**North Central State College**
**Board of Trustees' Meeting**
**May 27, 2026**

## I. CALL TO ORDER

This meeting was held in a hybrid format with some participants attending in-person in the Board Room (165-Fallerius) and others online via Zoom. Trustee participation was nine in person and none online.

Board Chair, Ms. Linda Nelson called the meeting to order at 5:33 p.m. and asked all to rise and join her in reciting the pledge of allegiance followed by the Global ENDS Policy for North Central State College.

## II. ROLL CALL

The Secretary, Mr. Stephen Williams called the roll.

**Present:**

Ms. Kristin Aspin
Mr. Mark Masters
Dr. Dwight McElfresh
Ms. Elisabeth Morando
Ms. Linda Nelson
Ms. Duana Patton
Mr. Steven Stone
Mr. Patrick Williams
Ms. Kimberly Winkle

## III. INTRODUCTION OF GUESTS

President Diab introduced Ms. Marcella Smith, Trustee for The Ohio State University at Mansfield Advisory Board. President Diab also introduced Dr. Kelly Gray, Vice President for Academic and Student Services (online); Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Executive Director for Strategic and Institutional Transformation, and introduced Ms. Amber Wertman (online), the new Executive Director for the College Foundation.

## IV. FOCUS OF THE MEETING – *Ms. Linda Nelson*

Ms. Linda Nelson explained that the primary focus of tonight's meeting will include: Hearing the report from our Ohio State University Mansfield Advisory Board representative; Conducting the routine business of the College; Hearing the FY2025-2026 Budget Proposal and Considering it for Approval; and Continuing with our regular Policy Governance Training and Policy Review.

## V. OSU-MANSFIELD ADVISORY BOARD REPORT – *Ms. Linda Nelson*
*- Ms. Marcella Smith (Trustee, OSU-M Advisory Board)*

Board Chair, Ms. Linda Nelson welcomed Ms. Marcella Smith of the OSU-M Advisory Board and offered her the floor to present her report. Ms. Smith thanked the Board for inviting her to join our Board meeting. Ms. Smith's report was as follows:

- At the May 21st Mansfield Board meeting, the following were appointed as the officers for the upcoming 2026-2027 year: Amy Goyal, Chair, Zoi Romanchuk, Vice-Chair, and Kenneth Kmetz, Secretary.

- The Nominating Committee Chair, Zoi Romanchuk, reported that Jeremy Secrist will be recommended for the Mansfield Board for a three-year term (which carries with it the possibility of being reappointed for two additional three-year terms). Student Alex Rathburn will be recommended for appointment as the student board member for a one-year term (which carries with it the possibility of being reappointed to a second, one-year term.

- Jerry Clark, the Mansfield Campus's representative to the OSU Alumni Association Council's board, reported on the two-day spring meeting held in Columbus. The council heard from the Offices of Government Affairs, Marketing, others, but interesting was these alumni associations stats:

    - There are a total of 630,372 living alumni in 50 states and 175 countries, with over 900,000 total degrees conferred since the first class in 1878. Some current alumni stats by state:

        - Ohio – 370,263
        - California – 25,995
        - Florida – 24,431
        - Texas – 14,740
        - Illinois – 13,429
        - New York – 12,856

- The Council members also toured the Multispecies Animal Learning Complex at OSU's Waterman Ag and Natural Resources Lab. This facilities' education mission is to "sustain life" across the state and it houses about 2,200 animals including dairy and beef cattle, equine, swine, poultry, and small ruminants (small cloven-hoofed mammals like sheep and goats). The permanent housing for roughly 30 horses (mares, stallions, and young horses) allows each to have its own stall featuring its own outdoor turnout area.

- Aside from what was reported at the Mansfield Board's meeting, I wanted to share with you information on the Ecolab – the 640+ acres of campus land which offers a unique setting to deliver the three pillars of OSU's Land Grant mission – education, research and extension.

- Stewardship should be a guiding principle that shapes our relationship with nature. The Ecolab is a primary outreach hub for the Ohio Woodland Stewards and born of our partnership with the school of Environment and Natural Resources. It is one of the marquees Living Lab programs within the broader Ohio State constellation.

- Gabe Karns, OSU Mansfield's Land Manager, provided this report on Ecolab updates:

  - 8th year of syrup production was the shortest ever (17 days) but we made the third most amount of syrup ever – so it was intense!
  - Two full-time Ecolab technicians wrapped up a full, one-year term position in April and were moving on to other employment opportunities in the environmental field.
  - The Ecolab now has drafted a formal report template detailing case study findings from various projects around the campus.
  - Ecolab was recognized within the OSU Sustainability Institute as an exemplar for promoting the "3 pillars of the Land Grant mission" as noted before.
  - The free and open to the community Saturday maple Syrup production program again had 100 participants.

