North Central State College
Board of Trustees' Meeting
July 22, 2026

I. CALL TO ORDER

This meeting was held in-person in room 164 of the James W. Kehoe Center in Shelby, Ohio. Trustee participation was eight in person.

Chair, Ms. Linda Nelson called the meeting to order at 4:05 p.m. in room 164 of the Kehoe Center. At that time, she asked all to rise and join her in reciting the pledge of allegiance followed by her reading of the Global ENDS Policy for North Central State College.

II. ROLL CALL

The Secretary, Mr. Stephen Williams called the roll.

Present:
Ms. Kristin Aspin
Mr. Mark Masters
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Linda Nelson
Mr. Steven Stone
Mr. Patrick Williams
Ms. Kimberly Winkle

Absent:
Ms. Duana Patton

III. INTRODUCTION OF GUESTS

Board Chair, Ms. Linda Nelson asked President Dorey Diab to introduce the guests present. President Diab acknowledged the presence of: Dr. Kelly Gray, Vice President of Academic Services; Ms. Amber Wertman, Executive Director of the College Foundation and Mr. Tom Prendergast, Executive Director for Strategic and Institutional Transformation.

IV. FOCUS OF THE MEETING – *Ms. Linda Nelson*

Ms. Linda Nelson explained that the primary focus of tonight's meeting will be to tend to our Required Approval Agenda and our Policy Governance Agenda.

V. PRESIDENT'S REPORT – *Dr. Dorey Diab*

Dr. Dorey Diab explained that many of the elements of the President's Report will be included as part of the Retreat. Dr. Diab reviewed the agenda for the retreat following the regular meeting and had nothing further to add.

VI. REQUIRED APPROVALS AGENDA

CONSENT AGENDA

The Chair, Ms. Linda Nelson, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Ms. Kimberly Winkle and seconded by Ms. Elisabeth Morando and passing unanimously, the following items were approved.

A. Approval of Minutes for May 27, 2026 "Regular Meeting"

B. Consideration of Approval of Status Change – *R-2026-24*

CONSIDERATION OF APPROVAL OF
STATUS CHANGES

R-2026-24

STATUS CHANGE

BE IT RESOLVED: *by the Board of Trustees that the following staff members are hereby awarded the following status change:*

BEGINNING July 1, 2026
Caree Bash
- *Caree Bash will move from Director, CCP to Dean, Access and Enrollment.*

BEGINNING July 1, 2026
Jerry Bell
- *Jerry Bell will move from Enrollment Specialist to Assistant Director of Admissions.*

BEGINNING July 1, 2026
Abigail Crager
- *Abigail Crager will move from Full Time Office Assistant to Full Time Administrative Assistant, Engineering, Business and Criminal Justice Division.*

BEGINNING July 1, 2026
Yvonne Hawes
- *Yvonne Hawes will move from Part Time Office Assistant to Part Time Administrative Assistant, Liberal Arts Division.*

BEGINNING July 1, 2026
Nicholas Ramey

- *Nicholas Ramey will move from Advisor, CCP to Lead Advisor, CCP.*

C. Consideration of Approval of Employment of College Personnel – *R-2026-25*

CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL

R-2026-25

<u>NEW HIRES</u>

BE IT RESOLVED: *by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:*

BEGINNING June 1, 2026
Victoria Haas, Infant/Toddler Lead Teacher, Child Development Center
Ohio State University, Associate of Arts, Early Childhood Development and Education

BEGINNING June 22, 2026
Krystal Pasqualini, Assistant Director of Financial Aid
Ashland University, Master of Business Administration
College of Wooster, Bachelor of Arts, Anthropology

BEGINNING June 30, 2026
Margaret Sulser, Part-Time Center Support Assistant, Crawford Success Center
Ashland Theological Seminary, Master of Arts, Christian Education
Mount Union College, Bachelor of Arts, Sociology

BEGINNING July 13, 2026
Angy Alkire, Nursing Lab Coordinator
Ohio University, Bachelor of Science, Nursing
North Central State College, Associate of Applied Science, Nursing

BEGINNING July 13, 2026
Colleen Delamater, Part Time Administrative Assistant, Registrar
Ohio Northern University, Bachelor of Science, Business Administration

BEGINNING July 13, 2026
Melissa Kodger, Academic Liaison, Engineering Technology, Business and Criminal Justice Division
Wright State University, Bachelor of Arts, Biological Sciences
Ashland University, Bachelor Plus Teaching Certificate

