

North Central State College
Board of Trustees' Meeting
April 23, 2014

I. CALL TO ORDER

The Chair, Dr. Dwight McElfresh called the meeting to order at 6:02 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mrs. Edith Humphrey
Mr. Gary McCue
Dr. Dwight McElfresh
Mrs. Elisabeth Morando
Mrs. Pamela Mowry
Dr. Mehdi Ressallat
Mr. Steven Stone

Absent:

Mrs. Linda Nelson
Mr. Matthew Smith

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Mr. Koffi Akakpo, Mrs. Betty Preston and Dr. Karen Reed representing the President's Staff; Ms. Lynn Damberger representing the Faculty; and Ms. Danielle Roberts and Mr. Ryan Van Riper representing the Student Government Association; Ms. Makayla Tyree representing Phi Theta Kappa. President Diab further introduced Dr. Christ Ticoras representing the OSU-Mansfield Board of Trustees; Dr. Linda Jagielo of Early Childhood Education and Ms. Rita Moore and Ms. Melanie Reynolds of the Child Development Center.

IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting will include: the consideration of a tuition increase, a couple business items from the Campus Child Development Center, some continuing budget discussions, a discussion of upcoming events, and the Board's continuation of the Policy Governance rehearsal training tool.

V. PRESIDENT’S REPORT – *Dr. Dorey Diab*

A. Student Government Association (SGA) Update – *Ms. Danielle Roberts*

President Dorey Diab introduced Student Government Association (SGA) President, Ms. Danielle Robert to report on the activities of the Student Government Association (SGA). Ms. Roberts introduced Mr. Ryan Van Riper who is currently serving the office of Secretary for the SGA, is graduating this spring, and has been selected as the 2014 Student Scholar of the Year, Runner-up. She further reported that the activities of the SGA are centered on continuing the search and grooming of a new slate of Association Officers for the coming year. Ms. Roberts then introduced Ms. Makayla Tyree to present the report on Phi Theta Kappa.

Ms. Makayla Tyree reported that the Beta Theta Eta chapter of Phi Theta Kappa attended the regionals at Stark State where they received two awards, the Order of the Athena Award and the Golden Key Award. The chapter received the Catch a Rising Star Award for their work on their Honors Topic. BTE held their spring induction recently and inducted 35 new members to the chapter and installed their new slate of officers for 2014-2015. The chapter has identified their new research topic for the coming year as “Exploring New Frontiers” with research on the Western Frontiers.

The Board thanked Ms. Roberts and Ms. Tyree for their service in representing the student body and issued their congratulations to Danielle, Makayla, and Ryan for their upcoming graduation from North Central State College.

B. North Central State College Foundation Update – *Mrs. Betty Preston*

Dr. Dorey Diab introduced Mrs. Betty Preston to present the Foundation Update. Mrs. Preston announced that the Entrepreneurial Hall of Fame will take place on April 25th at 6:00pm in the Ralph Phillips Conference Center and recapped the names of this year’s inductees. Mrs. Preston reported on the following activities and events:

1. A re-alignment of Institutional Advancement Division to include certain aspects of the College Foundation.
2. 12th Annual North Central Ohio Entrepreneurial Hall of Fame – attendance is currently at around 250. Mrs. Preston reviewed the inductees and offered some brief comments/accolades on each.
3. Rock-n-Ribs is scheduled for July 10-11-and 12. They are currently seeking volunteers and would welcome any time board members have to offer.
4. Scholarship Awards – of the 125 scholarships 80 have been selected for a total of \$98,000. Scholarship Awards range from \$500 to \$4,500 and are able to be used for fall to spring semesters of the coming year. These scholarships are a great recruitment tool when presented during the respective high school awards nights.
5. Fundraising efforts for the Bucyrus project continue.

6. Graduation picnic will be held on Thursday, May 8th at Kee Hall and all trustees are invited and encouraged to attend as their schedules may permit.
7. The Foundation Quarterly Board meeting will be held on May 22nd in Kee Hall.
8. President Dorey Diab has issued the challenge to the College Foundation to increase their fundraising goal for the current campaign from four million dollars to ten million dollars.

