

**North Central State College  
Board of Trustees' Meeting  
March 24, 2021**

**I. CALL TO ORDER**

NOTE: Due to the continuing circumstances brought about by the COVID-19 pandemic, the offices of the Ohio Attorney General, the Secretary of State have temporarily extended Trustee participation in Regular Open Meetings via teleconference and similar means beyond December 1, 2020. Such participation may also be counted for Trustee attendance and applied towards meeting quorum requirements for that meeting. This was based on extended legislation under section 12 of House Bill 197\_06. Subject to the wearing of face coverings and maintaining social distancing due to COVID-19 safety protocols, this meeting was held in a hybrid format with some participants attending in-person and some participants attending online via Zoom.

Chair, Matthew Smith called the meeting to order at 5:30 p.m. in 165-F (the Gorman Room) and in a Zoom virtual video and audio meeting space. At that time, he asked all to rise and join him in reciting the pledge of allegiance followed by his reading of the Global ENDS Policy for North Central State College.

**II. ROLL CALL**

The Recorder, Mr. Stephen Williams called the roll.

**Present:**

Dr. Dwight McElfresh  
Ms. Elisabeth Morando  
Ms. Pamela Mowry  
Mr. Matthew Smith  
Mr. Steven Stone  
Ms. Kimberly Winkle

**Zoom:**

Mr. Mark Masters  
Mr. Roger Miller  
Ms. Linda Nelson

**III. INTRODUCTION OF GUESTS**

President Dorey Diab introduced Dr. Kelly Gray, Vice President of Academic Services; Ms. Lori McKee, Vice President of Business Services; Mr. Tom Prendergast, Vice President of Student Services; Ms. Teresa Purtiman representing the OSU-M Advisory Board; Ms. Margaret Puckett representing the Faculty Caucus; Ms. Brandel Boyd

representing the Staff Caucus; and Mr. Dusty Boyd to present the Student Organizations Report.

#### **IV. FOCUS OF THE MEETING – *Mr. Matthew Smith***

Mr. Matthew Smith explained that the primary focus of tonight's meeting is the list of the main items on the agenda: a report from our students, our foundation, and our president. We will attend to our required approvals agenda, our Policy Governance agenda and training items. There will be an executive session to discuss collective bargaining and there is no expectation of business following the executive session.

#### **V. OSU-MANSFIELD ADVISORY BOARD REPORT**

Board Chair, Mr. Matthew Smith introduced Ms. Teresa Purtiman of The Ohio State University at Mansfield Advisory Board and granted her the floor for her report. Ms. Purtiman reported the following:

- The University recently had a virtual visit on March 16<sup>th</sup> from the new President, Christina Johnson. She was already very tuned in to the University and very interested in the regional campus and the Mansfield Campus success. She is interested in S.T.E.M. and is an Engineer by education. One of her big goals is to graduate students without debt which is an amazing goal. So, we are anxious to see how she can partner with us at the regional campus to help us grow.
- The Day of Giving was Monday, March 22<sup>nd</sup> which we were active in at Ohio State. The funds were raised for the Mansfield Campus current use scholarship which works with middle income students who are not eligible for Pell.
- Preparation for Autumn Semester. The University has determined that as part of the Autumn Semester there will be no social distancing required and we can begin scheduling classrooms at full capacity for up to 50 students. We will be holding more in-person classes, everyone will still be required to wear a mask and we are still going to be offering hybrid and online courses and we have been given the go-ahead to offer in-person campus tours beginning April 1<sup>st</sup>. That is a big boom for OSU-Mansfield because we feel that if students are able to see the campus they are more likely to be excited about the campus and make the decision to come here.
- We are excited about the North End Community Improvement Collaborative (NECIC) receiving a community partner award in recognition of the positive impact on the community as a result of the community expansion of the Micro-Farm Project on the Bowman Street site. It was really nice to see them get this recognition.
- As always, we are excited about the Engineering Program. Although it began amidst the COVID Pandemic, it has been very successful and we've been really positive with the partnership. One thing about the program is that David Williams has been our Dean of Engineering and he has recently stepped down so we have a new Dean of Engineering. Still, he has been so excited and believed in the new Bachelor of

Science degree in Engineering Technology so much that he has agreed to stay around in another role to help the regional campuses expand that degree. He believes that we can have 250 students on each of the regional campuses in that program.

