

North Central State College
Board of Trustees' Meeting
February 24, 2010

I. CALL TO ORDER

The Chair, Mr. Nathan Ujvari called the meeting to order at 7:01 p.m. in the Fallerius Technical Education Center Board of Trustees conference room. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by a moment of silence. Upon conclusion, he read aloud the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Mrs. Edith Humphrey
Mr. Matt Smith
Mr. Steven Stone
Mr. Nathan Ujvari

Absent:

Dr. Mehdi Ressallat

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, Dr. Karen Reed, and Ms. Betty Wells, representing the President's Staff; Ms. Margaret Puckett representing the Faculty Caucus; Mr. Joe Badamy, and Ms. Lynn Damberger representing the NSC Faculty Association-AAUP; Ms. Terry Miller and Ms. Kimberly Lybarger representing the Staff Caucus and Dean, Ken McCreight and Ms. Beth Price representing the Manager's Advisory Council.

IV. TREASURER'S REPORT

Mr. Brad McCormack presented the Treasurer's Report for the period ending January 31, 2010. He stated that revenues for the month totaled \$639,141. Expenditures were \$1,494,522 leaving an deficit of \$855,381. Year-to-date revenues totaled \$12,751,560. Year-to-date expenditures totaled \$10,016,611 leaving an excess of \$2,734,949. The Star Ohio month-end balance for January 2010 is \$2,512,278. Mr. Brad McCormack noted that under Revenues, tuition is a negative due to refunds and class withdrawals. Payroll and Benefits numbers reflect a difference due to Adjunct pay cycle paying in arrears. He compared last year's totals of \$2.4million to this year's totals of \$2.7million. Mr. Matthew Smith asked about the federal stimulus funding and its relation to SSI. McCormack explained that it was based on a five-year moving average. Mr. Matt Smith talked about having to make up the difference in momentum points. Mr. Nathan Ujvari

expressed concern over a \$40 thousand amount not spent in the Corporate, non-payroll expenditure line. President Donald Plotts offered some additional comments regarding workforce activities that are paying off in credit areas. He also talked about sharing responsibility.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Treasurer's Report for the period ending January 31, 2010. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

ANNUAL HEALTH INSURANCE RENEWAL FOLLOW-UP

Mr. Brad McCormack provided a follow-up on the health care renewal process announcing that the college would be staying with Med Mutual and was pleased to announce that we would only be experiencing a three and a half percent increase in the premium price.

V. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Steve Stone and seconded by Mr. Matt Smith and passing unanimously, the following items were approved:

A. Approval of minutes for January 13, 2010

B. Consideration of Approval of Employment of College Personnel -R-2010-06

CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL

R-2010-06

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following professional staff member is hereby awarded an employment agreement at the salary and date stipulated below:

BEGINNING JANUARY 19, 2010

Courteny Gregory, Financial Aid Counselor

Salary: \$33,181.82 for a fiscal year

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2010-06

Courtney Gregory replaces Jim Phinney (who was selected to fill the role of Financial Aid Director).

C. Consideration of Approval of College Personnel Professional Growth Recognition – R-2010-07

CONSIDERATION OF APPROVAL OF COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION

R-2010-07

WHEREAS: April Wilson has supplied documentation that she has completed a Master's Degree.

THEREFORE, BE IT RESOLVED: by the Board of Trustees that \$3,120.00 be added to base salary of \$24,090.14 to \$27,210.14, effective January 25, 2010, in recognition of completion of a Degree in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."

VI. REGULAR AGENDA

A. Board Orientation Activity: 2010 PAC Initiative #4 – Academic Quality

– Dr. Karen Reed

Dr. Karen Reed presented Planning Advisory Council Initiative #4 – Academic Quality.

