I. CALL TO ORDER

The Chair, Mr. Nathan Ujvari called the meeting to order at 7:00 p.m. in the Fallerius Technical Education Center Board of Trustees conference room. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by a moment of silence. Upon conclusion, he read aloud the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:
Mrs. Edith Humphrey (7:11 p.m.)
Dr. Mehd Ressallat
Mr. Matt Smith
Mr. Steven Stone
Mr. Nathan Ujvari
Dr. Ronald Walker

Absent:
Dr. Pat Hightower

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, Dr. Karen Reed, and Ms. Betty Wells, representing the President’s Staff; Ms. Margaret Puckett representing the Faculty Caucus; Mr. Brad Hays representing the NSCFaculty Association-AAUP; Ms. Deb Huguenin representing the Staff Caucus and Dean, Ken McCreight representing the Manager’s Advisory Council. Brad Peffley, Chair of North Central State College Foundation Board was present to give a report on the Foundation. Mr. Mark Brunn was present to represent the Ohio State University at Mansfield Board of Trustees. Ms. Hallie Schuster, a grad student from the University of Akron was present to observe the proceedings.

IV. TREASURER’S REPORT

Mr. Brad McCormack presented the Treasurer’s Report for the period ending September 30, 2009. He stated that revenues for the month totaled $1,007,788. Expenditures were $1,306,145 leaving a deficit of $298,356. Year-to-date revenues totaled $6,540,445. Year-to-date expenditures totaled $3,149,109 leaving an excess of $3,391,336. The Star Ohio month-end balance for September 2009 is $2,511,383. Mr. Brad McCormack noted that the cost share agreement reconciliation process was underway for the remaining ten
months. He also provided a follow-up on the federal stimulus funding reporting that the federal stimulus line in the revenue report requires us to track these funds and the expenses that are charged against these funds. Mr. McCormack noted that the original amount we budgeted was right on with the House Bill One amount and we are a little behind where we projected to end up.

**ACTION TAKEN:** Mr. Matthew Smith moved for approval of the Treasurer’s Report for the period ending September 30, 2009. Mr. Steve Stone seconded the motion and the motion carried unanimously.

V. **EXECUTIVE SESSION**

The Chair called for an Executive Session at 7:10 p.m. Dr. Ronald Walker made a motion and it was seconded by Mr. Steve Stone to adjourn to Executive Session to discuss legal advice from the Board’s duly appointed counsel (Ms. Erika Persol-Kristie). A roll call vote on the motion was approved unanimously by all members present.

Dr. Pat Hightower- not present  
Mrs. Edith Humphrey- “yes” (7:11 p.m.)  
Dr. Mehdi Ressallat- “yes”  
Mr. Matt Smith- “yes”  
Mr. Steve Stone- “yes”  
Mr. Nathan Ujvari- “yes”  
Dr. Ronald Walker- “yes”

Upon a motion made by Dr. Ronald Walker seconded by Mr. Matthew Smith to end the Executive Session at 7:30 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Dr. Pat Hightower- not present  
Mrs. Edith Humphrey- “yes”  
Dr. Mehdi Ressallat- “yes”  
Mr. Matt Smith- “yes”  
Mr. Steve Stone- “yes”  
Mr. Nathan Ujvari- “yes”  
Dr. Ronald Walker- “yes”

VI. **CONSENT AGENDA**

The Chair presented the Consent Agenda. Dr. Mehdi Ressallat called for items A. Minutes for Regular Meeting on September 23, 2009 and B. Consideration of Approval of Employment of College Personnel R-2009-32 to be removed from the consent agenda. On a motion by Ms. Edith Humphrey, seconded by Mr. Matthew Smith and passing unanimously, the following items were approved:

A. <<Removed>>

B. <<Removed>>
C. Consideration of Approval of College Personnel Professional Growth Recognition – R-2009-33

CONSIDERATION OF APPROVAL OF COLLEGE PERSONNEL PROFESSIONAL GROWTH RECOGNITION

R-2009-33

WHEREAS: Bobby Gossom has supplied documentation that he has completed 60% of a Master’s Degree.

THEREFORE, BE IT RESOLVED: by the Board of Trustees that $1,560.00 be added to his base salary of $34,451.04 to $36,011.04 effective, October 5, 2009, in recognition of 60% completion of a Master’s degree in accordance with the policy adopted under resolution 1991-30 for “Professional Growth Recognition.”