- In our pursuit for new offerings, we are excited about our RN to BSN program, a new Biology Major, the new Engineering Degree and the potential of a new Aviation Degree. It is interesting that the Consumer Science Department has reached out to the campus and are actually going to offer some courses in hospitality management which is apparently a growing field and with all that is going on around here could really be a benefit for our students in the area. Another thing is the Landscaper Architecture program is actually going to offer a course on our campus as well.

Mr. Matthew Smith asked Ms. Kim Winkle if she had anything to add as the NCSC Representative to the OSU-M Advisory Board meeting? Ms. Winkle indicated that she did not have anything to add however, this being her first OSU-M Advisory Board meeting she found it very informative.

## **VI. PRESIDENT'S REPORT – *Dr. Dorey Diab***

### **A. Phi Theta Kappa (PTK) and Sigma Alpha Pi (SAP) Updates**

Dr. Dorey Diab introduced Mr. Dustin Boyd to present the Student Reports for PTK and NSLS (Sigma Alpha Pi.) Mr. Boyd reported the following:

**Phi Theta Kappa:** The Chapter is in the process of calling all PTK members to see what kinds of programming they would like to see during the pandemic. Many students are excited about the events listed below and glad we are able to start having some face-to-face programming again.

### **National Society of Leadership and Success (NSLS):**

- The Chapter has had 2 orientations, 6 goal setting sessions and speaker broadcasts, and 2 leadership trainings. This semester our speakers are Bill Gates (A Conversation with Bill Gates), Erica Dhawan (Digital Body Language: How to Build Trust and Connection No Matter the Distance), Dr. Bernice King (Dr. Martin Luther King's daughter), and Mark Cuban (owner of the NBA's Dallas Mavericks, star on Shark Tank, author, philanthropist).
- A group of social work students, who graduated from NC State in 2013 and are now attending OSU Mansfield, have requested support for a project to help students with personal resources. These students have created a program to collect and distribute clothing, household items and toiletries to individuals in need. Although the students wanted to offer this program to current NC State and OSU students, the decision was made to collaborate with a community organization to carry out this program. We are currently in the process of finding a location and preparing for an event in late April.

These students have obtained many donations, they have obtained two \$1000 grants, and continue to seek additional support for their program. Each of these students are planning to earn their Master's degree in Social Work at OSU Mansfield and they will start the next level of their education this summer.

**Both Organizations in Collaboration:**

- Both organizations will be working collaboratively on a service project at Malabar Farm at the beginning of April. The work will be done outside while observing all COVID safety protocols. The groups in attendance will never exceed 10 at any time. We will be helping to build a chicken coup, do some painting, and other jobs based upon need.

I spoke with Deanna West-Torrence at the North End Community Improvement Collaborative (NECIC) about doing some volunteer work on their community gardens. They are in need of some help to keep with their numerous community gardens. Food is given out free and sold base upon need. Students will also learn about best practices regarding growing their own produce.

- Both groups will be setting up stations for graduation, so students can decorate their cars for the parade. We will soon be sending out a survey to graduates about who would like to participate, so we can purchase needed items for this project.

**B. North Central State College Foundation Development and Update - Ms. Chris Copper**

**Emerald Club**

- Goal: \$330,000
- Total: \$624,722.45
- 2021 % to goal: 189%

**The FY22 Emerald Club letter and sheet will be going out in May 2021**

**• Community Engagement**

- Arts for Success – exceeded the \$26,000 goal and with a late added gift ended with \$35,600. The 2022 date has been set as March 3, 2022. The first two sponsors have already committed.
- Hall of Excellence - April 9, 2021, taping is this week. All Board members, attendees, and guests will have a dinner that is pre-packaged by The Vault and with Steve on Thursday, April 8, 2021. The meals are going to the lead for the table sponsor for distribution.

