Mr. Heydinger reported that the OSU-M Board of Trustees had held their latest meeting on September 18<sup>th</sup> and reported that highlights included: 1) a demonstration in the new BLIC (Bromfield Library and Information Commons), 2) Dean Gavazzi provided an update on the Town Gown project, 3) their Math literacy programs with Mansfield City Schools and Lucas Local Schools are up and running, 4) fall enrollment is up slightly at 1,231, 5) budget is flat lined with no tuition increase approved, 6) they have a new student trustee, Jamie Cruse, 7) campus developments currently in the works are: improving the Bromfield-Ovalwood Green Space, the Recreation Center improvement, and medical services on campus.

Dr. Dwight McElfresh called upon NCState BOT rep, Mr. Gary McCue for his impressions of the meeting. Mr. McCue added that the demonstration of the BLIC were impressive. Dr. Jennifer Cowley recently visited the campus to share her vision moving forward. The Buckeye Village Apartments currently have 144 of their 245 spaces occupied with the biggest percentage of students coming from the Shaker Heights area to attend classes at the Mansfield Campus.

## **VIII. POLICY GOVERNANCE**

### **A. Nominating Committee Report (IAW 02.91) – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh announced that the terms of trustees: Pamela Mowry, Elisabeth Morando, and Dr. Mehdi Ressallat are up for consideration of reappointment in January of 2015. Additionally, the terms for the current slate of officers are also due to expire in January of 2015. It is therefore, time to activate the 2014 Nominating Committee to produce a recommendation for appointment/reappointment of upcoming board vacancies as well as produce a recommendation for filling the various offices of the board. To that end, Dr. McElfresh appointed Mr. Matthew Smith, Mr. Gary McCue, and Mrs. Edith

Humphrey to serve and called for Mr. Steven Stone to serve as the chair of the 2014 nominating committee.

## **B. Discussion of Agenda Planning (IAW 02.72) – Dr. Dwight McElfresh**

Dr. Dwight McElfresh recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

### **1. Community Connections**

Dr. Dwight McElfresh called for community connections that Trustees wanted to share. Dr. McElfresh recalled the Governor’s visit to Gorman-Rupp that found Dr. Diab in the front row and issued his congratulations to Randy Storms and the rest of the Robotics team for their impressive victory and positive reflection of North Central State College. Mr. Gary McCue announced the Base Honors Program student Jaelyn Solomon. Dr. McElfresh recounted the accomplishments of an NCState grad who is now an Ashland University student. Mr. Matthew Smith reflected on the Galion High School College Night and the College NOW program visuals. Mr. Smith also reported that the Workforce Development Board that combines expertise from three different institutions is starting to come together. Mr. Steven Stone reported that Veteran student Adam Boyce has just been hired to be part of the WJJHP in Ashland. Pamela Mowry reported on the Veterans Appreciation Day in Ashland and reported that they had 135 Veterans sign in for the WJJHP activities and recapped some of the other activities at the event. Mrs. Mowry reported that the event is scheduled to take place on September 5<sup>th</sup> in 2015. Mr. Steve Stone announced that John Garrison will be heading the Ashland University Student Veterans Group and that Pam Mowry and Adam Boyce will be speaking at the Ashland University opening session.

### **2. Owner Linkage**

Dr. Dwight McElfresh called for Owner Linkage activities.

### **3. Link and Learn**



Dr. Dwight McElfresh asked the Board to keep looking for Link and Learn opportunities for 2015 and beyond.

### **C. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh**

1. Policy Governance Rehearsal Scenarios – Dr. Dwight McElfresh explained that the board is continuing to include board training as a regular part of their Policy Governance Agenda. The next step in PolGov training will include a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Dr. McElfresh announced that Mrs. Edith Humphrey would be leading the rehearsal exercise for scenario 3.5 that asks “What if the CEO Lies?” *In the scenario, the board discovers that the organization’s finances are out of compliance with board policies. This fact appears to have been deliberately withheld by the CEO. What should the board do?*

Following the scenario rehearsal, the Board Chair called upon Mr. Gary McCue to lead the October Rehearsal of Scenario 3.6 that asks “Should the Board Give Its Approval When Asked?”

2. Policy Governance Policy Review – Dr. Dwight McElfresh explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 3.3 and 3.4 will be led by Mrs. Elisabeth Morando. Following the policy review, the Board Chair called upon Mr. Steven Stone to lead the October review of policies 4.0, 4.1, and 4.2.

## **IX. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh**

### **A. University System of Ohio’s Annual Trustee Conference**

Dr. Dwight McElfresh announced the USO’s Trustee Conference will be held on November 17<sup>th</sup> and 18<sup>th</sup> at Columbus State Community College and called for a count of those trustee who were planning to attend. Trustees identified were: Matthew Smith, Linda Nelson, Edith Humphrey, Pamela Mowry, Steven Stone, and Dwight McElfresh.

