

**North Central State College  
Board of Trustees' Meeting  
March 27, 2024**

**I. CALL TO ORDER**

This meeting was held in person in the ground floor event room of ES Consulting at 3849 Park Avenue West, Ontario, OH as part of the Board's Link-n-Learn Owner's Connections activities. This meeting was held in a hybrid format with some participants attending in-person and others online via Zoom. Trustee participation was seven in person and one online.

Chair, Dr. Dwight McElfresh called the meeting to order at 5:30 p.m. and asked all to rise and join him in reciting the pledge of allegiance followed by the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Secretary, Mr. Stephen Williams called the roll.

**Present:**

Ms. Kristin Aspin  
Mr. David Bush  
Mr. Mark Masters  
Dr. Dwight McElfresh  
Ms. Elisabeth Morando  
Ms. Linda Nelson (online)  
Mr. Steven Stone  
Ms. Kimberly Winkle

**Absent:**

Mr. Patrick Williams

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced Dr. Kelly Gray, Vice President for Academics and Student Services; Mr. Tom Prendergast, Executive Director for Strategic and Institutional Transformation; Ms. Chris Copper, Vice President for Development/Foundation; Ms. Michele Schaad, Controller (online), representing Ms. Lori McKee, Vice President of Business Services; and Ms. Renda Cline representing The Ohio State University at Mansfield Advisory Board. He also introduced Mr. Dennis Fox, President/CEO of ES Consulting as our Link-n-Learn host. Mr. Fox introduced his team of: Mr. Matt Abrams, Vice President; Mr. Brad Besenti; and Mr. Bill Knox.

**IV. FOCUS OF THE MEETING – *Dr. Dwight McElfresh***

Dr. Dwight McElfresh explained that the primary focus of tonight’s meeting will include: hearing Student Organization update, a College Foundation update, the President’s monitoring report along with other College updates from our president. We also have some board operating policies being updated. We will conduct routine business of the College, and conduct our ongoing policy governance training.

**V. LINK AND LEARN HOST PRESENTATION – *Dr. Dwight McElfresh***

- Board Chair, Dr. Dwight McElfresh asked President, Dr. Dorey Diab to introduce our Board-Ownership activity. Dr. Dorey Diab thanked Mr. Dennis Fox for hosting tonight’s Link-n-Learn activity. Mr. Dennis Fox thanked the members of North Central State College for visiting ES Consulting as part of their Owners Connections activities. He began his discussion by recapping some of the highlights of ES Consulting’s history, growth and company mission/philosophy. He showed a short video entitled “ES Consulting: Then and Now and provided the commentary throughout the video. He further explained the wide spectrum of services offered by ES Consulting and accentuated their team approach to problem solving and service/technology implementation.
- Mr. Fox offered an opportunity for Questions and Answers at any time throughout the presentation and discussion.
- Board Chair, Dr. Dwight McElfresh thanked Mr. Dennis Fox and his team on behalf of the Board and the College.

**VI. OSU-MANSFIELD ADVISORY BOARD REPORT – *Dr. Dwight McElfresh*  
- Ms. Renda Cline (Chair, OSU-M Advisory Board)**

Board Chair, Dr. Dwight McElfresh introduced Ms. Renda Cline of the OSU-M Advisory Board and offered her the floor to present her report. Ms. Renda Cline thanked the Board for including her in this Owners Connection activity with the community as it was very interesting and informative. Ms. Cline’s report was as follows:

- One of the OSU-M board members, Fred Cooke, passed away in September of 2023. The Board’s Nominating Committee has been studiously seeking a new member to fill Fred’s position, and also a replacement member for Dr. James Goudy, of Avita Hospital who is term limited. The committee will also conduct student interviews April 3 to replace Sam Ratvasky who is also term limited. (Each student can serve on the OSU Boards for up to two, one-year terms.)
- OSU hired a consultant to develop a strategic enrollment plan. As a result, a Regional Campus Central Marketing staff member and a Regional Campus Recruitment Specialist have been hired.