V. REGULAR AGENDA

A. Approval of Minutes for September 23, 2009 – Mr. Nathan Ujvari

Mr. Nathan Ujvari called for discussion of the minutes for the September 23, 2009 regular board meeting. Dr. Mehdi Ressallat recalled the approval of minutes from June 24th that were approved at the August 26th regular meeting and recapped for the benefit of those present, his concerns for the budget presented that led to his initial abstention to the vote on R-2009-25 Consideration of Approval of 2009-2010 Operating Budget. He stated that his ultimate approval was only given in order to maintain a quorum. Mr. Stephen Williams, Board Recorder, offered a point of order that his vote for or against the question was not the issue but merely his vote, either way, was needed to maintain the quorum. Even if his vote had been “Nay” the question would have been approved by a (4-1) majority vote. Mr. Nathan Ujvari called for any corrections or additions to the minutes for the September 23, 2009 regular board meetings.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Minutes for September 23, 2009 as submitted. Mr. Steve Stone seconded the motion and the motion was approved (4 ayes – 1 nay).

B. Consideration of Approval of Employment of College Personnel – R-2009-32 - Mr. Brad McCormack

Mr. Brad McCormack presented resolution R-2009-32 Consideration of Approval of Employment of College Personnel. Dr. Mehdi Ressallat asked about the reason the individuals being replaced were let go. Mr. Brad McCormack responded that two of the three individuals retired and the third accepted a position outside of the College.
ACTION TAKEN: Dr. Mehdi Ressallat moved for approval of resolution R-2009-32 Consideration of Approval of Employment of College Personnel. Mr. Matthew Smith seconded the motion and the motion carried unanimously.

C. Consideration of Approval to Appoint an Architect for the Planning of the Fallerius Technical Education Center Project — R-2009-34 — Mr. Brad McCormack

CONSIDERATION OF APPROVAL TO APPOINT AN ARCHITECT FOR THE PLANNING OF THE FALLERIUS TECHNICAL EDUCATION CENTER PROJECT

R-2009-34

WHEREAS: the Fallerius Technical Education Center is in need of a renovation to better serve our students and community, and;

WHEREAS: the State of Ohio appropriated funds for a community service project for North Central State College, and;

WHEREAS: the Fallerius addition project will be jointly funded with the design services phase being funded by the State of Ohio and the construction phase being funded locally by the North Central State College Foundation, and;

WHEREAS: the approximately 7,500 square feet addition will allow better entry to and egress from the north end of the building, be equipped with a new Americans with Disabilities Act (A.D.A.) compliant elevator, and include a student gathering area, and;

WHEREAS: the addition is consistent with the campus master plan, and;

WHEREAS: the Architectural Committee unanimously recommends the architectural firm of Domokur Architects.

NOW, THEREFORE BE IT RESOLVED: The Board of Trustees of North Central State College authorizes a Professional Design Service Agreement to be awarded to Domokur Architects in an amount not to exceed One Hundred Fifty-Four Thousand Three Hundred Thirty Dollars ($154,330.00).

Domokur Architects
4651 Medina Road
Akron, Ohio 44321

Mr. Brad McCormack presented resolution R-2009-34 Consideration of Approval to Appoint an Architect for the Planning of the Fallerius Technical Education Center Project. Mr. Matthew Smith asked if the architect selected has a background of experience working with college organizations? Mr. McCormack responded that YES they had and identified the Ohio institution they had worked with. Dr. Mehdi Ressallat asked if the architect selected is approved by the state and will they monitor the work throughout the construction phase? Mr. McCormack explained that it was a requirement
that the architect selected for this project (like any project utilizing State Appropriated Funding) be approved by the State Controlling Board before the College may enter into an agreement with them and yes, the architect will be monitoring the project throughout the entire renovation along with College facility personnel as per Department of Administrative Services guidelines.

**ACTION TAKEN:** Mr. Steve Stone moved for approval of R-2009-34 Consideration of Approval to Appoint an Architect for the Planning of the Fallerius Technical Education Center project. Dr. Ronald Walker seconded the motion and the motion carried unanimously.

**D. Board Orientation Activity: 2010 PAC Initiative #1 Enrollment Development**

*– Betty Wells*

Mr. Donald Plotts explained that the Planning Advisory Council had completed their recommended strategic initiatives for the 2009-2010 academic year and Ms. Betty Wells would present the first of five initiatives being pursued this year. The first initiative to be presented to the Board of Trustees would be #1 Enrollment Development. Ms. Betty Wells recapped some of the initiative’s long-range goals and objectives and how they support one or more of the goals set by the College Board of Trustees. She then explained each of the task statements that formulate the initiative task list of things to get done relative to this initiative. Ms. Wells discussed the latest enrollment report, how these activities might have affected the student enrollment report for fall 2009 and discussed other student composition data/trends. Mr. Nathan Ujvari asked if there was a representation of our diversity population based on numbers rather than percentages and how we identify other diversity groups. Mr. Donald Plotts addressed these issues and talked about other diversity challenges and efforts being done to break through them.

