

North Central State College
Board of Trustees' Meeting
June 25, 2014

I. CALL TO ORDER

The Vice Chair, Mrs. Linda Nelson called the meeting to order at 5:03 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mrs. Edith Humphrey
Mrs. Elisabeth Morando
Mrs. Pamela Mowry
Mrs. Linda Nelson
Dr. Mehdi Ressallat
Mr. Matthew Smith
Mr. Steven Stone

Absent:

Mr. Gary McCue
Dr. Dwight McElfresh

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced the President's Staff as Mrs. Betty Preston, Dr. Karen Reed and Mr. Koffi Akakpo. Also attending were Mrs. Sara Au representing the Faculty and Ms. Lauren Artino representing the media (Richland Source). Mr. Dean Schaad, Director of Facilities and Mr. Doug Hanuscin, Director of Human Resources were also present to contribute to the discussion of their respective business items.

IV. FOCUS OF THE MEETING – Mrs. Linda Nelson

Mrs. Linda Nelson previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting will include: the approval of the proposed budget for fiscal year 2014-2015, the approval of College personnel employment contracts, the approval of classroom renovations in the Health Sciences building, a discussion of upcoming events, and an executive session to discuss collective bargaining progress. As our student government representative was unable to attend tonight there

will be no additional items for the President's Report and in the spirit of time we will postpone the regular policy governance training and pick up where we left off next time.

V. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Vice Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mrs. Pamela Mowry and seconded by Mrs. Edith Humphrey and passing unanimously, the following items were approved:

- 1. Approval of Minutes for May 21, 2014**
- 2. Consideration of Approval of Status Change – R-2014-22**

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES**

R-2014-22

STATUS CHANGE

BE IT RESOLVED: *by the Board of Trustees that the following staff member is hereby awarded the following status change:*

BEGINNING May 26, 2014
Michael Beebe, Director, TAACCCT Grant
SALARY: \$60,000 to \$45,000

Explanation of Status Changes:

Michael requested to be moved to 75% FTE

- 3. Consideration of Approval of Employment of College Personnel – R-2014-23**

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2014-23

NEW HIRES

BE IT RESOLVED: *by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:*

BEGINNING June 9, 2014

*Diana Kelley, Office Assistant/Switchboard
SALARY: \$10.85/hr.*

BEGINNING June 12, 2014

*Leah Wachtel, Coordinator, Ralph Phillips Conference Center
Bachelor of Science in Business Administration, OSU
SALARY: \$33,845.55*

BEGINNING June 18, 2014

*Ebony Rembert, Facilities Utility Worker (Main Campus)
SALARY: \$9.82/hr.*

BEGINNING June 20, 2014

*Diane Burns, Business Liaison
Master of Arts from OSU
SALARY: \$50,000*

BEGINNING June 23, 2014

*Ian Hypes, Facilities Utility Worker (Kehoe Center)
SALARY: \$9.82/hr.*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2014-23

*Diana Kelley was hired as part-time to assist in admissions and with the switchboard.
Leah Wachtel was hired as Coordinator at the new Ralph Phillips Conference Center.
Ebony Rembert was hired as Facilities Utility Worker to replace Greg Elliott.
Diane Burns was hired as Business Liaison for the TAACCCT Grant.
Ian Hypes was hired as Facilities Utility Worker to replace Mike Moore.*

**B. Consideration of Approval of 2014-2015 Budget – R-2014-24 – Dr. Dorey Diab /
Mr. Koffi Akakpo**

**CONSIDERATION OF APPROVAL OF
2014-2015 OPERATING BUDGET**

R-2014-24

WHEREAS: *the Board of Trustees of North Central State College has reviewed the income and expense portion of the proposed 2014-2015 Operating Budget, and*

WHEREAS: *the Board of Trustees approves the income and allocation of payroll and non-payroll expenditures of this budget.*

NOW, THEREFORE, BE IT RESOLVED: by the Board of Trustees that the 2014-2015 Operating Budget of the College is hereby adopted as presented.

ACTION TAKEN: Mr. Matthew Smith moved for approval of resolution R-2014-24 Consideration of Approval of 2014-2015 Operating Budget. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

C. Consideration of Approval of College Personnel Employment Contracts
– R-2014-25 – Dr. Dorey Diab / Mr. Koffi Akakpo

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL EMPLOYMENT CONTRACTS**

R-2014-25

BE IT RESOLVED: by the Board of Trustees that the following College personnel are hereby awarded employment agreements at the salary and dates stipulated in accordance with the previously approved 2014-2015 budget under Resolution 2014-24

DISCUSSION: President Dorey Diab pointed out that while the faculty is still working to ratify the new Collective Bargaining Agreement the amounts presented here reflect their current amounts until a new agreement is ratified by the faculty and approved by the Board. He further went on to explain that the amounts for staff (subject to the conversion of health care benefits to the COG) will reflect a one percent increase to offset the additional cost in premium.

ACTION TAKEN: Mr. Steven Stone moved for approval of resolution R-2014-25 Consideration of Approval of College Personnel Employment Contracts. Mrs. Elisabeth Morando seconded the motion and the motion carried unanimously.

D. Treasurer's Report for April 30, 2014 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending May 31, 2014. He stated that revenues for the month totaled \$682,841. Expenditures were \$1,486,706 leaving a deficit of \$803,864. Year-to-date revenues totaled \$17,727,533. Year-to-date expenditures totaled \$15,815,329 leaving an excess of \$1,912,204. The Star Ohio month-end balance for May 2014 is \$1,017,430. Mr. Akakpo noted that the SSI payments are projecting well and tuition is looking good. Mr. Akakpo had no further special notes for this report.