C. All-Ohio Academic Team Luncheon

President Dorey Diab announced that, he, Dr. Dwight McElfresh and some others from the College will be attending a luncheon at the statehouse atrium on April 30th in honor of Ms. Dulcy Wagner and Mr. Ryan Van Riper who were named to the 2014 All-Ohio Academic Team.

VI. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mrs. Pamela Mowry and seconded by Ms. Elisabeth Morando and passing unanimously, the following items were approved:

- 1. Approval of Minutes for March 26, 2014**
- 2. Consideration of Approval of Employment of College Personnel – R-2014-11**

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2014-11

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:

BEGINNING MARCH 31, 2014

*Dan Wagner, Workforce Grant Faculty
University of Toledo, BS in Mechanical Engineering
SALARY: \$55,273.47*

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2014-11

Dan Wagner was hired for the TAACCT Grant Funded position for three years.

B. Consideration of Approval to Amend Resolution R-2014-03 Approval of Three-Year Contracts for Non-Probationary Faculty – R-2014-12 – Mr. Koffi Akakpo

***CONSIDERATION OF APPROVAL TO AMEND RESOLUTION R-2014-03
APPROVAL OF THREE-YEAR CONTRACTS FOR NON-PROBATIONARY FACULTY***

R-2014-12

WHEREAS: *The Three Year contracts for Non-Probationary Faculty were approved at the January 15, 2014 Board of Trustees meeting under resolution R-2014-03, and*

WHEREAS: *it has been determined that the contract for faculty member Richard Birk was approved to move from a 12-month contract to a 9-month contract upon his request effective for academic year 2014-2015, and*

WHEREAS: *after further consideration it was determined that modifying Mr. Birk's contract to a 9-month contract in the last semester of the 2013-2014 academic year would create financial issues due to insufficiency of time remaining in the academic year to accrue pay for the summer semester.*

NOW, THEREFORE, BE IT RESOLVED: *that the Board of Trustees of North Central State College authorizes the approval of Mr. Birk's three-year contract as a 12-month contract for the 2014-2015 academic year, allowing for appropriate summer accrual pay to be earned, and subsequently moving him to a 9-month contract beginning the 2015-2016 academic year.*

ACTION TAKEN: *Dr. Mehdi Ressallat moved for approval of the resolution R-2014-12 Consideration of Approval to Amend Resolution R-2014-03 Approval of Three-Year Contracts for Non-Probationary Faculty. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.*

C. Treasurer's Report for March 31, 2014 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending March 31, 2014. He stated that revenues for the month totaled \$624,707. Expenditures were \$1,826,146 leaving a deficit of \$1,201,439. Year-to-date revenues totaled \$16,462,525. Year-to-date expenditures totaled \$12,842,336 leaving an excess of \$3,620,189. The Star Ohio month-end balance for March 2014 is \$1,017,399. Mr. Akakpo noted that all tuition for the current semester has already been collected. Mr. Akakpo had no further special notes for this report.

ACTION TAKEN: *Mrs. Elisabeth Morando moved for approval of the Treasurer's Report for the period ending March 31, 2014. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.*

D. Consideration of Approval of Tuition Increase – R-2014-13 – Dr. Dorey Diab/Mr. Koffi Akakpo

CONSIDERATION OF APPROVAL OF TUITION INCREASE

R-2014-13

WHEREAS: *the Board of Trustees of North Central State College is committed to providing access to a high quality and affordable education, and*

WHEREAS: *there is a consideration by the legislature in the next biennium, to ask Ohio colleges and universities to reduce tuition by five percent, and possibly to freeze tuition for full-time, first-time students for several years after they start college, and*

WHEREAS: *the State of Ohio Budget for the biennium fiscal years 2014 and 2015 authorized an annual flat rate tuition increase of \$100 (per 30 credit hours), and*

WHEREAS: *enrollment has decreased and there is a need to balance the budget and put ten percent in the reserve per Ohio Board of Regents requirements and Board policy, and*