**E. Nominating Committee Report – Mr. Nathan Ujvari**

Mr. Nathan Ujvari announced that Mr. Steve Stone has agreed to chair the Nominating Committee joined by Mr. Matthew Smith and Dr. Mehdi Ressallat. Mr. Steve Stone called for a review of open positions and solicited nominations for consideration. He announced that he will be contacting individual committee members in order to establish a day and time for their first meeting.

**F. Annual Shared Services Agreement Review**

Mr. Nathan Ujvari announced that it was time for the annual review of the shared services agreement between North Central State College and Ohio State University Mansfield and called for two trustees to represent the College. Mr. Matthew Smith indicated that he would represent the College and Dr. Mehdi Ressallat said that he would serve providing his schedule would allow. Mr. Nathan Ujvari thanked each of them and indicated that if Dr. Ressallat was unable to serve that he would serve as his alternate. Mr. Stephen Williams stated that he would be in contact with Ohio State University Mansfield and would coordinate a meeting time that would accommodate their calendars.

**G. Ohio State University Mansfield Board Meeting (October 16th) – Mr. Matthew Smith**
Mr. Matthew Smith recapped the highlights of the Ohio State University at Mansfield Board of Trustees meeting. Highlights included: the campus electric bill, the Chair of the “SParc” P-16 council, instructor evaluations on-line, the offering of the Environmental Citizenship Minor, articulation with Pioneer Career and Technology Center in Arts/Theatre, and enrollment update, Seniors to Sophomores enrollments, and raising the bar with an honors program. Mr. Nathan Ujvari asked Mr. Mark Brunn, OSU-M Board representative if he had anything to add and he added: The Ohio State University marching band would be visiting on November 4th, discussion of enrollment projections, report on student activities, and highlight of the visit by OSU President Dr. Gordon Gee.

VI. BOARD CHAIRPERSON REPORT- Mr. Nathan Ujvari

A. ACCT Community College Leadership Congress (October 7-10)

Mr. Nathan Ujvari briefly recapped some of the highlights of the congress noting the national recognition the college received through Mr. Ken Ekegren’s presentation of the Electric Car Conversion. He and Mr. Steve Stone encouraged all trustee to consider attending these activities for their value in developing individual trusteeship.

B. ACCT Community College National Legislative Summit (February 8-10, Washington, D.C.)

Mr. Nathan Ujvari recapped the objectives of the National Legislative Summit and encouraged all trustees to consider the opportunity for professional development that the activity offers.

C. Chancellor’s “in-person” Trustee Conference for 2010 (August 25, 2010, Marion Technical College/Ohio State University Marion campus)

Mr. Nathan Ujvari reminded the board that the annual “in-person” trustee conference with the Chancellor will take place on August 25, 2010 and asked all trustees to save the date on their calendars.

D. Strategic Planning & Ethics Training Retreat (December 12th)

Mr. Nathan Ujvari reminded the board that December 12th is the date they have established for their annual strategic planning retreat. Mr. Stephen Williams would also be leading them through their bi-annual ethics training through a guided discussion format for those who require the training and those who wish to participate.

E. Review and Discussion of the draft Board of Trustees Policies and Procedures Manual.

Mr. Nathan Ujvari explained that the policy governance Ends Policies which serve to outline the board’s goals form the basis on which many of the remaining policies are based. Since the Board is planning to revisit this important work in March of 2010, Mr. Nathan Ujvari moved to postpone further discussions of the Board of Trustees Policies
and Procedures Manual until sometime following the Ends Policy Writing Workshop in March of 2010.

F. Policy Governance Workshop and Reception (March 17th)

Mr. Nathan Ujvari explained the intent to solicit Ms. Miriam Carver to host a policy governance basic training workshop on March 17th, prior to the ends policy writing workshop, in order to orientate new trustees and to refresh existing trustees on the fundamentals of policy governance in preparation for their workshop in reviewing and re-writing Ends Policies at the three-day workshop. This will be important training for all new trustees as well as serve as an important refresher for existing trustees who wish to sharpen their understanding of the policy governance process.

G. Policy Governance Ends Policy Writing Workshop (March 18-20, 2010)

Mr. Nathan Ujvari explained the importance of the End Policy writing workshop and asked all trustees to do their best at working their calendars to enable them to attend all dates or certainly as many as possible.

H. Link and Learn Meeting with Gorman-Rupp Company

Mr. Nathan Ujvari called for discussion on the date for the link and learn activity with the Gorman-Rupp Company. Ms. Chriss Harris announced that Gorman-Rupp indicated that they would be available to host the link and learn activity on March 24, 2010 if the Board would approve the activity. Following some positive deliberations, March 24th was approved through consensus for the link and learn activity on March 24, 2010.

