

North Central State College
Board of Trustees' Meeting
April 22, 2009

I. CALL TO ORDER

The Chair, Mr. Nathan Ujvari called the meeting to order at 7:00 p.m. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by a moment of silence. Upon conclusion, he read aloud the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present: Mr. Ron Davis
Mrs. Edith Humphrey
Dr. Mehdi Ressallat
Mr. Matt Smith
Mr. Steven Stone
Mr. Nathan Ujvari
Dr. Ronald Walker

Absent: Dr. Omar Guimaraes
Dr. Pat Hightower

III. INTRODUCTION OF GUESTS

Mr. Donald Plotts introduced Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, Dr. Karen Reed and Ms. Betty Wells, representing the President's Staff; Mr. Brad Hays and Ms. Pat Herb representing the Faculty Caucus; Ms Beth Franz representing the NCSFA-AAUP. Mr. Brad Peffley, Chair of North Central State College Foundation Board was present to give a report on the Foundation; Ms. Francis Geckle and Ms. Jessica Kirkendall were present to give a report on the Phi Theta Kappa's International Meeting; and Mr. John Jordon was present to represent the Ohio State University at Mansfield Board of Trustees.

IV. TREASURER'S REPORT

Mr. Brad McCormack presented the Treasurer's Report for the period ending March 31, 2009. He stated that revenues for the month totaled \$1,723,141. Expenditures were \$1,695,733 leaving an excess of \$27,408. Year-to-date revenues totaled \$16,866,820. Year-to-date expenditures totaled \$13,388,857 leaving an excess of \$3,477,963. The Star Ohio month-end balance for March 2009 is \$2,508,441. Mr. Brad McCormack had nothing further to note on this report. He pointed out that all tuition and fees for the fiscal year have been realized therefore, funds will diminish from now to the end of the fiscal year due to pending refunds that are typical throughout every quarter.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Treasurer's Report for the period ending March 31, 2009. Mr. Steven Stone seconded the motion and the motion carried unanimously.

V. EXECUTIVE SESSION

The Chair called for an Executive Session at 7:08 p.m. Ms. Edith Humphrey made a motion and it was seconded by Mr. Ron Davis to adjourn to Executive Session to discuss personnel matters that affect specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Mr. Ron Davis- "yes"
Dr. Omar Guimaraes- not present
Dr. Pat Hightower- not present
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "yes"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Nathan Ujvari- "yes"
Dr. Ronald Walker- "yes"

Upon a motion made by Mr. Matthew Smith seconded by Ms. Edith Humphrey to end the Executive Session at 7:24 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mr. Ron Davis- "yes"
Dr. Omar Guimaraes- not present
Dr. Pat Hightower- not present
Mrs. Edith Humphrey- "yes"
Dr. Linda Kafer- "yes"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Nathan Ujvari- "yes"
Dr. Ronald Walker- "yes"

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Steve Stone, seconded by Mr. Matthew Smith and passing unanimously, the following items were approved:

A. Approval of minutes of March 25, 2009

B. Consideration of Approval of College Personnel Professional Growth Recognition – R-2009-15

CONSIDERATION OF APPROVAL OF

COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION

R-2009-15

WHEREAS: *Susan Elliott has supplied documentation that she has completed a Certified Payroll Professional Certificate.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that \$662.50 be added to base salary of \$37,250.10 to \$37,912.60, effective April 6, 2009, in recognition of completion of a Certificate in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

VII. REGULAR AGENDA

A. Consideration of Approval to Amend Resolution R-2009-14 Fiscal Year 2009-2010 Early Head Start Grant Operating Budget – R-2009-16 – Mr. Brad McCormack

CONSIDERATION OF APPROVAL TO AMEND RESOLUTION R-2009-14 FISCAL YEAR 2009-2010 EARLY HEAD START GRANT OPERATING BUDGET

R-2009-16

WHEREAS: *North Central State College Board of Trustees approved resolution R-2009-14 Fiscal Year 2009-2010 Early Head Start Grant Operating Budget as presented at the March 25, 2009 meeting, and*

WHEREAS: *The Department of Health and Human Services has allocated an additional \$42,833 for distribution to the Child Development Center's Early Head Start Program.*

NOW, THEREFORE, BE IT RESOLVED: *by the Board of Trustees of North Central State College that the 2009-2010 Early Head Start Grant Operating Budget is hereby adopted as amended.*

ACTION TAKEN: Mr. Steve Stone moved for approval of resolution R-2009-16 Consideration of Approval to Amend Resolution R-2009-14 Fiscal Year 2009-2010 Early Head Start Grant Operating Budget. Dr. Ronald Walker seconded the motion and the motion carried unanimously.

B. OSU-M Board Meeting– Dr. Ronald Walker

Dr. Ronald Walker reported on the activities of the OSU-M Board of Trustees meeting that he attended on April 17th. Topics included: Term Appointment and Reappointment Approvals, Discussions with OSU President Dr. Gordon Gee, working on issues of promotion and tenure, discussion of students recruiting students via phone contacts. Honor students were to be offered an opportunity to come to campus for a day for a "taste of college." Budget discussions held regarding establishing models that might respond to a 5% to 10% reduction in budget. There will be a Riedl Hall dedication on May 1st as part

of OSU-Mansfield's 50th Anniversary.

