

North Central State College
Board of Trustees' Meeting
April 25, 2012

I. CALL TO ORDER

The Chair, Mr. Steven Stone called the meeting to order at 8:00 p.m. in the East Tower Conference Room at Ashland Samaritan Hospital). At that time he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Ms. Edith Humphrey
Dr. Dwight McElfresh
Ms. Linda Nelson
Dr. Mehdi Ressallat
Mr. Matthew Smith
Mr. Steven Stone

Absent:

Mr. Michael Carroll

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Mr. Koffi Akakpo, Ms. Peg Moir, and Dr. Karen Reed representing the President's Staff; Ms. Kelly Gray representing the Manager's Advisory Council; and Ms. Margaret Puckett representing the Faculty. Mr. Brad Peffley was present on behalf of the College Foundation; Mr. Tom Prendergast, Director for Institutional Research was also present.

IV. FOCUS OF THE MEETING

Mr. Steve Stone previewed the essential elements of tonight's agenda and explained that the primary focus of tonight's meeting was to continue with the Board's Policy Governance work. That work would include a Link-n-Learn experience with the Ashland Regional Health System hosted by President, Danny Boggs.

V. PRESIDENT'S REPORT – *Mr. Donald Plotts*

A. North Central State College Foundation Update – *Mr. Brad Peffley*

Mr. Brad Peffley highlighted the Samaritan Hospital Annual Renewal Scholarship that provided scholarship funding to a student each year on behalf of the Hospital. He also reported that the Entrepreneurial Hall of Fame had over 300 in attendance and recapped that this year's inductees were: Ms. Marianne Cooper, Michael S. Goschinski, and Herbert E. "Micky" Rupp III. Mr. Peffley announced that Hire Family Foundation was contributing funds in support of the Respiratory Lab and he talked about additional support being received in support of Health Technology as well as phase I of the Phillips Conference Center.

B. Student Government and Phi Theta Kappa Update – *President Donald Plotts*

President Donald Plotts explained the change in leadership for the Beta Theta Eta Chapter of Phi Theta Kappa and presented a brief bio for the incoming President, Ms. Makayla Tyree. He explained that she would begin attending in her new role at the May Board meeting.

C. Regional Workforce Summit – *Mr. Donald Plotts*

President Donald Plotts introduced the upcoming Regional Workforce Summit to be held on May 9th at the James W. Kehoe Center and provided an update on the progress of preparations. He also pointed out that there was background data on the three target areas that would form the basis of the summit included in the supplemental information of the board package.

D. Discussion of Technology Fee Alternative – *Mr. Donald Plotts*

President Donald Plotts recapped the technology fee that was being considered in the discussion at the March Board meeting and explained that while the Chancellor had denied the original proposal, he offered an alternative for consideration that would change the manner in which a technology fee would be applied. President Plotts explained how such a fee would be alternatively applied.

E. Budget Development Process – *Mr. Donald Plotts/Mr. Koffi Akakpo*

President Plotts explained that the College had been challenged to cut a budget of \$21M down to \$18M and although we have made some significant reductions already, we still have a significant budget gap to make up. Mr. Koffi Akakpo added that he is engaging the College budget managers to come up with creative ways to continue to cut costs or to bring in additional revenue. They have done much in this regard however, we still have approximately a \$1.3M gap to make up. Items such as closing the College for the 3 days it is typically open between Christmas and New Year's Day is the kind of measures being considered to help bridge this gap with a minimum effect to personnel.

F. Supplemental Information – *Mr. Donald Plotts*

President Donald Plotts asked the Board if they had any questions regarding any of the supplemental information. The Board responded that they did not.

