

North Central State College
Board of Trustees' Meeting
February 27, 2008

I. CALL TO ORDER

The Chair called the meeting to order at 7:05 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Omar Guimaraes
Mrs. Edith Humphrey
Dr. Linda Kafer
Mr. Matt Smith
Mr. Nathan Ujvari
Mr. Bud Vetter

Absent: Dr. Pat Hightower
Dr. Mehdi Ressallat
Dr. Ronald Walker

III. INTRODUCTION OF GUESTS

Mr. Donald Plotts introduced Dr. Therese Bushner, Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, and Ms. Betty Wells representing the President's Staff; Mr. Dean Schaad, representing the Managers Advisory Council; Mr. Brad Hays representing the Faculty Caucus, Mr. Michael Moore representing the Staff Caucus, and Ms. Cheryl Hacker and Ms. Erika Pearsol-Christie of the Attorney General's Office. Mr. Terry Coleman, Ms. Gina Kamwithi, Mr. David Cardwell, and Ms. Kate Peresie were on-hand to make presentations. Also present was Ms. Lou Whitmire from the Mansfield News Journal.

IV. COLLEGE MISSION STATEMENT

Mr. Matthew Smith read the Mission Statement for North Central State College.

V. ASSISTANT ATTORNEY GENEREAL'S PRESENTATION

Mr. Donald Plotts introduced Ms. Cheryl Hacker, from the Attorney General's office. Ms. Hacker discussed the relationship that exists between North Central State College and the Attorney General's office. She explained some of the services currently being provided by her office and some other services that are available. Ms. Hacker introduced

Ms. Erika Pearsol-Christie who has recently joined the Attorney General's office and would be serving as counsel to the College. Ms. Pearsol-Christie provided some highlights from her background and experience as a means of introduction to those present.

VI. TREASURER'S REPORT

Mr. Brad McCormack presented the Treasurer's Report for the period ending January 31, 2008. He stated that revenues for the month totaled \$745,815. Expenditures were \$935,142 leaving a deficit of \$189,327. Year-to-date revenues totaled \$11,745,551. Year-to-date expenditures totaled \$9,444,898 leaving an excess of \$2,300,652. The Star Ohio month-end balance for January 2008 is \$2,549,480. Mr. Brad McCormack highlighted expenses relative to the Auditor's fees and the recent payroll conversion.

ACTION TAKEN: Mr. Bud Vetter moved for approval of the Treasurer's Report for the period ending January 31, 2008. Dr. Omar Guimaraes seconded the motion and the motion carried unanimously.

Mr. Brad McCormack reported that the Audit Report was complete and has been formalized to the clearinghouse and publicized that it was available.

Mr. Brad McCormack reported that effective March 1st the College health insurance would increase an aggregate of sixteen percent. Mr. McCormack provided a detailed breakdown of the benefit costs and discussed area trends and opportunities for improvement.

Mr. Brad McCormack reported that the payroll conversion was completed and went very smoothly. Mr. McCormack expressed his appreciation to all employees who made this vital transition successful.

VII. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Dr. Omar Guimaraes, seconded by Dr. Linda Kafer and passing unanimously, the following items were approved:

A. Approval of minutes of January 16, 2008

B. Consideration of Approval of Employment of College Personnel – R-2008-09

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2008-09 NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following professional staff member is hereby awarded an employment agreement at the salary and dates stipulated below:

BEGINNING JANUARY 22, 2008 AND ENDING JUNE 28, 2008

Christine Harris, Executive Director of the Foundation

SALARY: \$35,953.89 prorated from \$82,000.00 for a fiscal year

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2008-09

Christine Harris replaces Adina Mentzer.

C. Consideration of Approval of College Personnel Professional Growth Recognition – R-2008-10

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

R-2008-10

WHEREAS: *Esther Moore has supplied documentation that she has completed a Bachelor's degree.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that \$1,060.00 be added to base salary of \$32,570.00 to \$33,630.00 effective, January 14, 2008, in recognition of completion of a Bachelor's degree in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

D. Consideration of Approval of Contracts for Probationary and Non-Probationary Faculty – R-2008-11

**CONSIDERATION OF APPROVAL OF CONTRACTS
FOR PROBATIONARY
AND NON-PROBATIONARY FACULTY**

R-2008-11

BE IT RESOLVED: by the Board of Trustees that approval is hereby given to the administration of the college for the "memos of intent" to be issued to the following faculty who have been fully evaluated and recommended without reservation for renewal of contracts for the period stated below:

PROBATIONARY SECOND-YEAR CONTRACT

(2008-2009)

Bethany King

Nicole Martin

Carol Wolfe

PROBATIONARY THIRD-YEAR CONTRACT

(2008-2009)

