

North Central State College
Board of Trustees' Meeting
September 27, 2006
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Pat Hightower
Mrs. Edith Humphrey
Dr. Linda Kafer
Mr. Matt Smith
Mr. Nathan Ujvari
Mr. Bud Vetter
Dr. Ronald Walker

Absent: Dr. Omar Guimaraes
Dr. Mehdi Ressallat

III. INTRODUCTION OF GUESTS

Dr. Ronald Abrams introduced Dr. Therese Bushner, Ms. Peg Moir, Mr. Don Plotts, and Ms. Betty Wells representing the President's Staff; Ms. Brooke Henwood and Mr. Doug Hanuscin representing the Managers Advisory Council; Ms. Margaret representing the Faculty Caucus; Mr. Tom Prendergast College employee; Mr. Dave Cardo representing the Ohio State University at Mansfield Board of Trustees; and Mrs. Nancy Williams.

IV. COLLEGE MISSION STATEMENT

Ms. Edith Humphrey read the Mission Statement for North Central State College.

V. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending August 31, 2006. He stated that revenues for the month totaled \$1,751,743. Expenditures were \$1,410,871 leaving an excess of \$340,871. Year-to-date revenues totaled \$5,238,935. Year-to-date expenditures totaled \$2,602,782 leaving an excess of \$2,636,152. The Star Ohio month-end balance is \$2,366,779. Mr. Bill Miller recapped the zero amounts in Facilities from last month's report and pointed out that those amounts were entered to the report as they became available. Mr. Matt Smith asked for clarification on the trends and expectations in Workforce. Dr. Ronald Abrams addressed his concerns.

ACTION TAKEN: Mr. Matt Smith moved for approval of the Treasurer's Report for the period ending August 31, 2006. Mr. Bud Vetter seconded the motion and the motion carried unanimously.

Mr. Bill Miller reported on the progress of the Administrative Systems Conversion. He reported that the search committee had their final day with the final potential vendor and will now be working to narrow their candidates down to two for further consideration. He hoped that by the next Board meeting he would have a better idea of who the vendor of choice might be and preliminary estimates of the costs that will be attached.

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Dr. Linda Kafer, seconded by Mr. Matt Smith and passing unanimously, the following items were approved:

A. Minutes from August 30, 2006

B. Consideration of Approval of Employment of College Personnel

-R-2006-30

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2006-30 NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following faculty members are hereby awarded an employment agreement at the salary and dates stipulated below:

BEGINNING SEPTEMBER 6, 2006 AND ENDING JUNE 11, 2007

Darcy L. Carns, College-NOW Facilitator

SALARY: \$35,236.00 prorated from \$37,427.00 for a 10-month academic year

BEGINNING SEPTEMBER 14, 2006 AND ENDING JUNE 11, 2007

Erica Boyd, Registered Nursing Faculty

SALARY: \$40,421.00 for a 9-month academic year

BEGINNING SEPTEMBER 14, 2006 AND ENDING JUNE 11, 2007

Joyce Karbula, Plato Lab Instructor

SALARY: \$25,862.00 for a 9-month academic year

BE IT FURTHER RESOLVED: by the Board of Trustees that the following classified staff member is hereby awarded the prescribed salary at the dates stipulated below:

BEGINNING AUGUST 28, 2006

Julie G. Korbas, Disability Services Assistant PT

SALARY: \$875.33 per month based on 12 months

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2006-30

Darcy Carns replaces Robert Cyders.

Erica Boyd replaces Carolyn Kaple.

Joyce Karbula fills a new approved position.

Julie Korbas replaces Dawn Turpin.

VII. REGULAR AGENDA

A. Strategic Planning Model Presentation *– Mr. Don Plotts & Mr. Tom Prendergast*

Dr. Ronald Abrams began by providing some of the background to the development of the new strategic planning model and turned the presentation over to Mr. Plotts and Mr. Prendergast. Mr. Don Plotts announced Mr. Lew Milner, Ms. Carmen Morrison, Ms. Kate Peresie, Ms. Brooke Henwood and Mr. Tom Prendergast as the members of the committee jointly responsible for the development of the plan they are about to present. Mr. Plotts introduced the Strategic Plan laying out the ground work and setting some definitions. He then turned the presentation over to Mr. Tom Prendergast to present the detailed framework of the plan, its structure and functionality. Upon completion of his presentation the Board thanked Mr. Plotts and Mr. Prendergast for their presentation and commended all who served on the committee for all their work in developing such a thoughtfully crafted plan.

B. OSU-Mansfield Board Meeting Update – Dr. Linda Kafer

Dr. Linda Kafer recapped the highlights of her attendance at the Ohio State University at Mansfield Board of Trustees meeting on September 15th. She explained that she particularly enjoyed the introduction of new faculty to the Board and allowing each of them to present their respective research backgrounds. The Chair announced that she would represent the Board at OSU-M's next Board meeting barring any other considerations. None were made.

