I. CALL TO ORDER

The Chair, Mr. Nathan Ujvari called the meeting to order at 7:03 p.m. in the Fallerius Technical Education Center Board of Trustees conference room. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by a moment of silence. Upon conclusion, he read aloud the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:

Dr. Pat Hightower
Mrs. Edith Humphrey
Dr. Mehdi Ressallat
Mr. Matt Smith
Mr. Steven Stone
Mr. Nathan Ujvari
Dr. Ronald Walker

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, Dr. Karen Reed, and Ms. Betty Wells, representing the President’s Staff; Ms. Margaret Puckett representing the Faculty Caucus; Ms. Beth Franz, Mr. Brad Hays, Ms. Michelle Slattery, and Ms. Jean Jones representing the NSC Faculty Association-AAUP; Mr. Mike Moore representing the Staff Caucus and Dean, Jim Hull representing the Manager’s Advisory Council. Ms. Debra Shenk was present to represent the Ohio State University at Mansfield Board of Trustees.

IV. TREASURER’S REPORT

Mr. Brad McCormack presented the Treasurer’s Report for the period ending October 31, 2009. He stated that revenues for the month totaled $741,141. Expenditures were $2,151,895 leaving a deficit of $1,410,754. Year-to-date revenues totaled $7,281,586. Year-to-date expenditures totaled $5,301004 leaving an excess of $1,980,582. The Star Ohio month-end balance for October 2009 is $2,511,669. Mr. Brad McCormack noted that several big expenses hit in October as they usually do but other than that he had nothing further to note. Mr. Matthew Smith asked if having three pay periods in October led to the unfavorable variance. Mr. McCormack explained the situation as well as the effect of three pay periods and tuition. Mr. Smith asked about the shared service expense and Mr. McCormack explained the shared service expense variance. Mr. Nathan Ujvari
asked if Mr. McCormack expected any upcoming budget amendments? Mr. McCormack answered “yes” and offered some explanation of the expected items. President Don Plotts talked about the six hundred forty thousand dollar WIA grant that has been approved and provided some explanation of what that means to the College and the region. Mr. Brad McCormack also explained the importance of capturing Advanced Manufacturing expenses as well as revenues for tracking purposes.

**ACTION TAKEN:** Mr. Matthew Smith moved for approval of the Treasurer’s Report for the period ending October 31, 2009. Dr. Ronald Walker seconded the motion and the motion carried unanimously.

**FOUNDATION QUARTERLY BALANCE SHEET**

Mr. Brad McCormack presented the Foundation Quarterly Balance Sheet for the Board’s information. He highlighted current assets of just over 3.7 million dollars included over 1.4 million dollars in receivables. He pointed out the net yield year-to-date as 15.7%.

**V. CONSENT AGENDA**

The Chair presented the Consent Agenda. Dr. Mehdi Ressallat called for discussion on item A. Minutes for Regular Meeting on October 28, 2009.

A. <<Removed>>

**VI. REGULAR AGENDA**

**A. Approval of Minutes for October 28, 2009 – Mr. Nathan Ujvari**

Mr. Nathan Ujvari called for discussion of the minutes for the October 28, 2009 regular board meeting. Dr. Mehdi Ressallat noted that his exception to the minutes of September 23, 2009 was regarding Resolution R-2009-31 Consideration of Approval of Tuition Increase that was recorded in the minutes for September 23, 2009. He stated that he had aired an objection to the increase. Dr. Mehdi Ressallat also asked for clarification on item VII.A. Foundation Update regarding the two million dollar college project. Further discussion revealed that the figure should reflect 1.2 million dollar Fallerius renovation project. Mr. Matthew Smith noted that item VI.I.b. Other, should reflect Comm vice Computer. Mr. Nathan Ujvari called for any additional corrections or additions to the minutes for the October 28, 2009 regular board meetings.

**ACTION TAKEN:** Ms. Edith Humphrey moved for approval of the Minutes for October 28, 2009 as amended. Dr. Mehdi Ressallat seconded the motion and the motion was approved unanimously.

**B. Board Orientation Activity: 2010 PAC Initiative #2 - Achieving the Dream – Ms. Peg Moir**
Ms. Peg Moir presented Planning Advisory Council Initiative #2 – Achieving the Dream. Highlights included:

- Focus on success in Developmental Education
  - Improving curriculum and instruction
  - Strengthening student advising
- Measuring our impact through cohorts
- Performance Indicators
- Moving the Needle of improvement
- National recognition – Leader College (June of 2009)
- Leveraging our AtD work with DEI grants and other challenges

Mr. Steve Stone asked about the case management approach to student advising and how it compares to other methods that could be used. Ms. Moir explained the software purchased for this purpose and the method to be employed in its use. Dr. Pat Hightower asked how we will look for students to fill TRiO allocations. Ms. Moir explained that these allocations will be filled largely through referrals from a variety of sources. Mr. Matthew Smith and Mr. Nathan Ujvari asked about 2008 data. Ms. Moir responded.