NCSC Trustee, Ms. Kristin Aspin added a few of her insights from the OSU-M Advisory Board meeting as well.

## VI. PRESIDENT'S REPORT – *Dr. Dorey Diab*

### A. Student Organizations/Activities Updates

President Dorey Diab presented the Student Engagement report as follows:

<u>TRiO SSS Update:</u>

- On April 23, the annual TRIO Awards & Graduation Celebration was held. The night was an opportunity to celebrate the many achievements of students within the TRIO SSS program with their family and friends, and the faculty and staff who supported them during the academic year. The night also featured words of encouragement from Mr. Rajan Franklin, TRIO and NC State alumni. We recognized 30 TRIO student graduates (our biggest group so far) and the following award recipients:
  - ✓ Directors Award: Landon Hyatt
  - ✓ Trio Maverick: Nicci See, AiRese Deans
  - ✓ Rising Star Award: Shanna Clay, Thomas Foley
  - ✓ Trio Champion: Katy Bennett (Staff), Jordynn Liggett (Faculty)
  - ✓ Outstanding Tutor: Sheri Brenneman
  - ✓ Outstanding Participation: Ryan Earles, Mik'a Letlow

Psi Beta – Psychology Fraternity

- Since Faculty Advisor, Michelle Slattery has resigned from her faculty position, she is not certain what will happen with Psi Beta. For the past few years, there has not been much interest or engagement with this group. She thought Laura Irmer and Steve Haynes would be deciding on how to proceed with Psi Beta.

Phi Theta Kappa Update:

- PTK grew to 15 members by the end of 25-26 academic year, with 3 graduating (all in the College Now Business program).

- PTK Chapter President Jesse Halfhill was recognized as OACC All Academic First Team, first student speaker for the Hall of Excellence event, and was the Student Scholar of the Year.

- He received nearly $6000 in PTK scholarships to further his education at Ashland University in the fall, majoring in finance.

Honors College Update:

- The Honors College Poster Exhibition on April 29 featured 12 students with 14 research projects. Due to renovations, the event was held at the Shelby Kehoe facility.

- Students were available to share information regarding their research with guests during the 4-5:30 event reception.

- The Honors College was honored to have two students graduate from the program and receive the Honors College medallion at graduation.

Viktoria Arnett

Viktoria Arnett is graduating with an Associate of Applied Science in Engineering Technology. Viktoria will be attending Ohio Northern University in the fall to major in Electrical Engineering with concentrations in Robotics and Cybersecurity.

Jesse Halfhill

Jesse Halfhill is graduating with an Associate of Arts in Business Administration. He is currently attending Ashland University and will double major in Business Analytics and Finance with an anticipated graduation date of May, 2028.

Jesse is working on securing an internship at a financial services company for the summer, with a long-term goal of working in corporate.

B. **North Central State College Foundation Development and Update –** *Dr. Dorey Diab*

Dr. Dorey Diab communicated the following report on behalf of the College Foundation:

**Foundation-Emerald Club - Major Gifts-**

- Fundraising income deposited through first half of May, FY26 $510,483 – Goal of $442,560
- Employee Campaign – Total for FY27 $5,005
- Scholarship Selection – Sent out $258,350 award offers so far for FY27

**Workforce**

- Non-credit Workforce income since February, completed including OSHA - $30,092 *part of income from utilizing certificate funding

- Foundation/Hospital Partnership Nursing Students enrolled for Summer semester
  - PN - 17
  - LPN to RN Articulation - 7
  - BSN - 5
  - Rentals income FY26 $40,508 - Goal of $37,000

- Workforce Training Schedule – June
  - Customized corporate trainings schedules for Eagle Crusher and Gorman Rupp
  - Baker's Pizza and RMC being developed with company leaders
  - Excel Workshop – Crawford Success Center
  - Leadership and Supervision Series 1 – Brethren Care Village Ashland

**C. Monitoring Report: Executive Limitations Policy - ENDS Focus of Grants and Contracts (04-80)**

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

3357:13-04-80 ENDS Focus of Grants and Contracts (Executive Limitations)

The CEO will not enter into any grant or contract arrangements that fail to emphasize the production of ends and the avoidance of unacceptable means.

The CEO will not

4.81 Allow grantees to be unaware of restrictions on particular methods and activities to preclude grant funds from being used in unethical, unlawful, or imprudent ways.

4.82 Make grants to grantees that do not have, in the CEO's opinion, the capacity to produce appropriately targeted, efficient results.

4.83 Fund specific methods except when doing so for research purposes, when the result to be achieved is knowledge about differential effectiveness of various methods.