VI. REQUIRED APPROVALS AGENDA

A. CONSENT AGENDA

The Chair presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Dr. Dwight McElfresh and seconded by Ms. Edith Humphrey and passing unanimously, the following items were approved:

- 1. Approval of minutes for March 28, 2012**
- 2. Consideration of Approval of Status Changes – R-2012-13**

CONSIDERATION OF APPROVAL OF STATUS CHANGES

R-2012-13

STATUS CHANGE

BE IT RESOLVED: by the Board of Trustees that the following staff member is hereby awarded the following status change:

BEGINNING March 19, 2012

Edmund Niese, Database Administrator

SALARY: \$38,985.00 to \$46,500.00

Explanation of Status Changes:

Move from Computer Programmer to Database Administrator

- 3. Consideration of Approval of Employment of College Personnel
– R-2012-14**

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2012-14

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following staff member is hereby employed at the salary and dates stipulated below:

BEGINNING APRIL 9, 2012

Sam Renfroe, Director, Grant Development and Administration

Bachelor of Arts from the University of Akron

SALARY: \$52,000.00

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2012-14

Sam Renfroe was hired to fulfill the new position of Director, Grant Development and Administration.

B. Treasurer's Report for March 31, 2012 – Mr. Koffi Akakpo

Mr. Koffi Akakpo presented the Treasurer's Report for the period ending March 31, 2012. He stated that revenues for the month totaled \$1,528,796. Expenditures were \$2,253,969 leaving a deficit of \$725,173. Year-to-date revenues totaled \$16,667,023. Year-to-date expenditures totaled \$14,018,350 leaving an excess of \$2,648,673. The Star Ohio month-end balance for March 2012 is \$1,866,192. Mr. Akakpo made no special notes for this report.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Treasurer's Report for the period ending January 31, 2012. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

C. Consideration of Approval of Support for the Achieving the Dream (ATD)-Walmart P.R.E.S.S. (Persistence, Retention, and Student Success) for Completion Grant Program Application – R-2012-15 – Ms. Peg Moir

**CONSIDERATION OF APPROVAL OF
SUPPORT FOR THE ACHIEVING THE DREAM (ATD)-WALMART FOUNDATION
PRESS (PERSISTENCE, RETENTION AND STUDENT SUCCESS) FOR COMPLETION
GRANT PROGRAM APPLICATION**

R-2012-15

WHEREAS, *Achieving the Dream and the Walmart Foundation have teamed up to get in the classrooms of the most innovative community colleges in the country to help improve education outcomes for approximately 100,000 students; and*

WHEREAS, *the ATD-Walmart PRESS for Completion Grant recognizes that "our nation needs a better educated workforce and community colleges are widely recognized as the lynchpin in addressing this challenge"; and*

***WHEREAS**, North Central State College is not only a member of the Achieving the Dream national initiative but has been named as one of the nation's AtD "Leader Colleges"; and*

***WHEREAS**, the governor of the state of Ohio has placed an emphasis on workforce development initiatives across the State especially such hard hit areas as north central Ohio; and*

***WHEREAS**, the North Central State College Board of Trustees is committed to addressing the needs of the region it serves through the development of ENDS policies that place an institutional emphasis on Student Success; and*

***WHEREAS**, through these efforts North Central State College is uniquely positioned to have a dramatic impact on both the workforce development and student success aims of this grant program and the leadership of this State and this region of Ohio;*

***NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of North Central State College extends its full support to the Achieving the Dream (ATD)-Walmart PRESS for Completion Grant Program application.*

ACTION TAKEN: Dr. Dwight McElfresh moved for approval of resolution R-2012-15 Board Support for the (ATD)-Wal-Mart P.R.E.S.S. Grant Application. Dr. Mehdi Ressallat seconded the motion and the motion carried unanimously.

D. Consideration of Approval of ACCT Equity Award Nominations – R-2012-16 –
Mr. Steven Stone

**CONSIDERATION OF APPROVAL OF NOMINATIONS
FOR THE 2012 ACCT TRUSTEE EQUITY AWARDS**

R-2012-16

***WHEREAS:** the Board of Trustees of North Central State College believe it is fitting and proper to recognize the outstanding efforts and contributions of individual trustees, College Faculty and Staff when appropriate, and*

***WHEREAS:** such recognition for special service to the college and the community can be bestowed through nomination for state, regional and national awards, as such opportunities arise.*

***NOW, THEREFORE BE IT RESOLVED:** that the North Central State College Board of Trustees, takes pleasure in submitting the following nominations for the 2012 ACCT Equity Awards: Mr. Matthew P. Smith for the Trustee Leadership Award, Mr. Kenneth J. Ekegren for the "William H. Heardy" Award, and Mr. Stephen R. Williams for the Professional Board Staff Member Award*

BE IT FURTHER RESOLVED: that the Board authorizes Board Chair, Steven Stone to cause the associated letters of support to be written on behalf of the North Central State College Board of Trustees.

