

North Central State College
Board of Trustees' Meeting
January 16, 2013

I. CALL TO ORDER

The Chair, Mr. Steven Stone called the meeting to order at 7:05 p.m. in the Gorman Room (165) of the Fallerius Technical Education Center. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy (*Mission Statement*) for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Ms. Edith Humphrey
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Pamela Mowry
Ms. Linda Nelson
Dr. Mehdi Ressallat
Mr. Matthew Smith
Mr. Steven Stone

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Mr. Koffi Akakpo, Ms. Chriss Harris, Ms. Betty Preston and Dr. Karen Reed representing the President's Staff; Ms. Lynn Damberger representing the Faculty Caucus; Ms. Deborah Adams representing the College Foundation; Mr. Dave Daniels representing the OSU-M Board of Trustees; Mr. Doug Hanuscin was present on behalf of the Presidential Search process: and College's Counsel, Attorney Reid Caryer was present to discuss pending or imminent court action and to review collective bargaining strategy during executive session.

IV. OATH OF OFFICE – *Mr. Stephen Williams*

The Board Recorder, Mr. Stephen Williams, administered the oath of office to Dr. Dwight McElfresh and Mrs. Edith Humphrey. Dr. McElfresh and Mrs. Humphrey were being re-appointed to their locally appointed term for another three years.

V. NOMINATING COMMITTEE REPORT – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh presented the recommendation of the Nominating Committee and recommended himself to be appointed to fill the office of Board Chair, Mrs. Linda Nelson to be appointed to the office of Vice Chair, and Mrs. Morando to be appointed to fill the role of Secretary.

ACTION: Mrs. Pamela Mowry moved to approve the slate of officers as recommended by the North Central State College Board of Trustees Nominating Committee. Mrs. Edith Humphrey seconded the motion and the motion was approved by a vote of 7 to 1.

VI. INSTALLATION OF OFFICERS – *Mr. Stephen Williams*

The Board Recorder, Mr. Stephen Williams, administered the Oath of Public Office and installed Dr. Dwight McElfresh as the Chair, Mrs. Linda Nelson as the Vice Chair, and Mrs. Elisabeth Morando as Secretary of the North Central State College Board of Trustees. On behalf of the entire Board of Trustees, Dr. McElfresh thanked Mr. Steven Stone for his service to the College and to the community over the past two years and presented him with the traditional “Gavel Plaque” as a token of appreciation for his leadership as Chair of the North Central State College Board of Trustees.

VII. FOCUS OF THE MEETING – *Dr. Dwight McElfresh*

Dr. Dwight McElfresh previewed the essential elements of tonight’s agenda and explained that the primary focus of tonight’s meeting will include: a report on the annual audit from the audit team, continued discussion and a report on the presidential transition process, and to conduct ongoing policy governance training. The meeting will include an executive session however because of the session being conducted early in the meeting in order to get Attorney Caryer on his way back to Columbus; the board will be conducting further business following the executive session.

VIII. AUDITOR’S REPORT –*Mr. Tim Loper*

Mr. Tim Loper thanked the Accounting offices and specifically Ms. Lori McKee for the preparation, cooperation, and professionalism they demonstrated throughout this audit process. Mr. Loper acknowledged Ms. Lori McKee and her staff for the exemplary job they did in preparing for this audit and throughout. Mr. Loper explained that while the College had received a “clean” audit there were two management letters issued this year. The audit team reported NO internal control deficiencies. There were no qualified findings which is the best that can be received. There were NO internal control or other compliance issues reported. The report was conducted in accordance with OMB guidelines which covers the largest piece of federal funding. All areas received UNQUALIFIED recommendations and the remainder of areas similarly was issued NO FINDINGS and NO RECOMMENDATIONS. Dr. Dwight McElfresh thanked the audit team for their efforts in conducting this year’s audit and on behalf of the Board conveyed

his congratulations to Ms. Lori McKee and her staff. President Donald Plotts also conveyed his congratulations to the staff of the Accounting Office.