Effective: January 18, 2023
Next Review: December 3, 2025
Review Dates: 8/25/10, 7/30/11, 12/5/12, 12/4/13, 2/25/15, 12/2/15, 12/7/16, 12/6/17, 12/5/18, 12/4/19, 12/2/20, 12/1/21, 12/7/22, 1/18/23, 12/6/23, 12/4/24

*The College acts as a financial agent on multiple grants. These grants are performed by college employees or other quasi-employees (i.e., they receive their paychecks from the College, who acts as the financial agent, with employees being either directly or indirectly employed by the College). Examples include TRIO, Title III, and Early Head Start. The College holds such employees to the standards specified by the grantor, in addition to the College standard operating procedures. We generally do performance evaluations of these employees in collaboration with the entities they represent. Renewal of many of these grants is evidence of the college acting in a prudent, lawful and ethical way. We also turned down some grants that were not in alignment with our mission, or did not have the capacity to do.*

*Since 2014, the college has managed and continue to manage over 31 million dollars in grants, including capital projects, in prudent, lawful and ethical ways. Any major changes to grant contracts are addressed with government representatives or the state controlling board to receive official permissions prior to proceeding.*

*<u>Grants awarded</u>: We continue to be successful with our grant efforts. The amount is over $3.18 million this past year (FY2024) from local, state, and federal sources. Grants/Scholarships Awarded (beyond fundraising) a total of $2,932,408:*
*1. Early Head Start - $646,493*
*2. Early Childhood Education - $106,250*
*3. Perkins - $111,658*
*4. Work Ready - $100,000 (not received yet and not included in total)*
*5. Trio - $272,364*
*6. Choose Ohio First 19.07 - $12,628*
*7. Choose Ohio First 21.31 - $272,829*
*8. Choose Ohio First 22.25 - $112,500*
*9. Choose Ohio First 23.25 – $36,000*
*10. Title III - $440,630*
*11. Artificial Intelligence - $100,000*
*12. Digital Holistic Student Support - $500,000*
*13. Strengthening Community Colleges 5 - $132,656*
*14. Prevention First - $15,000*
*15. Reducing Barriers - $20,000*
*16. Strong Start (HS) - $3,400*
*17. Strong Start to Science - $50,000*
*18. Leah Myers - $100,000*

**D. College Updates / Other**

**College Update**

1. Chair Linda Nelson, President Diab, VP Kelly Gray, Faculty Rita Wiening, Assistant Dean Brooke Miller, and Rep. Marilyn John, celebrated our College-Now Business student Jesse Halfhill's selection into the Phi Theta Kappa (PTK) All-Ohio Academic Team. The event was held by OACC at the statehouse, with the presence of Jesse's parents Joel and Jill, and the national president of PTK Dr. Lynn Tincher-Ladner. Jesse received a $1,000 scholarship being in the All-Ohio Academic Team, 1st Team; a proclamation of achievement from Rep. John and Speaker Huffman.
   - Jesse currently serves as the President of the College's Beta Theta Eta Chapter of Phi Theta Kappa; is a member of the NC State Honors College; and was the only student ever invited to speak at the annual North central Ohio Hall of Excellence Induction Ceremony. Jesse is also the recipient of the $1,000 Franklin B. Walter Scholarship by the Mid-Ohio Education Service Center Board of Governors. He received nearly $6000 in PTK scholarships to further his education at Ashland University in the fall, majoring in finance.

2. On Monday, April 27, President Diab was interviewed by an Ashland University doctoral candidate student, Ling Zeng, whose dissertation was on dual enrollment in Ohio.

3. On Wednesday, April 29, many Honor College students exhibited their posters at Kehoe. The posters continue to show depth of topics and presentation skills.

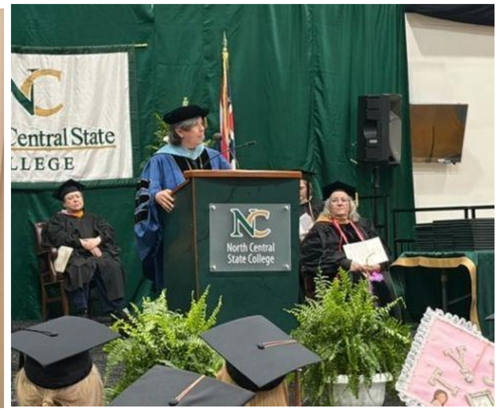
4. On Thursday, April 30th, and Friday May 1, the Digital Holistic Student Support team, and Achieving the Dream coaches visited the College to interview staff and continue their fact finding of the College technology infrastructure on the inter-operability of the Customer Relation Management System, the Student Information System, and the Faculty-Student classroom software, to mind the data and provide additional insights for better decision making on student success.

