

**North Central State College**  
**Board of Trustees' Meeting**  
**May 25, 2005**  
**Minutes**

**I. CALL TO ORDER**

The Chair called the meeting to order at 7:00 p.m.

**II. ROLL CALL**

**The Recorder called the roll.**

**Present:** Dr. Lucille Ford  
Mrs. Edith Humphrey  
Dr. Linda Kafer  
Dr. Mehdi Ressallat  
Mr. Nathan Ujvari

**Absent:** Dr. Omar Guimaraes  
Mr. Matt Smith

**III. INTRODUCTION OF GUESTS**

Dr. Ronald Abrams introduced Dr. Dale Doty representing the Manager's Advisory Council; Brian Baldrige representing the Staff Senate; Teri Kofod representing the Faculty Senate and Peg Moir and Bob Zettler representing the President's Staff. He also introduced Ms. Lou Whitmire of the News Journal.

**IV. COLLEGE MISSION STATEMENT**

Mrs. Edith Humphrey read the Mission Statement for North Central State College.

**V. OATH OF OFFICE**

The Recorder, Mr. Stephen Williams, administered the Oath of Office to Dr. Ronald A. Walker

**VI. TREASURER'S REPORT**

Mr. Bill Miller presented the Treasurer's Report for the period ending April 30, 2005. He stated that revenues for the month totaled \$614,058. Expenditures were \$1,557,690 leaving a deficit of \$943,632. Year-to-date revenues totaled \$15,792,341. Year-to-date expenditures totaled \$13,287,917 leaving an excess of \$2,504,424. The Star Ohio month-end balance is \$1,517,905.

Mr. Ujvari inquired about a deficit in the Workforce and Community Development revenue projections. Miller explained that the deficit was due to a GM shortage in training. Dr. Abrams added that with the GM training component, as revenues are down so are costs. Mr Ujvari asked what has been done to control this trend. Dr. Abrams responded that Mr. Miller would be more involved in the talks with GM in the future. Mr. Miller added that we also have an individual working directly with the Division to expand opportunities. GM is projecting that training hours will be down but will be doing some other things. Ms. Humphrey expressed concern for the Child Development Center on the budget. Ms. Peg Moir addressed some of the study activities, concerns, and revenue enhancement measures. She went on to explain that our CDC is a standalone site, utilizes the Ohio Equal Learning Initiative Grant and other grants. They are now requiring students who utilize the CDC's services to register full-time and the Center has eliminated a position to reduce costs. Moir also pointed out that the services the CDC offers to students in the way of child care makes them the best and most vital student service. She further pointed out that the CDC also serves as a lab site for early childhood studies. Dr. Kafer asked if there were any cuts? Moir responded "No."

**ACTION TAKEN:** Dr. Linda Kafer moved for approval of the Treasurer's Report for the period ending April 30, 2005. Dr. Lucille Ford seconded the motion and the motion carried unanimously.

## **VII. CONSENT AGENDA**

The Chair presented the Consent Agenda. On a motion by Mr. Nathan Ujvari seconded by Dr. Linda Kafer and passing unanimously, the following items were approved:

### **A. Minutes from April 27, 2005**

### **B. Consideration of Approval of Employment of College Personnel -R-2005-17**

#### ***CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL R-2005-17***

#### ***NEW HIRES***

***BE IT RESOLVED:*** *by the Board of Trustees that the following professional staff member is hereby awarded an employment agreement at the salary and dates stipulated below:*

*BEGINNING MAY 23, 2005 AND ENDING JUNE 30, 2005*

*Nicole Workman, College Relations Representative/Marketing Coordinator*

*SALARY: \$3,528.22 prorated from \$32,000.00 for a fiscal year.*

#### ***EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2005-17***

***Nicole Workman replaces Alice Hutzal-Bateson, who accepted another position outside the College.***

## **VIII. REGULAR AGENDA**

### **A. Capital Projects Update – *Mr. Bill Miller***

Mr. Miller provided an update on the capital projects. Included is the Tool & Die addition, which will be reimbursed by the County Commissioners. The project is making good progress and is scheduled for completion by July 10. Another project is the Kehoe Center kitchen and third floor renovation. Mr. Miller explained that many inquiries have been held back by the lack of the facility to accommodate warm food. Equipment has been donated and is on premise ready for installation. He also discussed the Kee Hall roof project and the Phase II renovation of the Fallerius Technical Education Building to include entrance steps, restrooms, and the heating, ventilation, and air conditioning.