- The campus is working on a new website, new algorithms, and working with iHeart Radio resulting in a 714% increase in hits, unique page views are up 500% and social media video hits are up 1,443%. Our “engagement rate” is 10.9% - the industry standard is 3%.
- As part of OSU Mansfield’s outreach initiative, community forums have been held on topics of interest. January’s was at Third Cup of Tea on Completing the FAFSA, Adrienne Hopson presented the Solar Eclipse to 124 attendees in March, and Erik Anderman presented Motivation (his field of research) at The Cove on March 18.
- Gabe Karns, who is a Clinical Assistant Professor in the School of Environment and Natural Resources and our Ecolab Program Coordinator, held another very well attended Maple Madness on March 2 from 9-5. This included sugarbush tours, vernal pool walks, and pancakes and maple syrup!
- New OSU President Ted Carter quickly visited all the regional campuses last week and came to Mansfield on March 20 where he met with Dean Anderman, toured the new STEM labs and met with media in The Pearl Conard Art Gallery. He plans to return soon and we will host a more formal welcome reception to the campus and the community.

## **VII. PRESIDENT’S REPORT – *Dr. Dorey Diab***

### **A. Student Organizations/Activities**

President Dorey Diab explained that as our student organizations are in the midst of getting reorganized, he would be delivering this month’s student organization report.

Dr. Dorey Diab reported that the College is in the process of reorganizing the Student Services area for heightened support both inside and outside of the classroom. The new Tutoring Center Manager, Ms. Violeta Chinni started on March 18<sup>th</sup>.

TRIO has been quite active since the start of the semester providing support for first generation and under resourced students.

TRIO held a Day of Caring as part of their National TRIO Day Service Project assisting Grace Episcopal Church with food box services on February 15, 2024. Six students volunteered to participate in this activity.

The Ohio TRIO Student Leadership Conference was held in Columbus on March 15-17. There were twelve students attending this conference.

TRIO held two “Spring Break Culture Trips” Tuesday, March 12<sup>th</sup> was at the Cleveland Museum of Art and included a meeting/presentation with the museum’s Director of Education and a formal luncheon with an etiquette lesson. Thursday, March 14<sup>th</sup> was a tour of the Rock and Roll Hall of Fame.

## **B. Development/College Foundation Update**

President Dorey Diab introduced Ms. Chris Copper, Vice President for Development and the College Foundation. Ms. Copper submitted the following report:

### **Emerald Club 2023/2024**

Goal: \$440,000, Total: \$640,000

1. Scholarship applications just submitted by students on March 15. The foundation will complete the allocation based on the college priorities and donor designations.
2. Cedar Fair Charities has once again sent us tickets (20 percent more) for the 2024 season. Tina Husted has created a new painting, Cedar Sky and proceeds are going to the Husted Family Scholarship.
3. Announced at the Ashland Chamber Annual meeting our first certificate program for Ashland area businesses. 32 students have benefited from the Supervision and Leadership program and 5 others are in certification course.
4. New ask \$185,000 robotics for additional expansion of the AI and Virtual Lab has been approved and received.
5. Dave Bush has announced a new scholarship in honor of his grandparents.
6. \$200,000 had gone out in asks.

### **Events**

1. Rentals has generated \$33,000 in revenue in YTD on a \$35,000 target
2. Arts for Success was a success and \$27,000 was raised.
3. Hall of Excellence
  - a. FY24 date Thurs April 11, 2024, one table left, interested parties are encouraged to let the NCSC Foundation know if they want to attend, as it will be a full house.
4. The Foundation and Workforce Development team will sponsor a summer workshop, targeting 6<sup>th</sup> through 9<sup>th</sup> grade students, June 17 and June 18. Students will learn to build a video game with a carnival theme.
5. Our NCSC Foundation is funding for one year an LPN to RN program with our area hospitals.

### **Workforce**

\$150,000 in YTD and another \$25,000 billed.

