

North Central State College
Board of Trustees' Meeting
September 28, 2005
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Lucille Ford
Dr. Omar Guimaraes
Mrs. Edith Humphrey
Dr. Linda Kafer
Mr. Matt Smith
Mr. Nathan Ujvari

Absent: Dr. Ronald Walker
Dr. Mehdi Ressallat

III. INTRODUCTION OF GUESTS

Dr. Ronald Abrams introduced Mr. Doug Hanuscin and Ms. Beth Price representing the Managers Advisory Council; Dr. Therese Bushner, Ms. Peg Moir, Ms. Betty Wells, and Mr. Bob Zettler representing the President's Staff; Ms. Sheila Campbell representing the Staff Caucus; and Ms. Teri Kofod representing the Faculty Caucus. He also introduced Mr. Bud Vetter a prospect to be considered for filling the Board of Trustees vacancy.

IV. COLLEGE MISSION STATEMENT

Mrs. Edith Humphrey read the Mission Statement for North Central State College.

V. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending August 31, 2005. He stated that revenues for the month totaled \$1,662,263. Expenditures were \$1,335,474 leaving a excess of \$326,789. Year-to-date revenues totaled \$4,963,948. Year-to-date expenditures totaled \$2,443,911 leaving an excess of \$2,520,037. The Star Ohio month-end balance is \$1,784,275. Mr. Miller made comment on the Access Challenge Grant, The Capital Debt Service and explained the eFollet Bookstore commissions. Mr. Nathan Ujvari raised concern over the lagging revenues. Dr. Ronald Abrams explained that headcount was down five percent and FTE's were down two percent due in part to higher fuel costs leading to shortfalls in Post Secondary Enrollment Option (PSEO) enrollments.

ACTION TAKEN: Dr. Lucille Ford moved for approval of the Treasurer's Report for the period ending August 31, 2005. Mr. Matt Smith seconded the motion and the motion carried unanimously.

TREASURER'S REPORT (CONTINUED)

Miller went on to explain that the fiscal year 2005 audit will begin with a conversion meeting scheduled for October 3rd and the actual pre-audit briefing scheduled for October 24th at 11:00a.m. All BOT members were encouraged to attend. Ms. Edith Humphrey and Mr. Matt Smith indicated that they would serve to represent the Board in this matter.

Miller provided an update on the Compensation Study. He reported that the agency conducting the study is currently reviewing job descriptions and the findings are expected to be out for review very soon. He is still awaiting the faculty survey and the local community survey. No findings have been submitted yet.

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Dr. Linda Kafer, seconded by Mr. Nathan Ujvari and passing unanimously, the following items were approved:

A. Minutes from August 24, 2005

B. Consideration of Approval of Employment of College Personnel -R-2005-26

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL***

***R-2005-26
NEW HIRES***

BE IT RESOLVED: by the Board of Trustees that the following faculty members are hereby awarded an employment agreement at the salary and dates stipulated below:

BEGINNING SEPTEMBER 15, 2005 AND ENDING JUNE 12, 2006

Charles Stickelman, Assistant Professor, Computer Information Systems

SALARY: \$34,135 for a 9-month academic year

Rebecca B. Wagner, Assistant Professor of Nursing

SALARY: \$32,015.00 for a 9-month academic year

BEGINNING SEPTEMBER 16, 2005 AND ENDING JUNE 12, 2006

Christina Barker, Instructor, Workforce & Community Development

SALARY: \$32,015.00 for a 9-month academic year

BE IT FURTHER RESOLVED: by the Board of Trustees that the following Child Development Center staff members are hereby awarded the prescribed salary at the beginning date stipulated below.

BEGINNING AUGUST 29, 2005

Delila Simpson, Early Childhood Specialist

SALARY: \$1,674.00 per month based on 12 months

BEGINNING SEPTEMBER 12, 2005

Jessie Bassett, Child Care Specialist

SALARY: \$1,354.25 per month based on 12 months

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2005-26

Charles Stickelman fills a terminable 1-year vacancy as a result of an approved extended leave of absence for Jim Olive.

Rebecca Wagner replaces Faye Grund.

Christina Barker fills a new approved 9-month position.

Delila Simpson replaces Kristina Ebert.

Jessie Bassett replaces Krystal Willis Vanderpool.

C. Consideration of Approval of Personnel Status Changes -R-2005-27

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES
R-2005-27**

STATUS CHANGES

BE IT RESOLVED: by the Board of Trustees that the following professional staff member is hereby awarded a status change at the salary and dates stipulated below:

BEGINNING SEPTEMBER 1, 2005 AND ENDING JUNE 30, 2006

Kathy Hamilton, Project Administrator, Training Workers in Advanced Manufacturing Grant

SALARY: \$55,000.00 for a fiscal year

EXPLANATIONS OF STATUS CHANGES FOR RESOLUTION R-2005-27

Kathy Hamilton fills a position funded entirely by a Training Workers in Advanced Manufacturing Grant.

**D. Consideration of Approval of Personnel Professional Growth Recognition
-R-2005-28**

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

R-2005-28

WHEREAS: Donald Hart has supplied documentation that he has completed his Bachelor of Business Administration Degree.

THEREFORE, BE IT RESOLVED: by the Board of Trustees that Donald Hart be awarded an increase of \$1,325.00 to base salary of \$23,714.00 to \$25,039.00 effective September 1, 2005, in recognition and accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."

WHEREAS: Robert Slabodnick has supplied documentation that he has completed his Master's of Education Degree.