### **B. Review of the Board of Trustees Annual Calendar – *Ms. Edith Humphrey***

Ms. Humphrey called for a review of the Board Annual Calendar. Dr. Abrams indicated that he thought that it might be better to tie the academic year and the budget planning process together. After some discussion, the Board agreed on the recommended changes and asked for the changes to be made and brought back to the next meeting for review.

### **C. 2005 – 2006 Budget Presentation – *Dr. Ronald Abrams***

Dr. Abrams distributed the proposed 2005-2006 budget packets to the Board. Dr. Abrams informed the Board that the budget presentation was held Tuesday, May 24<sup>th</sup> campus wide, and that he would make the formal presentation for approval at the June Board meeting. Upon conclusion of the presentation Mr. Nathan Ujvari expressed concern for the reduction in headcount and total enrollment.

### **D. Nominating Committee Status Report – *Ms. Edith Humphrey***

Ms. Humphrey recapped the open position on the Board and indicated that a search process is still underway and called for any further candidates for consideration.

### **E. Change June meeting date – *Dr. Ronald Abrams***

Dr. Abrams explained circumstances relative to the June 22 meeting date and asked the Board to consider changing the date of the June meeting to June 29<sup>th</sup>. The Board agreed to the change.

### **F. Review of College Personnel Professional Growth Recognition Policy**

Mr. Miller presented the rationale for the existing policy thus the policy shall remain as it currently stands.

**IX. BOARD CHAIRPERSON REPORT- *Mrs. Edith Humphrey***

**A. OACC Awards Luncheon/Statewide Trustees Conference**

Ms. Humphrey recapped the highlights of the OACC Awards Luncheon, where Board member Dr. Linda Kafer was recognized, and the Statewide Trustees Conference held on May 16<sup>th</sup> at the Renaissance Hotel in Columbus, Ohio.

**B. Board Appreciation Dinner**

Ms. Humphrey thanked the President and the Staff for the Board Appreciation Dinner held on May 20<sup>th</sup> in the Kehoe Center .

**C. Commencement Exercises and Open House**

Ms. Humphrey reminded the Board of the Commencement Exercises on June 10<sup>th</sup> and the Open House immediately afterwards at the home of Dr. Ronald Abrams. All were encouraged to attend these events.

**X. PRESIDENT'S REPORT**

**A. State Budget Update**

Dr. Abrams updated the Board on the State budget picture. He explained that the budget had passed through the Senate with very few changes and the prospects were positive.

**B. Vice President for Learning Search**

Dr. Abrams updated the Board on Lew Milner's condition after his fall from a ladder. He informed the Board that the College was in the process of interviewing a couple new candidates and was hopeful.

**C. Tool and Die Center**

Dr. Abrams presented an update on the Tool and Die Center.

**D. CHAP Program**

Dr. Abrams recapped and CHAP recognition program that was conducted recently in the Kehoe Center. Senator Bill Harris and Representative Bill Hartnett were on present to convey their recognition to the program.

## **XI. EXECUTIVE SESSION**

The Chair called for an Executive Session at 8:49 p.m. Dr. Linda Kafer made a motion and it was seconded by Mr. Nathan Ujvari to adjourn to Executive Session to discuss a personnel matter regarding the appointment of a public official and a follow-up to the President's Evaluation. A roll call vote on the motion was approved unanimously by all members present.

Dr. Lucille Ford- "yes"  
Dr. Omar Guimaraes- not present  
Mrs. Edith Humphrey- "yes"  
Dr. Linda Kafer- "yes"  
Dr. Mehdi Ressallat- "yes"  
Mr. Matt Smith- not present  
Mr. Nathan Ujvari- "yes"

Upon a motion made by Dr. Linda Kafer seconded by Dr. Mehdi Ressallat to end the Executive Session at 9:41p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Lucille Ford- "yes"  
Dr. Omar Guimaraes- not present  
Mrs. Edith Humphrey- "yes"  
Dr. Linda Kafer- "yes"  
Dr. Mehdi Ressallat- "yes"  
Mr. Matt Smith- not present  
Mr. Nathan Ujvari- "yes"

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

## **XII. TIME AND PLACE OF NEXT MEETING**

The next meeting of the Board of Trustees is scheduled for Wednesday, June 29, 2005 at 7:00 P.M. in the Board Room of Fallerius Technical Education Center.

## **XIII. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, a motion was made by Dr. Lucille Ford and seconded by Mr. Ujvari to adjourn the meeting at 9:42 p.m. and the motion carried unanimously.

Respectively submitted:

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Mr. Stephen R. Williams

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Mrs. Edith Humphrey, Chairperson