### **C. Monitoring Report: Executive Limitations – Compensation and Benefits (4-40)**

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

3357:13-04-40 Compensation and Benefits (Executive Limitations)

With respect to employment, compensation, and benefits to employees, consultants, contract workers and volunteers, the CEO will not cause or allow jeopardy to fiscal integrity or to public image.

The CEO will not

- 4.41 Establish current compensation and benefits that deviate materially from the geographic or professional market for the skills employed.
- 4.42 Create obligations over a longer term than revenues can be safely projected.

Effective: August 25, 2010

Expires: October 1, 2027

Review Dates: 8/25/10, 7/30/11, 10/24/12, 10/23/13, 12/3/14, 10/28/15, 10/19/16, 10/25/17, 10/31/18, 10/23/19, 10/28/20, 10/27/21, 10/19/22, 10/25/23

*As was indicated at the last board meeting, we have a great compensation package for our employees. The package is weighed more on benefits. Geographically, the salaries are good in that they meet the median family income in the region that is in the range of low \$50,000's to low \$60,000's; with our salaries averaging around the \$50,000 per individual for both faculty and staff. The W-2 forms show even higher income due to faculty and staff teaching extra courses. If we look at it from the perspective of the individual, which is in the upper \$30,000's in our region, then the salary looks even much better.*

*In looking at it from the perspective of the professional market, i.e. other colleges, NCSC salaries are lower. Hence the higher increases we are providing this year in July with the 4% raise (more than we have done before) in addition to the stipends that we continue to do annually that are reflected in the W-2 forms and the related pensions.*

*We continue to be very viable financially so as not to create obligations over a longer term than revenues can be safely projected.*

### **D. College Update**

1. *Our February 28 Board meeting at Lorain County Community College (LCCC) was very successful. LCCC was a great host. Their business partnerships and experiential learning for students are top notch. We learned much from the tour. We are in the process of preparing a thank you gift.*
2. *At the February 29 College Open Forum, our Achieving the Dream (ATD) coach, Shara Davis (who used to work at LCCC, and is currently the Chief Research, Data, & Analytics Officer at ATD) gave a great presentation about the future focus of ATD being on Community Vibrancy. She stated that student success is becoming more of a momentum point*

*along the student journey, with community vibrancy becoming the end goal, with metrics based on performance beyond student graduation.*

- 3. On March 6, several trustees and college employees participated in the Ashland Chamber event, while a similar group participated in the Scholarship for Success event in Bucyrus that was attended by the second lady of the state Tina Husted. It was a successful event with the amount raised being over \$27,000.*
- 4. On March 6, the president participated in the Team NEO Talent Development Council meeting. The focus was on underemployment in the region and the skill pathways that mobilize regional growth. The first job after graduation is critical, and internships are better preparing graduates for college-level employment. The national research shows that graduates who start out in a college-level job largely remain in employment appropriate to their degree (3 times as likely), with better income and less unemployment. The research also shows that employers value quantitative reasoning skills found in finance, accounting, engineering and health professions.*
- 5. On March 11, the president and three direct reports participated in crisis communication media training in Cleveland at Hennes Communications with simulated interviews related to crises on campus (war in the Middle East, death on campus). The emphasis was to answer questions while pivoting to the mission of the college being about education, and not getting into political and social media controversies; since with social media, the court of public opinion is always in session.*
- 6. On March 12, and as a member of the Board and its Executive Committee, Dr. Diab participated in the Area 10 (Richland and Crawford) meeting. The focus was on budget priorities for Adult and Dislocated Worker, Youth Services, Incumbent Worker Training, On the Job Training, and Administrative Contracts.*
- 7. On March 14, Crawford Partnership celebrated State of the Vision event with great participation from the community, and recognition of great community leaders of Joe Shadeed and Todd Boyer, among other businesses. Trustee Winkle attended the event and presented one of the awards.*
- 8. The OACC Presidents Meetings continue to occur every two weeks. The focus continues to be on Jobs Ohio technician graduates to meet state needs, the success center and leadership academy, strengthening OACC operations and advocacy, SuperRapids grants for semiconductor equipment, and College Credit Plus reforms. A smaller group, including NCSC, continues to participate in the Intel Steering Committee meetings to develop courses, program, and faculty to meet technicians needs.*
- 9. Dr. Diab is working with a consultant to review our technology platforms. The purpose is to streamline, simplify, and enhance the efficiency of the software especially with Artificial Intelligence being everywhere.*
- 10. We continue to have meetings with Broadband Ohio and the commissioners to enhance capacity in the region. We will be interviewing two companies who replied to the RFI.*
- 11. Dr. Diab has been invited to participate in the OSU regional deans' interviews.*
- 12. Dr. Diab has been appointed to the American Association Community Colleges (AACC) Board of Directors. He will be attending the AACC Annual in Louisville, KY the first week of April as a finalist on two of the annual awards (Exemplary CEO/Board relations, and CEO of the Year). He will also be presenting to the New CEO Academy on trends impacting community colleges and how to respond to them.*