### **B. Joint OSU-M/NCSC Board Meeting**

Dr. Dwight McElfresh introduced the idea of holding another joint OSU-M/NCSC Board meeting sometime during the first week in December when all or most of the Trustees were likely to be on campus for other activities. The Trustees concurred that the gathering was delightful, productive, and helped to bring the trustees of both institutions

closer together. Dr. McElfresh called upon Mr. Steve Williams to provide any additional information. Mr. Williams stated that the event was met favorably with the OSU-M Board as well and OSU-M Dean & Director Steve Gavazzi has suggested using this as an opportunity to further explore and discuss the results of the Town Gown Surveys with the leadership of both institutions. More details on the event will be reported as they develop.

### **C. January Regular Board Meeting Changed to January 14th**

Dr. Dwight McElfresh called upon Board Recorder, Steve Williams to provide the explanation for the change in date. Mr. Williams explained that while 2014 date fell on the second Wednesday of January it was also prior to January 16<sup>th</sup> (when terms are due to expire). The same pattern for 2015 puts that date beyond the term expiration date. In order to correct this error, it would be necessary to change the previously established date of January 21<sup>st</sup> to the week earlier on January 14<sup>th</sup>. Following some brief discussion, the consensus of the Board was to make the changed from January 21, 2015 to January 14, 2014 as proposed.

### **D. ACCT Leadership Congress**

Dr. Dwight McElfresh announced the need for one of the Trustees attending the ACCT Leadership Congress to serve as the voting delegate for the Board. Following some discussion, Dr. Mehdi Ressallat indicated that he would be willing to serve in that capacity.

## **X. EXECUTIVE SESSION**

The Chair called for an Executive Session at 7:14 p.m. Mr. Steven Stone made a motion and it was seconded by Mrs. Edith Humphrey to adjourn to Executive Session to consider compensation of a public employee. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”  
Mr. Gary McCue – “yes”  
Dr. Dwight McElfresh – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Pamela Mowry – “yes”  
Mrs. Linda Nelson – “yes”  
Dr. Mehdi Ressallat – “yes”  
Mr. Matt Smith – “yes”  
Mr. Steve Stone – “yes”

Upon a motion made by Mrs. Pamela Mowry seconded by Mr. Steven Stone to end the Executive Session at 8:19 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”  
Mr. Gary McCue – “yes”  
Dr. Dwight McElfresh – “yes”  
Mrs. Elisabeth Morando – “yes”  
Mrs. Pamela Mowry – “yes”  
Mrs. Linda Nelson – “yes”  
Dr. Mehdi Ressallat – “yes”  
Mr. Matt Smith – “yes”  
Mr. Steve Stone – “yes”

## **REGULAR MEETING RESUMED**

### **VII. REQUIRED APPROVALS AGENDA (CONTINUED)**

**D. Consideration of Approval of President’s Compensation – R-2014-32 – Dr. Dwight McElfresh**

#### ***CONSIDERATION OF APPROVAL OF PRESIDENT’S COMPENSATION***

##### ***R-2014-32***

***WHEREAS***, at its May 21, 2014 Regular Board meeting, the Board of Trustees approved resolution R-2014-21 Consideration of Approval of President’s Contract Renewal and Compensation, and

***WHEREAS***, action item 1. Of resolution R-2014-21 renewed the contract with Dorey Diab as President for three additional years with and ending date of June 30, 2019, and

***WHEREAS***, action item 2. Declared that President Diab’s compensation will be decided upon later this year once the Board is assured again of the fiscal viability of the institution through a balanced budget and increased reserve, and

***WHEREAS***, the Board’s requirement for assurance of the fiscal viability of the institution through a balanced budget and increased reserve for fiscal year 2013-2014 has been sufficiently met.

***NOW, THEREFORE BE IT RESOLVED*** that the Board of Trustees of North Central State College authorizes a two percent increase in the base compensation for Dr. Dorey Diab, effective immediately.

**ACTION TAKEN:** Mr. Steven Stone moved for approval of the increase in the president's compensation. Mrs. Elisabeth Morando seconded the motion and the motion carried unanimously.

**XI. MEETING EVALUATION – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh called for discussion of today's meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box. Trustees noted that the meeting seemed to flow well and remained on topic. All enjoyed having the benefit of the full Board present.

**XII. TIME AND PLACE OF NEXT MEETING**

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, October 29, 2014 at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

**XIII. ADJOURNMENT**

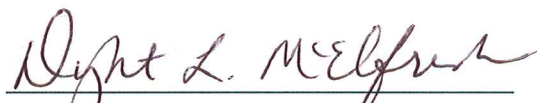
The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, a motion was made by Mrs. Linda Nelson to adjourn the meeting at 7:49 p.m. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Dr. Dwight L. McElfresh, Chair