THEREFORE, BE IT FURTHER RESOLVED: by the Board of Trustees that Robert Slabodnick be awarded an increase of \$1,060.00 to base salary of \$47,020.00 to \$48,080.00 effective September 15, 2005, in recognition and accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."

VII. REGULAR AGENDA

- A. Consideration of Approval to Appoint an Architect for the Planning of the Fallerius Technical Education Center Rehabilitation Project –R2005-29 – Mr. Bill Miller**

ACTION TAKEN: Dr. Omar Guimaraes moved for approval of the resolution R-2005-29. Mr. Matt Smith seconded the motion and the motion carried unanimously.

- B. Consideration of Approval to Appoint an Architect for the Planning of the Kee Hall Roof Replacement Project –R2005-30 – Mr. Bill Miller**

ACTION TAKEN: Dr. Linda Kafer moved for approval of the resolution R-2005-29. Mr. Nathan Ujvari seconded the motion and the motion carried unanimously.

- C. Board Self-Evaluation – Dr. Ronald Abrams**

Dr. Abrams explained that Dr. Michael Traugh was assembling the results of the Board Self Evaluation Survey and asked that all surveys be mailed to Dr. Traugh by October 26th. Dr. Abrams provided each board member with a self-addressed, stamped envelope for the purpose.

D. Nominating Committee Status Report – *Mr. Matthew Smith*

Mr. Matt Smith excused Mr. Bud Vetter as the Board considered his nomination to fill the Governor Appointed vacancy on the NC State Board of Trustees. After presenting the personal attributes the committee thought would make Mr. Vetter a benefit to the Board, Mr. Matt Smith recommended him for consideration.

ACTION TAKEN: Mr. Matt Smith moved for approval to nominate Mr. Adam “Bud” Vetter to fill the Governor Appointed vacancy from Richland County on the North Central State College Board of Trustees. Dr. Lucille Ford seconded the motion and the motion carried unanimously. Chair directed Recorder to take the necessary steps to submit Mr. Vetter for consideration of appointment by the Governor.

VIII. BOARD CHAIRPERSON REPORT- *Mrs. Edith Humphrey*

A. OACC Fall Conference

Ms. Humphrey informed the Board of the upcoming OACC Conference. Mr. Matt Smith and Dr. Ron Walker indicated that they were planning to attend along with Dr. Abrams.

B. Listing of 2006 Board Meeting Dates

Ms. Humphrey had copies of the 2006 listing of proposed meeting dates distributed to all for review and consideration. She indicated that the Board would confirm the listing at the October meeting.

C. Tool and Die Center Grand Opening and Check Presentation

Ms. Humphrey recapped the Tool and Die Center Grand Opening and presentation of the grant check to the Richland County Jobs and Family Service on September 7th. The grant funds Tool and Die/Advanced Manufacturing Training opportunities for regional companies and individuals. Mr. Matt Smith elaborated on the event and added further comment on the discussion he had at the event regarding the future prospects of the endeavor.

IX. PRESIDENT’S REPORT

A. Tool & Die Center

Dr. Abrams reported to the Board the President of the Ohio Senate, Senator Bill Harris, while recently discussing the Capital Bill, rendered accolades for the regional efforts at making the Tool and Die Center Project happen without state monies. He pointed out that the \$1.9 million was directed toward training costs only.

B. Budget Revision

Dr. Abrams announced that the College is working on a budget amendment to cover shared service costs, adjustments for energy, and the Tool and Die Grant. Mr. Bill Miller discussed some of the changes in the shared services agreement that are currently being considered regarding equitable distribution of costs between institutions and how those distributions are to be determined.

C. Ohio Speaker of the House Jon Husted Letter

Dr. Abrams distributed copies of a letter he received from Ohio Speaker of the House Jon Husted. Dr. Abrams summarized the key point of the letter being that Higher Education doesn't need more money as much as it needs better management. He pointed out that as the average funding per student continues to decline, it makes things more and more difficult.

D. OACC Update

Dr. Abrams referred to a piece submitted with the "For Information" items entitled, "A New Funding System to Grow Ohio's Talent Base through Strategic Use of State Resources." He summarized some of the priorities it outlines and explained that it had the support of the Ohio Association of Community Colleges.

E. Foundation Board Retreat

Dr. Abrams informed the Board of the upcoming Foundation Board Retreat. He explained that the retreat was to be conducted in two parts. It would begin on October 20th and end with dinner. It would then resume the morning of October 21st and likely end by noon. The focus of the retreat is resource development and Dr. Abrams encouraged all Board Members to attend.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:00 p.m. Dr. Omar Guimaraes made a motion and it was seconded by Dr. Linda Kafer to adjourn to Executive Session to discuss a personnel matters that affect specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Dr. Lucille Ford- "yes"
Dr. Omar Guimaraes- "yes"
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "yes"
Dr. Mehdi Ressallat- "not present"
Mr. Matt Smith- "yes"
Mr. Nathan Ujvari- "yes"

Dr. Ronald Walker- “not present”

Upon a motion made by Dr. Omar Guimaraes seconded by Dr. Linda Kafer to end the Executive Session at 8:30p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Lucille Ford- “yes”
Dr. Omar Guimaraes- “yes”
Mrs. Edith Humphrey- “yes”
Dr. Linda Kafer- “yes”
Dr. Mehdi Ressallat- “not present”
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”
Dr. Ronald Walker- “not present”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XI. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, October 26, 2005 at 7:00 P.M. in the Fallerius Technical Education Center (149-F).

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Dr. Lucille Ford and seconded by Mr. Nathan Ujvari to adjourn the meeting at 8:35 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams

Mrs. Edith Humphrey, Chairperson