Erica Boyd
Lou Ellen Huff

ONE-YEAR LECTURER CONTRACT

(2008-2009)

Deborah Hysell

THREE-YEAR NON-PROBATIONARY CONTRACT

(First Year of a Three-Year Contract)

(2008-2011)

Esther Moore
Sharon Perry

VIII. REGULAR AGENDA

A. Board Orientation Activity: PAC Initiative #1 Enrollment Development

Mr. Don Plotts provided an introduction to the Planning Advisory Council Strategic initiative development process then introduced Ms. Betty Wells. Ms. Wells provided an overview of the Enrollment Development initiative then introduced Mr. Dave Cardwell to present the Dual Enrollment/Dual Credit component. Ms. Gina Kamwithi presented the online distance learning component, and Mr. Terry Coleman presented the Transfer Degees component. Mr. Betty Wells wrapped up the presentation by talking about universal scholarships. Mr. Plotts made some closing remarks. The Board offered some input on the presentation and expressed their appreciation for the informational presentation.

B. Consideration of Approval to Hire Presidential Search Firm

– R-2008-12 – *Mr. Matthew Smith*

***CONSIDERATION OF APPROVAL TO APPOINT A
CONSULTANT TO ASSIST WITH THE PRESIDENTIAL SEARCH***

R-2008-12

WHEREAS: *the Board of Trustees of North Central State College has received and approved with regret, the resignation Dr. Ronald E. Abrams as President of North Central State College effective January 31, 2008, and*

WHEREAS: *the Board of Trustees wishes to obtain the services of a professional consultant to assist them in a search for a replacement for Dr. Abrams, and*

WHEREAS: *a committee consisting of members of the Board of Trustees and the College Human Resources Office has interviewed candidates for the consulting services,*

NOW, THEREFORE BE IT RESOLVED: *by the Board of Trustees that based on the recommendations of the Board Presidential Search Committee, the Board of Trustees enters into a contract with Ms. Narcisa A. Polonio representing the Association of Community College Trustees to serve the Board as Consultant for the Presidential search.*

Mr. Matt Smith explained the search process. Mr. Nathan Ujvari provided some insights into how the decision to pursue ACCT was derived. The Board discussed some of the features of the firm and made a conference call to have the firm explain any other questions and concerns the Board may have.

ACTION TAKEN: Mr. Bud Vetter moved for approval of resolution R-2008-12 Consideration to Hire Presidential Search Firm. Dr. Omar Guimaraes seconded the motion and the motion passed unanimously.

C. Consideration of Approval to Appoint Members to Presidential Search Committee – R-2008-13 – Mr. Matthew Smith

CONSIDERATION OF APPROVAL TO APPOINT MEMBERS TO PRESIDENTIAL SEARCH COMMITTEE

R-2008-13

WHEREAS: *the Board of Trustees of North Central State College finds itself engaged in the search for a new president, and*

WHEREAS: *the Board of Trustees has solicited and received fifty-two nominations of individuals to represent the wide array of internal and external stakeholders of the College, and*

WHEREAS: *a committee consisting of members of the Board of Trustees and the College Human Resources Office has reviewed nominations presented as those nominees who would best represent the College's broad base of constituent groups and consistent with College policy, thereby present the attached committee membership for approval .*

NOW, THEREFORE BE IT RESOLVED: *by the Board of Trustees that based on the recommendations of the Board Presidential Search Committee, the Board of Trustees approves the membership of the North Central State College Presidential Search Committee.*

BE IT FURTHER RESOLVED: *that the Board of Trustees wishes to convey their appreciation to all the candidates and for all the nominations of individuals to serve on the Presidential Search Committee.*

Mr. Matt Smith introduced resolution R-2008-13 an explained the process and procedures followed to arrive and the current membership submitted here for Board approval.

ACTION TAKEN: Dr. Linda Kafer moved for approval of resolution R-2008-13 Consideration to Appoint Members to Presidential Search Committee. Ms. Edith Humphrey seconded the motion and the motion passed unanimously.

D. OSU-Mansfield Board Meeting – December 7th – Ms. Edith Humphrey

Ms. Edith Humphrey presented the highlights of her attendance at the OSU-Mansfield Board meeting by recapping their discussion of grant activity that went to Haiti in conjunction with Notre Dame. Board Chair called for attendees for upcoming meetings. Mr. Nathan Ujvari indicated he would attend the March 21st Date.

IX. BOARD CHAIRPERSON REPORT- Mr. Matthew Smith

A. Presidential Search Update

Mr. Matthew Smith provided an update on the presidential search process.

B. The Governor’s Perspective on Higher Education Funding

Mr. Matthew Smith offered an explanation of the Governor’s issue with higher education funding, recapped the article of explanation and discussed its possible impact on the College.

