

North Central State College
Board of Trustees' Meeting
October 23, 2013

I. CALL TO ORDER

The Chair, Dr. Dwight McElfresh called the meeting to order at 6:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mrs. Edith Humphrey
Dr. Dwight McElfresh
Mr. Gary McCue
Mrs. Linda Nelson
Dr. Mehdi Ressallat
Mr. Matthew Smith
Mr. Steven Stone

Absent:

Mrs. Elisabeth Morando
Mrs. Pamela Mowry

III. INTRODUCTION OF GUESTS

President Dorey Diab introduced Mrs. Betty Preston, Dr. Karen Reed and Ms. Carol Carbary representing the President's Staff. Mrs. Lori McKee was present to represent Mr. Koffi Akakpo. Mrs. Lynn Damberger represented the Faculty Caucus. Colonel Michael Howard was present representing the OSU-Mansfield Board of Trustees, and Ms. Makayla Tyree was present to provide a report on Phi Theta Kappa activity.

IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting will include: an opportunity to share some of the work we have been doing both individually and collectively to assure the College's success through improved student access and success.

V. PRESIDENT’S REPORT – *Dr. Dorey Diab*

A. North Central State College Foundation Update – *Ms. Carol Carbary*

Dr. Dorey Diab introduced Ms. Carol Carbary to present the Foundation update. Ms. Carbary announced that the foundation has reached about the halfway point of their \$125 thousand goal for the annual Emerald Club fund. Over \$75 thousand is unrestricted and will mostly be used for student scholarships. The silent kick-off for the 2013-2015 Comprehensive Campaign is scheduled for November 14th and all trustees are invited and encouraged to attend. The theme for the campaign is “Powering the Journey.” The campaign goal of \$4.3M will focus on four primary initiatives: 1) Technology Upgrade; 2) Entrepreneur program with community fabrication lab; 3) Endowed support for campus internship program, transitioning dual enrollment students, and international program; 4) Kehoe Conference Center project, phase two. Ms. Carbary reported that the 2013 Rock-n-Ribs event made in the neighborhood of \$30 thousand for student scholarships. She also announced that the College will be undertaking a project with Mansfield Senior as part of an annual signature event that will give back to the community through a partnership with Mansfield City Schools. The project is essentially a food drive for the Thanksgiving season to help those families in need. The project will be known as the “Feast of Love.”

B. Student Government Association & Phi Theta Kappa Update

Dr. Dorey Diab introduced Ms. Makayla Tyree to present an update on Phi Theta Kappa activities. Ms. Tyree reported that they recently conducted a “Commit to Complete” kick-off event where they asked students to make a pledge to complete some kind of a degree or certificate. They collected over 200 signatures in this effort. The Chapter has been working on its honors topic “Culture of Competition” where they are studying the American Indians and made a visit to the Ohio Historical Society. English professor Pat Herb is helping them with their presentation so they can present their research at some of the local K-12’s. Dr. Dorey Diab thanked Ms. Tyree for her report and conveyed his kudos to the chapter for their engagement and impressive accomplishments.

Dr. Dorey Diab reported that SGA President, Danielle Roberts was unable to attend the meeting and so Dr. Diab presented the following report on behalf of the SGA. Highlights included:

- 1) SGA has determined that they need to get more visibility and are planning to post their meeting minutes on both facebook and twitter as a way to heighten awareness of SGA;
- 2) SGA is participating in an initiative termed “Taking Pride in Campus Grounds” in conjunction with the upcoming smoke-free campus designation at the first of the year;
- 3) The Compassion Closet will be available soon to help people who are struggling to get by, by offering food and detergent items in a box;
- 4) SGA has been talking about hosting a “Kick It” event at NCSC. This event is a kickball game that is played while raising awareness about Pediatric Cancer Research.

Ohio State hosted the first one in September on the main campus in Columbus. It was a great success! The SGA took a vote that showed that there is interest in hosting a similar event here at some time in the future.

5) The SGA announced their involvement in the Welcome Johnny and Jane Home listening project as a way of helping student Veterans get re-engaged at the College.

