

**North Central State College**  
**Board of Trustees' Meeting**  
**March 28, 2007**  
**Minutes**

**I. CALL TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

**The Recorder called the roll.**

**Present:** Dr. Omar Guimaraes  
Dr. Pat Hightower  
Mrs. Edith Humphrey  
Dr. Linda Kafer  
Dr. Mehdi Ressallat  
Mr. Matt Smith  
Mr. Nathan Ujvari  
Mr. Bud Vetter

**Absent:**

**III. INTRODUCTION OF GUESTS**

Dr. Ronald Abrams introduced Dr. Therese Bushner, Mr. Brad McCormack, Ms. Peg Moir, Mr. Don Plotts, and Ms. Betty Wells representing the President's Staff; Mr. Terry Coleman and Ms. Beth Price representing the Managers Advisory Council; Mr. Brad Hays representing the Faculty Caucus; and Ms. Diane Hipsher, Ms. Kristina Karbula and Mr. Greg Kemp representing Beta Theta Eta chapter of Phi Theta Kappa and Faculty Member Ms. Joyce Karbula.

**IV. COLLEGE MISSION STATEMENT**

Mr. Matthew Smith read the Mission Statement for North Central State College.

**V. TREASURER'S REPORT**

Mr. Bill Miller presented the Treasurer's Report for the period ending February 28, 2007. He stated that revenues for the month totaled \$2,855,033. Expenditures were \$1,520,228 leaving an excess of \$1,334,804. Year-to-date revenues totaled \$14,867,757. Year-to-date expenditures totaled \$11,530,393 leaving an excess of \$3,337,364. The Star Ohio month-end balance for February 2007 is \$2,428,216. On the February 2007 report, under Revenues, Mr. Bill Miller highlighted the Access Challenge Grant's third and fourth

payments and the initial tuition receipts for spring quarter. Under Expenses, he highlighted the e-Follett bookstore debt.

**ACTION TAKEN:** Mr. Bud Vetter moved for approval of the Treasurer's Report for the period ending February 28, 2007. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

Mr. Bill Miller provided an update on various ongoing construction projects. He reported that the kitchen project was complete. The RFP for catering had been granted to the Brown Derby Roadhouse. The Kee Hall contracts have been sent to the Attorney General's Office. Hopefully, the project will begin sometime in April and are expected to be complete around the end of September. The Health Science Architect Review is being done now and we hope to have an Architect selected by April.

## **VI. CONSENT AGENDA**

The Chair presented the Consent Agenda. On a motion by Dr. Omar Guimaraes, seconded by Dr. Linda Kafer and passing unanimously, the following items were approved:

**A. Approval of minutes of February 28, 2007**

**B. Consideration of Approval of Employment of College Personnel – R-2007-06**

### ***CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL***

#### ***R-2007-06 NEW HIRES***

***BE IT RESOLVED:*** by the Board of Trustees that the following 9-month faculty member is hereby awarded an employment agreement at the salary and dates stipulated below:

***BEGINNING MARCH 26, 2007 AND ENDING JUNE 11, 2007***

***Carol Cariglio-Wolfe, Associate Professor, Physical Therapist Assistant Program***

***Salary: \$13,057.67 prorated from \$39,173.00 for an academic year***

#### ***EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2007-06***

***Carol Cariglio-Wolfe replaces Jim Hull.***

## **VII. REGULAR AGENDA**

**A. Presentation by Beta Theta Eta President – Ms. Kristina Karbula**

Mr. Smith introduced Ms. Diane Hipsher, Advisor to the Beta Theta Eta chapter of Phi Theta Kappa. Ms. Hipsher explained that running for regional and international office is quite a prestigious achievement for Phi Theta Kappa members. She announced that Mr. Greg Kemp was currently serving as Regional Secretary and the Ms. Barb Howard has served as Vice President. On April 10<sup>th</sup> the chapter will be attending a conference in Nashville, Tennessee where one of our current officers will be campaigning for office. Ms. Hipsher introduced Ms. Kristina Karbula and explained that Kristina would be making a campaign presentation and was here to give her campaign presentation for regional office to the Board of Trustees. Upon completion of her presentation the Board thanked her for the presentation and wished her luck with her campaign in Nashville, Tennessee.