C. Certificate of Appreciation Presented to Ms. Peg Moir – *Mr. Nathan Ujvari*

Mr. Nathan Ujvari presented Vice President for Learning Support and Retention, Ms. Peg Moir, with a certificate of appreciation on behalf of the Board of Trustees for her exceptional leadership as Institutional Coordinator for the Achieving the Dream initiative. The citation recognized Ms. Moir's organizational skills and ability to coordinate efforts and foster motivation toward reaching the goals set for the institution as well as the exemplary manner in which Peg Moir serves this institution and our students' best interest.

VIII. BOARD CHAIRPERSON REPORT- *Mr. Nathan Ujvari*

A. Chancellor's Trustee Video Conference (June 3rd 3:00 p.m. – 5:00 p.m.)

Mr. Nathan Ujvari reminded the Board of the upcoming video conference with the Chancellor on June 3rd and recapped the 2009 schedule so the Trustees could place them on their calendars. Mr. Stephen Williams pointed out that September 17, 2009 was the date set for the Trustees' In-Person meeting with the Chancellor, was an all day activity, and conveyed the Chancellor's encouragement for all Trustees, who are able, to attend.

B. Ethics Training Requirements

Mr. Nathan Ujvari called on Mr. Steve Williams to provide an update on Ethics Training developments. Mr. Williams recapped the bi-annual requirement for ethics training for all trustees and those required to file financial disclosure statements. This training has traditionally necessitated a trip to a specified training location on a schedule established by the Ohio Ethics Commission however, the OEC has now made a training DVD available for institutional Ethics Training Facilitators to conduct this required training within the institution. Mr. Williams reported that he will serve as the Ethics Training Facilitator for North Central State College and has received all the necessary materials to conduct such training on the Board's schedule.

C. Policy Governance Training

Mr. Nathan Ujvari called on Mr. Steve Williams to report on his contact with Ms. Miriam Carver. Mr. Williams reported on a number of dates that Ms. Carver would be available to conduct policy governance training with the Board in conjunction with a board appreciation dinner on the Friday evening prior. After the dates were announced, Mr. Ujvari called for discussion toward selecting a date. Following some discussion, the Board Chair set the date of the appreciation dinner for the evening of Friday, July 24th with the policy governance training to follow the next day on Saturday, July 25th.

D. ACCT Governance Leadership Institute (new Trustee Orientation)

Mr. Nathan Ujvari directed the trustees to page 18 of their board package for information on the 2009 ACCT Governance Leadership Institute taking place June 12-14 in Washington, D.C. and called for any interest from any of the trustees in attending. Mr. Steve Stone indicated that he was interested but that it took place during the College commencement and he was committed to welcoming parents and guests to Founder's Auditorium. Dr. Ronald Walker volunteered to greet parents and guests in Founder's Auditorium if Mr. Stone goes to Washington, D.C. Mr. Steve Stoned thanked Dr. Walker and indicated that he will confirm his calendar but will plan to go if there are no other complications. He will let the Mr. Williams know if he is clear to attend. Mr. Ron Davis indicated that he was interested in attending as well but will have to check his calendar and will follow-up with Mr. Williams as well.

E. Trustee Attendance Report (1st Quarter 2009: January – March 2009)

Mr. Nathan Ujvari called on Mr. Steve Williams for a report on the Quarterly Trustee Attendance Report. Mr. Williams recapped a mandate to each institution from the Chancellor for a quarterly report of trustee attendance. This report is due the month following each three month period. The report submitted on behalf of North Central State College for the period of January through March of 2009 was available for the Trustee to review.

F. Subcommittee to Review Board Policies/Rules and Regulations

Mr. Nathan Ujvari called for an update on the subcommittee's progress in reviewing the Board's Policies/Rules and Regulations Mr. Matthew Smith reported that the committee had reviewed the documents and noted some changes and areas that needed updating. Mr. Steve Williams explained that he had discovered a model from Stark State Community College that incorporates all institutional policies and procedures into a single document that makes them more suitable for Electronic Rules Filing and would like to reformat the documents to a similar format as well as updating the content. The hopes are that they will have a recommendation to bring to the Board for review at their June Board meeting and for consideration of approval at their August meeting.

G. Volunteering Opportunities for Trustees

Mr. Nathan Ujvari reminded the Board to be on the lookout for activities where they might volunteer to get involved or otherwise increase their connection with the College community as well as the surrounding community.

H. All-Ohio Academic Team Luncheon (May 7th)

Mr. Nathan Ujvari reminded the Board of the upcoming All-Ohio Academic Team Luncheon in Columbus and announced that Mr. Ron Davis would be representing the Board of Trustees.

