Staff Caucus Minutes

August 13, 2009

Staff Caucus members present: Mike Moore, Mike Cole, Jared Welsh, Kathy Emmer, Roberta Moore, Rita Moore, Susan Householder, Deb Huguenin, Kay Leitenberger, and Brian Baldridge

Guests: Kimberly Lybarger and Dr. Karen Reed

Agenda:

- Dr. Karen Reed Q&A about semester conversion
- Hiring procedure guidelines

Dr. Karen Reed Q&A

Semester conversion committees are evenly staffed and everyone got their 1st or 2nd committee choice.

All committees have selected a Chair and Co-Chair in the 1st meetings.

Dr. Reed is making herself available to assist any conversion committee or person serving on a committee.

Everyone will be involved everything must be looked at, curriculum, I.T., procedures, etc…

English and other basic courses will be converted by the end of winter quarter 2010.

1 Co-Chair from each committee will regularly meet with the Presidents staff.

There will be 1 open meeting per committee per quarter.

Conversion will occur August 2012.

Everyone will be given a chance to make an impact! This is a big responsibility, but an even bigger opportunity!

Hiring procedure

Concerns were raised about age discrimination, and nepotism.

The idea of sending an e-mail to all staff for their input hiring guidelines was raised.

Does the Faculty have their own practices outlined in the CBA?

Inform Staff Caucus of all new postings to help insure all applicable guidelines are followed.