

North Central State College
Board of Trustees' Meeting
December 3, 2008

I. CALL TO ORDER

The Vice Chair, Mr. Nathan Ujvari called the meeting to order at 7:08 p.m.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present: Dr. Pat Hightower
Mrs. Edith Humphrey
Dr. Mehdi Ressallat
Mr. Matt Smith (7:17 p.m.)
Mr. Steven Stone
Mr. Nathan Ujvari
Dr. Ronald Walker

Absent: Dr. Omar Guimaraes

III. INTRODUCTION OF GUESTS

Mr. Donald Plotts introduced Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, and Ms. Betty Wells representing the President's Staff; Mr. Brad Hays, Ms. Margaret Puckett and Ms. Pat Herb representing the Faculty Caucus; Ms. Beth Franz and Ms. Jean Jones representing the AAUP; and Attorneys Ericka Persol-Christie of the Attorney General's Office and Mr. Rick Ross were also present to make a presentation to the Board regarding faculty union negotiations. Mr. Arch McMillan (WMFD-TV63, Ms. Lou Whitmire (Mansfield News Journal), and Mr. Dave Panell (Clear Channel Radio) were present on behalf of the media.

IV. COLLEGE MISSION STATEMENT

Mr. Nathan Ujvari read the Mission Statement for North Central State College.

V. TREASURER'S REPORT

Mr. Brad McCormack presented the Treasurer's Report for the period ending October 31, 2008. He stated that revenues for the month totaled \$830,784. Expenditures were \$2,068,966 leaving a deficit of \$1,238,182. Year-to-date revenues totaled \$6,993,512. Year-to-date expenditures totaled \$5,331,004 leaving an excess of \$1,662,508. The Star Ohio month-end balance for October 2008 is \$2,597,874. Mr. Steve Stone observed that the Child Development Center has been operating in a deficit since August and asked for

an explanation. Mr. Brad McCormack explained the subsidized services model used by the CDC.

ACTION TAKEN: Dr. Pat Hightower moved for approval of the Treasurer's Report for the period ending October 31, 2008. Ms. Edith Humphrey seconded the motion and the motion carried unanimously.

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Steven Stone, seconded by Ms. Edith Humphrey and passing unanimously, the following items were approved:

- A. Approval of minutes of October 22, 2008**
- B. Approval of minutes of November 5, 2008**
- C. Approval of minutes of November 6, 2008**
- D. Approval of minutes of November 8, 2008**
- E. Approval of minutes of November 12, 2008**
- F. Approval of minutes of November 18, 2008**
- G. Approval of minutes of November 20, 2008**
- H. Approval of minutes of November 24, 2008**

I. Consideration of Approval of Status Changes – R-2008-41

CONSIDERATION OF APPROVAL OF STATUS CHANGES

R-2008-41

STATUS CHANGES

BE IT RESOLVED: by the Board of Trustees that the following staff member be awarded the following status change.

BEGINNING NOVEMBER 13, 2008

Trudy Hamilton, Cook PT

SALARY: \$8.82/hr. based on 30 hours per week

EXPLANATION OF STATUS CHANGE FOR RESOLUTION R-2008-41

Trudy Hamilton replaces Deborah Smith.

C. Consideration of Approval of Personnel Professional Growth Recognition – R-2008-42

CONSIDERATION OF APPROVAL OF COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION

R-2008-42

WHEREAS: *Betty E. Wells has supplied documentation that she has completed a Master's Degree.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that \$2,650.00 be added to base salary of \$96,676.83 to \$99,326.83, effective November 17, 2008, in recognition of completion of a Master's degree in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

WHEREAS: *Sharon L. Gearheart has supplied documentation that she has completed a Bachelor's Degree.*

THEREFORE, BE IT FURTHER⁹ RESOLVED: *by the Board of Trustees that \$1,325.00 be added to base salary of \$23,298.08 to \$24,623.08, effective October 6, 2008, in recognition of completion of a Bachelor's degree in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

VII. REGULAR AGENDA

A. EXECUTIVE SESSION

The Chair, Mr. Matthew Smith called for an Executive Session at 7:19 p.m. Dr. Ronald Walker made a motion and it was seconded by Dr. Pat Hightower to adjourn to Executive Session to discuss collective bargaining strategy and personnel matters relating to the appointment and compensation of specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Dr. Omar Guimaraes- not present
Dr. Pat Hightower- "yes"
Mrs. Edith Humphrey- "yes"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Steven Stone – "yes"
Mr. Nathan Ujvari- "yes"
Dr. Ronald Walker- "yes"

Upon a motion made by Ms. Edith Humphrey seconded by Dr. Ronald Walker to end the Executive Session at 9:12 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Omar Guimaraes- not present
Dr. Pat Hightower- "yes"
Mrs. Edith Humphrey- "yes"
Dr. Mehdi Ressallat- "yes"
Mr. Matt Smith- "yes"
Mr. Steven Stone – "yes"

Mr. Nathan Ujvari- “yes”
Dr. Ronald Walker- “yes”

The regular meeting of the North Central State College Board of Trustees was declared reconvened.