WHEREAS: *North Central State College tuition remains very affordable especially in comparison to other nearby colleges and universities.*

NOW, THEREFORE, BE IT RESOLVED: *that the Board of Trustees hereby authorizes the maximum allowable per credit hour increase in base tuition permitted as in the approved FY 2014 and 2015 State of Ohio Budget, not to exceed \$100 per 30 credit hours or \$3.33 per credit hour for the 2014-2015 academic year commencing fall semester 2014.*

DISCUSSION: President Dorey Diab recapped the previous discussion by explaining the student loan concern taking place in both Columbus and in Washington, DC on this matter. The discussion centers on how to lower tuition as one measure in order to lower the student loan default rate. While colleges are receiving less subsidy on one hand, they may get asked to drop tuition by 5 percent on the other. Another potential policy going through the legislature is approving a tuition freeze for several years for new full-time, first-time students. One suggested solution is to increase tuition by the amount allowed by the legislature which is \$100 per year (30 credit hours) or \$3.33 per credit hour. Dr. Diab pointed out that while this is not a desired course of action by any account, it is a vital one for the College as we continue to strive for better solutions for sustainability both today and well into the future.

ACTION TAKEN: Mrs. Pamela Mowry moved for approval of resolution R-2014-13 Consideration of Approval of Tuition Increase. Mrs. Edith Humphrey seconded the motion and the motion carried with a vote of 6-yeyes and 1-nay.

E. Consideration of Approval of 2014-2015 Request for Early Head Start Funding Renewal Grant – R-2014-14 – Dr. Dorey Diab/Mr. Koffi Akakpo/Mrs. Kimberly Washington

**CONSIDERATION OF APPROVAL OF
2014-2015 REQUEST FOR EARLY HEAD START FUNDING RENEWAL GRANT**

R-2014-14

WHEREAS: the Board of Trustees of North Central State College has reviewed the [2014-2015 Early Head Start Funding Renewal Grant Application](#), and

WHEREAS: the Board of Trustees of North Central State College has reviewed the income and expense portion of the 2014-2015 Early Head Start Operating Budget Proposal, and

WHEREAS: the Board of Trustees approves the 2014-2015 Early Head Start Funding Renewal Grant Application and the associated income and allocation of payroll and non-payroll expenditures budget.

NOW, THEREFORE, BE IT RESOLVED: by the Board of Trustees that the 2014-2015 Request for Early Head Start Funding Renewal Grant is hereby adopted as presented.

ACTION TAKEN: Mr. Steve Stone moved for approval of resolution R-2014-14 Consideration of Approval of 2014-2015 Request for Early Head Start Funding Renewal Grant. Mrs. Edith Humphrey seconded the motion and the motion carried unanimously.

F. Consideration of Approval of Child Development Center By-Laws – R-2014-15 –Mr. Koffi Akakpo/Mrs. Kimberly Washington

**CONSIDERATION OF APPROVAL OF BY-LAWS FOR THE NCSC/OSU-M CHILD
DEVELOPMENT CENTER/EARLY HEAD START (CDC/EHS) GOVERNING BOARD**

R-2014-15

WHEREAS: section 642(c) of the Head Start Act requires the establishment and regular maintenance of a formal structure for activities subject to compliance, and

WHEREAS: the establishment of up-to-date By-Laws for the NCSC/OSU-M Child Development Center/Early Head Start (CDC/EHS) Governing Board satisfies this requirement, and

WHEREAS: a recent Early Head Start compliance site visit identified elements of the By-Laws that were in need of formal establishment or update in order to bring them into compliance, and

WHEREAS: *the Governing Board derives its authority from the NCSC Board of Trustees as the governing authority for the NCSC/OSU-M Child Development Center and Early Head Start Program.*

NOW, THEREFORE, BE IT RESOLVED: *by the North Central State College Board of Trustees in service as the authority for the NCSC/OSU-M Child Development Center/Early Head Start (CDC/EHS) hereby approves the By-Laws of the CDC/EHS Governing Board as submitted.*

DISCUSSION: The CDC Director, Mrs. Kim Washington explained that a recent compliance review identified some things they'd like to see incorporated and/or changed. These changes led to the need to capture current practices in writing as well as make some revisions toward best practices and to incorporate this guidance and directives within the revised by-laws for the CDC/EHS Governing Board.