C. State Legislator Visits to the College

Dr. Dorey Diab reported that he has been working with Ms. Betty Preston to establish relationships with our local legislators by inviting them to visit the College to gain a better understanding of North Central State College and what it brings to the workforce of this region. Key topics of discussion include: the Ohio College Opportunity Grant (OCOG) and other funding sources for student needs other than tuition and books such as transportation and living expenses; Expansion of Dual Enrollment and online education; Advocacy in the development of the Capital Budget and other higher education concerns for the College and this region. Dr. Diab conveyed his thanks to Mrs. Betty Preston for all her efforts in coordinating and laying the groundwork of preparation for these visits.

D. Recap of Invitational Symposium

The Invitational Symposium was an invitation only event conducted in conjunction with and a day and a half prior to the ACCT Leadership Congress in Seattle, WA. The symposium coined the “Student Success Journey to Completion” was a collaborative effort with some key foundations to share best practices and some driving data analysis. Dr. Dorey Diab also announced to the Board that we (NCState and OSU-M) received the Complete College America Grant as a state. This was a significant accomplishment.

E. Recap Highlights of the Statewide OSU Shared Campus meeting

Drs. Dorey Diab and Dwight McElfresh attended the meeting together to discuss/share best practices among shared campuses. There will be a follow-up meeting in the spring that will be held in Mansfield and hosted by North Central State College. Dr. McElfresh added that Dr. Diab had much expertise in this area and in hearing some of the challenges faced by other campuses, stated that we should be proud of our campus because collectively we are doing well.

F. Update on Capital Bill

Dr. Dorey Diab explained that in the development of the capital bill, the state is asking for input on individual capital needs and is allowing consideration of community projects that are in conjunction with higher education institutions. Some of the College’s specific needs include: IT infrastructure, Kehoe boiler and chiller and a roof maintenance, urban center renovation, and paving/resurfacing on main campus.

G. Supplemental Information – Dr. Dorey Diab

President Dorey Diab directed the Board’s attention to the supplemental information in the back of the board package and called for any discussion relative to that material. There was none noted

H. Other

President Diab asked Mrs. Betty Preston to provide an update on the United Way Campaign. Mrs. Preston provided a recap of the current progress and announced the November 14th Mid-campaign Breakfast to be held in the Eisenhower Dining Facility and invited all to attend.

Dr. Dorey Diab provided a recap of the Ed Gordon presentation as well as the follow-on community sector discussions that took place on the following day.

Dr. Dorey Diab reported that all of the recommendations for reappointment to the College Board of Trustees have been submitted to the appropriate appointing authority in preparation for the January 15th reappointments.

VI. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mr. Matthew Smith and seconded by Mrs. Edith Humphrey and passing unanimously, the following items were approved:

- 1. Approval of Minutes for September 25, 2013 “Regular” Meeting**
- 2. Consideration of Approval of Employment of College Personnel – R-2013-33**

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL***

R-2013-33

NEW HIRES

BE IT RESOLVED: *by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:*

BEGINNING OCTOBER 21, 2013

Laura Baker, PT Administrative Assistant, Urban Center

SALARY: \$12.18/hr.

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2013-33

Laura Baker hired to replace Joann Teuscher.

3. Consideration of Approval of Contract for Probationary Faculty – R-2013-34

***CONSIDERATION OF APPROVAL OF CONTRACTS
FOR PROBATIONARY FACULTY***

R-2013-34

BE IT RESOLVED: *by the Board of Trustees that approval is hereby given to the administration of the college for the “memos of intent” to be issued to the following faculty, recommended without reservation, for renewal of contract(s) for the period stated below:*

***PROBATIONARY THIRD-YEAR 9-MONTH CONTRACT
(Summer Semester 2014 and Fall Semester 2014)***

Tricia Winters

B. Treasurer’s Report for September 30, 2013 – Dr. Dorey Diab/Mrs. Lori McKee

Mrs. Lori McKee presented the Treasurer’s Report for the period ending September 30, 2013. She stated that revenues for the month totaled \$587,859. Expenditures were \$1,332,631 leaving a deficit of \$744,772. Year-to-date revenues totaled \$8,085,747. Year-to-date expenditures totaled \$3,559,848 leaving an excess of \$4,525,899. The Star Ohio month-end balance for September 2013 is \$317,328. Mrs. McKee noted that there will be no more tuition income until November-December as we begin to collect for the spring term. Mrs. McKee also noted that the fringes for the CDC for July-August /September and the CDC surcharge will help to cover the healthcare costs. Dr. Mehdi Ressallat asked about healthcare costs relative to the impending Obama-care. President Diab replied.