BEGINNING July 15, 2026
Cory Herrmann, Facility/Program Coordinator, Correctional Education
Indiana University, Bachelor of Business Administration
Anderson University, Master of Business Administration

EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2026-25
Victoria Haas is hired as Infant/Toddler Lead Teacher at the Child Development Center to replace Tori Sauder.
Krystal Pasqualini is hired as Assistant Director of Financial Aid to replace Chloe Mealey.
Margaret Sulser in hired as a Part-Time Center Support Assistant, Crawford Success Center to replace Leigh Gribble.
Angy Alkire is hired as Nursing Lab Coordinator to replace Sara Woodruff.
Colleen Delamater is hired as Part-Time Administrative Assistant in the Registrar's Office.
Melissa Kodger is hired as Academic Liaison, Engineering Technology, Business and Criminal Justice division, to replace Sarah Grissom.
Cory Herrmann is hired as Facility/Program Coordinator, Correctional Education to replace Corisa Welch.

D. Consideration of Approval of College Personnel Professional Growth Recognition – *R-2026-26*

CONSIDERATION OF APPROVAL OF
COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION

R-2026-26

Amanda Windom *has completed an Associate of Applied Science degree in Human Services from North Central State College.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that the appropriate monetary recognition is added to base salary effective May 11th in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

Thomas Prendergast *has completed 60% of an EdD degree in Higher Education Administration from the University of Mississippi.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that the appropriate monetary recognition is added to base salary effective June 8th in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

Jeffery Everly *has completed a Bachelor of Science degree in Cybersecurity & Information Assurance from Western Governors University.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that the appropriate monetary recognition is added to base salary effective June 22nd in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

***Md Saiful Islam** has completed a Master of Science degree in Data Science from Eastern University.*

***THEREFORE, BE IT RESOLVED:** by the Board of Trustees that the appropriate monetary recognition is added to base salary effective June 22nd in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

REGULAR AGENDA

A. Treasurer's Report for May 31, 2026 – *Dr. Dorey Diab*

In the absence of Ms. Lori McKee, Dr. Dorey Diab presented the Treasurer's Report for the period ending May 31, 2026. He stated that revenues for the month totaled $959,065. Expenditures were $1,565,079 leaving a deficit of $606,014. Year-to-date revenues totaled $25,191,470. Year-to-date expenditures totaled $16,818,625 leaving an excess of $8,372,845. The Month End Investment Balance for May 31, 2026 was $15,025,340 ($3,349,102 in Star Ohio and $11,676,238 in Park National Bank). Dr. Diab described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: On a motion by Mr. Steven Stone and seconded by Mr. Patrick Williams the item was approved with a unanimous vote.

B. "Preliminary" Treasurer's Report for June 30, 2026 – *Dr. Dorey Diab*

Dr. Dorey Diab presented the Treasurer's Report for the period ending June 30, 2026 but explained that although he is presenting the numbers as they are currently, this report will be a preliminary report as there are still many accounts and activities that are in progress or still need to occur in order to wrap up the previous fiscal year. He stated that revenues for the month thus far totaled $1,005,945. Expenditures were $4,879,663 leaving a deficit of $3,873,718. Year-to-date revenues totaled $26,197,415. Year-to-date expenditures totaled $21,698,288 leaving an excess of $4,499,126. The Month End Investment Balance for June 30, 2026 was $15,095,263 ($3,359,627 in Star Ohio and $11,735,636 in Park National Bank). Dr. Diab described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

ACTION TAKEN: On a motion by Mr. Patrick Williams and seconded by Dr. Dwight McElfresh the item was approved with a unanimous vote.
Dr. Dorey Diab – Reminded the Board about the status of the June Treasurer's Report by explaining that there are still unresolved issues that Ms. McKee will report on in more detail later.

C. Consideration of Approval of College Completion Plan for 2026-2027
– R-2026-27 – Dr. Dorey Diab

CONSIDERATION OF APPROVAL OF
CAMPUS COMPLETION PLAN UPDATE
FOR NORTH CENTRAL STATE COLLEGE

R-2026-27

WHEREAS: *Completion plans provide a continuous improvement framework that can allow campuses to identify and implement strategies to increase the number and percentage of students earning meaningful postsecondary credentials, and*

WHEREAS: *House Bill 59 called for each public college and university to submit a campus completion plan that was approved by their board of trustees to the Chancellor by June 30, 2014, and*

WHEREAS: *The legislation further states that these plans are to be updated every two years.*

NOW, THEREFORE BE IT RESOLVED*: by the Board of Trustees that the following update to the College's Campus Completion Plan for 2026 is hereby approved.*

ACTION TAKEN: On a motion by Dr. Dwight McElfresh and seconded by Ms. Kimberly Winkle the item was approved with a unanimous vote.