IX. PRESIDENT’S REPORT – *Mr. Donald Plotts*

A. North Central State College Foundation Update – *Ms. Deborah Adams*

Ms. Deborah Adams reported that they had interviewed a number of fund management organizations for managing the financial resources of the College Foundation. As a result, they have selected three financial management firms to take over the management responsibilities of the College Foundation. Those firms selected were: Richland Bank, Lighthouse, and Cleveland Management. Ms. Adams reported that they have lined up a meeting with various community foundations for the new president once he assumes office. Ms. Adams reminded everyone of the community party to be held on February 22nd in order to bid farewell to Mr. Donald Plotts for his service to the College and to the Community and to build a scholarship endowment in his name. Ms. Adams reported that the College Alumni Association was up to 250 members. The Foundation was nearing a record \$531,647 in fundraising and has now passed the \$5.5 million goal of the Open Doors Capital Campaign.

President Donald Plotts provided an update on Bucyrus Area educational development and other activity in Crawford County.

B. Student Government and Phi Theta Kappa Update – *Mr. Donald Plotts*

President Donald Plotts read the following report of activities submitted by Beta Theta Eta Chapter President, Ms. Makayla Tyree.

As a fundraiser, Phi Theta Kappa members participated in gift wrapping at the Richland Mall. We made over \$200, which is enough to cover most of the expenses for the next in-state Phi Theta Kappa awards conference in March. Some of our members also participated in United Way’s “Make a Difference Day.” For this, we assisted elderly neighborhoods with yard work and other activities. We have also been giving campus tours to middle and high school students. These tours have been a great experience because it has given us the opportunity to encourage students to continue their education. We will be participating in more tours later this month for Pioneer students. Our members manned Welcome Tables for the first few days of the semester. We helped students find their classes and handed out information relating to the campus and its services. Phi Theta Kappa and Student Government Association will be participating in “Be the Match Day” on February 5th to help find bone marrow donors.

We have contacted various schools and are waiting for their response in regards to our Wellness Event. We are looking forward to our event, and are still planning to have interactive and fun stations with information about health and nutrition. To prepare for

this event, we visited Stratford Ecological Center, an organic farm, to learn about the benefits of eating organic. Our advisor, two officers, and two members attended, and we had a great time learning about nutrition. This Wellness Event should be a great experience for both Phi Theta Kappa members and students!

Student Government Association now has a Vice President. Liz Nester has volunteered to act as Student Government Association Vice President, and we are sure that she will be a great addition to our Student Government Association. Our goal this semester is to engage students and increase participation.

C. New President Transition

President Donald Plotts reported that Dr. Dorey Diab will be on campus February 17th and 18th to meet with members of the senior administration. President Plotts informed the Board that he has set aside the last two weeks of February to schedule community visits in order to introduce President Diab to various community stakeholders, legislators, donors and other valuable contacts from around the community and across the service district and in Columbus.

D. Foundation Executive Director Search Update

President Donald Plotts reviewed the members of the search team and announced that NC State College Foundation Board Chair, Ms. Deborah Adams is serving as chair of the Executive Director Search Team. They hope to finish their search by May 1, 2013.

E. Faculty Workload Committee Update

President Donald Plotts recalled the conversation where he had said that they would meet with faculty to discuss the workload agreement and the establishment of a pilot program. Discussions have progressed positively however, the faculty has not ratified the action yet. It is expected that they will have met and ratified the action by the next Board meeting in March 2013. President Plotts reiterated that this will be a pilot project done in fall semester collaboratively between administration and the faculty. A resolution for consideration of approval in moving forward should be forthcoming to the Board for consideration of approval at the March meeting.