- The FY22 nomination form is going out and submissions will begin to be accepted in May 2021.
- **Scholarships**- Total YTD - \$221,000
  - A new gift of \$7,500 came in and a check from part of the Hall of Excellence for \$13,000 that will go in the Crawford fund.
- **Grants**
  - A Title III grant submission is in the evaluation stage and a grant reviewer, Mr. Howard Walters has agreed to support and take a strong role in the submission.
- **Increase Technology support, including HyFlex/Next Gen classrooms**
  - A new request went out for \$50k of a HyFlex classroom.
- **Increase Alumni Engagement**
  - The FY22 Alumnus of the Year has gone out to the Alumni Committee and will be available soon for nominations.

**C. Monitoring Report: Ends Policies – Global Ends Policy (1-00)**

Dr. Dorey Diab explained that the monitoring report discussion is continuing with going over the six Ends policies and the 10 Executive Limitations.

This report focuses on the Global Ends Policy.

Policy 1.0 Global Ends policy states:

*North Central State College exists for the citizens of its service region to attain the knowledge and skills to succeed in their chosen path for learning, work, or enrichment, sufficient for the College to justify available resources.*

President Dorey Diab reported:

In terms of ACCESS:

- Nationally, statewide, and locally most colleges are not doing so well. There has been a decline in enrollment in the range of 10 percent nationally. We are similar to the national average drop in enrollment, both in the fall and spring semesters.
- There are multiple reasons for this decline but the main ones are due to Covid and student unemployment. Before that the reason was more about tough competition for decreasing demographics in our area. Covid and unemployment certainly added to that.

In terms of SUCCESS:

- We are doing very well in this area.
- Dr. Diab displayed the timed analysis of State Share of Instruction (SSI) funding. Out of the 18 key performance indicators, there are only two indicators for our college that are in red indicating that they are below the average in comparison to all of the OACC community colleges. We have progressed to above our own metrics and OACC in 16 of those 18 indicators and this is helping our subsidy percentage being second in the state on the positive side (5.97%), with the average of all community colleges being a negative 1.48%, and 11 community colleges being negative.
- This reflects a great job being done by our faculty, staff and advisors in making sure our students are being successful in reaching their goals.

#### In terms of RESOURCES

- We are doing very well in this area as well.
- In terms of Human Resources, our fiscal discipline has paid off for us. Nationally, the Chronicles of Higher Education reported 650,000 people getting laid-off from institutions of higher education nationwide. Because of our financial discipline, we are replacing all of the retirement positions that are taking place this spring semester and we are going to be adding 5 positions effective in July with the new fiscal year. Three of those positions will be new and two of those three will be faculty. The remaining two will be replacement positions that we previously had postponed.
- In terms of Financial Resources, the Stimulus has helped us cover many of the expenses related to the safety protocols that we have implemented as well as much of the information technology needs that were related to Covid and associated with working and teaching remotely. We are in the process of acquiring laptops for those employees who are able to work remotely as well as docking stations so that they might be able to transport their laptop back and forth from work to home.
- In terms of Cash On-Hand, we are doing better than last year because we have been able to cut down on our facility costs due to working remotely and save on utility costs.
- As you heard previously, the Foundation has raised over \$600,000 in terms of donations.
- The Stimulus has helped us provide for many of our students' basic needs. Student requests included assistance for housing, utilities, transportation, food and some technology. We have also extended the internet/wi-fi access to the parking lots where student can come sit in their car and access the internet.
- In terms of Physical Facilities, we have a lot of capital projects coming up. Just like OSU-M we have close to \$1.7M from the state and will be focused on renovating our buildings that are about 50 years old. We will be focused on things like boilers, chillers, doors and windows.

We will be using the stimulus dollars to upgrade our information technology infrastructure inside and outside the classrooms.

- Since we won't have many students this summer, and we will be very busy with many facilities projects, and in order to alleviate the work by facilities on cleaning and safety protocols, we are going to work predominantly remotely over the summer. Only two of our buildings, the Kehoe Center and Health Sciences, and for few days during the week to take care of classes such as labs.

