

North Central State College
Board of Trustees' Meeting
December 7, 2005
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:02 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Lucille Ford
Mrs. Edith Humphrey
Dr. Mehdi Ressallat
Mr. Matt Smith
Mr. Nathan Ujvari
Dr. Ronald Walker

Absent: Dr. Omar Guimaraes
Dr. Linda Kafer

III. INTRODUCTION OF GUESTS

Dr. Ronald Abrams introduced Ms. Brooke Henwood representing the Managers Advisory Council; Dr. Therese Bushner, and Ms. Betty Wells representing the President's Staff; and Ms. Teri Kofod representing the Faculty Caucus. He also introduced Mr. Brad McCormack, Assistant Vice President for Administrative Services and Chair of the Achieving the Dream Data Team.

IV. COLLEGE MISSION STATEMENT

Mrs. Edith Humphrey read the Mission Statement for North Central State College.

V. OATH OF OFFICE

The Recorder, Mr. Stephen Williams, administered the Oath of Office to Mr. Bud Vetter

VI. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending October 31, 2005. He stated that revenues for the month totaled \$763,250. Expenditures were \$1,697,131 leaving a deficit of \$933,881. Year-to-date revenues totaled \$6,360,592. Year-to-date expenditures totaled \$5,286,926 leaving an excess of \$1,073,666. The Star Ohio month-end balance is \$1,294,862. Mr. Matt Smith asked for an update on the audit process. Mr.

Miller reported that the audit was progressing well. Mr. Nathan Ujvari asked about the enrollment status. Mr. Miller and Dr. Ronald Abrams responded.

ACTION TAKEN: Mr. Matt Smith moved for approval of the Treasurer's Report for the period ending October 31, 2005. Mr. Bud Vetter seconded the motion and the motion carried unanimously.

VII. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Matt Smith, seconded by Mr. Nathan Ujvari and passing unanimously, the following items were approved:

A. Minutes from October 26, 2005

B. Minutes for November 30, 2005 "Special Meeting"

C. Consideration of Approval of Personnel Professional Growth -R-2005-35

CONSIDERATION OF APPROVAL OF COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION R-2005-35

WHEREAS: *Amy C. Welsh has supplied documentation that she has completed 60% of her Master of Science in Nursing Degree.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that Amy C. Welsh be awarded an increase of \$1,325.00 to base salary of \$50,563.00 to \$51,888.00, effective November 1, 2005, in recognition of 60 % completion of a Master's Degree in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

WHEREAS: *Bobby L. Matney has supplied documentation that he has completed 60% of his Master's degree.*

THEREFORE, BE IT FURTHER RESOLVED: *by the Board of Trustees that Bobby L. Matney be awarded an increase of \$1,325.00 to base salary of \$45,920.00 to \$47,245.00, effective November 1, 2005, in recognition of 60 % completion of a Master's Degree in accordance with the policy adopted under resolution R-1991-30 for "Professional Growth Recognition."*

WHEREAS: *Stephen R. Williams has supplied documentation that he has completed 60% of his Master's degree.*

THEREFORE, BE IT FURTHER RESOLVED: *by the Board of Trustees that Stephen R. Williams be awarded an increase of \$1,325.00 to base salary of \$42,752.00 to \$44,077.00, effective December 1, 2005, in recognition of 60 % completion of a Master's Degree in accordance with the policy adopted under resolution R-1991-30 for "Professional Growth Recognition."*

VIII. REGULAR AGENDA

A. Achieving the Dream Status Report and Presentation – *Dr. Ronald Abrams, Mr. Brad McCormack*

Dr. Abrams provided a brief update on the Achieving the Dream initiative then introduced Mr. Brad McCormack to tell the Board more about the data driven process and how this process makes the initiative work. Mr. McCormack continued with a brief presentation on the College's Information Technology Division. Upon completion of his presentations and a short question & answer period, the Board thanked Mr. McCormack for sharing this information with the Board.

B. Shared Services Consultation Committee Update – *Dr. Ronald Abrams and Mr. Matt Smith.*

Dr. Abrams provided a brief review of the minutes for the meeting and Mr. Matt Smith added that he thought the meeting went well.

C. Board Annual Goals – *Ms. Edith Humphrey*

Ms. Edith Humphrey distributed a draft of the Board Annual Goals. The Board discussed what they thought were the necessary reports to document measurable outcomes. Ms. Humphrey pointed out that the Board Evaluation may also provide some input and asked all Board members to review the notes on the Board Evaluation in order to make sure that key points are captured in the 2006 goals. Board members were encouraged to email their input to the Chair for assembly and review at the next board meeting.

D. President's Performance Evaluation – *Ms. Edith Humphrey*

Ms. Edith Humphrey announced that it was once again time to begin working on the President's Performance Evaluation and called for a committee to be formed to begin the process. Mr. Matt Smith and Mr. Nathan Ujvari agreed to join Ms. Humphrey in developing the President's Performance Evaluation.

E. Nominating Committee Status Report – *Mr. Matt Smith*

Mr. Matt Smith reported that Dr. Lucille Ford had indicated her desire to not seek reappointment to another term on the Board due to her heightened involvement in some other activities. Ms. Edith Humphrey thanked Dr. Ford for her service and presented her with a token of appreciation for her service to North Central State College. Mr. Smith further reported that he had not confirmed reappointment with the remaining Board members but would report their status at the next meeting.

IX. BOARD CHAIRPERSON REPORT- *Mrs. Edith Humphrey*

A. Employee Appreciation Dinner and College Holiday Open House

Ms. Humphrey provided the Board with a recap of the Employee Appreciation Dinner and Winter Celebration that was held on Saturday, December 3rd. She also recalled the College Holiday Open House that was held on Friday, December 9th at the Kehoe Center. Ms. Humphrey thanked all who were able to attend either event.

X. PRESIDENT'S REPORT

A. Higher Education Funding Council

Dr. Abrams reported that the council has a key meeting coming up soon where they will discuss how to remedy the issues of higher education funding. These discussions stand the chance of offering some significant changes to how higher education is funded though details are not available at this time.

B. Higher Education Leadership Coalition

Dr. Abrams reported to the Board on his involvement with the Higher Education Leadership Coalition and their efforts to address mutual concerns with a common voice.

C. Meeting with Criminal Justice Students

Dr. Abrams outlined a meeting he and Dr. Therese Bushner had with several Criminal Justice Students to answer their concerns. Dr. Abrams stated that he felt that the meeting left the students with a better understanding of the circumstances surrounding the issues and cleared up any misinformation they might have received.

XI. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:34 p.m. Mr. Nathan Ujvari made a motion and it was seconded by Dr. Ron Walker to adjourn to Executive Session to discuss a personnel matters that affects specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Dr. Lucille Ford- "yes"
Dr. Omar Guimaraes- not present
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "not present"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Nathan Ujvari- "yes"

Mr. Bud Vetter- “yes”
Dr. Ronald Walker- “yes”

Upon a motion made by Dr. Lucille Ford seconded by Mr. Nathan Ujvari to end the Executive Session at 9:39p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Lucille Ford- “yes”
Dr. Omar Guimaraes- not present
Mrs. Edith Humphrey- “yes”
Dr. Linda Kafer- “not present”
Dr. Mehdi Ressallat- “yes”
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”
Mr. Bud Vetter- “yes”
Dr. Ronald Walker- “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XII. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, January 25, 2006 at 7:00 P.M. in the Fallerius Technical Education Center (149-F).

XIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Nathan Ujvari and seconded by Mr. Matt Smith to adjourn the meeting at 9:39 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams

Mrs. Edith Humphrey, Chairperson