ACTION TAKEN: Dr. Mehdi Ressallat moved for approval of resolution R-2012-16 Consideration of Approval of ACCT Equity Award Nominations. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

VII. GOVERNANCE POLICIES – Mr. Steve Stone

A. Nominating Committee Report (IAW 02-91)

Dr. Mehdi Ressallat reported that he had talked to Ms. Elizabeth Morando and recommended her for further consideration in filling the local appointment vacancy. Ms. Edith Humphrey and Mr. Steven Stone indicated that they would make arrangements to further interview Ms. Morando for the position and would bring their recommendation to the board for consideration at the May meeting. President Donald Plotts provided an update on the Governor's reappointment of Ms. Lydia Reid.

B. Discussion of Agenda Planning (IAW 02.72) – Mr. Steven Stone

Mr. Steven Stone explained that the board has begun to include a number of new items to their regular agenda to help improve the owner linkage responsibility. These features will be Community Connections, Owner Linkage, and Link and Learn. Community Connections will be an opportunity for trustees to report on those community activities they have taken part in or participated in to gain a better perspective on the "owner's voice" and can share those experiences with the rest of the Board. Owner Linkage is an opportunity to invite any owner or owner representative individual or group to attend a regular or special board meeting for the purpose of providing some discussion to enrich the board's understanding of the "Owner's Voice" or other service considerations for the College (Board) to consider when planning for the future direction of the institution. Link and Learn is once again the opportunity for the board to visit an Owner organization or community partner to help enrich the board's understanding of its relationship to the organization and how the service of the College can impact those sectors of the Ownership.

1. Community Connections

a. Dr. Dwight McElfresh recapped the recent articulation agreement signing between Ashland University and North Central State College that took place at Ashland University's Myers Convocation Center. The event drew some media coverage that highlighted each College as well as the partnership between the two institutions.

b. Mr. Steven Stone recapped the opportunity to connect with the community as they introduced and accepted Mr. Koffi Akakpo into the Ashland Rotary Club.

2. Owner Linkage

a. Board Chair, Mr. Steve Stone asked everyone to be thinking of others from the community who the Board should consider inviting to a future Board meeting to discuss pertinent matters with the Board. The Board suggested inviting Mr. John Brown, Board Chair for the Richland Community Development Group (RCDG) to a future Board meeting to discuss RCDG activities and initiatives.

3. Link and Learn

Mr. Steven Stone reminded everyone that today's meeting at the Samaritan Regional Health System's Samaritan Hospital was part of the Link and Learn initiative.

C. Board Policy Governance Training (IAW 02.70) – Mr. Steven Stone

1. Policy Governance Principle Review - Mr. Steven Stone explained that the board is also including board training as a regular part of their Policy Governance Agenda. The training will include discussion on basic principles or special areas of interest in order to further enrich the board's continuing understanding of the principles of the Carver Policy Governance Model and related discussions. Mr. Steven Stone called upon Trustee, Ms. Edith Humphrey to discuss PolGov principle #4 ENDS Policies.

2. Policy Governance Policy Review - Mr. Steven Stone explained that the training will also include a continuing review, refresher, and reassessment of current Policy Governance policies. Mr. Steven Stone called upon Dr. Dwight McElfresh who guided the discussion and review of policy governance policies .6, 2.7, 2.8, and 2.9.

D. Presentation of ENDS Policy metrics for ENDS Policy 1.2 – Job Readiness and ENDS Policy 1.4 – Career Development – Mr. Donald Plotts/Mr. Tom Prendergast