ACTION TAKEN: Mrs. Elisabeth Morando moved for approval of resolution R-2014-15 Consideration of Approval of Child Development Center By-Laws. Mrs. Pamela Mowry seconded the motion and the motion carried with a vote of 6-yeas and 1-nay.

G. Consideration of Approval of ACCT Equity Awards Nominations – R-2014-16 –Dr. Dwight McElfresh

**CONSIDERATION OF APPROVAL OF NOMINATIONS
FOR THE 2014 ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT)
EQUITY AWARDS**

R-2014-16

WHEREAS: *the Board of Trustees of North Central State College believe it is fitting and proper to recognize the outstanding efforts and contributions of individual trustees, College Faculty and Staff when appropriate, and*

WHEREAS: *such recognition for special service to the college and the community can be bestowed through nomination for state, regional and national awards, as such opportunities arise.*

NOW, THEREFORE BE IT RESOLVED: *that the North Central State College Board of Trustees, takes pleasure in submitting the following nominations for the 2014 ACCT Equity Awards: Mr. Matthew P. Smith for the Trustee Leadership Award, and Mr. Stephen R. Williams for the Professional Board Staff Member Award.*

BE IT FURTHER RESOLVED: *that the Board authorizes Board Chair, Dwight McElfresh to cause the associated letters of support to be written on behalf of the North Central State College Board of Trustees.*

ACTION TAKEN: Mr. Steven Stone moved for approval of resolution R-2014-16 Consideration of Approval of ACCT Equity Awards Nominations. Dr. Mehdi Ressallat seconded the motion and the motion carried unanimously.

VII. OSU-MANSFIELD BOARD OF TRUSTEES GUEST REPORT – Dr. Christ Ticoras

Dr. Dwight McElfresh introduced Dr. Christ Ticoras of The Ohio State University at Mansfield Board of Trustees and gave him the opportunity to speak on behalf of the OSU-M Board. Dr. Ticoras thanked the Board for having them join the NCSC Board meetings. He reported that the University is doing well in reaching their advancement goal of \$3Million; they are working on developing the marketing pieces for the new housing project; and thus far their enrollment for the coming term is looking pretty solid.

VIII. POLICY GOVERNANCE

A. Discussion of Agenda Planning (IAW 02.72) – Dr. Dwight McElfresh

Dr. Dwight McElfresh recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Dr. Dwight McElfresh noted the Richland Community Development Group (RCDG) Regional Planning Strategy for Economic Development presentation by students from The Ohio State University main campus that he, Dr. Diab and some others attended.

2. Owner Linkage

Dr. Dwight McElfresh called for Owner Linkage activities.

3. Link and Learn

Dr. Dwight McElfresh asked the Board to keep looking for Link and Learn opportunities for 2014 and beyond.

B. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh

1. Policy Governance Rehearsal Scenarios – Dr. Dwight McElfresh explained that the board is continuing to include board training as a regular part of their Policy Governance Agenda. The next step in PolGov training will include a guided discussion/rehearsal of potential scenarios that trustees might expect to encounter in order to further enrich the board’s understanding of the principles of the Carver Policy Governance Model and to take their confidence in application to the next level. Dr. McElfresh announced that Mrs. Elisabeth Morando would be leading the rehearsal exercise for scenario 3.2 that asks “Should the Board Establish a Committee to Solve a Crisis?” *In the scenario, a trade association loses a significant amount of revenue due to some unforeseen economic conditions. A board member proposes establishing a task force to “work with the staff to develop a business plan for next year.” What should the board do?*

Following the scenario rehearsal, the Board Chair called upon Mrs. Pamela Mowry to lead the May Rehearsal of Scenario 3.3 that asks “Should the Board Try to Influence Hiring Decisions?”