**B. Consideration of Approval to Adopt the Proposed Integrated Energy Plan
– R-2008-43 - Mr. Brad McCormack**

***CONSIDERATION OF APPROVAL TO ADOPT THE PROPOSED INTEGRATED
ENERGY PLAN***

R-2008-43

WHEREAS: *The General Assembly has passed Sub. House Bill 25, and*

WHEREAS: *this bill extends state facility energy efficiency and conservation planning requirements to any state agency, and*

WHEREAS: *this bill establishes a goal of at least a 20% reduction in energy consumption by the end of the year 2014, and*

WHEREAS: *North Central State College is required to implement a comprehensive energy plan which incorporates best practices and establishes energy standards for the College*

NOW, THEREFORE BE IT RESOLVED: *The Board of Trustees of North Central State College approves the implementation of the proposed Integrated Energy Plan.*

Mr. Brad McCormack presented the history of House Bill 251 that set forth the requirements for the Integrated Energy Plan and outlined the components of the plan.

ACTION TAKEN: Mr. Nathan Ujvari moved for approval of resolution R-2008-43 Consideration of Approval to Adopt the Proposed Integrated Energy Plan. Dr. Mehdi Ressallat seconded the motion and the motion carried unanimously.

C. Organizational Feedback Toward the Second Report on the Condition of Higher Education in Ohio – Mr. Matthew Smith

Mr. Matthew Smith reviewed the requirements of the report and suggested the Board seek assistance from the College in developing the report. The rest of the Board agreed. Mr. Brad McCormack stated that he would work with College personnel in developing the report and will bring back to the Board for final approval prior to submission to the Board of Regents. Dr. Mehdi Ressallat expressed his concern over a lack of action from the State.

D. Report on Annual Review of OSU-M/NC State Shared Services Agreement
– *Dr. Ronald Walker & Mr. Steven Stone*

Mr. Steven Stone recapped the highlights of the transportation issues that were discussed. Both Mr. Stone and Dr. Walker indicated that there were no issues of eminent concern in the current shared services agreement but rather cordial discussion of issues warranting further discussion throughout the coming year. Dr. Ronald Walker stated that all of this was possible because of the strong working relationship between the administrations of both institutions.

E. Strategic Planning/Board Goals – *Mr. Matthew Smith/Mr. Donald Plotts*

Mr. Matthew Smith directed the Board to the pages in the board package that reflect the Board Goals as they currently appear and a page reflecting the changes made at the board retreat on November 8, 2008. Mr. Smith reviewed the proposed changes and called for further discussion.

ACTION TAKEN: Dr. Pat Hightower moved to approve the changes to the College Board Goals as discussed at the retreat and presented in the draft Policy Governance Policy 1.1. Dr. Ronald Walker seconded the motion and it passed unanimously.

F. OSU-M Board Meeting Schedule– *Mr. Matthew Smith*

Mr. Matthew Smith asked that each Trustee review their schedule and try to commit to attending one of the upcoming OSU-M Board meeting dates. The Trustees discussed several of the upcoming dates that they could tentatively commit to at this time and left the remaining dates to a future date closer to the meeting. Mr. Stone committed to January 16th; Mr. Smith to either February 20th or 27th; Dr. Hightower to March 20th; Dr. Walker to April 17th; Ms. Humphrey to May 8th.

G. Nominating Committee Report – *Ms. Edith Humphrey*

Ms. Edith Humphrey announced that Ms. Lydia Reid, former Mayor of Mansfield and Mr. Ron Davis, President of the local AFL-CIO have applied for the vacant governor-appointed position on the Board of Trustees. We are awaiting the Governor's official appointment at this time. Ms. Humphrey also announced that the Nominating Committee has approached Mr. Nathan Ujvari for consideration in filling the Board Chair position, Dr. Ronald Walker for filling the Board Vice Chair position for 2009 and Dr. Mehdi Ressallat for filling the Board Secretary position, all have acknowledged their willingness to serve with the Board's approval. Therefore, this will be the recommendation the nominating committee presents for Board approval at the January 12, 2009 meeting.