5. On Wednesday, May 6, the scoring committee of the Route 30 Broadband project met at the College to evaluate the three bidders who submitted proposals on the project. The committee was made of team members form Broadband Ohio, The Ohio Department of Transportation, The Ohio Academic Resource Network, Mansfield Mayor, Richland Commissioner, and the College President. The decision was made to award the project to one finalist who will be named later after the contract is signed.

6. On May 6, and at the invitation of Dave Eichinger, President Diab and a dozen community leaders met with our area new U.S. House of Representative Bob Latta to discuss the latest activities in Washington D.C. and the region. The new redistricting in Ohio made the north side of Mansfield as well as our campus and the Kehoe Center part of his service region (that was originally part of Rep. Jim Jordan's service area).

7. On Friday evening, May 8, Dr. Karen Stout, CEO of Achieving the Dream provided the commencement address at North Central State College! She stated: "Because when a community college like North Central State College is thriving, it does far more than educate students. It

becomes a force for regional possibilities. It strengthens employers, fuels local talent, anchors civic life, and creates hope where hope is needed most."




## VII. REQUIRED APPROVALS AGENDA

**CONSENT AGENDA**

The Chair, Ms. Linda Nelson, presented the Consent Agenda and called for any items that should be removed from the Consent Agenda for further discussion. On a motion by Dr. Dwight McElfresh and seconded by Mr. Patrick Williams and passing unanimously, the following items were approved.

**A. Approval of Minutes for April 22, 2026 "Regular Meeting"**

**B. Consideration of Approval of Status Change** – *R-2026-18*

***CONSIDERATION OF APPROVAL OF***
***STATUS CHANGES***

***R-2026-18***

***<u>STATUS CHANGE</u>***

***BE IT RESOLVED:*** *by the Board of Trustees that the following staff members are hereby awarded the following status change:*

***BEGINNING June 1, 2026***
*Aubrey Place*
*Aubrey Place will move from Part Time Office Assistant, Health Sciences to Part Time Academic Liaison, Health Sciences.*

**C. Consideration of Approval of Employment of College Personnel** – *R-2026-19*
***CONSIDERATION OF APPROVAL OF***
***EMPLOYMENT OF COLLEGE PERSONNEL***

***R-2026-19***

***<u>NEW HIRES</u>***

***BE IT RESOLVED:*** *by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:*

***BEGINNING May 11, 2026***
*Melissa Orton, LPN Nursing Faculty*
*Walden University, Bachelor of Science, Nursing*
*North Central State College, Associate of Applied Science, Nursing*

***BEGINNING May 11, 2026 Part Time / June 22, 2026 Full Time***
*Amber Wertman, Executive Director, Foundation*
*Ashland University, Master of Arts, Corporate and Strategic Communication*
*Franklin University, Bachelor of Science, Business Administration*
*Marion Technical College, Associate of Technical Study, Business Management*

***BEGINNING May 27, 2026***
*Krystal Nolan, Part Time Nursing Pathways Mentor*
*Ashland University, Bachelor of Science, Nursing*
*North Central State College, Associate of Applied Science, Nursing*

***EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2026-19***
Melissa Orton is hired as LPN Nursing Faculty to replace Emily Leonhard.
Amber Wertman is hired as Executive Director, Foundation to replace Christine Copper.
Krystal Nolan is hired as Nursing Pathways Mentor to replace Misty Bishop.

**D. Consideration of Approval of College Personnel Professional Growth Recognition** *– R-2026-20*

***CONSIDERATION OF APPROVAL OF COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION***

***R-2026-20***

***Carter Hayes*** *has completed a Bachelor of Science Degree, Information Technology degree at Western Governors University.*

***THEREFORE, BE IT RESOLVED:*** *by the Board of Trustees that the appropriate monetary recognition is added to base salary effective May 10th in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

***Jason Tucker** has completed a Doctor of Philosophy in Education Degree (Ph.D.) at Liberty University.*

***THEREFORE, BE IT RESOLVED:** by the Board of Trustees that the appropriate monetary recognition is added to base salary effective May 10th in accordance with the policy adopted under resolution 1991-30 for "Professional Growth Recognition."*

**REGULAR AGENDA**

**A. Treasurer's Report for April 30, 2026** – *Ms. Lori McKee*

Ms. Lori McKee presented the Treasurer's Report for the period ending April 30, 2026. She stated that revenues for the month totaled $978,709. Expenditures were $1,581,576 leaving a deficit of $602,867. Year-to-date revenues totaled $24,224,593. Year-to-date expenditures totaled $15,253,546 leaving an excess of $8,971,047. The Month End Investment Balance for April 2026 was $15,018,782 ($3,338,351) in Star Ohio and $11,680,431 in Park National Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators.