F. Supplemental Information – *Mr. Donald Plotts*

President Donald Plotts asked the Board if they had any questions regarding any of the supplemental information. The Board responded that they did not.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:34 p.m. and indicated that there will be additional business to conduct following the executive session. Mr. Steve Stone made a motion and it was seconded by Ms. Linda Nelson to adjourn to Executive Session to discuss pending or imminent court action with the public body's attorney and to review collective bargaining strategy. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Dr. Dwight McElfresh – “yes”
Ms. Elisabeth Morando – “yes”
Ms. Pamela Mowry – “yes”
Ms. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone - “yes”

Upon a motion made by Mr. Steve Stone seconded by Mrs. Pamela Mowry to end the Executive Session at 8:15 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey – “yes”
Dr. Dwight McElfresh – “yes”
Ms. Elisabeth Morando – “yes”
Ms. Pamela Mowry – “yes”
Ms. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – “yes”
Mr. Steve Stone - “yes”

XI. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Mr. Matthew Smith and seconded by Ms. Linda Nelson and passing unanimously, the following items were approved:

- 1. Approval of Minutes for November 27, 2012 “Special Meeting”**
- 2. Approval of Minutes for November 28, 2012 “Special Meeting”**
- 3. Approval of Minutes for November 29, 2012 “Special Meeting”**
- 4. Approval of Minutes for November 29, 2012 “Special Meeting”**
- 5. Approval of Minutes for December 3, 2012 “Special Meeting”**
- 6. Approval of Minutes for December 5, 2012 “Regular Meeting”**

7. **Approval of Minutes for December 7, 2012 “Special Meeting”**
8. **Approval of Minutes for December 22, 2012 “Special Meeting”**
9. **Consideration of Approval of Status Change – R-2013-01**

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES**

R-2013-01

STATUS CHANGE

BE IT RESOLVED: *by the Board of Trustees that the following staff member is hereby awarded the following status change:*

BEGINNING January 2, 2013

Jamie Roberts, Success Coach (Formerly Academic Advisor)

MS in School Counseling from Capella University

SALARY: \$40,880.11 (no change)

Explanation of Status Changes:

Jamie Roberts replaces Stephanie Hall.

10. **Consideration of Approval of College personnel professional Growth Recognition – R-2013-02**

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

R-2013-02

WHEREAS: *Michael Moore has supplied documentation that he has completed a Bachelor’s degree program from Mount Vernon Nazarene University.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that \$2,084.11 is added to base salary of \$26,554.32 to \$28,638.43 effective December 10, 2012 in recognition of completion of a Bachelor’s degree in Business Administration in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”*

11. **Consideration of Approval of Contracts for Probationary and Non-Probationary Faculty – R-2013-03**

**CONSIDERATION OF APPROVAL OF CONTRACTS FOR
PROBATIONARY AND NON-PROBATIONARY FACULTY**

R-2013-03

BE IT RESOLVED: *by the Board of Trustees of North Central State College that approval is hereby given to the Administration of the College for the “memos of intent” issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:*

THREE-YEAR NON-PROBATIONARY CONTRACT

(June 2013 through May 2016)

Lisa Music

THREE-YEAR NON-PROBATIONARY CONTRACT

(August 2013 through May 2016)

Matthew Cupach

Donald Dicke

Leonard Eaken

Elizabeth Franz

Cindy Freeman

Denise Hendershott

Patricia Herb

Carolyn Kaple

Jennifer Lynn

Nicole Martin

Philip Martin

M. Daniel McCool

Margaret Puckett

Kelley Robinette

Sara Rollo

Christine Shearer

Sam Wade

PROBATIONARY THIRD-YEAR 9-MONTH CONTRACT

(Fall Semester 2013 through Spring Semester 2014)

Linda Jagielo

Michelle Shirley

Tonya Stanger

Bradley Wood

PROBATIONARY SECOND-YEAR 12-MONTH CONTRACT

(Summer Semester 2013 through Spring Semester 2014)

Teresa Webb

PROBATIONARY SECOND-YEAR 9-MONTH CONTRACT

(Summer Semester 2013 through Fall Semester 2013)

Tricia Winters

PROBATIONARY SECOND-YEAR 9-MONTH CONTRACT

(Fall Semester 2013 through Spring Semester 2014)

Cindy Cornell

Koz St. Christopher

B. Treasurer's Report for November 30, 2012 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending November 30, 2012. He stated that revenues for the month totaled \$2,463,749. Expenditures were \$1,379,210 leaving an excess of \$1,084,540. Year-to-date revenues totaled \$13,064,783. Year-to-date expenditures totaled \$6,459,816 leaving an excess of \$6,604,966. The Star Ohio month-end balance for November 2012 is \$1,366,963. Mr. Akakpo noted that this month did not reflect any shared service expense. He had no further special notes for this report.