13. Few slides from the annual Advisory Committee meeting were shared with the board about the feedback received from the survey of the business community, in addition to the new initiative of Tuition Freedom for Adults that the college will start this summer and fall semesters.

## VIII. REQUIRED APPROVALS AGENDA

### CONSENT AGENDA

The Chair, Dr. Dwight McElfresh, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. Mr. Mark Masters called for item C. resolution R-2024-09 to be removed. On a motion by Ms.

Linda Nelson and seconded by Mr. David Bush the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Mr. Masters, Ms. Morando, Ms. Nelson, Mr. Stone, Ms. Winkle

Nays: None

Passing unanimously, the following items were approved.

#### A. Approval of Minutes for February 28, 2024

#### B. Consideration of Approval of Status Change – R-2024-08

### **CONSIDERATION OF APPROVAL OF STATUS CHANGES**

**R-2024-08**

### **STATUS CHANGE**

**BE IT RESOLVED:** by the Board of Trustees that the following staff members are hereby awarded the following status change:

#### **BEGINNING March 11, 2024**

*Justin Beeman*

- *Justin Beeman is moving from Academic Advisor, Testing, Student Success Center to Academic Liaison, Business, Industry and Technology.*

#### **BEGINNING March 11, 2024**

*Monica Durham*

- *Monica Durham is moving from Director, Student Success, Retention and Transition Services to Director, Student Support Services.*

#### **BEGINNING March 11, 2024**

*Dr. Kelly Gray*

- *Dr. Kelly Gray is moving from Vice President, Academic Services, CAO to Vice President for Academic and Student Services.*

***BEGINNING March 11, 2024***

*Julie Ihrig*

- *Julie Ihrig is moving from Academic Advisor, Student Success Center to Academic Liaison, Health Sciences.*

***BEGINNING March 11, 2024***

*Thomas Prendergast*

- *Thomas Prendergast is moving from Vice President, Institutional Effectiveness and Student Services to Executive Director for Strategic and Institutional Transformation.*

**C. REMOVED to Immediate on the Regular Agenda**

**D. Consideration of Approval of Contracts for Probationary and Non-Probationary Faculty – R-2024-10**

***CONSIDERATION OF APPROVAL OF CONTRACTS FOR PROBATIONARY FACULTY***

***R-2024-10***

***BE IT RESOLVED:*** *by the Board of Trustees of North Central State College that approval is hereby given to the Administration of the College for the “memos of intent” issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:*

***THREE-YEAR NON-PROBATIONARY 9-MONTH CONTRACT  
(Fall Semester 2024 through Spring Semester 2027)***

*Annmarie Adams  
Jaydip DasGupta  
Anna Plank  
Thomas Shields  
Laura Tetrake  
Sneha Vanga*