I. Link and Learn

Mr. Nathan Ujvari re-introduced the idea of link and learn as an opportunity for the Board to connect with community organizations/industries by soliciting them to host

periodic meetings and provide the board with tours and presentations on their places of business and solicited the Board for any ideas of locations for future consideration on an ongoing basis. Mr. Ujvari reminded Mr. Brad Peffley that MedCentral was previously suggested as a location for consideration at some time in the future. A recommendation was submitted to take the Board on a pre-meeting tour of the Ovalwood Cyber Café.

J. Review of the Board Calendar

Mr. Nathan Ujvari directed the Board to the inside back cover of their board package to review the annual board calendar for upcoming events and any needed discussion of upcoming activities.

IX. PRESIDENT'S REPORT – *Mr. Donald Plotts*

A. Foundation Update – *Mr. Brad Peffley*

President Don Plotts called on Mr. Brad Peffley for an update from the College Foundation. Mr. Peffley reported that everything was going well. The Capital Campaign was almost at 1.9 million dollars and the College internal campaign is underway. Mr. Peffley discussed the summertime Rock-n-Ribs and announced that it would take place on July 17th and 18th.

B. Enrollment Report

Mr. Don Plotts reported that student headcount for spring was 6.9% and Full-Time Equivalencies (FTE's) are at 10.6%. He distributed an enrollment report that showed credit enrollment is up as well as new student enrollment. President Plotts commended faculty for offering good programs that encourage and accommodate the enrollment growth.

C. Dean Search Update

President Don Plotts asked Dr. Karen Reed to provide an update on the dean search. Dr. Reed reported that she has located and hired Ms. Gail DalPian to serve as Interim Dean for the Business and Education Division. Ms. DalPian begins work on Monday, April 27th. Dr. Reed explained that hiring Ms. DalPian is a great opportunity for the College as deans are difficult to find for many institutions. She further reported that the search for a Department Chair was down to two candidates.

D. Recovery Dollars Request

President Don Plotts distributed a document that listed the recovery dollars projects that were not approved. Mr. Plotts talked about the document and provided an update on the alternative bill.

E. State Budget/OACC HB1 Update

Mr. Don Plotts discussed the changes and the steps that must be taken for the Chancellor to set the tuition. He reported that the 2-year colleges will likely lose OCOG dollars. He explained that since we will not likely get the 6% increase we were seeking, SSI needs to continue to be among our top concerns. Mr. Plotts provided a construction reform update and Mr. Matthew Smith added some additional comments. Dr. Mehdi Ressallat expressed his disappointment with the future construction process.

F. Quarter Hours to Semester Hours Conversion

President Plotts called on Dr. Karen Reed to provide an update on the conversion process. Dr. Reed explained that she would be working with The Ohio State University to outline a proposal toward the semester conversion that would include a timeline. This proposal should be better developed and ready to be presented to the Board at their May Board meeting.

G. Entrepreneur Hall of Fame (April 29th)

President Plotts reminded the Board of the Entrepreneurial Hall of Fame taking place Friday, April 29th and called on Ms. Betty Wells to recapped some of highlights of those being recognized.

H. Meeting with U.S. Senator Sherrod Brown

President Plotts recapped the highlights of his meeting with U.S. Senator Sherrod Brown. Senator Brown called for all Ohio college presidents to convene a meeting with him in Washington D.C. to discuss issues of higher education in Ohio.

I. Phi Theta Kappa International Convention (April 17th-18th)

President Plotts talked briefly about the recognition he received as a PTK Administrator of Distinction and called on Phi Theta President, Jessica Kirkendall and Phi Theta Kappa member Ms. Francis Geckle to recap the highlights of the convention as well as the awards the chapter received at this year's convention. Ms. Geckle began by talking about the various educational forums on topics such as: personal finance, scholarships, Relay for Life, and other community programs. She talked about their keynote speaker, Mr. Bobby Kennedy, Jr. who talked about Green Energy and Mr. Herib Zacaria who talked about values and the global economy. Ms. Jessica Kirkendall discussed the voting process for international officers and other candidate activities. She then turned her focus to President Plotts' award as a Distinguished Administrator, the Most Distinguished Chapter awards and provided a recap of the other awards the chapter received. Board Chair, Mr. Nathan Ujvari conveyed his congratulations to the chapter on behalf of the Board of Trustees and wished both ladies continued success in their academic pursuits.

J. Update on Visit by Ohio State University President Dr. Gordon Gee

President Plotts recapped the highlights of his meeting with OSU President Dr. Gordon Gee on April 7th. He indicated that much was discussed regarding cooperation and collaboration between the two institutions and asked for discussion from President Plotts

on some ways the two institutions might each work better, together for the benefit of our students and the region as a whole.

X. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, May 27, 2009 at 7:00 p.m. in the Fallerius Technical Education Center (149-F).

XI. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Mr. Matthew Smith and seconded by Ms. Edith Humphrey to adjourn the meeting at 8:31 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams, Recorder

Mr. Nathan D. Ujvari, Chair