

**NORTH CENTRAL STATE COLLEGE**

**BOARD OF TRUSTEES**

**LIST OF RESOLUTIONS**

**2004**

- R-2004-01**            **Consideration of Approval of Status Change.** Bobby Matney moved from a 9-month Computer Information Systems Faculty position to the staff position of Programmer/Analyst. This position replaces the former positions of Chuck Phillips, who retired, and Karen Bachelder, who resigned. (01/28/04)
- R-2004-02**            **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Deborah Hysell fills a new budget approved position as Lecturer of English in the Arts & Sciences Division. Patrick D. Kent fills a new budget approved position as Lecturer of Mathematics in the Arts & Sciences Division. William Sweeney fills a new budget approved position as Custodian for the Kehoe Center. Connie Woodard fills a new budget approved position as Custodian for Main Campus/Kehoe Center. (01/28/04)
- R-2004-03**            **Consideration of Approval of Contracts for Non-Probationary Faculty** – Administration of the College given the approval to send memos of intent to quality faculty who have been fully evaluated and are recommended without reservation for renewal of contracts for a period 2004-2004. Maurice Devolder, Lenny Eaken, John Falls, Cynthia Freeman, Denise Hendershott, James Hull, Daniel Kraska, Jennifer Lynn, Philip Martin, Lisa Music, Katherine Peresie, Janice Ramsdell, Robert Slabodnick, David Taylor, Sam Wade, Darlyn Weikel. (01/28/04)
- R-2004-04**            **Consideration of Approval of Governance Process Policies 3.1, 3.2, 3.4, and 3.4** – The policies are approved. (01/28/04)
- R-2004-05**            **Consideration of Approval of Status Changes** – The following non-academic professional staff are hereby awarded a status change and employment agreement at the salary dates listed. **Brian Forbes**, Instructor for Workforce and Community Development, moved from adjunct to a full-time instructor status to cover the military absence of Robert Green. **Teresa Greene**, formerly Administrative Specialist/President's Office, was selected as Outreach Coordinator working in conjunction with the Workforce Development Division, the One-Stop Partnership, and related agencies to conduct student-recruiting activities for non-traditional and economically disadvantaged student populations. (02/25/04)

- R-2004-06**                    **Consideration of Approval of Contracts for Non-Probationary Faculty** – Robin Kloepfer, Lynn Damberger, Teri Kofod, Esther Moore Dorie Ford, Dale Fortney, Joyce Hunt, Paul McGathe, Gary Wood, Matthew Cupach, Don Dicke, Patricia Herb, James Olive, Penny Snyder (02/25/04)
- R-2004-07**                    **Consideration of Approval of 2003-2004 Operating Budget Amendment # 1** – The 2003-2004 Operating Budget Amendment # 1 of the College is hereby adopted as presented. (See budget sheet listed) (02/25/04)
- R-2004-08**                    **Consideration of Approval of Ethics Policy** – It is the policy of North Central State College to carry out its mission in accordance with the strictest ethical guidelines and to ensure that employees and board members conduct themselves in a manner that fosters public confidence in the integrity of North Central State College, its processes and its accomplishments. The North Central State College Ethics Policy is Approved (02/25/04)
- R-2004-09**                    **Recognition for Support of Technical Education and Collaborative Learning Activities** – Donald Plotts is recognized for his years of commitment to technical education and for his spirit of cooperation and collaboration in expanding educational opportunities for the citizens of north central Ohio. (02/25/04)
- R-2004-10**                    **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Kim Barber replaces Bob Matney, who moved to the Programmer/Analyst position. (03/24/04)
- R-2004-11**                    **Consideration of Approval of Governance Process Policies 4.1, 4.2, 4.3, and 4.4** – The policies are approved. (04/28/04)
- R-2004-12**                    **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Robyn Kloepfer replaces Janice Howman, who resigned. Deanna Strauss replaced Teresa Greene, who has accepted the Outreach Coordinator position. (04/28/04)
- R-2004-13**                    **Consideration of Approval of Contracts for Faculty Lecturer positions** – approval is hereby given to the administration of the college for the “memos of intent” to be issued to the following faculty who have been fully evaluated and recommended without reservation for renewal of contracts for the period stated below: ONE-YEAR LECTURER CONTRACT (2004-2005): Deborah Hysell, Patrick Kent (04/28/04)