C. Consideration of Approval of Associate of Applied Science in Bioscience Degree Application – R-2009-35 – Mr. Jim Hull

CONSIDERATION OF APPROVAL OF ASSOCIATE OF APPLIED SCIENCE IN BIOSCIENCE DEGREE APPLICATION

R-2009-35

WHEREAS: the Bioscience Industry in the region requires a sufficient level of replacement and new employees with an associate degree level of education, and

WHEREAS: North Central State College offers an Associate of Technical Studies Degree for Bioscience and Business that currently has 28 students enrolled and 20 students ready to start the program in Spring 2010, and

WHEREAS: there is demonstrated sufficient need in the region for an institution to offer the Associate of Applied Science Degree in Bioscience, and

WHEREAS: the Ohio Board of Regents pilot program approval process requires that an application submitted for consideration first receive approval from the submitting institution’s governing board.

THEREFORE, BE IT RESOLVED: by the Board of Trustees of North Central State College that the application for the Associate of Applied Science in Bioscience Degree program, to be submitted to the Ohio Board of Regents, is hereby approved.

ACTION TAKEN: Dr. Ronald Walker moved for approval of R-2009-35 Consideration of Approval of Associate of Applied Science in Bioscience Degree Application. Mr. Steve Stone seconded the motion and the motion carried unanimously.
D. Consideration of Approval of Statement of Support for the Department of Education TRiO Student Support Services Grant Application – R-2009-36 – Ms. Peg Moir

CONSIDERATION OF APPROVAL OF STATEMENT OF SUPPORT FOR THE DEPARTMENT OF EDUCATION TRiO STUDENT SUPPORT SERVICES GRANT APPLICATION

R-2009-36

WHEREAS: The Student Support Services program provides opportunities for low income individuals, first generation college students, or individuals with disabilities, and

WHEREAS: The Student Support Services program serves to encourage academic development, assist students with basic college requirements and motivate students toward the successful completion of their postsecondary education, and

WHEREAS: The goal of the Student Support Services program is to increase the college retention and graduation rates of participants and help students make the transition from one level of higher education to the next, and

WHEREAS: The College is committed to a student success agenda through Achieving the Dream and the Developmental Education Initiative (DEI), and

WHEREAS: the objectives of the Trio Student Support Services grant program will further enable the institution to improve services to disadvantaged students and strengthen its commitment to a student success agenda.

THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby recognizes and affirms its support for the proposed participation by North Central State College in the TRiO Student Services Support program managed by the U.S. Department of Education.

ACTION TAKEN: Ms. Edith Humphrey moved for approval of R-2009-36 Consideration of Approval of Statement of Support for the Department of Education TRiO Student Support Services Grant Application. Dr. Pat Hightower seconded the motion and the motion carried unanimously.

F. OSU-Mansfield Regular Board of Trustees Meeting (December 4th)

Mr. Nathan Ujvari asked for someone to represent the NC State Board of Trustees at the OSU-M Board meeting on Friday, December 4th. Dr. Mehdi Ressallat indicated that he would serve as the Board’s representative.

G. Nominating Committee Recommendations – Mr. Steve Stone

Mr. Steve Stone reported that the nominating committee will continue their discussions at the Board Retreat on December 12th and hope to have a recommendation to present to the Board at the January 12th meeting.
V. BOARD CHAIRPERSON REPORT- Mr. Nathan Ujvari

A. Chancellor’s In-person Trustee Conference (August 25, 2010 Marion Technical College/Ohio State University Marion campus)

Mr. Nathan Ujvari reminded the Board that the Chancellor has set the date for his in-person conference with Trustees for August 25, 2010 and asked that all Trustees put it on their calendars.

B. Board of Trustees Activities Calendar

Mr. Nathan Ujvari explained that the College Activities Calendar was provided so that Trustees may be better informed of activities taking place that Trustees may participate in.

C. Strategic Planning & Ethics Training Retreat (December 12th)

Mr. Nathan Ujvari reminded the board that their annual strategic planning retreat would be on Saturday, December 12th. Mr. Stephen Williams would also be leading them through their bi-annual ethics training. President Plotts introduced the four panelists who would be discussing community insights/needs. The panelists included:

– Dick Adair, Regional Planning
– Paige Perkeybile, Healthcare
– Mark Romanchuk, Manufacturing
– Dave Baldwin, Community Focus

Dr. Mehdi Ressallat asked that consideration be given to holding these meetings on Thursdays instead of Saturdays.

D. Policy Governance Workshops (March 17 – 20)

Mr. Nathan reminded that Board that the policy development workshops with Miriam Carver are scheduled for March 18 – 20. Ms. Carver will conduct an introductory/refresher training session on March 17th for new trustees or other trustees who would like a refresher on the Carver Model of policy governance. There will be a reception dinner on the evening of the 17th for Ms. Carver to get acquainted with both new trustees and current trustees, details to follow.