***PROBATIONARY THIRD-YEAR 9-MONTH CONTRACT  
(Fall Semester 2024 and Spring Semester 2025)***

*Morgan Baker  
Brandel Boyd  
Heidi Chambers  
Kelly Cominsky*

**PROBATIONARY SECOND-YEAR 9-MONTH CONTRACT**  
**(Fall Semester 2024 and Spring Semester 2025)**

*Ruba Alsheyab*  
*Pamela Henney*  
*Donna Kittle*  
*Jordynn Liggett*  
*Tonia Pace*  
*Abby Schroeder*  
*Elliot Sommer*

**REGULAR AGENDA**

**Immediate from the Consent Agenda**

**C. Consideration of Approval of Employment of College Personnel – R-2024-09**  
*– Dr. Dwight McElfresh*

**CONSIDERATION OF APPROVAL OF  
EMPLOYMENT OF  
COLLEGE PERSONNEL**

**R-2024-09**

**NEW HIRES**

**BE IT RESOLVED:** *by the Board of Trustees that the following faculty and staff members are hereby employed at the dates stipulated below:*

**BEGINNING March 4, 2024**

*Shaniah Smith, Mailroom & Shipping/Receiving Clerk*  
*Hocking College, Associate's Degree, Design and Marketing*

**BEGINNING March 4, 2024**

*Brooke Miller, Assistant Dean, Business, Industry and Technology*  
*Ohio State University, Bachelor's Degree, English*  
*Mount Vernon Nazarene University, Master's Degree, Business Administration*

**BEGINNING March 18, 2024**

*Violeta Chinni, Manager, Tutoring Center*  
*Mount Union University, Bachelor's Degree, Communication and French*

**BEGINNING March 18, 2024**

*Rebecca Palmer, Success Coach, College Credit Plus*  
*Indiana Wesleyan University, Bachelor's Degree, Accounting*

**BEGINNING March 18, 2024**

*Nicholas Ramey, Success Coach, College Credit Plus  
North Central State College, Associate's Degree, Business Administration, Marketing Path  
Franklin University, Bachelor's Degree, Marketing Management*

**BEGINNING March 18, 2024**

*Taylor Greer, Success Coach, College Credit Plus  
Ashland University, Bachelor's Degree, Psychology  
Walden University, Master's Degree, Developmental Psychology*

**EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2024-09**

Shaniah Smith is hired as the Mailroom & Shipping/Receiving Clerk to replace Rebecca Stallard.  
Brooke Miller is hired as Assistant Dean, Business, Industry and Technology to replace Vincent Palombo.

Violeta Chinni is hired as Manager, Tutoring Center to replace Barbara Keener.

Rebecca Palmer is hired as Success Coach, College Credit Plus to replace Scott George.

Nicholas Ramey is hired as Success Coach, College Credit Plus to replace Stephany Elgin.

Taylor Greer is hired as Success Coach, College Credit Plus.

Trustee Mr. Mark Masters communicated his need to abstain from any discussion and the vote on this item.

**ACTION TAKEN:** Ms. Linda Nelson moved for approval of resolution R-2024-09 Employment of College Personnel. Mr. David Bush seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Ms. Winkle

Nays: None

Abstain: Mr. Masters

The item was approved with a majority vote.

**A. Consideration of Approval of Amendment to Board Operating Policy 11-02**

**Membership Board of Trustees – R-2024-11 – Dr. Dwight McElfresh**

**CONSIDERATION OF APPROVAL  
OF AMENDMENT TO BOARD OPERATING POLICY 11-02  
MEMBERSHIP BOARD OF TRUSTEES**

**R-2024-11**

**WHEREAS:** *Ohio Revised Code (ORC) section 3357.09 (K) calls for the Board to prescribe rules for the effective operation of a technical college, and exercise such other powers as are necessary for the efficient management of such college, and*

**WHEREAS:** *the Board of Trustees has devised a set of operating policies to guide the Board in its work of effective operation of the College in accordance with provisions set forth in ORC 3357, and*

**WHEREAS:** *the Board of Trustees continues the process of reviewing the Board operating policies to ensure their reflection of current practice and compliance with relevant changes in the Ohio Revised Code.*