- R-2004-14**                    **Consideration of Approval of Governance Process Policy 4.9 (Board Annual Calendar)** – The policy is approved. (04/28/04)
- R-2004-15**                    **Consideration of Approval of Tuition Increase** – The Board of Trustees hereby authorizes a \$4.00 (6%) per credit hour increase in instructional and general fees for the 2004-2005 academic year, commencing Summer Quarter 2004. (04/28/04)
- R-2004-16**                    **Consideration of Approval of Tuition Increase** – The Board of Trustees hereby authorizes a \$2.60 (3.9%) per credit hour increase in instructional and general fees for the 2004-2005 academic year, commencing Summer Quarter, 2004. (04/28/04)
- R-2004-17**                    **Consideration of Approval of Status Changes** – The following non-academic professional staff are hereby awarded a status change and employment agreement at the salary dates listed. North Central State College Tech Prep Consortium recommended a pay increase of 5% and a salary grade change from an 11 to 12 for **Dave Cardwell** to better align his position within the current salary grade level system. Upon hire, a Memo of Intent was initiated by the College and agreed upon by **Barry Habony**, whereas upon completion of a Bachelor's Degree, Barry Habony, NC State Controller, would receive an additional salary stipend of \$3,000.00, to include the named Professional Growth stipend. **D. James Turner** completed certificates for a Cisco Certified Network Associate and a Cisco Certified Academic Instructor. Salary was adjusted accordingly. (05/26/04)
- R-2004-18**                    **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. **Richard Rathjens** replaces Steve Williams, now Executive Administrative Assistant to the President. (05/26/04)
- R-2004-19**                    **Consideration of Approval of College Personnel Professional Growth Recognition** – Anne L. Vinson be awarded an increase of \$1,012.00 to base salary from \$32,127.00 to \$33,139.00, effective May 1, 2004 in recognition of the completion of 60% of a Master's Degree. (05/26/04)
- R-2004-20**                    **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Krystal Willis fills an approved additional temporary full-time position in the Child Development Center. (06/23/04)
- R-2004-21**                    **Consideration of Approval of College Personnel Professional Growth Recognition** – Rita R. Elliott be awarded an increase of \$1,265.00 to base salary from \$14,916.00 to \$16,181.00, effective June 15, 2004 in recognition of the completion of an Associate Degree. (06/23/04)

