

North Central State College
Board of Trustees' Meeting
October 13, 2004
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:00 p.m.

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Lucille Ford
Dr. Omar Guimaraes
Mrs. Edith Humphrey
Dr. Linda Kafer
Mr. Richard Kollhoff
Mr. Bob Konstam
Dr. Mehdi Ressallat
Mr. Matt Smith
Mr. Nathan Ujvari

III. INTRODUCTION OF GUESTS

Dr. Ronald Abrams introduced Dr. Pete Grant and Doug Hanuscin representing the Administrative Cabinet, Sharon Miller representing the Staff Caucus, Teri Kofod representing the Faculty Caucus, and Peg Moir and Bob Zettler representing the President's Staff.

IV. COLLEGE MISSION STATEMENT

The Chair read the Mission Statement for North Central State College.

V. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending September 30, 2004. He stated that revenues for the month totaled \$639,157. Expenditures were \$1,250,040 leaving a deficit of \$610,883. Year-to-date revenues totaled \$5,794,565. Year-to-date expenditures totaled \$3,443,340 leaving an excess of \$2,351,224. The Star Ohio month-end balance is \$1,499,527. .

ACTION TAKEN: Mr. Kollhoff moved for approval of the Treasurer's Report for the period ending September 30, 2004. Mr. Smith seconded the motion and the motion carried unanimously.

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Smith seconded by Mr. Konstam and passed unanimously, the following items were approved:

A. Minutes from September 22, 2004

B. Consideration of Approval of Employment of College Personnel -R-2004-35

**CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL**

R-2004-35
NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following classified staff members are hereby awarded the prescribed salary at the dates stipulated below:

BEGINNING SEPTEMBER 28, 2004

Ronald Rodriguez, Custodian

SALARY: \$1,516.66 per month based on 12 months

BEGINNING SEPTEMBER 29, 2004

David Michael Moore, Custodian

SALARY: \$1,516.66 per month based on 12 months

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2004-35

Ronald Rodriguez fills the vacancy from Evelyn Pisel's resignation.

David Moore fills the vacancy from Connie Woodard's resignation.

**C. Consideration of Approval of College Personnel Professional Growth
-R-2004-36-**

**CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION**

R-2004-36

WHEREAS: Dale T. Fortney has supplied documentation that he has completed his Master's Degree.

THEREFORE, BE IT RESOLVED: by the Board of Trustees that Dale T. Fortney be awarded an increase of \$1,034.00 to base salary from \$34,352.00 to \$35,386.00, effective October 1,

2004, in recognition of 60 % completion of a Master's Degree in accordance with the policy adopted under resolution 1977-33 for "Professional Growth Recognition."

D. Consideration of Approval of Status Changes – R-2004-37

**CONSIDERATION OF APPROVAL OF
STATUS CHANGES**

R-2004-37

STATUS CHANGES

BE IT RESOLVED: by the Board of Trustees that the following professional staff member is hereby awarded a status change at the salary and date stipulated below:

BEGINNING SEPTEMBER 1, 2004

Dale A. Doty, CollegeNOW Project Director/Coordinator of Instruction

SALARY: Base salary will continue at \$61,740.00 per year with a stipend of \$1,200.00 per quarter for Program Director responsibilities, resulting in total compensation of \$66,540.00 per year.

**E. Consideration of Approval of Governance Process Policy 4.9
- Emergency Executive Succession – R-2004-38**

**CONSIDERATION OF APPROVAL OF
GOVERNANCE PROCESS POLICY 4.9**

R-2004-38

WHEREAS: the Board of Trustees has adopted "Policy Governance" as the model for how it carries out its business, and

WHEREAS: the Board of Trustees has begun the process of establishing policies to direct the governance process.

NOW, THEREFORE BE IT RESOLVED: that the Board of Trustees hereby approves Governance Process Policy 4.9.