ACTION TAKEN: Mrs. Edith Humphrey moved for approval of the Treasurer's Report for the period ending May 31, 2014. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

E. Consideration of Approval of the Health Sciences Classroom/Lab Renovation Contracts and Contingency Amount – R-2014-26 – Dr. Dorey Diab

**CONSIDERATION OF APPROVAL
OF THE HEALTH SCIENCES CLASSROOM/LAB RENOVATION
CONTRACTS AND CONTINGENCY AMOUNT**

2014-26

WHEREAS: *The State of Ohio Appropriates Funds for Capital renovations projects for North Central State College, and*

WHEREAS: *the Health Sciences Renovation project will be funded under HB 482, and*

WHEREAS: *the demand for qualified Health care related workers is needed in the four county regions, and*

WHEREAS: *the increases are now starting to affect our ability to provide the necessary laboratory space for basic science courses in chemistry and anatomy/physiology, and*

WHEREAS: *the renovation will consist of renovating existing space by adding a Chemistry/Bio-Science/Anatomy/physiology lab, renovating the existing computer lab, and upgrading other classrooms for better utilization of space, and*

WHEREAS: *sealed bids were received at 12:00 p.m., on Thursday, May 27th, 2014, for the Health Sciences renovation project, and*

WHEREAS: *the low bid is within 10% of the projected estimate, and*

WHEREAS: *the College is in conformance with the bidding process under Section 153 of the Revised Code of the State of Ohio.*

WHEREAS: *Custom Fabricators is listed on the Inter-University Council purchasing agreement*

WHEREAS: *IUC agreements is available to all state agencies, state institutions of higher education and political subdivision, and,*

NOW, THEREFORE BE IT RESOLVED: *that the Board of Trustees of North Central State College authorizes the following Contract(s) and Contingency amount.*

Contract(s):

Simonson Construction Service Inc.
2112 Troy Rd

Contract Amount:
\$ 528,883.00

Ashland, OH 44805
Federal ID# 34-1759176

Custom Fabricators
1335 Dublin Rd.
Suite 209A
Columbus, OH 43215
#UN12-033
Tax ID: 34-0799273
IUC agreement

\$ 93,000.00

Contingency:

Contingency Amount:
\$ 55,000.00

DISCUSSION: President Dorey Diab called upon Mr. Dean Schaad, Director of Facilities, to address some of the highlights of the measure.

ACTION TAKEN: Mrs. Elisabeth Morando moved for approval of resolution R-2014-26 Consideration of Approval of the Health Sciences Classroom/Lab Renovation contracts and Contingency Amount. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

VI. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh

A. Highlights of OACC Annual Spring Conference & Excellence Awards

Mrs. Linda Nelson read the awards citation. Conference highlights included: succession change with Mr. Jack Hershey taking over the OACC leadership, Legislative updates at the state level, SSI completion overview, activities honoring business associations, acknowledgement that both OACC committees are chaired and active, and Dr. Rafinski will now be moving over to assume the interim leadership at Edison until a new president is named. Dr. Mehdi Ressallat talked about the success points formula.

B. Highlights of the OACC Governing Board Meeting

Mrs. Linda Nelson called upon Mr. Matthew Smith to provide some highlights of the OACC Governing Board meeting. Mr. Matthew Smith reported that highlights included:

1. A discussion of Dr. Karen Rafinski's achievements and her filling the leadership role at Edison on an interim basis while they embark on a presidential search.
2. Highlights of the new OACC Executive Director, Mr. Jack Hershey and his legislative contacts will represent better ties to the Governor's Office, the state legislators, and better

connection with the various trade associations for improved training and professional development.

C. Rock-n-Ribs Trustee Participation Opportunities

Mrs. Linda Nelson called upon Mrs. Betty Preston to talk about Rock-n-Ribs. Mrs. Preston provided some general information about the various activities that are part of the event and indicated that trustees are always welcome to participate but would have the greatest impact by participating in the donor reception event that will take place on Friday.

D. ACCT Leadership Congress Presentation and Registration

Mrs. Linda Nelson called for a counting of those planning to attend the ACCT Leadership Congress in October. Trustees planning to attend included: Mr. Steven Stone, Mrs. Pamela Mowry, Mr. Matthew Smith, Mrs. Elisabeth Morando, Mrs. Edith Humphrey, and Dr. Dwight McElfresh. Mr. Steven Stone talked briefly about their presentation of the Welcome Johnny and Jane Home Project.

XI. MEETING EVALUATION – Mrs. Linda Nelson

Mrs. Linda Nelson called for discussion of today’s meeting. Trustees noted that while the entire meeting finished in a record time of 35 minutes, they did miss the policy governance training pieces and looked forward to resuming that activity at the next meeting. Overall the meeting seemed to flow well and remained on topic.

VII. EXECUTIVE SESSION

The Vice Chair called for an Executive Session at 5:37 p.m. to discuss Collective Bargaining Strategy and announced that there was no expectation of further business following the executive session. Mr. Matthew Smith made a motion and it was seconded by Mrs. Elisabeth Morando to adjourn to Executive Session. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – not present
Dr. Dwight McElfresh – not present
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

Upon a motion made by Mrs. Pamela Mowry seconded by Mr. Matthew Smith to end the Executive Session at 5:50 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – not present
Dr. Dwight McElfresh – not present
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone – “yes”

XII. TIME AND PLACE OF NEXT MEETING


The next Regular meeting of the Board of Trustees is scheduled for Wednesday, August 27, 2014 at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.


XIII. ADJOURNMENT

The Vice Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Steven Stone to adjourn the meeting at 5:51 p.m. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.

Respectfully submitted:


Mr. Stephen R. Williams, Board Recorder


Mrs. Linda Nelson, Acting Chair