**ACTION TAKEN:** Dr. Dwight McElfresh moved for approval of the Treasurer's Report for the period ending April 30, 2026. Mr. Mark Masters seconded the motion, and following some brief discussion, the item was approved with a unanimous vote.

**B. Consideration of Approval of 2026-2027 Operating Budget – R-2026-21**
**–** *Dr. Dorey Diab/Ms. Lori McKee*

***CONSIDERATION OF APPROVAL OF 2026-2027 OPERATING BUDGET***

***R-2026-21***

***WHERAS:** the Board of Trustees of North Central State College has reviewed the income and expense portion of the proposed 2026-2027 Operating Budget, and*

***WHEREAS:** a salary increase of four percent for fiscal year 2026-2027; and*

***WHEREAS**: the Board of Trustees acknowledges the employee contribution of health insurance will remain unchanged at 81% from the College and 19% from the full-time employee; and*

***WHEREAS**: the Board of Trustees approves the income and allocation of payroll and non-payroll expenditures of this budget.*

***NOW, THEREFORE, BE IT RESOLVED:** by the Board of Trustees that the 2026-2027 Operating Budget of the College is hereby adopted as presented.*

Ms. Lori McKee explained that making a variety of assumptions on how the budget may go as well as other projected revenues and expenditures at the College, we are confident that this budget proposal is our best assessment at this point. Ms. McKee continued with discussion of the various components and rationale for the assumptions for Revenues and Expenditures.

**ACTION TAKEN:** Mr. Patrick Williams moved for approval of resolution R-2026-21 2026-2027 Operating Budget. Mr. Steven Stone seconded the motion, and following some brief discussion, the item was approved with a unanimous vote.

**NORTH CENTRAL STATE COLLEGE**
**FY27 Budget Development Summary Worksheet**

| | Proposed FY 2026 | Amended FY2026 | Proposed FY 2027 |
|---|---|---|---|
| **Revenues:** | | | |
| State Appropriations | 10,152,053 | 10,086,182 | 10,381,609 |
| Student Tuition and Fees | 11,253,407 | 11,353,382 | 12,450,584 |
| Other Revenues | 638,200 | 638,200 | 838,200 |
| University Center | | | |
| Capital Debt Service | 40,000 | 40,000 | 20,000 |
| Child Development Center | 667,964 | 719,217 | 777,356 |
| Workforce & Community Dev. | 337,615 | 337,615 | 337,615 |
| Facilities | 48,972 | 48,972 | - |
| **Total Revenues** | 23,138,211 | 23,223,568 | 24,805,364 |
| **Expenditures:** | | | |
| Payroll (excludes CDC/Workforce/Facilities) | 8,921,141 | 8,829,175 | 9,206,013 |
| Fringes (excludes CDC/Workforce/Facilities) | 4,348,073 | 4,155,588 | 4,689,321 |
| Printing | 31,350 | 31,350 | 33,850 |
| Advertising | 158,000 | 158,000 | 160,500 |
| Postage | 50,000 | 50,000 | 50,000 |
| Shared Campus Expense | 1,100,000 | 1,100,000 | 1,100,000 |
| Professional Development | 373,872 | 373,872 | 418,360 |
| Grants and Scholarships | 2,200,000 | 2,200,000 | 2,250,000 |
| Equipment Lease and Rental | 104,200 | 104,200 | 104,200 |
| New Equipment | 328,177 | 688,926 | 892,176 |
| Professional Fees | 353,022 | 353,022 | 448,022 |
| All Other Expenses | 2,840,436 | 2,840,436 | 3,050,893 |
| Child Development Center | 721,586 | 719,217 | 810,319 |
| Corporate | 203,875 | 224,438 | 165,544 |
| Facilities | 1,354,479 | 1,345,344 | 1,376,166 |
| Contingency | | | |
| **Total Expenditures** | 23,088,211 | 23,173,568 | 24,755,364 |
| | 50,000 | 50,000 | 50,000 |
| Total Payroll and Benefits | 14,861,864 | 14,586,472 | 14,861,864 |
| | 0.64 | 0.63 | 0.60 |

**C. Consideration of Approval of policy 17-04 Investment Policy – R-2026-22**
*– Dr. Dorey Diab/Ms. Lori McKee*

***CONSIDERATION OF APPROVAL OF***
***INVESTMENT POLICY FOR THE 2026-2027 FISCAL YEAR***

***R-2026-22***

***WHEREAS****: the Board of Trustees of the North Central State College District shall operate the College as provided by law under Section 3357.09 of the Ohio Revised code; and*

***WHEREAS****: the Board may provide for the investment of district funds as provided by law under Section 3357.10 (C); and*