2. Policy Governance Policy Review – Dr. Dwight McElfresh explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 2.3, 2.4, and 2.5 will be led by Mr. Gary McCue. Following the policy review, the Board Chair called upon Mr. Steve Stone to lead the May review of policies 2.6, 2.7, 2.8, and 2.9.

C. Fiscal 2013-2014 Budget Update – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented a brief review of where the College currently stands as we approach the closeout of the current year’s budget. He noted that while it is still too early in the closeout process, the numbers are looking good.

D. Fiscal 2014-2015 Budget Development Update – Mr. Koffi Akakpo

Mr. Koffi Akakpo reported that they are in the process of reviewing expenditure projections and compare those to income projections. Mr. Akakpo discussed the concern for the initial Healthcare Premium renewal increase with the current carrier being projected to be in excess of 29%. This increase is due in large part to the claim to premium rate over the past year. Dr. Dorey Diab offered some additional explanation of the situation and some potential solutions being considered.

E. ENDS Policy Success Metrics – Dr. Dorey Diab/Mr. Tom Prendergast

Dr. Dorey Diab introduced Mr. Koffi Akakpo and Mr. Tom Prendergast to explain the value and usage of the Composite Ratio Analysis as a component of the Success Metrics. Mr. Tom Prendergast went on to discuss the structure and composition of the ENDS Policy Metrics Factbook for the strategic goal of ACCESS.

IX. BOARD CHAIRPERSON REPORT- *Dr. Dwight McElfresh*

A. Ohio Ethics Commission Financial Disclosure Statement Filing

Dr. Dwight McElfresh reminded the Board that the deadline for filing this year has been extended to May 15th, Trustees need to be cognizant of their requirement to submit their 2013 Financial Disclosure Statement.

B. Announcement of Rescheduling the May 2014 BOT Meeting to May 21st

Dr. Dwight McElfresh explained that the Ohio Association of Community Colleges (OACC) has set the dates of its annual spring conference for May 28 & 29 with the May 28th events being evening events. This will force Trustees planning to attend the OACC events to miss them in order to attend the NCState Regular Board meeting currently scheduled for the evening of May 28th. Dr. McElfresh proposed that the Board consider holding the May regular Board meeting the week prior on May 21st instead of May 28th in order to avoid this conflict in scheduling and allow Trustees the opportunity to attend both events freely. Following a brief discussion, the consensus of the Board was to hold the May regular Board meeting one week earlier on Wednesday, May 21st.

C. Ethics Training

Dr. Dwight McElfresh called upon Mr. Steve Williams, Board Recorder, to provide some additional information on the ethics training requirements for College Trustees. Mr. Williams reported that the previous standard for ethics training for Trustees had been every two years however, that has recently be changed to an annual requirement based on a calendar year schedule. While the requirement has become more frequent, the Ohio Ethics Commission has developed a number of additional tools and means for Trustees to meet this requirement through either in-person attendance of a training workshop or through on-line sessions that can be done at the Trustees' convenience. In addition, the OACC has begun to include ethics training opportunities as pre-conference sessions to also help Trustees meet their annual ethics training requirements. Mr. Williams also pointed out that the Ohio Ethics Commission's website offers a variety of training tools however, Trustees need to be aware that some of these training tools do not satisfy the annual training requirement while others do. Please be sure that the training you accomplish online satisfies the annual requirement. Upon completion of such training, you will receive a digital certificate that certifies your training accomplishment. Please forward that certificate to him so that he can record your meeting the annual training requirement. For any additional questions or further assistance, Mr. Williams encouraged

all trustees to feel free to call.

D. ACCT Governance Institute for Student Success (GISS) 2014 Workshop

Dr. Dwight McElfresh reminded the Board of the 2014 GISS Workshop-Ohio. Board Recorder, Steve Williams, reviewed the list of those planning to attend and asked for any others who may be interested in attending to let him know as soon as possible.