ACTION TAKEN: Mrs. Edith Humphrey moved for approval of the Treasurer's Report for the period ending November 30, 2012. Mrs. Elisabeth Morando seconded the motion and the motion carried unanimously.

C. Treasurer's Report for December 31, 2012 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending December 31, 2012. He stated that revenues for the month totaled \$946,834. Expenditures were \$1,414,777 leaving a deficit of \$467,942. Year-to-date revenues totaled \$14,011,617. Year-to-date expenditures totaled \$7,874,593 leaving an excess of \$6,137,024. The Star Ohio month-end balance for December 2012 is \$1,117,054. Mr. Akakpo had no special notes for this report other than his concern for lacking enrollment. He reported that they would be doing what they can to balance the budget by reducing non-payroll expenses whenever possible.

ACTION TAKEN: Mrs. Linda Nelson moved for approval of the Treasurer's Report for the period ending December 31, 2012. Mrs. Pamela Mowry seconded the motion and the motion carried unanimously.

D. Consideration of Approval of Check Signature Authority – R-2013-04

– Mr. Koffi Akakpo

**CONSIDERATION OF APPROVAL OF
CHECK SIGNATURE AUTHORITY**

R-2013-04

WHEREAS: Koffi C. Akakpo, is in the performance of his services as Vice President of Business and Administrative Services, North Central State College required to certify certain documents and to execute certain checks and drafts payable on the accounts of the College, and

WHEREAS: Lori L. McKee, is in the performance of her services as Controller of North Central State College, required to certify certain documents and to execute certain checks and drafts payable on the accounts of the College, and

WHEREAS: Dorey Diab, is in the performance of his services as President of North Central State College, required to certify certain documents and to execute certain checks and drafts payable on the accounts of the College, and

WHEREAS: Dwight L. McElfresh, Chairman of the College's Board of Trustees, in the absence of one of the above, may be required to execute certain checks and drafts payable on the accounts of the College in excess of \$5,000, and

WHEREAS: it is necessary that the persons so named be given specific authorization by this Board of Trustees in order to perform said services.

THEREFORE, BE IT RESOLVED: that Koffi C. Akakpo hereby have authority to certify certain documents on behalf of the College to various agencies and governmental entities as may be required, including, but not limited to, State Teachers Retirement System; School Employees Retirement System; State, Local, and Federal Government; and various agencies and boards.

BE IT FURTHER RESOLVED: that Koffi C. Akakpo, Lori L. McKee, Dorey Diab, and Dwight L. McElfresh, be authorized to sign certain checks and drafts payable on the accounts of the College in face amounts in excess of \$5,000, any authorization to be executed only by any two of the four aforementioned individuals, and

BE IT FURTHER RESOLVED: that Koffi C. Akakpo, Lori L. McKee, Dorey Diab, and Dwight L. McElfresh be named as covered on the R.F.M.E. liability insurance now and hereafter in effect for the benefit of the College.

ACTION TAKEN: Mrs. Pamela Mowry moved for approval of resolution R-2013-04 Consideration of Approval of Check Signature Authority. Mrs. Elisabeth Morando seconded the motion and the motion carried unanimously.

XII. POLICY GOVERNANCE – Mr. Steve Stone

A. Discussion of Agenda Planning (IAW 02.72) – Dr. Dwight McElfresh

Dr. Dwight McElfresh recapped the inclusion of a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the “owner’s voice” and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board’s understanding of the “Owner’s Voice” or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board’s understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

Dr. Dwight McElfresh recounted a meeting with the Richland Community Development Group subcommittee on Internships offered by Ashland University where representatives from North Central State College were present and offered an opportunity for recognition to the group. Mr. Matthew Smith recounted a meeting of the Crawford 2020 Vision Committee where they were working on a plan for economic and community activity that included contributions by North Central State College. Mrs. Elisabeth Morando recounted that she had attended a function recently where she received some good comments regarding the North Central State College Nursing program.