***WHEREAS****: notwithstanding the foregoing or any provision of the Revised Code to the contrary, the board of trustees may provide for the investment of district funds in any manner authorized under section 3345.05 of the Revised Code; and*

***WHEREAS****: the Board seeks to establish by policy, a vehicle for ongoing exploration of the most advantageous tools for the investment of district funds per fiscal year.*

***NOW, THEREFORE, BE IT RESOLVED****: that the Board of Trustees hereby approves policy 17-04 Investment Policy for the 2026-2027fiscal year.*

*Ms. Lori McKee explained that there were no changes to the current policy language for the coming year.*

> **ACTION TAKEN:** Ms. Duana Patton moved for approval of resolution R-2026-22 Policy 17-04 Investment Policy for Fiscal Year 2027. Ms. Elisabeth Morando seconded the motion and the item was approved with a unanimous vote.

**D. Consideration of Approval of Curriculum for Spring Semester – R-2026-23**
*– Dr. Dorey Diab/Dr. Kelly Gray*

***CONSIDERATION OF APPROVAL OF***
***CURRICULUM FOR SPRING 2026 SEMESTER***

***R-2026-23***

***WHEREAS,*** *Faculty serve as the primary source of curricular development and recommendations through the curriculum review process although all recommendations made through this process are advisory in nature, and*

***WHEREAS,*** *In accordance with Ohio Revised Code 3345.457, the Board of Trustees retains final authority to approve or reject the establishment, modification, or discontinuation of* *academic programs, curricula, courses, general education requirements, and degree programs; and*

***WHEREAS,*** *The curriculum review process described in Curriculum Revision Procedure (14-072) provides faculty and the Curriculum Committee the opportunity to review and provide advice, feedback, and recommendations regarding the establishment, modification, or discontinuation of academic programs, curricula, and courses; and*

***WHEREAS,*** *The administration and faculty of North Central State College have reviewed the College's curriculum for the spring 2026 semester and submit the following summary of curriculum recommendations approved through the institutional review process for consideration by the Board of Trustees as final authority regarding the approval or rejection of curricular actions.*

***NOW, THEREFORE, BE IT RESOLVED*** *that the Board of Trustees of North Central State College has received the administrative review and recommendations for the spring 2026 semester and hereby approves the recommendation as presented by the Chief Academic Officer for North Central State College.*

**ACTION TAKEN:** Dr. Dwight McElfresh moved for approval of resolution R-2026-23 Approval of Curriculum for 2026 Spring Semester. Ms. Kimberly Winkle seconded the motion, and the item was approved with a unanimous vote.

## CURRICULUM COMMITTEE – SPRING 2026 BOT Reporting

| CC Mtg Date | Proposal | Proposal Type | Vote | Rationale |
|---|---|---|---|---|
| 1/22/2026 | ACCT-2050 | Course Chg | Approved | Remove Quantitative Literacy CWO as it is assessed in different course |
| 1/22/2026 | BUSM-1050 | Course Chg | Approved | Change pre-req from BUSM1010 to BUSM1012 and remove the requirement for "22 semester hours" due to implementing AI Certificate |
| 1/22/2026 | RADS-1140, RADS-1160, and RADS-1120 RADS-2520, RADS-2540, and RADS-2560 | Course Deact | Approved | These courses is part of the old RADS courses and we will no longer be teaching it as of May 2026. The new program has gone in effect and new courses are being offered. |
| 1/22/2026 | Health Information Technology, AAS | Prog Deact | Approved | This program was original offered in cooperation with Marion Technical College. We never actually conferred this degree, as students would take the general education courses through NCSC and the technical (HIT) courses through Marion Tech. This degree no longer serves the purpose that it was originally created to achieve. Marion offers this entire degree online (Gen-eds and technical courses). So students have no need to take courses through us to "save driving to Marion". I have spoken to the HIT program director at Marion and the Vice-President of Academics at Marion and they both agree we should dissolve this partnership for this degree and are clear to deactivate the degree on our end. |
| 2/12/2026 | VCMT-2800- Cooperative Work Experience | Course Chg | Approved | Changed the wording in the course description to allow additional pathways for instruction for students who are unable to secure a co-op work location. |
| 2/12/2026 | Business Administration Focus, AA | Prog Chg | Approved | Replace BUSM1010 with new course BUSM1012 |

| CC Mtg Date | Proposal | Proposal Type | Vote | Rationale |
|---|---|---|---|---|
| 2/12/2026 | Mechanical Engineering Technology, BASMET | Prog Chg | Approved | Replacing MFGT 1640 Computer Aid Manufacturing with ENRD 2170 Computer Aided Design II. |
| 2/12/2026 | Pre-Mortuary Science Focus, AS | Prog Chg | Approved | Update for AI: Replace BUSM1010 with BUSM1012 Introduction to AI and Business |

## VIII. POLICY GOVERNANCE

### A. Discussion of Agenda Planning – *Ms. Linda Nelson*

1. 2025-2026 Annual Calendar/Agenda

Board Chair, Ms. Linda Nelson called for a preview of the 2025-2026 Annual Calendar/Agenda for the upcoming months of June, July, and August.