C. OACC Fall Meeting Recap – Mr. Matt Smith

Mr. Matt Smith distributed a list of attendees for the OACC Fall Meeting held on September 14th and 15th in Wilmington, Ohio. He announced that the theme of the meeting was Readiness and Retention and explained that appearances by both of the gubernatorial prospects highlighted the event. He recapped discussions on articulation and transfer and the 20/20 Compact.

D. Reappointment of Board Members whose term expires January 2007.

Ms. Edith Humphrey informed the Board that she had met with all those members of the Board members currently filling the positions up for renewal and all have agreed to continue to serve with the Board's approval. The Chair recommended Dr. Omar Guimaraes, Dr. Linda Kafer, and Dr. Ronald Walker for consideration of reappointment and called for any further discussion on the nominees for consideration.

ACTION TAKEN: Hearing no further discussion Mr. Bud Vetter moved for acceptance of the Chair's recommendation to invite Dr. Omar Guimaraes, Dr. Linda Kafer, and Dr. Ronald Walker to continue their service on the North Central State College Board of Trustees. Mr. Nathan Ujvari seconded the motion and the motion carried unanimously. Chair thanked all three returning Board members for their commitment and willingness to serve.

VIII. BOARD CHAIRPERSON REPORT- *Ms. Edith Humphrey*

A. Annual Review of Shared Services Agreement

Ms. Edith Humphrey announced the annual meeting with the Dean and Board members of Ohio State University at Mansfield to review the Shared Services Agreement for the coming year and called for two representatives for the NCState Board. Dr. Ron Walker and Mr. Matt Smith agreed to represent the Board at the annual review. Chair informed them that the Recorder will be contacting each of them to establish a time and date for the review meeting to occur.

B. 2007 Board of Trustees Meeting Dates Calendar

Ms. Edith Humphrey introduced the 2007 Board meeting dates calendar and recommended that the proposed date of January 31, 2007 be changed to January 17th since the December meeting would be held in the first week of December. Hearing no further discussion the Chair declared the 2007 Board meeting dates calendar adopted as amended.

C. Other

Ms. Edith Humphrey introduced the Ohio Earn to Learn issue and asked if the Board needed to take a position on the issue? After some discussion, the Board concluded that their position was to not take a position on the issue.

IX. PRESIDENT'S REPORT

A. Fall Enrollment

Dr. Abrams announced to the Board that fall enrollment was looking positive and currently fall enrollment is projected to be up three percent over last year and Full Time Equivalencies (FTEs) was up three and one half percent .

B. Faculty / Staff Congress Constitution

Dr. Abrams reported to the Board that the Faculty/Staff Congress determined that some changes to the Constitution needed to be made to improve some procedural and timeframe issues. The Faculty/Staff Congress then took the proposed changes to the Fall Convocation to introduce to the College at large and called for a vote to approve the proposed changes. The vote was overwhelming (85/7) to approve the changes and so the Constitution was amended.

C. Core Learning Objectives

Dr. Abrams introduced the core learning objectives (deemed the 6 C's) and explained them as outcomes that we must strive to develop in all graduates of North Central State College. The Core Outcomes that should be demonstrated by all graduates of the College are: Critical Thinking, Communication, Computer Literacy, Culture/Community, Computational Proficiency, and Career Competencies.

D. Governor's Workforce Education and Training Advisory Council

Dr. Abrams provided a summary of the recommendations of the GWETAC and discussed the proposed system design and other related issues.

E. Other

Dr. Abrams provided information to the Board regarding: InFocus Video of his appearance with Betty Wells on WMFD discussing some pertinent issues involving North Central State College, and funding for Achieving the Dream that came about from some other parties that are interested in the success of the initiative.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:00 p.m. Dr. Linda Kafer made a motion and it was seconded by Dr. Ronald Walker to adjourn to Executive Session to discuss personnel issues that affect specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Dr. Omar Guimaraes- not present
Dr. Pat Hightower – “yes”

Mrs. Edith Humphrey- “yes”
Dr. Linda Kafer- “yes”
Dr. Mehdi Ressallat- not present
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”
Mr. Bud Vetter- “yes”
Dr. Ronald Walker- “yes”

Upon a motion made by Mr. Matt Smith seconded by Dr. Linda Kafer to end the Executive Session at 8:29 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Omar Guimaraes- not present
Dr. Pat Hightower – “yes”
Mrs. Edith Humphrey- “yes”
Dr. Linda Kafer- “yes”
Dr. Mehdi Ressallat- not present
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”
Mr. Bud Vetter- “yes”
Dr. Ronald Walker- “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XI. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, October 25th, 2006 at 7:00 P.M. in the Fallerius Technical Education Center (149-F).

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Nathan Ujvari and seconded by Dr. Linda Kafer to adjourn the meeting at 8:30 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams, Recorder

Ms. Edith B. Humphrey, Chairperson