- R-2004-22**            **Consideration of Approval of Contracts for Probationary Faculty** – approval is hereby given to the administration of the college for the “memo of intent” to be issued to the following faculty who have been fully evaluated and recommended without reservation for contracts for the period stated below: **PROBATIONARY FIRST-YEAR CONTRACT (2004-2005)** Kim Barber, Margaret Puckett. (06/23/04)
- R-2004-23**            **Consideration of Approval of Policies** – the Board of Trustees hereby approves the following proposed policies: 17-26 Travel Expense Reimbursement policy, 17-40 Property Use policy, and 17-302 Expenditure of Public Funds for Food and Beverages policy. (06/23/04)
- R-2004-24**            **Consideration of Approval of 2004-2005 Operating Budget** - Approval of the 2004-2005 Operating Budget. (06/23/04)
- R-2004-25**            **Consideration of Approval of College Personnel Employment Contracts** - The following College faculty and staff are hereby awarded employment agreements at the salary and dates stipulated in accordance with the previously approved 2004-2005 budget under Resolution 2004-24. (06/23/04)
- R-2004-26**            **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Diane Enama fills a new early literacy grant funded position. (08/25/04)
- R-2004-27**            **Consideration of Approval of College Personnel Professional Growth Recognition** – **Lynn E. Damberger** has supplied documentation that she has completed her Master’s Degree. **Robert A. Slabodnick**, Assistant Professor/Respiratory Therapy, has supplied documentation that he has completed a Neonatal/Pediatric Respiratory Care advanced certificate. (08/25/04)
- R-2004-28**            **Consideration of Approval of Status Changes** – The following non-academic professional staff are hereby awarded a status change and employment agreement at the salary dates listed. **Elizabeth A. Franz**, Associate Professor, Arts & Sciences; **James B. McCormack**, Assistant Vice President for Administrative Services; **William C. Miller, Jr.**, Chief Operating Officer/Vice President Business & Administrative Services; **Margaret A. Moir**, Chief Student Services Officer; **Betty E. Wells**, Chief Development Officer/Vice President Institutional Advancement. All status changes above were a result of the Gardner Shaw recommended procedures for restructuring of the institution. (08/25/04)
- R-2004-29**            **Consideration of Approval of Designation of Emeritus Status for Dr. Michael R. Williams** – Be it resolved by the Board of Trustees, that Dr. Michael R. Williams be granted Emeritus Status. (08/25/04)

- R-2004-30**            **Consideration of Approval of Amendment to Governance Process Policy** - the Board of Trustees hereby approves this amendment to Governance Process Policy 2.4. (09/22/04)
- R-2004-31**            **Consideration of Approval of Amendment to Governance Process Policy** - the Board of Trustees hereby approves this amendment to Governance Process Policy 2.41. (09/22/04)
- R-2004-32**            **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Melissa Maglott fills the vacancy resulting from Kriston Moore’s resignation. (09/22/04)
- R-2004-33**            **Consideration of Approval of College Personnel Professional Growth Recognition** – James L. Olive has supplied documentation that he has completed his Master’s Degree. (09/22/04)
- R-2004-34**            **Consideration of Approval of Fair Labor Standards and Wage Payment Act** – the Board of Trustees resolves that the following Fair Labor Standards and Wage Payment Act policy (16-45) be effective August 23, 2004. (09/22/04)
- R-2004-35**            **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. **Ronald Rodriguez** fills the vacancy from Evelyn Pisel’s resignation. **David Moore** fills the vacancy from Connie Woodard’s resignation. (10/13/04)
- R-2004-36**            **Consideration of Approval of College Personnel Professional Growth Recognition** – Dale T. Fortney has supplied documentation that he has completed his Master’s Degree. (10/13/04)
- R-2004-37**            **Consideration of Approval of Status Changes** – The following non-academic professional staff are hereby awarded a status change and employment agreement at the salary dates listed. Dale A. Doty, CollegeNOW Project Director/Coordinator of Instruction. (10/13/04)
- R-2004-38**            **Consideration of Approval of Governance Process Policy** - the Board of Trustees hereby approves Governance Process Policy 4.9. (10/13/04)
- R-2004-39**            **Consideration of Approval of College Move to the Academic Quality Improvement Program (AQIP) Criterion for Accreditation** - the Board of Trustees hereby endorses the College’s move to the Academic Quality Improvement Program (AQIP) criterion for accreditation. (10/13/04)
- R-2004-40**            **Consideration of Approval of Employment of College Personnel** – The following classified staff are hereby awarded the prescribed salary. Tara

Bailey replaces Lori McKee, who moved to the Controller position.  
(12/01/04)

**R-2004-41**

**Consideration of Approval of Status Changes** – The following non-academic professional staff are hereby awarded a status change and employment agreement at the salary dates listed. Lori McKee replaces Barry Habony, who resigned. Lisa Reip replaces Kim McPeck, who resigned. (12/01/04)

**R-2004-42**

**Consideration of Approval of College Personnel Professional Growth Recognition** – J. Brad McCormack has supplied documentation that he has completed 60% his Master's Degree. (12/01/04)