

North Central State College
Board of Trustees' Meeting
April 27, 2005
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:05 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Lucille Ford
Mrs. Edith Humphrey
Dr. Linda Kafer
Dr. Mehdi Ressallat
Mr. Matt Smith
Mr. Nathan Ujvari

Absent: Dr. Omar Guimaraes

III. INTRODUCTION OF GUESTS

Dr. Ronald Abrams introduced Dr. Bruce Sliney and Beth Price representing the Manager's Advisory Council, Brian Baldrige representing the Staff Senate, Ken Ekegren representing the Faculty Senate and Lew Milner, Peg Moir, Betty Wells and Bob Zettler representing the President's Staff. He also introduced Ms. Lou Whitmire of the News Journal.

IV. COLLEGE MISSION STATEMENT

Mrs. Edith Humphrey read the Mission Statement for North Central State College.

V. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending March 31, 2005. He stated that revenues for the month totaled \$1,252,189. Expenditures were \$1,414,266 leaving a deficit of \$162,077. Year-to-date revenues totaled \$15,178,283. Year-to-date expenditures totaled \$11,730,227 leaving an excess of \$3,448,056. The Star Ohio month-end balance is \$1,514,599.

ACTION TAKEN: Mr. Matt Smith moved for approval of the Treasurer's Report for the period ending March 31, 2005. Dr. Linda Kafer seconded the motion and the motion carried unanimously.

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. Dr. Ressallat asked to move item C, the resolution (R-2005-14) on College Personal Growth Recognition, to the Regular Agenda. On a motion by Dr. Lucille Ford seconded by Dr. Linda Kafer and passing unanimously, the following items were approved:

A. Minutes from March 30, 2005

B. Consideration of Approval of Status Changes -R-2005-13

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES
R-2005-13**

STATUS CHANGES

BE IT RESOLVED: *by the Board of Trustees that the following classified staff members are hereby awarded a status change at the salary and dates stipulated below:*

BEGINNING APRIL 11, 2005

Deanna L. Strauss, Administrative Specialist/Admissions

SALARY: no change

BEGINNING April 18, 2005

Janet Hepner, Administrative Specialist/Admissions PT

SALARY: \$1,216.15 per month based on 12 months

EXPLANATIONS OF STATUS CHANGED FOR RESOLUTION R-2005-13

Deanna Strauss was reassigned due to staffing needs and budget constraints.

Janet Hepner was changed from full-time to part-time status per her request.

VII. REGULAR AGENDA

**A. Consideration of Approval of College Personal Growth Recognition
-R-2005-14 – Mr. Bill Miller**

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION
R-2005-14**

WHEREAS: *Donald L. Hart has supplied documentation that he has completed 60% of his Bachelor of Business Administration degree.*

THEREFORE, BE IT RESOLVED: by the Board of Trustees that Donald L. Hart be awarded an increase of \$1,325.00 to base salary of \$22,039.00 to \$23,364.00 effective April 15, 2005, in recognition and accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."

ACTION TAKEN: Dr. Ressallat inquired about the policy of awarding Personal Growth Recognition for partial completion of a degree. Mr. Miller explained that it was written into the policy to award employees one point upon completion of 60% of their degree and then another point upon completion. Dr. Ressallat asked that the policy be reviewed. Mr. Miller indicated that he would review the policy for recommended updates. Dr. Mehdi Ressallat moved for approval of Resolution R-2005-14. Dr. Lucille Ford seconded the motion and the motion passed unanimously.

**B. Consideration of Approval of Governance Process Policy 1.1 – Board Goals
- R-2005-12 – Ms. Edith Humphrey**

**CONSIDERATION OF APPROVAL
OF GOVERNANCE PROCESS POLICY 1.1 BOARD GOALS**

R-2005-12

WHEREAS: the Board of Trustees has adopted "Policy Governance" as the model for how it carries out its business,

WHEREAS: the Board of Trustees has begun the process of establishing policies to direct the governance process,

NOW, THEREFORE BE IT RESOLVED: that the Board of Trustees hereby approves Governance Process Policy 1.1.

ACTION TAKEN: Mr. Nathan Ujvari moved for approval of Resolution R-2005-12, Mr. Matthew Smith seconded the motion and the motion passed unanimously.

**C. Consideration of Approval of Tuition Increase – R-2005-15
– Dr. Ronald Abrams**

**CONSIDERATION OF APPROVAL OF TUITION INCREASE
R-2005-15**

WHEREAS: the Board of Trustees of North Central State College is committed to providing access to a high-quality and affordable education, and

WHEREAS: revenue projections based on current resources will not likely keep pace with the expenditures required of the College to ensure quality programming.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes a \$2.95 (4%) per credit hour increase in instruction and general fees for the 2005-2006 academic year, commencing Summer Quarter 2005.

DISCUSSION: Dr. Abrams recapped the tuition increase and explained the effects on the College of losing approximately \$1,600 per student in state funding. Dr. Ford offered some further insight on tuition mechanisms. Dr. Ressallat asked about adjusting the tuition mid-year if the outlook on State monies improved. Dr. Abrams explained the challenges that would arise by changing the rate mid-year and many of these would not necessarily be beneficial to our students. Mr. Miller further explained that a change in tuition would certainly be considered as part of the budget preparation process for next year based on the current outlook. Dr. Ford asked the Board to consider in addition to how our tuition compares to other institutions, how our staff and faculty salaries compare across the state. She explained that there is a full spectrum of issues that need considered toward future strategic planning regarding tuition and faculty/staff compensation. Mr. Miller explained the upcoming employee compensation study.