#### **D. Updates/Other**

President Dorey Diab's other update items included:

- In-service Professional Development Day (February 26<sup>th</sup>) – Presentation topics included: Covid-19 Update; Mental Health; Diversity, Equity, and Inclusion; Disability Etiquette; and Student Engagement in an Online Environment.
- On March 3<sup>rd</sup>, President Diab had the honor of testifying before the legislature on the finance sub-committee on higher education.
  - Dr. Diab talked about the need to expand the Ohio College Opportunity Grant (OCOG) for community colleges. This is the equivalent to Pell at the state level; and
  - On behalf of OACC, he requested that the legislature allows the increase in state share of instruction, and separate the community college budget line item from that of the universities as they are currently listed on the same line item; and
  - He requested that they provide five million dollars toward workforce, short-term training to focus on certificates and help those in the service and hospitality industry who were most severely impacted by Covid (such as restaurants, hotels, travel, etc.).
    - This would not necessarily help students towards obtaining a degree rather to obtain a working certificate in such areas as welding, STNA, Practical Nursing, and other areas of the construction infrastructure that the federal government will be focusing on (such as highways, airports, roads, etc.)
    - We are already collaborating with Pioneer CTC toward providing offerings in those trade fields.
  - On behalf of OACC, Dr. Diab also advocated for adding the completion of the FAFSA as a requirement for graduation from high school. Many students end up getting delayed in their pursuit of college after high school because they don't get their FAFSA submitted by the deadline and having to wait an additional term before they finalized their financial aid package.
- On March 16<sup>th</sup> there was a Joint Program Advisory Committee meeting that turned out great. We gave them an update on College activities and asked for their feedback on what we are doing good for the community and what things we can improve upon. In the past, they told us we are doing an excellent job on the technical knowledge and skills but need to improve upon the professional or "soft" skills. We engaged them in a couple immediate surveys and the key things that emerged as priority soft skills they desired of their employees include: 1. Work Ethics, 2. Time Management, 3. Professional Presence (attitude, appearance, and customer service). Our assessment commitment has been hard at work over the past few

years to embed soft skills across the curriculum and the advisory committee members acknowledged the improvement in these areas. They also continue to be very willing to hire our graduates.

- The Choose Ohio First grant that we just received for about \$1.8 M has \$700k in scholarship renewal and \$1.1M as new. The Chancellor was so impressed with our submission that he had a conference call with our team members to discuss several aspects of the award and to thank them for their effort.
- Between the Foundation Scholarship, the Tuition Freedom Scholarship, the Choose Ohio First Scholarship and the Stimulus dollars, we have a strong foundation to support the financial needs of our students, we just need them to come. They are going to continue to be scared of Covid, and we are not sure what will happen between now and the end of the summer. Hopefully the vaccine will help us establish herd immunity, and that there won't be too many variants around. If businesses start opening, students can once again get part-time jobs to help them continue their pursuit of higher education. Those are the two main factors from an enrollment perspective that we hope we can overcome to bring our enrollment back to what it was in the past.
- Title III Update -
  - Due to Covid making so many events virtual, we were able to attend more national conferences to assess what is going on nationally and brainstorm potential solutions. The main thing is ensure the availability of online courses and also the switch to eight-week terms versus sixteen-week terms. So if most of our students are part-time and taking two courses a semester, they can take the first course the first eight weeks and take the second course the second eight weeks. This lets them focus on one course, one midterm, one final at a time to help them be more successful. Also, if they are not successful, they do not have to wait for sixteen weeks for the next term, they can sign up again for the second eight weeks.
  - The virtual conferences also bring some professional development opportunities for our faculty and staff.
- The President of the Senate, Matt Hoffman, and Senator Cirino from the Lakeland Community College area are very interested in reforming higher education. They submitted a Senate Bill that includes:
  - Allowing community colleges to deliver four-year degrees (not just in applied technology).
  - Providing Ohio College Opportunity Grant (OCOG) transfer bonus for students who graduate with their Associate Degree to get support toward obtaining their Baccalaureate Degree.

- A second-chance voucher so that students who stop out at a university are given a voucher to continue pursuit of their college education at some other institution of their choosing in the future. This is not likely to garner support from the four-year institutions.
- Board Chair, Mr. Matthew Smith pointed out from a previous report that monies are available to households now for broadband. Households could receive up to \$70 to help pay the broadband bill. President Diab added that the legislature had put millions of dollars into that program from federal stimulus. They found out that if they wanted people to work remotely, they did not have or could not afford access to information technology so they were unable to do work or schooling assignments remotely especially in rural environments.
- Board Chair also referred to an article forwarded to the Trustees regarding the paradigm shift in education from 25% to 70% to online.

