

North Central State College
Board of Trustees' Meeting
March 24, 2004
Minutes

I. CALL TO ORDER

The Chair called the meeting to order at 7:02 pm

II. ROLL CALL

The Recorder called the roll.

Present: Dr. Omar Guimaraes
Mrs. Edith Humphrey
Dr. Linda Kafer
Mr. Robert Konstam
Dr. Mehdi Ressallat
Mr. Matthew Smith
Mr. Nathan Ujvari

Absent: Dr. Lucille Ford

III. INTRODUCTION OF GUESTS

Dr. Abrams introduced Mr. Richard Kollhoff, on-coming Board Member, Dr. Bruce Sliney and Ms. Beth Price representing the College Administrative Cabinet, Ms. Sharon Miller representing the Staff Caucus, and Mr. Jim Olive representing the Faculty Caucus.

IV. OATH OF OFFICE

The Recorder, Stephen Williams, administered the Oath of Office to Mr. Richard Kollhoff.

V. APPROVAL OF MINUTES

The Chair called for questions or comments regarding the minutes of the February 25, 2004 meeting minutes

ACTION TAKEN: Mr. Smith moved for approval of minutes as submitted. Mrs. Humphrey seconded the motion, and the motion carried unanimously.

VI. TREASURER'S REPORT

Mr. Bill Miller presented the Treasurer's Report for the period ending February 29, 2004. He stated that revenues for the month totaled \$2,581,427. Expenditures were \$1,369,385 leaving an excess of 1,212,042. Year-to-date revenues totaled \$13,118,041. Year-to-date expenditures totaled \$9,824,562 leaving an excess of \$3,293,479. The StarOhio month-end balance is \$1,489,487.

ACTION TAKEN: Mr. Konstam moved for approval of the Treasurer's Report for the month ending February 29, 2004. Mr. Smith seconded the motion, and the motion carried unanimously.

VII. OLD BUSINESS

Gardner Shaw/Transition Team – Dr. Ronald Abrams

Dr. Abrams reported that the Transition Team is finishing up on addressing the first five recommendations of the Gardner Shaw Report.

VIII. NEW BUSINESS

A. Personnel Report

- 1. Consideration of Approval of Employment of College Personnel
– R-2004-10 – Bill Miller**

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2004-10

NEW HIRES

BE IT RESOLVED: *by the Board of Trustees that the following 9-month faculty member is hereby awarded an employment agreement at the salary and dates stipulated below:*

BEGINNING MARCH 29, 2004 AND ENDING JUNE 14, 2004

Kim Barber, Associate Professor, Computer Information Systems

SALARY: \$11,382.00 prorated from \$34,146.00 for an academic year

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2004-10

Kim Barber replaces Bob Matney, who moved to the Programmer/Analyst position.

ACTION TAKEN: Dr. Guimaraes moved for approval of resolution R-2004-10. Mr. Ujvari seconded the motion and the motion carried unanimously.

B. Discussion of Governance Policy 2.9 (Board Calendar) – *Dr. Ronald Abrams*

Dr. Abrams suggested that the Board Calendar (as it pertains to Governance Policy 2.9) should consist of those items of a recurring nature and be only month/time of year specific. Appropriate items and their respective timelines were discussed. Chair directed Recorder to formulate discussion items into a draft calendar ready to present to the Board at the next meeting.

C. Discussion of Executive Limitation Policy 4.1, 4.2, 4.3, 4.4, and 4.9 – *Dr. Ronald Abrams*

The Board discussed the various policies under Executive Limitation and due to their complexity decided to discuss each of them for approval individually.

ACTION TAKEN: After discussion of Executive Limitation Policy 4.1, Mr. Konstam moved that it be approved as written. Ms. Humphrey seconded the motion and the motion carried unanimously (R-2004-11).

Upon lengthy discussion and numerous revisions proposed to Executive Limitation Policies 4.2, 4.3, 4.4, and 4.9, Chair moved that approval of these policies be tabled until proposed revisions are made and the revised policies are brought back to the Board for consideration.

D. Progress Report – Co-located Campus Study – *Dr. Ronald Abrams & Mr. Bob Konstam*

Dr. Abrams informed the Board that the local committee has been assembled to formulate the Co-located Campus Study Report that is due by May 15th and that Mr. Konstam was representing the NC State Board of Trustees on that committee. Mr. Konstam added that the committee has developed a plan for soliciting input from the community and that the President/Dean of both schools have agreed to hire a writer to assemble the report from the information collected.

IX. BOARD CHAIR'S REPORT

Dr. Kafer informed the Board that Mr. Mike Reed will be receiving an award at the OACC Annual Meeting and encouraged all who were interested to attend. Recorder, Steve Williams, will handle group registrations. All who are interested in attending should contact Steve.

X. PRESIDENT'S REPORT

1. Budget Update - 2004 – Dr. Abrams reported that according to the Governor's Office, the revenue shortfalls that are expected this year would not be waged on higher education. Still we can expect a 4% cut in other areas. No further details were available at this time.

2. Budget Update – 2005 – Dr. Abrams reported that we can expect a 6% budget reduction to start off with and an additional 10 to 12% if the penny tax is rescinded. The latest budget bill capped any tuition increases to 6% but will allow another up to another 3.9% providing the additional funds are earmarked for technology replacement and/or scholarships for low-income students. Dr. Abrams recommends that we go for the full 3.9% in addition to the 6% base increase. The additional increase would generate roughly \$240 thousand. \$140 thousand of that should be earmarked for the technology replacement plan and the other \$100 thousand should be earmarked for low-income scholarships.

3. Phi Theta Kappa – Dr. Abrams reported that our Phi Theta Kappa chapter, Beta Theta Eta, was once again distinguished as a five-star chapter and won 5 of the 7 regional awards.

XI. EXECUTIVE SESSION

Dr. Kafer called for an Executive Session at 8:36 p.m. to discuss Personnel Matters with no action to follow. Mr. Bob Konstam made a motion seconded by Mr. Nathan Ujvari to adjourn to Executive Session. A roll call vote on the motion was approved unanimously.

Dr. Lucille Ford – “not present”

Dr. Omar Guimaraes – “yes”

Mrs. Edith Humphrey – “yes”

Dr. Linda Kafer – “yes”

Mr. Richard Kollhoff – “yes”

Mr. Robert Konstam – “yes”

Dr. Mehdi Ressallat – “yes”

Mr. Matt Smith – “yes”

Mr. Nathan Ujvari – “yes”

Upon a motion made by Mrs. Edith Humphrey seconded by Mr. Matt Smith to end the Executive Session at 8:43 p.m. and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously.

Dr. Lucille Ford – “not present”
Dr. Omar Guimaraes – “yes”
Mrs. Edith Humphrey – “yes”
Dr. Linda Kafer – “yes”
Mr. Richard Kollhoff – “yes”
Mr. Robert Konstam – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith – “yes”
Mr. Nathan Ujvari – “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

XII. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, April 28, 2004, at 7:00 p.m. in the Board Room of the Fallerius Technical Education Center

XIII. ADJOURNMENT

The chair called for any additional business requiring Board Action.

ACTION TAKEN: As there was no further business requiring Board consideration, a motion was made by Mr. Ujvari to adjourn the meeting at 8:44 p.m. The motion was seconded by Mr. Smith and carried unanimously.

Respectively submitted:
Stephen R. Williams

Dr. Linda Kafer, Chairperson