2. Owner Linkage

Dr. Dwight McElfresh noted Dr. Steve Gavazzi’s News Journal article on the Mansfield Campus Framework Plan and his comments regarding the North Central State College collaboration involvement in the planning process.

3. Link and Learn

Dr. Dwight McElfresh called for ideas for Link and Learn opportunities in 2013. President Donald Plotts explained that they are looking for Link and Learn opportunities in the Bucyrus area especially as ongoing projects begin to develop more fully.

B. Board Policy Governance Training (IAW 02.70) – Dr. Dwight McElfresh

1. Policy Governance Principle Review – Dr. Dwight McElfresh explained that the board is also including board training as a regular part of their Policy Governance Agenda. The training will include discussion on basic principles or special areas of interest in order to further enrich the board’s continuing understanding of the principles of the Carver Policy Governance Model and related discussions. Dr. McElfresh

announced that the group discussion of PolGov principle #10 Monitoring will be led by Mr. Matthew Smith.

2. Policy Governance Policy Review – Dr. Dwight McElfresh explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. The guided discussion and review of policy governance policy 4.9 will be led by Ms. Elisabeth Morando.

Following the training presentations, Dr. Dwight McElfresh called for trustees to lead the next round of training discussions. Board Recorder, Mr. Stephen Williams offered some consideration to including some ethics training sessions as required by the Governor’s office to the Board’s regular training activity.

C. Annual Emergency CEO Succession Statement (IAW 04.90)

In accordance with Policy Governance Policy 04.90, President Donald Plotts issued his annual Emergency CEO Succession Statement naming Mr. Koffi Akakpo, Vice President for Business and Administrative Services as his first line of succession authority and Dr. Karen Reed, Vice President, Academic Services as his second line of succession authority.

XIII. BOARD CHAIRPERSON REPORT- *Mr. Steven Stone*

A. 2013 Ohio Ethics Commission Financial Disclosure Statement Filing

Dr. Dwight McElfresh reminded the Board that while the deadline for filing this year has been moved to May 15th where in previous years the deadline has been by April 15th, Trustees need to be cognizant of their requirement to submit their 2013 Financial Disclosure Statement. Board Recorder, Mr. Stephen Williams added that while the OEC is attempting to streamline the filing process by making the filing process available online, that activity is not yet available. Hopes are that it will be up soon, nonetheless, trustees should remain watchful of the deadline date in the event that the online filing capability does not materialize in sufficient time to allow trustees to submit their statements electronically.

B. Ethics and Fiduciary Responsibility Training

Dr. Dwight McElfresh reminded trustees that the Ohio Ethics Commission has made training online in these important areas available online and the attorney general’s office has made the recommendation for all state employees and appointees to Ohio’s boards and commissions to take full advantage of these resources. For further information trustees should view their respective websites or see Board Recorder, Mr. Stephen Williams for more information.

C. Board Chair Committee Appointments

Dr. Dwight McElfresh stated that with his assumption of the Chair role he has reviewed the committees and other activities that require trustee involvement and makes the following appointments effective immediately.

1. Trustee appointment to the Early Head Start/Campus Child Development Center governing board will continue to be Mr. Steven G. Stone.
2. The designation of Voting Delegate to the OACC Governing Board will continue to be Mr. Matthew Smith and the Alternate will continue to be Mrs. Edith Humphrey.
3. In service on the North Central State College Foundation Board Mr. Matthew Smith and Mrs. Edith Humphrey will continue their service. New appointments to the NC State College Foundation Board will include Dr. Dwight McElfresh and Mrs. Pamela Mowry.