**B. Consideration of Approval of Capital Appropriation Allocations for FY 2007-2008 – R-2007-07 - Mr. Bill Miller**

**CONSIDERATION OF APPROVAL OF CAPITAL  
APPROPRIATION ALLOCATIONS  
FY 2007 - FY 2008**

**R-2007-07**

**WHEREAS:** *The Capital Appropriations Bill (House Bill 699) has been approved by the Ohio General Assembly, and*

**WHEREAS:** *Campus Capital renewal funding (\$209,966.00) and Capital Component (\$104,152.00) funding is available to address critical renovation and modernization needs of each campus and will be allocated towards the acquisition of a new administrative software system, and*

**WHEREAS:** *Campus Basic Renovation funds (\$305,283.00) will be allocated towards funding smaller scope projects for campus buildings, utilities, and grounds, and*

**WHEREAS:** *Campus Instructional and Data Processing funds (\$105,636.00) will be allocated for direct support of Instructional and Data Processing equipment, and*

**WHEREAS:** *Campus Capital Project funds will be allocated to the Kehoe Center Rehabilitation (\$419,655.00) and the Health Sciences Center Rehabilitation (\$1,035,150.00).*

**NOW, THEREFORE, BE IT RESOLVED:** *the Board of Trustees of North Central State College approves the Capital Appropriation allocations for Fiscal Year 2007-2008.*

Mr. Bill Miller distributed a handout and introduced the resolution by explaining the need for its approval. He explained that the resolution was necessary in order to reallocate capital funds to ongoing projects involving the “ENCORE” Administrative Systems project. Mr. McCormack also presented an update on the Implementation and Discovery Phases of the project.

**ACTION TAKEN:** Mr. Nathan Ujvari moved to approve resolution R-2007-07 Consideration of Approval of Capital Appropriation Allocations for FY 2007-2008. Dr. Linda Kafer seconded the motion and the motion passed unanimously.

**C. Consideration of Approval of 2007-2008 Early Head Start Operating Budget**  
– R-2007-08 - Mr. Bill Miller

**CONSIDERATION OF APPROVAL OF  
2007-2008  
EARLY HEAD START OPERATING BUDGET**

**R-2007-08**

**WHEREAS:** *the Board of Trustees of North Central State College has reviewed the income and expense portion of the 2007-2008 Early Head Start Operating Budget, and*

**WHEREAS:** *the Board of Trustees approves the income and allocation of payroll and non-payroll expenditures of this budget.*

**NOW, THEREFORE, BE IT RESOLVED:** *by the Board of Trustees that the 2007-2008 Early Head Start Operating Budget of the College is hereby adopted as presented.*

Mr. Bill Miller introduced the resolution and explained that the Early Head Start Operating Budget needed to be submitted by April 1<sup>st</sup>. Dr. Mehdi Ressallat asked about the future of Early Head Start. Ms. Beth Price addressed his concern. Dr. Pat Hightower asked if this was a replacement budget for the Morrow County program. Beth Price explained that this was for the “Early” Head Start program grant for children infant through two years old whereas Morrow County has the Head Start grant for children three through five years old.

**ACTION TAKEN:** Mr. Bud Vetter moved to approve resolution R-2007-08 Consideration of Approval of 2007-2008 Early Head Start Operating Budget. Dr. Linda Kafer seconded the motion and the motion passed unanimously.

**D. OSU-Mansfield Board Meeting – Dr. Pat Hightower**

Dr. Pat Hightower recapped the highlights of the Ohio State University Mansfield Board of Trustees meeting she attended on February 23rd.

**E. Nominating Committee – Dr. Linda Kafer**

Dr. Linda Kafer explained that she really didn’t have anything to report. Representative Jay Goyal is following up on the reappointment of Dr. Ronald Walker. The Governor has contacted Mr. Joe Mudra of the Richland County Democratic Party for recommendations and Mr. Steve Stone of Ashland County has submitted his application for consideration of appointment.

**F. Board Self-Evaluation – Mr. Matt Smith / Mr. Nathan Ujvari**

Mr. Nathan Ujvari explained that the Board will be conducting Self-Evaluation activities at the upcoming Board Retreat.

**VIII. BOARD CHAIRPERSON REPORT- Mr. Matthew Smith**

**A. ACCT Governance Leadership Institute – March 3<sup>rd</sup> and 4<sup>th</sup>**

Mr. Matthew Smith reported that the institute was very worthwhile although attendance was quite sparse. One college brought a Student Trustee. It was an opportunity to interact with Executive Director Ms. Narcisa Polonio.

**B. OACC Legislative Summit – March 27th**

Mr. Matthew Smith recapped their visit and shared some of the discussion on the State budget and the Governor’s Higher Education Compact.

**C. OACC Annual Meeting and Excellence Awards Luncheon (April 23-24)**

Mr. Matthew Smith announced that he would be attending the OACC Excellence Awards Luncheon and announced that Dr. Mehdi Ressallat would be receiving recognition with an OACC Excellence Award. He encouraged all who were able to attend.

**D. Board Retreat – 8:00am – 12:00pm March 31 (164-Kehoe Center)**

Mr. Matthew Smith explained that the proposed agenda for the Board Retreat would include a tour of the Kehoe Center and a visit to the Formula-one event being held that same day. There will be an overview of College culture and history presented with assistance from Dr. Ressallat. Mr. Bud Vetter reminded the Chair that he would not be able to attend.

**IX. PRESIDENT’S REPORT**

**A. Chancellor/Board of Regents Legislation**

Dr. Abrams introduced HB-2 as the legislation the most directly calls for the restructuring of the Board of Regents to make the Chancellor report directly to the Governor. He reported that the Bill passed with a overwhelming 96-2 vote.