## **VII. REQUIRED APPROVALS AGENDA**

### **CONSENT AGENDA**

The Chair, Mr. Matthew Smith, presented the Consent Agenda and called for any items that should be removed from the consent agenda for further discussion. On a motion by Dr. Dwight McElfresh and seconded by Ms. Elisabeth Morando and passing unanimously, the following items were approved:

#### **A. Approval of Minutes for February 24 2021 “Regular Meeting”**

#### **B. Consideration of Approval of Employment of College Personnel – R-2021-10**

### ***CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL***

***R-2020-10***

#### **NEW HIRES**

***BE IT RESOLVED:*** *by the Board of Trustees that the following staff member is hereby employed as stipulated below:*

#### ***BEGINNING February 24, 2021***

*Robert Scodova, IST Lab Technician*

*NCSC, AS in Mechanical Engineering, Electrical Engineering and Microprocessor Communications*

#### ***BEGINNING March 8, 2021***

*Kade Sayre, Student Accounts Specialist*

*NCSC, Associate of Science in Business Administration, Accounting*

***EXPLANATIONS OF NEW HIRES FOR RESOLUTIONS R-2020-10***

*Kade Sayre is hired as Student Accounts Specialist to replace Alyssa Wright.  
Robert Scodova is hired as IST Lab Technician to replace Devlin Kouns.*

**C. Consideration of Approval of Contracts for Probationary and Non-Probationary Faculty – R-2021-10**

***CONSIDERATION OF APPROVAL OF CONTRACTS FOR  
PROBATIONARY AND NON-PROBATIONARY FACULTY***

***R-2021-11***

***BE IT RESOLVED:*** *by the Board of Trustees of North Central State College that approval is hereby given to the Administration of the College for the “memos of intent” issued to the following faculty, recommended without reservation, for renewal of contracts for the period stated below:*

***THREE-YEAR NON-PROBATIONARY 9-MONTH CONTRACT  
(Fall Semester 2021 through Spring Semester 2024)***

*Wesley Adams  
Celeste Francis  
Heidi Kreglow*

***PROBATIONARY THIRD-YEAR 9-MONTH CONTRACT  
(Fall Semester 2021 and Spring Semester 2022)***

*Brian Baldrige  
Ranee Frangella  
Pamela Studer*

***PROBATIONARY SECOND-YEAR 9-MONTH CONTRACT  
(Fall Semester 2021 and Spring Semester 2022)***

*Travis Green  
David Koepke*

**REGULAR AGENDA**

**A. Consideration of Approval of Nominations for the 2021 Association of Community College Trustees (ACCT) Equity Awards – R- 2021-12 – Dr. Dorey Diab**

**CONSIDERATION OF APPROVAL OF NOMINATIONS  
FOR THE 2021 ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT)  
EQUITY AWARDS**

**R-2021-12**

**WHEREAS:** *the Board of Trustees of North Central State College believe it is fitting and proper to recognize the outstanding efforts and contributions of individual trustees, College Faculty and Staff when appropriate, and*

**WHEREAS:** *such recognition for special service to the college and the community can be bestowed through nomination for state, regional and national awards, as such opportunities arise.*

**NOW, THEREFORE BE IT RESOLVED:** *that the North Central State College Board of Trustees, takes pleasure in submitting the following nominations for the 2021 ACCT Equity Awards: Mr. Matthew P. Smith for the Trustee Leadership Award, and Ms. Sara K. Rollo for the Faculty Member Award.*

**BE IT FURTHER RESOLVED:** *that the Board authorizes Board Vice Chair, Dr. Dwight McElfresh to cause the associated letters of support to be written on behalf of the North Central State College Board of Trustees.*

**ACTION TAKEN:** Ms. Linda Nelson moved for approval of resolution R-2021-12 Nominations for the 2021 ACCT Equity Awards. Ms. Pamela Mowry seconded the motion and the motion carried unanimously.

