North Central State College  
Executive Session Staff Caucus  
MINUTES  
April 22, 2010  
10:00-11:00 a.m.; Room 149 Fallerius

FACILITATOR:  Michael Cole  
ASSISTANT FACILITATOR:  Terry Sexton  
COORDINATOR:  Rhonda Reeder

STAFF CAUCUS MEMBERS PRESENT:  Michael Cole, Deb Huguenin, Sharon Gearheart, Cindy Kuelling, Roberta Moore, Terry Sexton, Bob Shambaugh and Jared Welsh

ABSENT STAFF CAUCUS MEMBERS:  Nyshia Brooks, Susan Householder, Rita Moore and Rhonda Reeder

STAFF CAUCUS PROXY:

GUESTS:

CALL TO ORDER:  Michael Cole called the meeting to order.

Congress
- The Congress meeting has been canceled for April 22, 2010.
- The Staff Caucus discussed taking issues to the Congress that only applied to both caucuses. Each caucus should handle their own issues that apply to them only.
- A motion by hands was made and all were in favor. Motion carried.
- Next Congress meeting is May 27, 2010, Room 149-F, 3:00 – 5:00 p.m.

Outstanding Staff Employee of the Month-Proposal
- Background:  A proposal for an “Employee of the Month” was submitted by Kimberly Lybarger and discussed at the Staff Caucus meeting on January 14, 2010. It was then discussed at the Congress Meeting on January 28. Congress did not recommend the proposal and felt uncomfortable dealing with issues pertaining to staff only. The proposal went back to the Staff Caucus. It was then submitted to President Plotts for discussion at a MAC and President’s Staff meeting. The recommendation from those meetings was for Staff Caucus to continue discussion and create a staff recognition program that is administered and managed by Staff Caucus. After further discussion at today’s meeting, the Staff Caucus decision was not to endorse this proposal and does not want to be involved in this venture. Kimberly was notified of this decision by Michael Cole and Terry Sexton.

Flex-time proposal
- The Staff Caucus discussed the flex-time proposal submitted by Diane Hipsher. As it is written, it was determined that the time in question is between the supervisor and the employee, as stated in the Staff Handbook; therefore, the Staff Caucus does not support the proposal.
- A motion was made not to support the flex-time proposal submitted by Diane Hipsher. A vote was taken; motion carried. Diane will be notified by Michael Cole and Terry Sexton.

April 23, 2010 In-Service Day
- Michael shared the Staff Caucus agenda for the breakout session.

Adjourn:  Michael Cole motioned to adjourn and Terry Sexton seconded the motion. Motion carried.

Next Staff Caucus meeting:  May 13, 2010, Room 149-Fallerius, 9:15 a.m. to 11:15 a.m.

Respectfully submitted by:  Michael Cole, Facilitator  
Terry Sexton, Assistant Facilitator