Highlights included:

- Program Review Process (AQIP Action Project)
- New Program Development
- Conversion from Quarters to Semesters
- Higher Learning Commission Quality Check-up
- Core Learning Objectives

B. Nomination Committee Recommendation – Mr. Steve Stone

Mr. Steve Stone presented the recommendation of the Nomination Committee with a motion to approve Ms. Kimberly Singleton, with CenturyLink, as a nominee to fill the position on the board vacated by Dr. E. Pat Hightower. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

C. OSU-Mansfield Board Meeting (January 15, 2010) – Ms. Edith Humphrey

Ms. Edith Humphrey recapped the January 15, 2010 meeting of the Ohio State University at Mansfield Board of Trustees. Highlights included:

- Tuition Increase of 3.5% for summer quarter
- Discussion of the Campus Public Safety Officer
- Faculty Activity in Haiti
- Q2S Conversion activities
- Developmental Teaching

D. Review of Board of Trustees Annual Calendar (Governance Process Policy 2.9)

Mr. Nathan Ujvari directed the Board to take a look at the calendar presented, bring back and be prepared to discuss needed updates to the calendar to reflect the remaining activities for this year and specifically note how they tie together.

V. BOARD CHAIRPERSON REPORT- *Mr. Nathan Ujvari*

A. Chancellor's Trustee Videoconference (March 1, 2010)

Mr. Nathan Ujvari reminded the Board of the upcoming videoconference with the Chancellor on March 1, 2010. He encouraged all who could participate to do so. OSU-M would be establishing a video streaming location in Riedl Hall with the Trustees of OSU-M and all NC State Trustees were invited to join them.

B. Regional Trustee Meeting at COTC, Newark, Ohio (March 2nd 6:00pm – 8:00pm)

Mr. Nathan Ujvari reminded the Board of the upcoming Regional Trustee Meeting to be held at the campus of Central Ohio Technical College in Newark, Ohio and asked who was planning to attend. Mr. Steve Stone, Mr. Matthew Smith and Dr. Dwight McElfresh acknowledged that they would be attending.

C. OBR Trustee Communication Working Group Update – *Mr. Matthew Smith*

Mr. Matthew Smith provided an update of the activity of the OBR Trustee Communication Working Group. He reported that the group was calling for all trustees to review their charter and ensure that all trustees get a say in what they'd like to see. Deliverables for the group include: a statewide communication plan, development of communication strategies (discussion of web site topics), development of a process for informing Trustees, and the formulation of a deadline for putting together the Developmental Plan.

D. Policy Governance Workshops

Mr. Nathan reminded that Board that the policy development workshops with Miriam Carver are scheduled for March 18 – 20. Ms. Carver will conduct an introductory/refresher training session on March 17th for new trustees or other trustees who would like a refresher on the Carver Model of policy governance. There will be a reception dinner on the evening of the 17th for Ms. Carver to get acquainted with both new trustees and current trustees. Mr. Nathan Ujvari explained the importance in all trustees participating in these activities as End Policy development will set the stage for the college's future.

E. Link & Learn with Gorman-Rupp Company (March 24, 2010).

Mr. Nathan Ujvari reminded the Board that the March 24th board meeting would be held at Gorman-Rupp Company as part of the Link & Learn program in getting the Board better acquainted with the community.

F. Other

Mr. Nathan Ujvari reminded the Board that Financial Disclosure Forms were due to the Ohio Ethics Commission by mid April. Trustees should let Steve know when they send their forms directly to the OEC or if they run into any difficulties.

Mr. Nathan Ujvari pointed out a feature on page 12 of the ACCT Quarterly Magazine that identified all OACC Trustees and their service longevity. He identified Dr. Mehdi Ressallat's position on the listing as among the longest withstanding trustees in the nation.

VI. PRESIDENT'S REPORT – *Mr. Donald Plotts*

A. Foundation Update – *Mr. Brad Peffley*

Mr. Plotts called on Mr. Brad Peffley, for an update from the College Foundation. Mr. Peffley recapped the funding asks to U.S. Senator Sherrod Brown. The Capital Campaign has a chance to reach the four million dollar level. He talked a little about the Fallerius addition getting underway as a result of the Capital Campaign funding. The Emerald Club Campaign is up to \$120 thousand. The Alumni Association is up to 160 members. Mr. Peffley provided an update on the 2011 scholarship awards.