ACTION TAKEN: Mr. Matt Smith moved for approval of resolution R-2005-15, Dr. Linda Kafer seconded the motion and the motion passed unanimously.

D. Nominating Committee Status Report – Mr. Matt Smith

Mr. Smith presented the resume of Trustee candidate Dr. Ron Walker and reported on the interview he and the President had with him.

ACTON TAKEN: Following some brief discussion, Mr. Matt Smith moved for approval of Dr. Ron Walker as a candidate to fulfill an Ashland County/Governor Appointed position on the NC State Board of Trustees. Dr. Lucille Ford seconded the motion and the motion passed unanimously. The Recorder will contact Trustee candidate Dr. Ron Walker to begin the Governor appointment/approval process. Mr. Smith further pointed out that he found the Trustee Manual informative and useful and thought that all Board members would like to have one for reference.

VIII. BOARD CHAIRPERSON REPORT- Mrs. Edith Humphrey

A. Entrepreneurial Hall of Fame

Ms. Humphrey reminded the Board of the upcoming Entrepreneurial Hall of Fame and asked Ms. Betty Wells for further information. Ms Wells introduced the candidates for this year's induction and explained that they expected approximately 300 in attendance including five prior inductees.

B. OACC Excellence Awards and OBR Statewide Trustee Conference

Ms. Humphrey reminded the Board of the upcoming OACC Excellence Awards Luncheon and the Ohio Board of Regents Statewide Trustee Conference coming up on May 16th and 17th.

C. Board Appreciation Dinner and Commencement Exercises

Ms. Humphrey reminded to the Board that the Board Appreciation Dinner will be held on May 20th at the Kehoe Center in Shelby and that the College commencement exercises would be held on June 10, 2005 at the Campus Recreation Center (CRC).

IX. PRESIDENT'S REPORT

A. State Budget Update

Dr. Abrams updated the Board on the State budget picture. He explained that the budget had passed through the House of Representatives and was now before the Senate. Dr. Abrams informed the Board that he had been called to testify before the Senate Education Committee on Thursday, April 28th. He explained that there has been discussion of the State tying funding into the Return On Educational Investment (ROEI) program. Dr. Abrams announced that he would be presenting the College's proposed 2005-2006 budget at the next meeting and seeking its approval at the June meeting. He went on to explain the possibility of the State moving to a single-line formula of funding for the second biennium.

B. Vice President for Learning Search

Dr. Abrams updated the Board on the Vice President for Learning search. He informed the Board that the interviewing of the second round of candidates was underway and that interviews of four of the five potential candidates had been completed.

C. Campus Quality Survey

Dr. Abrams introduced the Campus Quality Survey and explained that the survey was a product of the follow-up to the Gardner-Shaw Report. He reported that sixty-eight percent of employees responded to the survey on the first round and that fifty-two percent had responded thus far on this round. The survey has been submitted for evaluation with an expected turnaround period of six to seven weeks.

D. The Achieving the Dream Initiative

Dr. Abrams introduced the Achieving the Dream initiative and announced that the College was in the process of putting together an application to the program. He

indicated that Ms. Peg Moir was heading up the initial efforts and was in the process of getting our application put together.

E. Groundbreaking for the Tool and Die Training Center

Dr. Abrams reported on the groundbreaking ceremony to highlight the new Tool and Die Training Center. He announced that in addition to the monies already provided through the Richland County Commissioners for construction of the facility, Richland County Commissioner Ed Olson announced that they would also contribute a \$270,000 county grant toward initial training costs.

F. Other College Recognition

Dr. Abrams reported on the recent Tech Prep Audit and announced that among the twenty-six consortiums in the state, we are in the top three. He also reported that on the latest Nursing Board Review, our program was given a rating of "Excellent." Dr. Abrams indicated that Mr. Lew Milner and his people are to be commended on these fine results. He further recognized to the Board the many awards and distinctions earned by our Phi Theta Kappa Chapter at their recent conference and acknowledged Diane Hipsher for her leadership with this organization.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:00 p.m. Dr. Lucille Ford made a motion and it was seconded by Dr. Linda Kafer to adjourn to Executive Session to discuss a personnel matter regarding the appointment of a public official. A roll call vote on the motion was approved unanimously by all members present.

Dr. Lucille Ford- "yes"
Dr. Omar Guimaraes- not present
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "yes"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Nathan Ujvari- "yes"

Upon a motion made by Dr. Linda Kafer seconded by Dr. Lucille Ford to end the Executive Session at 8:45p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Lucille Ford- "yes"
Dr. Omar Guimaraes- not present
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "yes"

Dr. Mehdi Ressallat- “yes”
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XI. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, May 25, 2005 at 7:00 P.M. in the Board Room of Fallerius Technical Education Center.

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Matt Smith and seconded by Mr. Ujvari to adjourn the meeting at 8:46 p.m. and the motion carried unanimously.

Respectively submitted:
Stephen R. Williams

Mrs. Edith Humphrey, Chairperson