ACTION TAKEN: Mr. Gary McCue moved for approval of the Treasurer’s Report for the period ending September 30, 2013. Mrs. Linda Nelson seconded the motion and the motion carried unanimously.

VII. POLICY GOVERNANCE – Dr. Dwight McElfresh

A. Discussion of Agenda Planning (IAW 02.72) – Dr. Dwight McElfresh

Dr. Dwight McElfresh recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. **Community Connections** will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. **Owner Linkage** is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. **Link and Learn** is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Dr. Dwight McElfresh called upon Mr. Steven Stone to provide an update on the Welcome Johnny and Jane Home Listening Project. Mr. Steven Stone announced that the project kick-off will take place on November 4th and 5th. Mr. Stone highlighted a feature in the College *Leader* publication that featured Veteran, Mr. Adam Boyce of the Richland County Veteran’s Commission. Mr. Stone introduced some others that are involved and taking part in a number of radio spots and email promotions.

2. Owner Linkage

Dr. Dwight McElfresh called for discussion of Owner Linkage activities. Dr. McElfresh highlighted the community building initiative stemming from the Ed Gordon presentation hosted by the Richland County Development Group (RCDG). This event is a shoot-off of the Economic Summit held last year at the Kehoe Center. Dr. McElfresh also discussed the campus economic planning meeting he attended with President Diab and our partners at OSU-M. Mr. Matthew Smith shared a meeting he attended that talked about drilling into the grades “D”, “F”, and “W” rates to establish a quick, early warning system in order to get early outreach to these students experiencing academic difficulties before they become drop-outs.

3. Link and Learn

Dr. Dwight McElfresh called for ideas on Link and Learn opportunities for future meetings in 2014 and encouraged all trustees to continue the exploring the possibilities. Dr. McElfresh reminded everyone of the Link and Learn activity in December with Mansfield Plumbing Products and called upon Mr. Stephen Williams to provide some information on the time and tentative agenda.

B. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh

1. Policy Governance Principle Review – Dr. Dwight McElfresh explained that the board is also including board training as a regular part of their Policy Governance Agenda. The training will include discussion on basic principles or special areas of interest in order to further enrich the board’s continuing understanding of the principles of the Carver Policy Governance Model and related discussions. Dr. McElfresh announced that the group discussion of PolGov principle #7 Policy Sizes will be led by Mrs. Edith Humphrey.

2. Policy Governance Policy Review – Dr. Dwight McElfresh explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policies 4.3, 4.4 and 4.5 will be led by Dr. Dwight McElfresh.

Following the training presentations, Dr. Dwight McElfresh called for trustees to lead the next round of training discussions. The December discussion of Principle #8 Delegation to Management will be led by Mrs. Elisabeth Morando while the review/discussion of policies 4.6, 4.7, and 4.8 will be led by Mr. Matthew Smith.