C. ’08 Community College National Legislative Summit (February 2008)

Mr. Matthew Smith explained that he would assemble a legislative file for review in preparation for next year’s attendant. Mr. Smith discussed grant funding that would bring 2.6 million dollars to NCState. Mr. Smith shared where we fit into the state budget and a list of legislative priorities.

D. ’08 “One Voice” Legislative Summit (March 12, 2008)

Mr. Matthew Smith explained that the summit was an opportunity to introduce a couple of our students to local legislatures and for them to solicit input from the students.

D. Upcoming Reminders

Mr. Matt Smith reminded Board members of the upcoming video conference with the Chancellor on March 13th and encourage all who could do so to attend. He also reminded the Board that Financial Disclosure Statements for 2007 are due by April 15th and encouraged all to get their statements submitted before the deadline.

X. PRESIDENT’S REPORT

A. Transition/Communication Plan

Mr. Don Plotts provided an update on the transition/communication plan.

B. Meetings with the AAUP regarding the upcoming faculty election

Mr. Don Plotts explained the College's intent to prepare for a smooth election process. He explained the importance that all eligible faculty cast their vote. Deans are to ensure that all faculty eligible have the opportunity to vote. Mr. Plotts explained his plans to move ahead with the Faculty Caucus, Staff Caucus, and Managers Advisory Council.

C. Shelby Technology Park

Mr. Don Plotts introduced the plan for the Shelby Technology Park and explained the concept and vision. Mr. Plotts explained the strip of grass area that business man Ralph Phillips is interested in buying back off the College. Mr. Plotts explained that the original Board that negotiated the Kehoe Center acquired that area to serve as a buffer from industry and recommended the Board honor that original plan by maintaining that area by rejecting and offer to sell that area.

D. Succeed and Prosper through Education – Ashland – Richland - Crawford

Mr. Don Plotts introduced the Executive Team and explained the progress of the SParc P-16 initiative.

E. AQIP Systems Portfolio Feedback Report – Ms. Kate Peresie

Mr. Don Plotts gave a brief recap and introduced Ms. Kate Peresie. Ms. Peresie recapped some of the highlights of the report such as the accreditation statement as well as the strategic issues. She explained that we plan to use in working with our three innovative strengths that we can exchange with other AQIP institutions. Ms. Peresie distributed an handout to explain the report and went about discussing the handout. She announced that the College has strategy forums to attend on September 30th or October 3rd.

**F. North Central State College Capital Campaign Feasibility Study
– Ms. Chriss Harris**

Ms. Chriss Harris provided a brief introduction and recap of her background then she briefed the Feasibility Study conducted by Mr. Paul Kemerling regarding the external campaign environment and the expectations. She announced that the campaign would be conducted in 2009 and would be kicking off and internal campaign around April 6th.

G. Dean of Technology & Workforce Development Search Update

Mr. Don Plotts introduced the four candidates for the Dean position and presented the

highlights of each of the four candidates.

H. Other

Mr. Don Plotts reminded the Board of the Adjunct Faculty Appreciation Dinner (March 29, 2008) and the Dinner meeting with our Achieving the Dream coaches on March 10th. Mr. Plotts announced that Mr. Greg Kemp had placed in the first team of the All-Ohio Academic Team. This was the first time the College has had a first team awardee. Ms. Lacey Foster was also named to the All-Ohio Academic Team as a third team awardee. Mr. Plotts highlighted several of the more significant events that have been held or will be held soon in the James W. Kehoe Center for Advanced Learning.

XI. EXECUTIVE SESSION

The Chair called for an Executive Session at 9:55 p.m. Dr. Omar Guimaraes made a motion and it was seconded by Mr. Bud Vetter to adjourn to Executive Session to discuss personnel matters that affect specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Dr. Omar Guimaraes- “yes”
Dr. Pat Hightower- not present
Mrs. Edith Humphrey- “yes”
Dr. Linda Kafer- “yes”
Dr. Mehdi Ressallat- not present
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”
Mr. Bud Vetter- “yes”
Dr. Ronald Walker- not present

Upon a motion made by Ms. Edith Humphrey seconded by Mr. Bud Vetter to end the Executive Session at 10:23 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Omar Guimaraes- “yes”
Dr. Pat Hightower- not present
Mrs. Edith Humphrey- “yes”
Dr. Linda Kafer- “yes”
Dr. Mehdi Ressallat- not present
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”
Mr. Bud Vetter- “yes”
Dr. Ronald Walker- not present

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XII. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 26, 2008 at 7:00 p.m. in the Fallerius Technical Education Center (149-F).

XIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Ms. Edith Humphrey and seconded by Mr. Bud Vetter to adjourn the meeting at 10:23 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams, Recorder

Mr. Matthew P. Smith, Chair