E. College Graduate Picnic and Commencement Exercises (May 8th and 9th)

Dr. Dwight McElfresh reminded the Board of the Graduate Picnic being held on May 8th at Kee Hall from 11:30am to 1:00pm. All Trustees were invited and encouraged to attend as their schedule allowed. He explained that it is a great opportunity to show Board support to graduates as well as the College Staff and Faculty. Dr. McElfresh also reminded the Board of the Graduation Ceremony being held on May 9th at the Campus Recreation Center at 7:00pm and asked Mr. Steve Williams about seating passes for Trustees. Mr. Williams distributed VIP seating passes to all Trustees planning to attend.

F. Entrepreneurial Hall of Fame

Dr. Dwight McElfresh reminded Trustees of the Entrepreneurial Hall of Fame being held at the Kehoe's Ralph Phillips Conference Center on the evening of Friday, April 25. He added that it is a beautiful event and brings great credit to the inductees, their families and the College. All Trustees are encouraged to attend.

G. OACC Presidential Candidate Open Forum (April 30th)

Dr. Dwight McElfresh reminded Trustees of the OACC Presidential Candidate Open Forums being held at the OACC offices on April 30th at 2:00pm. All Trustees are invited to attend.

H. Update on Presentation Proposal for 2014 Leadership Congress

Dr. Dwight McElfresh called upon Mr. Steve Stone to provide an update on the presentation proposal. Mr. Steve Stone explained that the presentation proposal has been received at ACCT. They will review the proposals and announce those selected sometime in June. Our presentation highlights the attributes of the Welcome Johnny and Jane Home Project and its connection between the Veteran community and campus of both NCState and The Ohio State University at Mansfield.

I. Summer Board Planning Retreat

Dr. Dwight McElfresh announced that each summer the Board gathers for a planning retreat to accomplish a number of specific goals toward building on the accomplishments of the past year and planning for the year ahead. Dr. McElfresh called for discussion on establishing a date/time to conduct this activity. Following some discussion the consensus of the Board was to hold the planning meeting immediately following the regular June Board meeting on June 25th. The June 25th regular meeting would begin one hour earlier than usual at 5:00pm with the goal of adjourning around 6:00pm. After a short recess following the adjournment of the June regular meeting, Dr. McElfresh would call the planning retreat to order sometime between 6:00pm and 6:15pm. The planning retreat would then remain in session until sometime around 9:00pm or upon the accomplishment of the planning retreat objectives.

X. MEETING EVALUATION – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh called for discussion of today’s meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box. Many Trustees remarked that Mr. Prendergast’s presentation in making the data understandable was very much appreciated. The conference call with Mrs. Washington went well and provided valuable insight into the two action items and inter-workings of the Campus Child Development Center. There was valuable discussion about the tuition increase.

XI. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, May 21, 2014 at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

XII. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:53 p.m. Mr. Steve Stone made a motion and it was seconded by Mrs. Pamela Mowry to adjourn to Executive Session to discuss collective bargaining strategy and announced that there is no expectation of additional business to be conducted following the executive session. Mr. Gary McCue recused himself from the executive session based on a potential conflict of interest in the subject matter to be discussed. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – recused
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – not present
Dr. Mehdi Ressallat – “yes”

Mr. Matt Smith – not present
Mr. Steve Stone – “yes”

Upon a motion made by Mr. Steven Stone seconded by Mrs. Pamela Mowry to end the Executive Session at 8:26 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

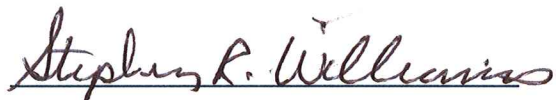
Mrs. Edith Humphrey – “yes”
Mr. Gary McCue – recused
Dr. Dwight McElfresh – “yes”
Mrs. Elisabeth Morando – “yes”
Mrs. Pamela Mowry – “yes”
Mrs. Linda Nelson – not present
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – not present
Mr. Steve Stone – “yes”

XIII. ADJOURNMENT

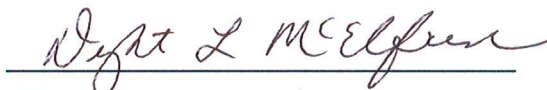
The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mrs. Edith Humphrey to adjourn the meeting at 8:27 p.m. Mrs. Elisabeth Morando seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Dr. Dwight L. McElfresh, Chair