

North Central State College
Board of Trustees' Meeting
February 23, 2005
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:07 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Mrs. Edith Humphrey
Dr. Linda Kafer
Dr. Mehdi Ressallat
Mr. Matt Smith
Mr. Nathan Ujvari

Absent: Dr. Lucille Ford
Dr. Omar Guimaraes

III. INTRODUCTION OF GUESTS

Dr. Ronald Abrams introduced Ginger Rocks representing the Manager's Advisory Council, Teri Kofod representing the Faculty Caucus, Kimberly Lybarger, Jamie Roberts, and Sheila Campbell representing the Staff Caucus, and Lew Milner, Peg Moir, and Bob Zettler representing the President's Staff. He also introduced Ms. Lou Whitmire of the News Journal and NC State Journalism student Mr. Kevin Weid.

IV. COLLEGE MISSION STATEMENT

Mrs. Edith Humphrey read the Mission Statement for North Central State College.

V. AUDIT REPORT

Mr. Bill Miller introduced Mr. Michael Balestra and Ms. Natalie Stang of the auditing firm of Balestra, Harr & Scherer, CPAs, Inc. Ms. Stang presented the Management Discussion Analysis and various other elements of the audit. She reported that the audit included no disagreements, no conciliations, and no difficulties. Mr. Balestra thanked Bill Miller and his staff for a smooth, clean audit process. Dr. Abrams commended Bill Miller, Lori McKee and the rest of their staff on the audit results.

VI. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending January 31, 2005. He stated that revenues for the month totaled \$627,820. Expenditures were \$1,303,066 leaving a deficit of \$675,246. Year-to-date revenues totaled \$11,205,251. Year-to-date expenditures totaled \$8,864,666 leaving an excess of \$2,340,584. The Star Ohio month-end balance is \$1,508,762.

ACTION TAKEN: Mr. Smith moved for approval of the Treasurer's Report for the period ending January 31, 2005. Mr. Ujvari seconded the motion and the motion carried unanimously.

VII. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Smith seconded by Dr. Kafer and passed unanimously, the following items were approved:

A. Minutes from January 26, 2005

B. Consideration of Approval of Status Changes -R-2005-06

CONSIDERATION OF APPROVAL OF STATUS CHANGES R-2005-06

STATUS CHANGES

BE IT RESOLVED: *by the Board of Trustees that the following classified employee is hereby awarded a status change at the salary and date stipulated below:*

BEGINNING FEBRUARY 1, 2005

Stephany L. Bowler, Administrative Specialist, Kehoe Center

SALARY: \$2,569.83 per month based on 12 months

EXPLANATIONS OF STATUS CHANGED FOR RESOLUTION R-2005-06

The Physical Activities Center management responsibility has transferred to OSU-Mansfield. Stephany Bowler was reassigned to remain on NC State College payroll and fill some duties vacated by Sue Paynter's retirement.

C. Consideration of Approval of Employment of College Personnel
– R-2005-07

***CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL
R-2005-07***

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following professional staff member is hereby awarded an employment agreement at the salary and dates stipulated below:

BEGINNING FEBRUARY 7, 2005 AND ENDING JUNE 30, 2005
Adina Mentzer, Director of Foundation
SALARY: \$21,301.89 prorated from \$53,000.00 for a fiscal year

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2005-07

Adina Mentzer fills a vacant position.

D. Consideration of Approval of contracts for Non-Probationary Faculty -R-2005-08

**CONSIDERATION OF APPROVAL OF CONTRACTS
FOR PROBATIONARY AND
NON-PROBATIONARY FACULTY**

R-2005-08

BE IT RESOLVED: by the Board of Trustees that approval is hereby given to the administration of the college for the “memos of intent” to be issued to the following faculty who have been fully evaluated and recommended without reservation for renewal of contracts for the period stated below:

**PROBATIONARY SECOND-YEAR CONTRACT
(2005-2006)**

Robin Kloepfer
Margaret Puckett

**PROBATIONARY THIRD-YEAR CONTRACT
(2005-2006)**

Lynn Damberger

Teri Kofod
Esther Moore

**NON-PROBATIONARY THREE-YEAR CONTRACT
(First Year of a Three-Year Contract)**

2005-2008

Dorie Ford
Dale Fortney
Joyce Hunt
Paul McGathey
Gary Wood

**ONE-YEAR LECTURER CONTRACT
(2005-2006)**

Deborah Hysell
Patrick Kent

**ONE-YEAR PART-TIME INSTRUCTIONAL CONTRACT
(2005-2006)**

LeeAnn Enders
Terry Shrewsberry

VIII. REGULAR AGENDA

A. Discussion of Governance Process Policy 1.1 – Board Goals
– Mrs. Edith Humphrey

Mrs. Humphrey called for discussion of the policy. Dr. Abrams presented nine points put out by the Ohio Association of Community Colleges regarding Board Goals, College Mission, and additional wording presented for review and recapped the four strategic directions. Mrs. Humphrey asked if the current mission still reflects how we want to be seen in the community. Mr. Ujvari discussed mission statement versus vision and added that he thought the Board may want to take some more time to reflect on if they want to discuss changing the mission statement. Mrs. Humphrey stated that the Board should separate the mission statement from the goals and be prepared to approve goals at the next meeting. Mr. Ujvari asked does the order that the goals are presented carry a conveyed presumption of weight?

B. Board Self Evaluation – Mr. Nathan Ujvari

Mr. Ujvari stated that there was nothing to report at this time until the Board Evaluation Retreat sometime around August.

C. President's Evaluation, Status Report – *Mr. Matt Smith*

Mr. Smith reported that he and Mrs. Humphrey interviewed direct staff and summary notes were sent out for the President's review. The interviews discussed a variety of issues including the recent restructuring. He reported that the feedback was good, substantial, and relevant. A full package of the review will be distributed to all Board members for the March 15th Special meeting to discuss the President's Performance Evaluation.

IX. BOARD CHAIRPERSON REPORT- *Mrs. Edith Humphrey*

A. Financial Disclosure

Mrs. Humphrey reminded the Board of the upcoming deadline to submit the Ohio Ethics Commission's Financial Disclosure Statements.

B. OACC Regional Networking Meeting

Mrs. Humphrey reminded the Board of the OACC Regional Networking meeting being held March 11 & 12.

C. Statewide Trustee Conference

Mrs. Humphrey informed the Board of the May 16 & 17 Statewide Trustee Conference and announced that Dr. Linda Kafer was being recognized at the event as "Distinguished Alumnus."

D. Reschedule March meeting to Wednesday, March 30, 2005

Mrs. Humphrey called for the Board to consider rescheduling the March meeting to March 30th. The Board expressed no opposition to the move and the date for the March meeting was set for the 30th.

X. PRESIDENT'S REPORT

A. Capital Bill

Dr. Abrams announced that the Capital Bill for the state was approved at 80% of the original request. He pointed out that a \$250,000 grant to the incubator was included in the NC State approval while the OSU-M approval included an amount for the Third Street Clinic. The question these attached approvals raise for us is in how to report the fund utilization to the Controlling Board. Mr. Miller added that the Board of Regents is working on a process to report on this funding. At this time, Institutions must show some kind of joint use arrangement with these activities. Aside from that, the bill will allow us to do two of three outstanding

projects. These include the next phase of the Fallerius renovation, the Kee Hall roof, or the roof of the Health Science Building.

B. Governor's Budget Proposal

Dr. Abrams discussed some of the key points of the Governor's Budget Proposal and described it as a likely "best case scenario."

C. Tool & Die Project

Dr. Abrams updated the Board on the Kehoe expansion project. He reported that the call for bids has been advertised and the bids will be opened on March 1st with construction likely to begin by the third week of March. The target finish date will be sometime in June 2005. One million dollars of equipment is being provided by General Motors and the 150-ton press is in route. Work continues on the funding for training.

D. AQIP

Dr. Abrams informed the Board that the College has received official notification of AQIP Certification. This certification sets our next accreditation to around the year 2011 or 2012 but this certification brings much work with it. Dr. Abrams commended Kate Peresie on her efforts to bring AQIP to the College.

XI. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:09 p.m. Mrs. Humphrey made a motion and it was seconded by Mr. Ujvari to adjourn to Executive Session to discuss a matter required to be kept confidential by federal law. A roll call vote on the motion was approved unanimously by all members present.

Dr. Lucille Ford- not present
Dr. Omar Guimaraes- not present
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "yes"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Nathan Ujvari- "yes"

Upon a motion made by Dr. Kafer seconded by Mr. Ujvari to end the Executive Session at 8:45p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Lucille Ford- not present
Dr. Omar Guimaraes- not present
Mrs. Edith Humphrey- "yes"

Dr. Linda Kafer- “yes”
Dr. Mehdi Ressallat- “yes”
Mr. Matt Smith- “yes”
Mr. Nathan Ujvari- “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XII. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, March 30, 2005 at 7:00 P.M. in the Board Room of Fallerius Technical Education Center.

XIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Dr. Kafer and seconded by Mr. Smith to adjourn the meeting at 8:58 p.m. and the motion carried unanimously.

Respectively submitted:
Stephen R. Williams

Mrs. Edith Humphrey, Chairperson