2. Preview 2026-2027 Annual Calendar/Agenda
Board Chair, Ms. Linda Nelson explained that the Annual Calendar/Agenda is a preview of the DRAFT agenda items and activities planned for the coming year.

3. Review of Actionable Items.

Board Chair, Ms. Linda Nelson reviewed the listing of Actionable Items which included:

a. <u>At the May 20th OACC Governing Board meeting, inquire about details and virtual options for Trustee Training at the Ohio Trustee Conference and report back to the board.</u> – This item will be addressed later in the agenda.

b. <u>Confirm Trustee attendance for the July Annual Board Planning Retreat</u> – This item will be addressed later in the agenda.

c. <u>Determine the Annual Self-Assessment tool to be used and distribute to Trustees in June for Board analysis and discussion at the annual planning retreat in July.</u> – This item will be addressed later in the agenda.

d. <u>Solicit Trustee meal preference from Panera Bread for July Annual Board Retreat</u> – This item to be done prior to the retreat.

e. <u>Hand deliver Annual Monitoring Report to Trustees in preparation for Annual Planning Retreat</u> – This item to be done the week prior to the retreat.

f. <u>HB96: General Education Curriculum Review.</u> – This item to be addressed at the appropriate time in the future.

g. <u>HB96: General Education Curriculum Changes</u> – This item to be addressed at the appropriate time in the future.

4. Community Connections.

**Ms. Elisabeth Morando** reported positive feedback received through LeaderRichland discussions and shared encouraging higher education enrollment trends. She noted recent reports indicating that community colleges continue to be the fastest-growing sector in higher education, with enrollment increases outpacing those of four-year institutions, reinforcing the value and relevance of the community college mission.

**Dr. Dwight McElfresh** reflected on conversations held during the Graduate Picnic, sharing that graduates expressed appreciation for their educational experiences and optimism regarding their future educational and career opportunities.

**Ms. Duana Patton** shared her appreciation for being recognized as a Trustee during commencement activities. She noted that the recognition generated positive conversations with neighbors and community members, providing an opportunity to discuss the College and its impact on students and the region.

**Mr. Patrick Williams** reported attending the Mansfield Senior High School graduation, where he engaged in conversations with parents regarding their students' future educational plans. The discussions highlighted growing interest in affordable, accessible pathways to higher education and career preparation.

**Ms. Kimberly Winkle** shared a newspaper article featuring Crestline High School graduates. She noted that several students highlighted their post-graduation plans, including enrollment at North Central State College, reflecting the institution's continued visibility and appeal among local graduating seniors.

**Ms. Kristin Aspin** reported that while accompanying a school field trip involving seventh- and eighth-grade students, she engaged in numerous conversations about North Central State College. Discussions focused on academic programs, College Now, and College Credit Plus opportunities, generating interest and positive engagement from both students and parents.

**B. Board Policy Governance Training (IAW 02.70) –** *Ms. Linda Nelson*

1. Mr. Mark Masters led the discussion of Rehearsal Scenario 6.01 “How Much Should Board Members Contribute?

In this scenario: While policy requires board members to make a token contribution, some board members feel that a more significant financial contribution is an inherent part of nonprofit board participation. Other board members disagree and feel that such a requirement would disqualify persons who would otherwise be effective board members. The issue remains a source of conflict. What should the board do?

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Dr. Dwight McElfresh led the discussion and review of Governance Process policies 3.0, 3.1 and 3.2. The Board concurred that policies 3.0, 3.1, and 3.2 are all still relevant and still accurate.

3. BOT Annual Self-Reflection Questionnaire & Annual Self-Assessment Survey discussion (prep for Annual Planning Retreat (July 22, 2026) – Board Secretary, Mr. Stephen Williams pointed out that the Annual Self-Assessment Survey focuses on the group performance over the past year whereas; the Self-Reflection Questionnaire (individual tool) focuses on the individual's comprehension of policy governance and other Board work principles to help the Board Executive Committee focus future training needs towards a deeper self-awareness and comprehension of the individuals. It is unfair to administer this tool when new trustees are newly onboarded and have not really had sufficient time to see these principles in action. Since there have been several new trustees onboarded in recent years, the decision had been to employ the Self-Assessment Survey (group tool) until new trustees have some time to get acclimated to policy governance and other Board dynamics. The board decided that new trustees have had ample exposure to begin using the annual self-reflection questionnaire (individual assessment tool) rather than the self-assessment survey (group assessment tool).