VII. POLICY GOVERNANCE

A. Discussion of Agenda Planning – *Ms. Linda Nelson*

1. Discussion of Policy Governance Policy 2.70 Agenda Planning Policy.

Board Chair, Ms. Linda Nelson reviewed the Board's Annual Calendar/Agenda for the 2026-2027 Academic/ Reporting Year.

2. Review of Actionable Items.

Board Chair, Ms. Linda Nelson reviewed the listing of Actionable Items which Included:

a. <u>Distribute Annual Self-Assessment Survey to Trustees in June for Board analysis and discussion at the annual planning retreat in July</u> – This item was submitted prior to this meeting.

b. <u>Solicit Trustee meal preference from Panera Bread for July Annual Board Retreat.</u> – This item was completed in preparation for the retreat.

c. Hand deliver Annual Monitoring Report to Trustees in preparation for Annual planning Retreat. – This item was accomplished in preparation for the retreat.

2. Owners Connections.

Dwight McElfresh: Mr. McElfresh reflected on school districts facing financial watch, noting that their challenges highlight the importance of North Central State's strong financial operations. He emphasized not taking for granted the College's timely financial management and accurate business processes.

Mark Masters: Mr. Masters shared that several parents told him their children entered higher education through the College Now program and have since graduated from other colleges, reinforcing the program's positive long-term impact.

Elisabeth Morando: Ms. Morando praised College Now as a unique opportunity but questioned whether enough students and families are aware of it, suggesting that awareness in traditional high schools could be stronger.

Kristin Aspin: Ms. Aspin observed that families are often overwhelmed by the volume of school communications, making it easy for important information, including College Now opportunities, to be overlooked despite schools' efforts to share it.

3. Annual Board Self-Reflection Questionnaire Results for 2025-2026

Ms. Linda Nelson asked if all Trustees had the opportunity to review the Annual Board Self-Reflection Questionnaire results for 2025-2026? Overall, results are positive and reflected good basic operations, appreciation with the leadership of the CEO, appreciation for the Board training we go through each month, enlightenment with the importance of the Trustees role in advocacy. In the essence of time, Ms. Nelson asked Trustees if there were any trends that came to their attention that needed some further evaluation. The Executive Committee will continue to evaluate the trends suggested in the Questionnaire for potential topics of future Board training.

VIII. BOARD CHAIRPERSON REPORT- *Ms. Linda Nelson*

A. 2027 NCSC BOT Proposed Meeting Dates

The Chair called for any discussion on the proposed meeting dates for 2027. President Diab referred to a potential conflict in October for both 2026 and 2027 with the AACC meetings. Dates will be looked into further for better options.

B. 2026 Chancellor's Annual Trustee Conference (Wednesday, September 9, 2026 – Columbus, OH)

The Chair announced that the date of the Chancellor's Annual Trustee Conference has been changed from the September 10th to September 9th in Columbus. Registration information is typically sent via email; however, it has not yet been received. Once details are available, trustees are to notify Steve and Dorey of their ability to attend. The Chancellor's office and the OACC will provide full event details as the date approaches.

C. ACCT Leadership Congress (October 21–25, 2026)
The Chair reminded the Board of the upcoming ACCT Leadership Congress. Trustees were encouraged to ensure their registration is complete.

IX. MEETING EVALUATION (IAW 02.16) – *Dr. Dwight McElfresh*

Board Chair, Ms. Linda Nelson called for a discussion on tonight's meeting evaluation. Trustees commented that the meeting stayed on track and moved smoothly from one order of business to the next which helped with staying on track for this important two-part meeting.

X. TIME AND PLACE OF NEXT MEETING

The next regular meeting of the Board of Trustees is scheduled for Wednesday, August 26, 2026 at 5:30 p.m. in the Board Meeting Room (the Gorman Room, 165-Fallerius).

XI. ADJOURNMENT

The Chair called for any additional information items.

ACTION TAKEN: As there was no further business or information items, the Board Chair, Ms. Linda Nelson declared the meeting adjourned at 4:55pm.

Respectfully submitted:

Stephen R. Williams

Mr. Stephen R. Williams, Board Secretary

Linda Nelson

Ms. Linda S. M. Nelson, Board Chair