**B. Governor Strickland’s Budget Proposal for Higher Education**

Dr. Abrams explained that the Governor’s budget proposal makes education a number one priority as education stands to make the best economical recovery impact for Ohio. He has charged higher education with growing enrollment by

230,000 new students over the next ten years. The Governor explained that the role of community colleges needs to be revisited and changed. Mission statements for various institutions will need restated and we will need to rethink funding streams in order to accomplish all this while controlling tuition costs.

**C. SERB Petition for Representation Election (Faculty Association)**

Dr. Abrams announced receipt of notification of the SERB Petition for Representation Election.

**D. Board Appreciation Dinner**

Dr. Abrams explained that work was in progress for identifying a date for the 2007 Board Appreciation Dinner. Dr. Abrams that further consideration of a date would be discussed and that he would bring a proposal back to the Board for consideration.

**E. Director of Foundation Search**

Dr. Abrams called for Board representation on the Director of Foundation search committee. Ms. Edith Humphrey, Mr. Matt Smith, and Dr. Mehdi Ressallat agreed to serve in that capacity.

**F. Ohio AEYC “Teacher of the Year”**

Dr. Abrams asked Ms. Beth Price, Director of the Campus Child Development Center to present the recipient of the award. Ms. Price explained that the AEYC is the State and National Association of the Education of Young Children. This distinction is quite prestigious among early childhood educators. This year the distinction was won by one of our very own educators, Ms. Robin Owens.

**G. Other**

Dr. Abrams asked Ms. Betty Wells to present the NCMPR National Awards. Ms. Wells explained that the College had received seven awards at the regional conference of the National Council for Marketing and Public Relations. These awards were then submitted for consideration at the National Conference. Of these seven entries, the College won three national awards, One Gold and two Silver. This was quite a prestigious accomplishment and Ms. Wells recognized Mr. Keith Stoner and Ms. Nicole Workman for their accomplishments.

**X. EXECUTIVE SESSION**

The Chair called for an Executive Session at 8:20 p.m. Dr. Linda Kafer made a motion and it was seconded by Ms. Edith Humphrey to adjourn to Executive Session to discuss the President’s compensation. A roll call vote on the motion was approved unanimously by all members present.

Dr. Omar Guimaraes- “yes”  
Dr. Pat Hightower – “yes”  
Mrs. Edith Humphrey- “yes”  
Dr. Linda Kafer- “yes”  
Dr. Mehdi Ressallat- “yes”  
Mr. Matt Smith- “yes”  
Mr. Nathan Ujvari- “yes”  
Mr. Bud Vetter- “yes”

Upon a motion made by Mr. Bud Vetter seconded by Dr. Linda Kafer to end the Executive Session at 9:37p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Omar Guimaraes- “yes”  
Dr. Pat Hightower – “yes”  
Mrs. Edith Humphrey- “yes”  
Dr. Linda Kafer- “yes”  
Dr. Mehdi Ressallat- “yes”  
Mr. Matt Smith- “yes”  
Mr. Nathan Ujvari- “yes”  
Mr. Bud Vetter- “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

**Consideration of Approval of Annual Contribution to the Supplemental Retirement Plan for the President in Lieu of a Salary Increase – Mr. Matthew Smith**

***ACTION TAKEN:** Mr. Bud Vetter moved that the Board authorize a twelve thousand five hundred dollar pre-tax employer contribution to the Supplemental Retirement Plan of Ronald E. Abrams in lieu of an annual salary increase. Ms. Edith Humphrey seconded the motion and the motion carried unanimously*

**CONSIDERATION OF APPROVAL OF ANNUAL CONTRIBUTION TO THE SUPPLEMENTAL RETIREMENT PLAN FOR THE PRESIDENT IN LIEU OF A SALARY INCREASE**

**R-2007-09**

***WHEREAS:** the Board of Trustees has authorized the establishment of a Supplemental Retirement Plan 403(b) for the Office of the President of North Central State College, and*

***WHEREAS:** the overall performance for the President as gauged by institutional achievements, was deemed to reflect a positive performance for the year 2006.*

***THEREFORE, BE IT RESOLVED:*** that the Board of Trustees authorizes a twelve thousand five hundred dollar pre-tax employer contribution to the Supplemental Retirement Plan of Ronald E. Abrams in lieu of an annual salary increase.

**XI. TIME AND PLACE OF NEXT MEETING**

The next meeting of the Board of Trustees is scheduled for Wednesday, April 25, 2007 at 7:00 P.M. in the Fallerius Technical Education Center (149-F).

**XII. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, a motion was made by Dr. Linda Kafer and seconded by Mr. Nathan Ujvari to adjourn the meeting at 9:40 p.m. and the motion carried unanimously.

Respectively submitted:

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Mr. Stephen R. Williams, Recorder

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Mr. Matthew P. Smith, Chair