**NOW, THEREFORE BE IT RESOLVED:** *that the Board of Trustees hereby approves this amendment to Board of Trustees Operating Policy 11.02 – Membership Board of Trustees.*

*(see attached)*

3357:13-11-02 Membership Board of Trustees

- (A) Qualifications - Appointees of the Board of Trustees shall be qualified electors residing in the North Central State College district and shall not be employees of the College. No trustee may be appointed who is a member of any board of education or educational service center governing board.
- (B) Term of Office - The term of Office shall be three years.
- (C) Number and Manner of Appointment - The Board shall consist of nine (9) members.
  - (1) Three (3) Trustees shall be appointed by the Governor with the advice and consent of the Senate.
  - (2) For trustees not appointed by the governor who are appointed on or after January 1, 2024, six trustees shall be appointed by a trustee selection committee.
    - (a) The executive committee of the technical college's board of trustees shall appoint the members of the trustee selection committee.
    - (b) The trustee selection committee shall consist of either three or five members who are local business, civic, or nonprofit leaders and who are not current sitting members of the technical college's board of trustees.
    - (c) The board of trustees shall nominate individuals to be considered by the trustee selection committee.
    - (d) The trustee selection committee may select new trustees from the individuals nominated by the board of trustees or other applicants.
    - (e) To the greatest extent possible, trustees appointed by the trustee selection committee shall be individuals who hold leadership positions within significant industries in the technical college district. Trustees appointed by the trustee selection committee shall reside within the technical college district.

- (f) The terms of office for trustees appointed by the trustee selection committee shall be for three years.
  - (g) Trustees shall be appointed with the advice and consent of the senate.
- (3) If there is a vacancy, such vacancy shall be filled by the authority making the original appointment for the balance of the unexpired term.
- (a) The Secretary of the Board shall be charged with the responsibility of maintaining such records and the giving of such notices to the appointing authority as will properly insure the timely appointment and the term thereof.
  - (b) In the case of the normal expiration of locally-appointed terms of office, ninety days written notice shall be given by the Secretary of the Board to the appointing authority.
  - (c) In all other cases notice shall be given as soon as the office of trustee becomes vacant.
- (4) Authority making initial and vacancy appointments shall be those described by Section 3357.05 paragraph (B) of the Ohio Revised Code.
- (D) Date of Term and Expiration - Based upon the date of original appointments, new appointments become effective on January 17<sup>th</sup>, unless otherwise indicated by the appointing authority. Consequently, terms expire on January 16<sup>th</sup> or on a later date if so indicated by the appointing authority.
- (1) Any trustee appointed to fill a vacancy occurring prior to the expiration of the term for which the trustee's predecessor was appointed shall hold office for the remainder of such term.
  - (2) Any trustee shall continue in office subsequent to the expiration date of his/her term until a successor takes office.
- (E) Oath of Office - Each members of the Board of Trustees, before entering upon his/her official duties, shall take and subscribe to an oath, as enclosed, that he/she will honestly, faithfully, and impartially perform the duties of his/her office.

**ACTION TAKEN:** Ms. Kim Winkle moved for approval of resolution R-2024-11 Amendment to Board Operating Policy 11-02. Ms. Elisabeth Morando seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

**B. Consideration of Approval of Amendment to Board Operating Policy 11-14  
Statutory Conflicts – R-2024-12 – Dr. Dwight McElfresh**

**CONSIDERATION OF APPROVAL  
OF AMENDMENT TO BOARD OPERATING POLICY 11-14  
STATUTORY CONFLICTS**

**R-2024-12**

**WHEREAS:** *Ohio Revised Code (ORC) section 3357.09 (K) calls for the Board to prescribe rules for the effective operation of a technical college, and exercise such other powers as are necessary for the efficient management of such college, and*

**WHEREAS:** *the Board of Trustees has devised a set of operating policies to guide the Board in its work of effective operation of the College in accordance with provisions set forth in ORC 3357, and*

**WHEREAS:** *the Board of Trustees continues the process of reviewing the Board operating policies to ensure their reflection of current practice and compliance with relevant changes in the Ohio Revised Code.*

**NOW, THEREFORE BE IT RESOLVED:** *that the Board of Trustees hereby approves this amendment to Board of Trustees Operating Policy 11.14 – Statutory Conflicts.*

*(see attached)*

3357:13-11-14 Statutory Conflicts

Whenever Board Operating Policies as may be amended, are found to be in conflict with pertinent Statutes of the State of Ohio, the Statutes will control and will be followed and Board Operating Policies shall be amended, as necessary.