**E. Treasurer's Report for February 28, 2021 – Ms. Lori McKee**

Ms. Lori McKee presented the Treasurer's Report for the period ending February 28, 2021. She stated that revenues for the month totaled \$850,313. Expenditures were \$1,156,859 leaving a deficit of \$306,546. Year-to-date revenues totaled \$17,231,814. Year-to-date expenditures totaled \$9,392,975 leaving an excess of \$7,838,840. The Month End Investment Balance for February 2021 was \$6,101,276 (\$3,050,446 in Star Ohio and \$3,050,830 in Richland Bank). Ms. McKee described the trends that are demonstrated by the Tracking of the Monthly Cash Flow feature as well as the dashboard indicators. Ms. McKee explained that a couple adjustments took place during the month of February. One of them was regarding our shared services agreement with Ohio State where a partial payment was made. However, the remainder will be calculated in April based on the difference between the projected expenditures compared to the actual expenditures due to Covid (i.e. utility savings from working remotely, etc.). The State Share of Instruction payment that we received needed to be adjusted based on some State budget activities. The results of the January Budget Amendment led to moving some personnel around and those resulting budget adjustments took place during this period. Finally, we did a drawdown of our first round of CARES monies to cover student issuances and Covid expenses. Trustee, Roger Miller inquired about College's eligibility for Retention Credit.

**ACTION TAKEN:** Dr. Dwight McElfresh moved for approval of the Treasurer’s Report for the period ending February 28, 2021. Ms. Kimberly Winkle seconded the motion and the motion carried unanimously.

## VIII. POLICY GOVERNANCE

### A. Discussion of Agenda Planning – *Mr. Matthew Smith*

#### 1. Review of Actionable Items.

Board Chair, Mr. Matthew Smith reviewed the listing of Actionable Items which Included:

- a. Executive committee to decide if March meeting will be Zoom, In-person, or Hybrid – This item was completed in preparation for this meeting.
- b. Trustees to submit listing of civic organizations they are involved in for Owners Connections to S. Williams for inclusion on the BOT social roster.
- c. Trustees were encouraged to read through the Chancellor’s 2020 State of Higher Education Report. – No action required for this item.

#### 2. Owners Connections.

**Dr. Dwight McElfresh** – shared that he had participated in one of the OACC Monthly Webinars on Equity, Equality and Justice delivered by Tia McNair. It was a nice presentation and video explaining the difference in those three terms as what we as Trustees could do to address that issue. She referenced a book that I asked Dr. Diab if he had available and he did.

Dr. McElfresh also shared a recent visit to Ozark Technical College in Springfield, MO where the college was totally remote and how eerie it looked to see no cars in the parking lots and not a soul present on campus.

**Ms. Elisabeth Morando** – shared that she has a good friend who is a CollegeNow student who will be graduating this year and was bragging about receiving his Associate Degree in Engineering before receiving his high school diploma. He was offered full tuition at several colleges where he was considering continuing his education. It was apparent that our CollegeNow degree is well received at other institutions.

She also shared that she was on a visit to Butler University with her daughter and was chatting with another parent from the Greensboro, NC area and she is a community college professor. She mentioned that she was on the Board here at NC State when the professor clarified that is the college where Dr. Dorey Diab is president? The professor

indicated that she was aware of our college and was recently talking about our Tuition Freedom Scholarship with colleagues at her institution. This brought to light our College's national recognition.

**Mr. Matthew Smith** – shared that he had picked up Bill Gates' latest book on climate change. He also did a virtual scholarship presentation with Purdue, his alma mater, where he was able to go into his designated room and talk with his scholarship students.

**Mr. Mark Masters** – shared that he had visited a class taught by Mr. Lynn Jones. It was a great talk with significant positive feedback from his people. From their experience in classes at the bank, there will likely be 10-12 people pursuing degrees that might not have otherwise. There were very rewarding stories from the students and to see their enthusiasm for learning.

**Civic Organizations Listing** – Board Chair, Mr. Matthew Smith reminded Trustees to submit their listing of civic involvement for inclusion on the Trustees Social Roster. This will be an ongoing activity so Trustees may submit changes to their community involvement as it occur.

#### **B. Board Policy Governance Training (IAW 02.70) – Mr. Matthew Smith**

1. Mr. Steve Stone lead the Policy Governance Enhancement Activity for principle 5 (Board Means Policies) with a discussion of the principal, the video by Dr. John Carver on Servant Leadership and the piece on *The Understanding and Practice of Servant Leadership* by Larry C. Spears.