VIII. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh

A. ACCT Leadership Congress (October 2-5, 2013)

Dr. Dwight McElfresh called for a discussion of highlights from the ACCT Leadership Congress. Dr. McElfresh began by sharing that he found the Bill Gates discussion illuminating. There was an emphasis on Mathematics and reaching out to at risk students. There was a special element in being trained by Mr. Gates directly and through the G.I.S.S. activity our College leadership has been “twice” trained! This discussion looked at present data, de-segregated the data, and talked about what the resulting data tell us. Mr. Matthew Smith recapped some of the ACCT voting business that primarily called for a change in the by-laws to require a 2/3 vote for approval rather than a 3/4 vote. In other business Mr. Smith shared the term for Roberts Rules of Order to include “Newly Revised”. He further shared ACCT Priorities, ACCT Finance Report, and Membership Services Report. The Board asked that this material be provided for trustee review in a separate correspondence or added to next month’s Board package. Mr. Smith also added his interest in a session on developing a Sustainability Policy such as that developed by the Austin Community College. There was discussion in looking at the development of such a policy as a “shared campus” policy. Mr. Steven Stone highlighted a session he attended regarding the non-traditional degree that was more about skills development than mere academia. Mr. Stone also highlighted the many accolades and national fanfare shown to North Central State College in recognition of our own faculty member Professor Ken Ekegren as the Central Division Faculty Award Winner. Mrs. Linda Nelson highlighted that she found all of the discussion at the Congress focused on Student Success and best practices was re-affirming to her to what we are doing at North

Central State College in the way of Student Success! She also highlighted the session that discussed how the CEO of Boeing saved the company over six million dollars through reviewing company processes and applying skills to the workplace.

B. 2014 ACCT National Legislative Summit (February 10 – 13, 2014)

Dr. Dwight McElfresh announced the dates of the 2014 ACCT National Legislative Summit and called for discussion. Following brief discussion, Mr. Matthew Smith indicated that he was willing and available to represent the College once again as he did last year. Dr. Mehdi Ressallat indicated that he would have to check his schedule but may be able to attend as well.

C. Chancellor's Trustee Conference (October 21, 2013)

Dr. Dwight McElfresh reported that he was joined at the conference by President Diab and Mr. Matthew Smith. He reported that the Governor recapped the many accolades of past Ohio State University President Dr. E. Gordon Gee and announced that Dr. Gee has been appointed to look into ways of reducing the cost of higher education in Ohio while increasing the quality of that education. Dr. Gee spoke at the conference and talked about his charge and using the five "R's" toward enhancing student success in Ohio. Mr. Matthew Smith talked about the Senate Bill 59 approval regarding the Student Success Plan. This plan is geared towards better quality at an affordable price. There was also talk about a change in the funding formula that is based on 50% Access and 50% Success this year, changing to 100% Success for next year. At the conference there was also a session discussing the recent development in MOOC's, their roots, their role, and their expected future impact on higher education.

D. Recap of College Holiday Activities

Dr. Dwight McElfresh reminded the Board of three activities taking place at the College for the holiday season.

1. The Employee Appreciation Event will take place on Thursday, December 5th from 3:30pm to 5:00pm at the Kehoe Center in Shelby. All were encouraged to attend.
2. The joint OSU-M and NC State Board meeting will also take place on December 5th beginning at 6:00pm in the OSU-M Board Room in Eisenhower Hall following the NC State Employee Appreciation Event.
3. The North Central State College Foundation will host its annual College Open House on Thursday, December 12th at the Kehoe Center beginning at 5:30pm.

IX. MEETING EVALUATION – *Dr. Dwight McElfresh*

Dr. McElfresh called for discussion of today's meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box. Trustees stated that they liked the event recaps and information sharing from these events. Trustees felt they were able to stay on task yet ask relevant questions when necessary.

X. TIME AND PLACE OF NEXT MEETING – *Dr. Dwight McElfresh*

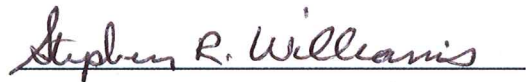
The next Regular meeting of the Board of Trustees is a Link and Learn activity scheduled for Wednesday, December 4, 2013 at 6:00 p.m. at Mansfield Plumbing Products in Perrysville, OH.

XI. ADJOURNMENT

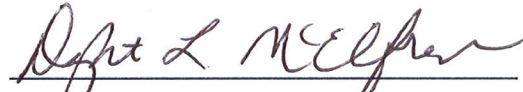
The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Mrs. Linda Nelson to adjourn the meeting at 7:30 p.m. Mr. Steven Stone seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Dr. Dwight L. McElfresh, Chair