D. Resolution in Recognition of Exceptional Service to College for Margaret A. (Peg) Moir – R-2013-05

RESOLUTION IN RECOGNITION OF EXCEPTIONAL SERVICE TO COLLEGE

MARGARET A. (PEG) MOIR

R-2013-05

WHEREAS: Ms. Margaret A. (Peg) Moir was hired July of 1989 as a Counselor for Admissions Handicapped Services and throughout the years would find herself filling the roles of Director, Admissions; Director Counseling and Career Services; Assistant Dean of Student Development; Dean of Student Services; Chief Student Services Officer; and Vice President for Student Services, and

WHEREAS: her dedication to seeing students succeed in their pursuit of higher education encouraged her to champion the College's involvement in the Achieving the Dream initiative, a student-centered model of institutional improvement focused on creating a culture of evidence in which data and inquiry drive broad-based institutional efforts to close achievement gaps and improve student outcomes, and

WHEREAS: her work with developmental education efforts toward student success has brought statewide and national recognition to the College and its innovative approaches to developmental education and earned North Central State College the designation as an Achieving the Dream "Leader College" and one of only 15 colleges in the nation to receive the Developmental Education Initiative (DEI) grant funding, and

WHEREAS: These superlative achievements and so many more have culminated a distinguished career of over 23 years of service to the students of North Central State College and are sure to benefit the students of this region for generations to come.

NOW, THEREFORE, BE IT RESOLVED: on this 16th Day of January, Two Thousand Thirteen by the Board of Trustees of North Central State College that Ms. Margaret A. Moir be commended for her distinguished leadership, exceptional service to the institution, and genuine concern for the students of North Central State College.

BE IT FURTHER RESOLVED: that the Board of Trustees of North Central State College wishes to extend its best wishes for happiness and peace of mind as you enter retirement and reflect back upon the many positive ways you have touched so many lives throughout your illustrious career.

ACTION TAKEN: Mrs. Edith Humphrey moved for approval of resolution R-2013-05 Resolution in Recognition of Exceptional Service to College for Margaret A. (Peg) Moir. Dr. Mehdi Ressallat seconded the motion and the motion carried unanimously.

E. Board Retreat

Dr. Dwight McElfresh recalled the previous discussion of a spring board retreat and called upon Trustee, Mr. Steven Stone to head a trustee, adhoc committee to plan such a retreat once the new president is onboard, perhaps around an early March to April timeframe.

F. Discussion/Contribution from OSU-M Board Representative

Dr. Dwight McElfresh acknowledged that with the new OSU-M meeting schedule there was no lately meeting for an NCState Trustee report however he extended an opportunity to offer discussion to our guest, Mr. Dave Daniels. Mr. Daniels thanked the Board for agreeing to work so collaboratively with their OSU-M counterparts and reflected on the partnership between the two institutions. Mr. Daniels announced the upcoming town hall meetings for the Mansfield Campus Framework Plan and the partnerships with community neighbors that it is forging.

XIV. MEETING EVALUATION – Dr. Dwight McElfresh

Dr. Dwight McElfresh called for discussion of today’s meeting and reminded all Trustees to take the survey monkey Evaluation Survey when it hits their email box. Trustees felt they were able to stick to the agenda yet hold discussion where discussion was warranted.

XV. TIME AND PLACE OF NEXT MEETING

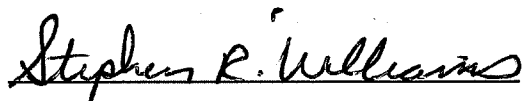
The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 27, 2013 at 7:00 p.m. in the Gorman Room (165) of the Fallerius Technical Education Building.

XVI. ADJOURNMENT

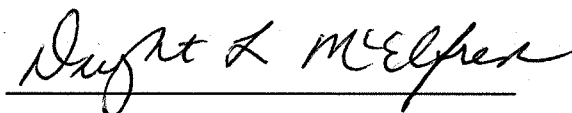
The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Mrs. Elisabeth Morando to adjourn the meeting at 9:01 p.m. Ms. Pamela Mowry seconded the motion and the motion carried unanimously.

Respectfully submitted:



Mr. Stephen R. Williams, Board Recorder



Dr. Dwight L. McElfresh, Chair