**ACTION TAKEN:** Mr. Steven Stone moved for approval of resolution R-2024-12 Amendment to Board Operating Policy 11-14 Statutory Conflicts. Mr. Mark Masters seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Mr. Williams, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

### C. Treasurer's Report for February 29, 2024 – Ms. Michele Schaad

Ms. Michele Schaad presented the Treasurer's Report on behalf of Ms. Lori McKee for the period ending February 29, 2024. She stated that revenues for the month totaled \$868,876 Expenditures were \$1,245,374 leaving a deficit of \$376,498. Year-to-date revenues totaled \$17,676,754. Year-to-date expenditures totaled \$10,119,299 leaving an excess of \$7,557,455. The Month End Investment Balance for February 2024 was \$6,171,949 (\$1,137,884 in Star Ohio and \$5,034,065 in Park National Bank). Ms. Schaad described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators. Dr. Dorey Diab explained that Expenditures do not include the proposed payment to OSU-M for Shared Services expenses, which have not been made yet.

**ACTION TAKEN:** Ms. Elisabeth Morando moved for approval of the Treasurer's Report for the period ending February 29, 2024. Ms. Linda Nelson seconded the motion and the roll was called:

Ayes: Ms. Aspin, Mr. Bush, Mr. Masters, Dr. McElfresh, Ms. Morando, Ms. Nelson, Mr. Stone, Ms. Winkle

Nays: None

The item was approved with a unanimous vote.

## IX. POLICY GOVERNANCE

### A. Discussion of Agenda Planning – Dr. Dwight McElfresh

#### 1. 2023-2024 Annual Calendar/Agenda

Board Chair, Dr. Dwight McElfresh called for a review of the 2023-2024 Annual Calendar\Agenda for the upcoming months of April and May.

#### 2. Review of Actionable Items.

Board Chair, Dr. Dwight McElfresh reviewed the listing of Actionable Items which included:

- a. Sending Trustees a copy of the (2) ACCT Leadership Congress Presentation Proposals for review and comment – This item will be addressed later in the agenda.

#### 3. Community Connections.

**Dr. Dwight McElfresh** – shared that he had attended the College's Joint Advisory Committee meeting. Afterwards, he attended the advisory committee meeting for Engineering. They discussed the BASMET program and internship successes.

Community members expressed the desire to have more participants in their internship opportunities. Dr. McElfresh also shared that he attended a presentation by the president of the Council on Aging, Ms. Sandy Enderby and Ms. Angela Woodward of the Ashland Cancer Association.

**Ms. Kristin Aspin** – shared that she had attended a birthday party with her Son where the boy’s Mom indicated her desire to go back to school for Nursing and was very receptive to going to NCState for her schooling in this field.

**Mr. Mark Masters** – shared that he had talked to a friend who was planning to get her Nursing certification with NC State but planning to transfer to OSU for her Bachelor’s degree. After explaining that NC State also had a Bachelor’s degree in Nursing, he was unsure how to respond on the differences between the NCSC BSN and the OSU BSN. Dr. Kelly Gray explained that our BSN includes a Business component that many find beneficial at different stages of their nursing career. Dr. Gray went on to discuss some additional dynamics in the various Associate Degree (ADN) and Bachelor Degree (BSN) programs.

**Ms. Elisabeth Morando** – shared that she had been approached regarding an interest in a local VetTech program. She further shared that the college her Son is attending is preparing for an eclipse of enrollment. They are cutting down majors and minors and discontinuing or combining programs. Dr. Kelly Gray added that it is a growing concern as several candidates for positions at our college have had questions about our College’s viability as well.