B. Semester Conversion – *Dr. Karen Reed*

Mr. Donald Plotts called on Dr. Karen Reed for an update on the Semester Conversion process. Dr. Reed explained that she covered some of the status in her Academic Quality presentation but further reported that the curriculum committee continues its work developing rules of engagement as well as reviewing the course numbering system. Dr. Paul Sukys' success in converting all his courses to a semester basis will aid in the curriculum conversion process.

C. Adjunct Faculty Appreciation Dinner (April 16, 2010)

Mr. Donald Plotts announced that the dinner to show our appreciation for our adjunct faculty will be held on the evening of Friday, April 16th at the Kehoe Center. All Trustees are invited and should receive an invitation to attend in the near future. Please plan to attend to show our support and appreciation for our adjunct faculty and all their contributions to the success of North Central State College. President Plotts distributed the adjunct faculty recruitment brochure and asked that the trustees assist as they are able in using the brochure as a recruitment tool for adjunct faculty.

D. Administrative Policies Updates/Process

Mr. Donald Plotts explained that he was in the process of reviewing and revamping the college administrative policies and called upon Mr. Stephen Williams to demonstrate the process and latest progress. Mr. Williams demonstrated the numbering system, search format, cross-referencing and policy review process.

E. New Trustee Local Workshop

Mr. Donald Plotts recapped the objectives and content of the New Trustee Local Workshop to better acclimate new trustees and refresh existing to the vast information, resources, and issues facing the Board of Trustees as they endeavor to chart the destiny of the institution. President Plotts explained that once the board was back to full strength and in a better position to benefit from the information and group interaction he would work on setting a date.

F. Achieving the Dream Strategy Institute

Mr. Donald Plotts outlined his participation in the Achieving the Dream Institute and called upon Ms. Peg Moir to add her account of the institute. Ms. Moir explained the highlights of the Institute and pointed out that because the same members have attended several such institutes that the college may benefit more from added exposure to some other personnel. She recommended that next year's attendees include at least one Trustee and more faculty.

G. Dates out of the office

Mr. Donald Plotts informed the Board that he would be attending the ACCT National Legislative Summit March 10-12 in Washington, D.C. and would be joined by trustee Matthew Smith.

H. Other

President Plotts reported that the search for a Dean of Business, Liberal Arts and Education was down to four candidates and briefly recapped the highlights of each candidate.

President Plotts gave a brief report on a number of recent happenings including: The Heart of Ohio publication, the success of the Entrepreneurship Club, the trends of the latest enrollment data, and the ART Showcase.

VII. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:45 p.m. Ms. Edith Humphrey made a motion and it was seconded by Mr. Steve Stone to adjourn to Executive Session to discuss collective bargaining specifically to review collective bargaining MOUs. A roll call vote on the motion was approved unanimously by all members present.

Mrs. Edith Humphrey- "yes"
Dr. Mehdi Ressallat- not present
Mr. Matt Smith- "yes"
Mr. Steve Stone- "yes"
Mr. Nathan Ujvari- "yes"

Upon a motion made by Ms. Edith Humphrey seconded by Mr. Steve Stone to end the Executive Session at 9:14 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mrs. Edith Humphrey- “yes”
Dr. Mehdi Ressallat- not present
Mr. Matt Smith- “yes”
Mr. Steve Stone- “yes”
Mr. Nathan Ujvari- “yes”

VIII. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, March 24, 2010 at 7:00 p.m. in the Training Room of the Gorman-Rupp Company at 600 South Airport Road, Mansfield, Ohio.

IX. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Steve Stone and seconded by Ms. Edith Humphrey to adjourn the meeting at 9:15 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams, Recorder

Mr. Nathan D. Ujvari, Chair