VII. REGULAR AGENDA

**A. Consideration of Approval of College move to an Academic Quality Improvement Program (AQIP) criteria for Accreditation
-R-2004-39- Mr. Bill Miller**

**CONSIDERATION OF APPROVAL OF COLLEGE MOVE
TO AN ACADEMIC QUALITY IMPROVEMENT PROGRAM (AQIP)
CRITERIA FOR ACCREDITATION**

R-2004-39

WHEREAS: *the College must undergo a regular process to maintain its accreditation through the North Central Association of Colleges and Schools, and*

WHEREAS: *the College has opted to pursue an alternate criterion for accreditation that is approved by the North Central Association of Colleges and Schools,*

NOW, THEREFORE BE IT RESOLVED: *that the Board of Trustees hereby approves the College's move to an Academic Quality Improvement Program (AQIP) criteria for accreditation.*

ACTION TAKEN: Dr. Ford moved for approval of resolution R-2004-39, Mr. Smith seconded the motion and the motion carried unanimously.

B. Discussion of Governance Process Policy 1.1 – Board Goals

Dr. Ronald Abrams presented the Governance Process Policy 1.1 pertaining to the establishment of Board Goals. Chair stressed the importance of reviewing this policy with some detail to ensure that nothing was missed or inadvertently omitted. Mr. Ujvari commented about the comparison between the purpose and mission. Mr. Kollhoff stated that he didn't think they needed to be exactly the same although they may have some similarities. Chair announced that discussion of this policy would continue at the next meeting.

C. Discussion of Governance Process Policy 1.3 – Community Impact

Dr. Ronald Abrams presented the Governance Process Policy 1.3 addressing the College's community impact. After some brief discussion, Dr. Abrams indicated that there would be more background information on this topic for the Board's consideration included with the board package for the next meeting.

D. Nominating Committee Report

Dr. Mehdi Ressallat informed the Board that the committee recommends all three of the Board members currently filling the positions up for renewal, to continue their service on the Board. He further indicated that have all three have agreed to accept the invitation to serve another term with the Board's approval. Dr. Ressallat moved for acceptance of the committee's recommendation to invite Mr. Robert Konstam, Mr. Matthew Smith, and Mr. Nathan Ujvari to continue their service on the North Central State College Board of Trustees. Mrs. Humphrey seconded the motion and the motion carried unanimously. Chair thanked Dr. Ressallat for his work with the Nominating Committee and all three returning Board members for their commitment and willingness to serve.

E. Board Self Evaluation

Mrs. Edith Humphrey informed the Board of the progress their committee was making and indicated that the committee was meeting again around the first of December to work out more of the details of the Board self evaluation process and will report back.

F. ACCT Advisory Response to the Sarbanes-Oxley Act of 2002

Mr. Bill Miller distributed material provided by the American Council of College Trustees (ACCT) regarding responses to the Sarbanes-Oxley Act of 2002.

VIII. BOARD CHAIRPERSON REPORT- *Dr. Linda Kafer*

Chair reminded the Board that there would be no meeting in November but the December meeting would be held on December 1st.

IX. PRESIDENT'S REPORT

A. Fall Enrollment-

President reported that Head count was flat and FTE was up by 1.7% and pointed out that the budget was developed based on flat enrollment. He further explained the PSEO implications on enrollment.

B. Faculty/Staff Proposals

President presented Faculty/Staff Congress proposals CP-2004-09, 10, and 12 and briefed the Board on their status.

C. 2005 Board Meeting Dates

President distributed a listing of the proposed Board of Trustees meeting dates for 2005.

D. Campus Construction

President briefed the Board on the OSU-M Building Plan, the traffic redirect, and other campus construction concerns.

E. State of Ohio Education Report Card

President distributed copies of the "State of Ohio Education Report Card" for the Board's review.

X. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, December 1, 2004 at 7:00 P.M. in the Board Room of Fallerius Technical Education Center.

XI. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Dr. Ford and seconded by Mr. Ujvari to adjourn the meeting at 8:15 p.m. and the motion carried unanimously.

Respectively submitted:
Stephen R. Williams

Dr. Linda Kafer, Chairperson