H. Consideration of Approval for Appointment of and Contract with Mr. Donald L. Plotts as President of North Central State College – **R-2008-44**
– *Mr. Matthew Smith*

**CONSIDERATION OF APPROVAL FOR APPOINTMENT OF AND CONTRACT WITH
MR. DONALD L. PLOTTS AS PRESIDENT OF NORTH CENTRAL STATE COLLEGE**

R-2008-44

WHEREAS: *the Board of Trustees unanimously ratifies the appointment of Mr. Donald L. Plotts for the Presidency of North Central State College effective January 1, 2009*

NOW, THEREFORE, BE IT RESOLVED: *by the Board of Trustees of North Central State College that the College employ Mr. Donald L. Plotts as President for a term commencing January 1, 2009 and ending on December 31, 2011, and that the terms, conditions and benefits of the attached President's Employment Agreement, dated December 3, 2008, are ratified and addended to and made a part of this resolution.*

ACTION TAKEN: Mr. Matthew Smith presented resolution R-2008-44 Consideration of Approval for Appointment of and Contract with Mr. Donald L. Plotts as President of North Central State College. Dr. Pat Hightower moved for approval and Mr. Steven Stone seconded the motion. Mr. Smith called for Ayes (6), Nays (1). Mr. Smith declared that a majority had been achieved and the motion was approved.

VIII. BOARD CHAIRPERSON REPORT- *Mr. Matthew Smith*

A. Trustees Video Conference (December 9th 10:00 a.m. – 12:00 p.m. in 225 Riedl Hall)

Mr. Matthew Smith reminded the Board of the final video conference of the year with the Chancellor and asked all who were interested in attending to make sure they were registered for the conference by registering themselves or letting the Board Recorder know so their registration could be completed.

B. OACC Awards due January 30, 2009

Mr. Matthew Smith announced that nominations for the OACC Excellence Awards for the spring conference were due by January 30, 2009. If anyone had any nominees for consideration they should bring them forward to the next meeting on January 14th.

C. ACCT Call to Action

Mr. Matthew Smith relayed the ACCT Call to Action and called for further discussion. Following discussion, the Trustees were asked to email action items.

D. Capital Campaign – *Ms. Chriss Harris*

Mr. Matthew Smith reminded the Board of the upcoming capital campaign and asked Ms. Chriss Harris to make her presentation to the Board. Ms. Harris reported that the platinum phase was going well. The silver and gold phase is to

begin soon. She challenged the Board for 100 percent participation in the campaign and announced that the employee campaign will commence in May or June of 2009.

E. Community College National Legislative Summit (February 9th-11th, 2009)

Mr. Matthew Smith announced that the 2009 Community College National Legislative Summit was coming up in February and called for anyone interested in attending to let Steve Williams know right away so that registration and accommodations could be made. Mr. Smith announced that he would attend on behalf of the College.

F. Other (NCSFA-AAUP) Negotiations Team Recognition

Mr. Matthew Smith acknowledged on behalf of the Board of Trustees, the amount of work and dedication to the College that went into the development of the collective bargaining agreement. The Board recognized the efforts of the North Central State Faculty Association's Negotiations Team in reaching a successful agreement.

IX. PRESIDENT'S REPORT – *Mr. Donald Plotts*

A. Staff In-service Day (November 11, 2008)

Mr. Don Plotts reviewed the agenda for the latest staff in-service day and recapped some of the highlights of the day.

B. Governor's State of Ohio Economic Update

Mr. Don Plotts recapped some of the highlights of the Governor's latest state of Ohio economic update and explained the upcoming mandatory meeting for all college presidents.

C. Employee Appreciation Dinner (December 6, 2008)

Mr. Don Plotts announced that the College Employee Appreciation Dinner would be held on Saturday, December 6th and all Trustees were welcome and encouraged to attend.

D. Career Pathways Model

Mr. Don Plotts reviewed the career pathways model and explained that the collaborations put together in developing this model will better enable us to compete for grants for the benefit of the College and more importantly, this economic region.

E. COMBASE

Mr. Don Plotts explained the benefits of our association with COMBASE, a cooperative for the advancement of community based post-secondary education and announced that North Central State College is the only college in Ohio that is participating in this cooperative.

F. Women in IT

Mr. Don Plotts announced that the Women in IT event that occurred recently at the Kehoe Center in Shelby was a great success and recapped some of the highlights of the event. He conveyed his kudos to all those who were involved.

G. New Department of Labor Grant Application

Mr. Don Plotts explained the ramifications of the new DOL grant application and how it would affect the College.

X. TIME AND PLACE OF NEXT MEETING

The Board will tentatively plan to meet again on Wednesday, December 17th to consider for approval the collective bargaining agreement once the NCSFA-AAUP has ratified it. The next Regular meeting of the Board of Trustees is scheduled for Wednesday, January 14, 2009 at 7:00 p.m. in the Fallerius Technical Education Center (149-F).

XI. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board's consideration, a motion was made by Dr. Ronald Walker and seconded by Dr. Pat Hightower to adjourn the meeting at 10:10 p.m. and the motion carried unanimously.

Respectively submitted:

Mr. Stephen R. Williams, Recorder

Mr. Matthew P. Smith, Chair