**B. Board Policy Governance Training (IAW 02.70) – Mr. Dwight McElfresh**

1. Mr. Mark Masters led the discussion of policy governance rehearsal scenario 5.06 “What if Confidentiality is Violated?”

In this scenario:

A board member discloses confidential information to people not on the board. What should the board do?

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Mr. Steven Stone led the discussion and review of Governance Process policies 2.4, 2.5, and 2.6. Following some discussion, the Board concurred that all three of these policies are still relevant and still accurate.

**X. BOARD CHAIRPERSON REPORT- Dr. Dwight McElfresh**

**A. 2023 Financial Disclosure Statement Filing Deadline: Monday, May 15, 2023**

Dr. Dwight McElfresh reminded Trustees of the required financial disclosure statement filing deadline of May 15, 2024. The deadline is approaching and those who have not already filed their financial disclosure statement should complete it as soon as is practical before the prescribed deadline.

## **B. LeaderRichland Commitments**

Dr. McElfresh confirmed speakers for each of the LeaderRichland dates: Ms. Linda Nelson and Dr. Dorey Diab will speak on May 16<sup>th</sup> and May 20<sup>th</sup>. Mr. Patrick Williams had previously indicated that he may also be available for May 20<sup>th</sup>. Ms. Elisabeth Morando and Dr. Dwight McElfresh will speak on May 17<sup>th</sup>. Other Trustees were encouraged to consider serving as speakers this year or in the future. Board Secretary, Mr. Stephen Williams will draft the individual Speaker Packets and Speaker Bios and will submit to individuals for review and edit as necessary before submitting to LeaderRichland by the deadline of April 5<sup>th</sup>.

## **C. 2024 ACCT Leadership Congress (October 26-29) (Seattle, WA) - Call for Presentations**

Dr. Dwight McElfresh asked if all Trustees have had time to review the two presentation ideas and called for discussion for refining them, considering one or the other for submission or any other ideas Trustees may have to offer for consideration. Following discussion, Trustees thought both ideas had great merit and should be sent to ACCT for consideration. Proposals were discussed and Trustees who were planning to attend this year's ACCT Leadership Congress were asked to consider joining one of the presentation teams. Dr. Dorey Diab and Mr. Stephen Williams were asked to refine both presentation proposals and prepare them for submission to ACCT for consideration.

## **D. Upcoming Events**

Dr. Dwight McElfresh reminded Trustees of the North Central Ohio Hall of Excellence taking place on April 11, 2024 at the Ralph Phillips Conference Center; the Alumni Association Graduate Picnic taking place at Byron Kee Center on May 9<sup>th</sup> at lunchtime, and the 2024 Graduation Ceremony taking place at the Campus Recreation Center on May 10<sup>th</sup> at 7:00pm. Mr. Stephen Williams added that VIP Seating tickets will be made available for Trustees at the April 24<sup>th</sup> meeting for Trustees who are planning to attend the graduation ceremony. Trustees must be seated by 6:45pm as remaining VIP seats will be released to the public.

## **XI. MEETING EVALUATION (IAW 02.16) – *Dr. Dwight McElfresh***

Board Chair, Dr. Dwight McElfresh called for a discussion on tonight's meeting evaluation. Trustees commented that it was a Great tour of ES Consulting and great

Owners Connection discussion. There was very good Policy Governance Case Study and policy review discussion.

**XII. TIME AND PLACE OF NEXT MEETING**

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, April 24, 2024 at 5:30pm in the Board's "Gorman Room" (165-Fallerius).

**XIII. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, the Board Chair, Dr. Dwight McElfresh declared the meeting adjourned at 7:29 p.m.

Respectfully submitted:

Stephen R. Williams

Mr. Stephen R. Williams, Board Secretary

Dwight L. McElfresh

Dr. Dwight McElfresh, Board Chair