President Donald Plotts discussed the ENDS Policy metrics and how it serves as a mechanism for monitoring progress towards meeting the Board's ENDS policy objectives. President Plotts introduced Mr. Tom Prendergast to present the metrics data and the functions of the green light, yellow light, red light system. Mr. Prendergast distributed the ENDS Policy Metrics Spring 2012 Update and reported on each of the ENDS policies captured in this mechanism for presentation today. Data for ENDS policy 1.2 Job Readiness exceeded the green light criteria of 45% with a 47%; Policy 1.22 data fell in the yellow light area with a 76%; 1.24A fell in the green light area with a 74%; Policy 1.24B fell in the red light area with an 85.6%. Ms Kelly Gray offered a response on the testing activity and discussed the new NTex testing system for the Nursing Program as it is the largest representation in the testing area. Dwight McElfresh asked about lumping all testing together. Mr. Steven Stone stated that he is concerned that clumping Nursing with all of the other testing could mask problems in the other non-

Nursing areas. Mr. Tom Prendergast continued with the ENDS Policy data for 1.25A that fell in the green light area with a 44%; ENDS Policy 1.25B fell in the green light area with a 44%. Mr. Prendergast moved into the Career Development Policy reporting that ENDS Policy 1.42 fell in the red area with a 90%; ENDS Policy 1.43A fell in the green area with a 74%; and ENDS Policy 1.43B fell in the red area with a 85.6%.

VIII. BOARD CHAIRPERSON REPORT- *Mr. Steven Stone*

A. Governance Institute for Student Success – *Mr. Matthew Smith*

Mr. Matthew Smith explained that this institute was the second go round for this activity. He reviewed the institutional data for NC State. One of the questions asked was whether the College Mission Statement reflect the essence of Student Success. He stated that with the change to giving the Global ENDS policy dual service as the College Mission statement, the institution was affirmative in that regard. He pointed out the exercise toward Commitment to Action in four areas for engaged institutions. He will bring the results of this exercise back to the Board's May meeting for further discussion and reflection. Mr. Smith pointed out that they also reviewed two new publications for further work in the area of student success.

B. ACCT Leadership Congress (Oct. 10-13 in Boston, MA)

Mr. Steven Stone introduced the ACCT Leadership Congress taking place in Boston in October. Mr. Matthew Smith added that the theme of the Call for Proposals was Collaborations. By consensus, the Board agreed to not submit a proposal for presentation at this years Congress.

C. OACC Spring Conference

Mr. Steven Stone called for those planning to attend the OACC spring Conference in Columbus on May 24 & 25.

D. OACC Trustee Manual – *Mr. Matthew Smith*

Mr. Matthew Smith reported that the OACC was working on the development of a common orientation manual for new trustees of OACC institutions. He stated that the draft is out and they are looking for input. The finalized version will be published soon and should become a regular part of the trustee orientation process.

IX. MEETING EVALUATION – *Mr. Steven Stone*

Mr. Steve Stone called for discussion of today's meeting. Trustees conveyed their kudos to Ms. Edith Humphrey and Dr. Dwight McElfresh for their presentations of the policy

governance training pieces.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 9:34 p.m. Mr. Matthew Smith made a motion and it was seconded by Ms. Edith Humphrey to adjourn to Executive Session to discuss personnel matters that directly affect specific personnel and to prepare for, conduct or review collective bargaining strategy. A roll call vote on the motion was approved unanimously by all members present.

Mr. Michael Carroll – not present
Mrs. Edith Humphrey – “yes”
Dr. Dwight McElfresh – “yes”
Ms. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith - “yes”
Mr. Steve Stone - “yes”

Upon a motion made by Dr. Dwight McElfresh seconded by Ms. Edith Humphrey to end the Executive Session at 10:16 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mr. Michael Carroll – not present
Mrs. Edith Humphrey – “yes”
Dr. Dwight McElfresh – “yes”
Ms. Linda Nelson – “yes”
Dr. Mehdi Ressallat – “yes”
Mr. Matt Smith - “yes”
Mr. Steve Stone - “yes”

XI. TIME AND PLACE OF NEXT MEETING


The next Regular meeting of the Board of Trustees is scheduled for Wednesday, May 23, 2012 at 7:00 p.m. at the Fallerius Technical Education Building, Room 165.

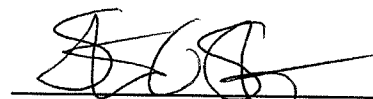
XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Dr. Dwight McElfresh to adjourn the meeting at 10:16 p.m. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

Respectively submitted:-


Mr. Stephen R. Williams, Board Recorder


Mr. Steven G. Stone, Chair