E. NC State Presentations at BOT Service Organizations.

Mr. Nathan Ujvari reminded the Board about trying to talk more about North Central State College at their own community service organizations and that College personnel were available to assist as needed. President Donald Plotts discussed Mr. Ken Ekegren’s presentation of the Electric Car/Truck at the Ashland Rotary at the request of Trustee Steve Stone.
VI.  PRESIDENT’S REPORT – Mr. Donald Plotts

A. Foundation Update – Ms. Chriss Harris

Mr. Plotts called on Ms. Chriss Harris for an update from the College Foundation. Ms. Harris provided an update on the current Capital Campaign reporting that it was currently at one point five million dollars pledged. Ms. Harris recapped the progress of the Emerald Club stating that they were currently seeking a one hundred fifty thousand dollar goal and have raised about half of that amount already. Ms. Harris asked the trustees for their support of the Emerald Club campaign.

B. Semester Conversion – Dr. Karen Reed

Mr. Donald Plotts called on Dr. Karen Reed for an update on the Semester Conversion process. Dr. Reed reported that there were currently seven working committees and one steering committee involved in the semester conversion that engaged about half of all college employees. Committees work was currently focused on: the semester conversion website, core curriculum, the semester calendar, and curriculum. The calendar committee is currently working on three different versions of a semester calendar for consideration.

C. MedCentral College of Nursing

Mr. Donald Plotts announced that the MedCentral College of Nursing was no longer pursuing a presence on the campus. Mr. Plotts emphasized the need for a Bachelor of Science and a Master of Science program in Nursing located in the North Central State College District for our students to transfer to.

D. Faculty Shortage

Mr. Donald Plotts explained that with the increase in enrollment there will be a shortage in faculty that will make it necessary to seek additional adjunct as well as the employment of full-time faculty to help meet the need for instruction.

E. College Operation Budgets

Mr. Donald Plotts directed the Board to page 21 of their board packet to a comparison of operating budgets of other two-year institutions in Ohio. This comparison revealed that while most all of these institutions showed an increase in operating budgets, NC State actually showed a decrease. This information may be helpful as the administration works at meeting the challenges that increased enrollment brings.

F. Capital Funding

Mr. Donald Plotts provided an update from the State on Capital Funding reporting that at this point further discussion on capital funding has been postponed and stated that postponed is better than being cancelled. He explained that he would report more details on this matter as they become available.
G. Budget Repair Bill

Mr. Donald Plotts directed the Board to pages 22 and 23 of their board packet for a look at an article that discusses the budget repair bill to help the board gain a better understanding of the issues involved. This bill is essentially in response to an expected eight hundred fifty-one million dollar shortfall in revenue from the State. Mr. Plotts provided an update of situation.

H. OACC Regional Trustee Meetings

Mr. Donald Plotts announced the plan to conduct regular meetings of trustees with other trustees from OACC regional institutions in order to keep all better informed and engaged in current issues facing Ohio two-year colleges. More information was provided on page 24 of their board packet.

I. Upcoming ACCT Conferences

Mr. Donald Plotts announced upcoming ACCT conferences including the Legislative Summit (February 7-10, Washington, D.C.) and the Governance Leadership Institute (March 4-6, Tempe, AZ). Trustees interested in attending should let the Mr. Stephen Williams know so registrations and accommodations can be made by established deadlines.

J. New Trustee Local Workshop

Mr. Donald Plotts announced that he would plan an annual orientation workshop that would be open to all new trustees to help them get up-to-speed faster with the duties and responsibilities of trusteeship.

K. Third Frontier Funding

Mr. Donald Plotts announced that Third Frontier Funding will be on the May ballot. Chancellor Fingerhutt has been appointed by the Governor as the Chair of the Third Frontier. Mr. Plotts explained what this meant and the importance of collaborations and centers of excellence. He explained several areas that North Central Ohio could be considered Centers of Excellence in; most prominently is pumps.

L. Passing of Bob Enskat

Mr. Donald Plotts announced the passing of Mr. Bob Enskat and the significant contributions to the college he made. Mr. Plotts shared a thank you card received from Bob’s Daughter Jennifer.

M. IPEDS Feedback Report

Mr. Donald Plotts referred to the IPEDS Feedback Report the trustees received with their board packet and discussed some of the information. He pointed out that it was important to note the other institutions that the college was compared to and how realistic these comparisons were in order to provide accurate comparison information. Mr. Plotts explained that he would work on a similar report that compared the college to more suitable comparison
institutions here in Ohio. These comparisons need to be relevant and consistent if the information is to be truly representative of our status among like institutions and progress.

N. Employee Appreciation Dinner/College Open House

Mr. Donald Plotts reminded the Board of the Employee Appreciation Dinner (December 5th) and the College Open House (December 11th). All Trustees were encouraged to attend as their schedules allowed.

VII. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, January 13, 2010 at 7:00 p.m. in the Fallerius Technical Education Building (Room 149).

VIII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Dr. Pat Hightower and seconded by Ms. Edith Humphrey to adjourn the meeting at 8:30 p.m. and the motion carried unanimously.

Respectively submitted:

__________________________  __________________________
Mr. Stephen R. Williams, Recorder               Mr. Nathan D. Ujvari, Chair