2. Policy Governance Policy Review (IAW 02.14) – training includes a continuing review, refresher, and reassessment of current Policy Governance policies. Mr. Matthew Smith led the discussion and review of policy governance policies 2.3 Board Code of Conduct Policy, 2.4 Cost of Governance Policy, and 2.5 CGO Role Policy. A detailed review of each confirmed that all were still relevant and all were still accurate, requiring no updates or revisions.

### **IX. BOARD CHAIRPERSON REPORT- Mr. Matthew Smith**

#### **A. 2021 Financial Disclosure Statement Filing Deadline Monday, May 17, 2021**

Mr. Matthew reminded Trustees of the deadline for filing the 2021 Financial Disclosure Statement for their 2020 activities.

#### **B. 2021 ACCT Leadership Congress (October 13-16 in San Diego, CA)**

1. Dr. Dorey Diab called for discussion of those planning to attend the 2021 ACCT Leadership Congress. He added that there was no discussion of the requirements for attending in-person but he expected that this year's event would be held in-person with perhaps the option of attending virtually if participants chose to do so.

Trustees McElfresh, Miller, Mowry, Nelson, Smith and Stone indicated that they were planning to attend at this point. Trustees Masters, Morando, and Winkle indicated that they were unsure at this time.

2. Mr. Matthew Smith announced that Dr. Dwight McElfresh had offered three different presentation proposal ideas for consideration and President Diab had expanded presentation proposal #1. Mr. Matthew Smith called for discussion of all three proposal and Dr. Dwight McElfresh explained his presentation concept for all. The conclusion is to prepare presentations on proposals #1 and #3.

#### **D. Upcoming Events**

Mr. Matthew Smith reminded Trustees of the North Central Ohio Hall of Excellence being held on April 9<sup>th</sup>. Discussion of the table assignments ensued. Trustees recommended coming together on the evening of April 9<sup>th</sup> to view the Hall of Excellence together at a college location for those who may be interested in doing so. Further, Trustees asked if they may have the option to decline delivery of the boxed dinner for this event. Board Secretary, Mr. Stephen Williams will coordinate with Trustees on viewing and dinner arrangements closer to the day of the event.

#### **X. EXECUTIVE SESSION – *Mr. Matthew Smith***

The Chair called for an Executive Session at 7:20 p.m. to discuss preparing for, conducting, or reviewing collective bargaining strategy. Mr. Smith announced that he does not expect further business following the executive session. Mr. Steven Stone made a motion and it was seconded by Dr. Dwight McElfresh to adjourn to Executive Session. A roll call vote on the motion was approved unanimously by all members in attendance.

Mr. Mark Masters – “yes”  
Dr. Dwight McElfresh – “yes”  
Mr. Roger Miller – “yes”  
Ms. Elisabeth Morando – “yes”  
Ms. Pamela Mowry – “yes”  
Ms. Linda Nelson – “yes”  
Mr. Matt Smith – “yes”  
Mr. Steve Stone – “yes”  
Ms. Kimberly Winkle – “yes”

At 7:32 p.m., Chair, Mr. Matthew Smith declared the Executive Session concluded and the Regular Session resumed.

#### **XI. MEETING EVALUATION (IAW 02.16) – *Mr. Matthew Smith***

Board Chair, Mr. Matthew Smith called for a discussion on tonight’s meeting evaluation. Trustees commented that it was nice to have all present. Great Owner’s Connections and Policy Governance discussions. Well constructed agenda.

**XII. TIME AND PLACE OF NEXT MEETING**

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, April 28, 2021 at 5:30pm. Meeting location and setting to be announced.

**XIII. ADJOURNMENT**

The Chair called for any additional business requiring Board action.

Dr. Dwight McElfresh asked President Dorey Diab to talk a little about what this year's Graduation might look like. President Diab responded. Trustees asked for clarification on their role and location in the graduation event.

**ACTION TAKEN:** As there was no further business requiring the Board's consideration, the Board Chair, Mr. Matthew Smith declared the meeting adjourned at 7:00 p.m.

Respectfully submitted:



Mr. Stephen R. Williams, Board Secretary



Mr. Matthew Smith, Board Chair