## IX. BOARD CHAIRPERSON REPORT- *Ms. Linda Nelson*

**A. Follow-up from Graduate Picnic & Commencement Ceremony (May 7 & 8)**

Ms. Linda Nelson shared her impressions of the Commencement Ceremony and what it meant to her to be able to stand before this audience and really get to take in all that this day means to so many and her pride in being able to be a part of this transformation. Dr. Dwight McElfresh shared that he had the opportunity to meet with many of the graduates at the graduate picnic and was impressed by the positive influence the College has had on this group of young people and how mature, determined and focused their next steps are in their career journey. Other Trustees who attended the Commencement Ceremony shared their impressions and observations as well.

**B. Follow-up from 2026 LeaderRichland (May 14, 15, & 18; 7$^{th}$ & 8$^{th}$ grade boys)**

Ms. Linda Nelson shared that she felt the groups that she had were very tentative or very engaged. Some of them did a better job of delegation and working as a team, and others struggled a little bit with that, but they did participate, and there were so many good teams each time. Although there only ended up being one group that was a bit out of sorts, overall it was all good.

Dr. Dwight McElfresh, Ms. Elisabeth Morando, and Mr. Patrick Williams shared similar observations that team members for the most part were supportive of each other and really into the element of competition. For the most part, they were respectful. Trustees thanked Mr. Steve Williams for his efforts and putting all pieces together to make such a successful presentation. It really worked out well. Ms. Nelson added, I really felt that we fed off of each other really nice in focusing on the leadership concepts and other information about the College.

**C. BOT July Regular Meeting & Annual Planning Retreat (July 22nd) Kehoe Center)**

Ms. Linda Nelson reminded Trustees that the July meeting and annual planning retreat is July 22nd at Kehoe. It starts at 4:00pm then we have a light dinner before going into our planning retreat. So, when Steve puts that out, just remember it's at the Kehoe in the big "Glass Room."

**D. Follow-up from the OACC Governing Board Meeting (May 20, 2026)**

Ms. Linda Nelson called upon Dr. Dwight McElfresh who serves as the Board's Voting Delegate to the OACC Governing Board for some highlights of the last meeting. Dr. McElfresh provided the following highlights:

- Approval of new officers with him as President elect and reported on leadership changes at several colleges including retirements at Clark State and Cincinnati State.

- Shared discussions on concerns about the lack of movement on board appointees, noting that some colleges have been waiting over two years and Marion Tech sometimes lacks a quorum.

- Mentioned challenges with short-term Pell grants and bureaucracy, while praising Ohio's leadership and association president.

- The group discussed upcoming ethics training requirements, with Mr. Stephen Williams recommending they stay on top of ethics compliance while noting that attending the annual meeting in Columbus on September 10th might satisfy this and all other training requirements.

**D. 2026 Trustee Conference: Thursday, September 10, 2026 (Columbus, OH)**

Ms. Linda Nelson provided a reminder that September 10th is the Trustee Conference. She will be at Columbus State, and asked that others place that on their calendar. Usually there's some kind of invite that comes out for trustees to register so that they know you're coming. This year's event will be particularly important as Trustees from all over the State will be looking to fulfill the Trustee Training requirements that this event promises to satisfy. Now is the time to pencil this date into your calendar and plan to register to attend as soon as the registration becomes available to avoid the event closing out, if that is possible.

**E. 2026 ACCT Leadership Congress (October 21-24, Chicago, IL)**

Ms. Linda Nelson reminded Trustees that the Leadership Congress is October 21st through the 24th in Chicago, IL. There was some brief discussion on who is planning to attend and other discussion about the proposed presentation(s). There was discussion of the responsibility of the College's ACCT Voting Delegate. Following some discussion, Dr. Dwight McElfresh volunteered to be the voting delegate again. There was a discussion on other travel arrangement considerations (driving vs flying).

## X. MEETING EVALUATION (IAW 02.16) – *Ms. Linda Nelson*

Board Chair, Ms. Linda Nelson called for a discussion on tonight's meeting evaluation. Trustees appreciated having everyone present as well as the policy governance discussions by Dr. Dwight McElfresh and Mr. Mark Masters.

## XI. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, July 22, 2026 at 4:00 pm at the Kehoe Center in Shelby (Room 164, 1st Floor)

## XII. ADJOURNMENT

Board Chair, Ms. Linda Nelson called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, the Board Chair, Ms. Linda Nelson declared the meeting adjourned at 7:11 p.m.

Respectfully submitted:

Stephen R. Williams

Mr. Stephen R. Williams, Board Secretary

Linda Nelson

Ms. Linda S. M. Nelson, Board Chair