I. Other

a. Ohio Board of Regents Communications Working Group

Mr. Matthew Smith recapped the discussions of the OBR Communications Working Group. He relayed that the group has been charged with working to improve trustee engagement and communications both Trustee to Trustee and Institution to Institution and reported that there would be more to follow.

b. Chicago Super Computer – Telecommunications Seminar

Mr. Matthew Smith recapped the highlights of a telecommunications seminar he attended in Chicago. Highlights included: web content, messaging, CAD Files, 10G wireless networks, everything running through a network backbone.

VII. PRESIDENT’S REPORT – Mr. Donald Plotts

A. Foundation Update – Mr. Brad Peffley

Mr. Plotts called on Mr. Brad Peffley for an update from the College Foundation. Mr. Peffley provided an update on the current Capital Campaign reporting that by early
November a two million dollar college project will get underway, the new Radiology will be getting underway soon, the Gold phase is moving slowly but is still making progress, the manufacturers campaign is also moving slow but is understandable, there will be a December campaign meeting. Mr. Peffley recapped the progress of the Emerald Club stating that they were currently seeking a one hundred forty thousand dollar goal and have raised about a third of that amount already. Mr. Peffley asked the trustees for their support of the Emerald Club campaign. Ms Chriss Harris distributed Emerald Club campaign pledge cards and added that the Foundation Scholarship Luncheon would be held this Friday, October 30th and encouraged all trustees who were able to attend.

B. NACCE Conference (October 11-14)

Mr. Donald Plotts recapped some of the highlights of the national entrepreneurship conference in Chicago stating that the group made some good contacts and gathered some great ideas from the conference. He was joined by Mr. Ross Justice, Mr. Kenneth Ekegren and Mr. Ken McCreight. He reported that Mr. Ross Justice would be kicking off some of our business courses relating to entrepreneurship and that room 131 in the Fallerius Technical Education Center will be designated as a Gelly for Entrepreneurs to socialize and share ideas and tips. The College will also establish a student incubator where we will rent space for students to operate their business until they graduate or are ready to move on to Braintree. Mr. Plotts also announced that the Phillips Foundation and the Phillips family are continuing the works of Mr. Ralph Phillips for an Innovation Center that may include some Third Frontier activities.

C. Executive Coaching

Mr. Donald Plotts recapped some of the highlights of his Executive Coaching training in Ottawa, Canada. He commented on the technology of the region and pointed out that the entire city of Ottawa was a hotspot for Wi-Fi.

D. Advanced Manufacturing Training Center Open House – Mr. Ken McCreight

Mr. Donald Plotts introduced Mr. Ken McCreight, Dean, Technology and Workforce Development Division. Mr. McCreight recapped some of the highlights of the Advanced Manufacturing Training Center open house through a pictorial slideshow.

E. Fifteen-Day Enrollments – Ms. Betty Wells

Ms. Betty Wells briefly recapped some of the highlights of the fifteen-day enrollment numbers pointing out that much of the details had been presented earlier in her presentation of the Planning Advisory Council initiative on Enrollment Development.

F. Automotive Industry Regional Roundtable with U.S. Senator Sherrod Brown (October 13) – Ms. Betty Wells

Ms. Betty Wells recapped some of the highlights of the automotive industry regional roundtable she attended with U.S. Senator Sherrod Brown on October 13th. She pointed out that the roundtable included fifteen local business owners and some of our own students. Christie Rawls of Bowling Green University, Richard Gast of Miami
University and Chris Johnson were also present.

G. North Central State College Ready Response Team – Ms. Betty Wells

Ms. Betty Wells provided an update of the College Ready Response Team activities reporting that they have been involved in fifteen appearances in support of displaced workers and/or meetings with companies about to close their doors. A few of the latest closings include: Timken in Ashland and the Mohican Juvenile Correction Facility. She reported that there was a $640 thousand dollar grant pending that they hoped would help with some of the training needs of these displaced workers. Ms. Wells reported that their team is scheduled to conduct several back-to-back sessions in late November.

H. Employee Appreciation Dinner/40th Anniversary Celebration (December 5th)

Mr. Donald Plotts announced that the annual Employee Appreciation Dinner will be held on December 5th at the Kehoe Center and would include a celebration of our 40th Anniversary. All Trustees were invited and encouraged to attend.

I. College Holiday Open House (December 11th)

Mr. Donald Plotts announced that the annual College Holiday Open House would be held on Friday, December 11th beginning at 5:30pm at the Kehoe Center. All Trustees were invited and encouraged to attend.

VIII. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, December 5, 2009 at 7:00 p.m. in the Fallerius Technical Education Building (Room 149).

IX. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Matthew Smith and seconded by Ms. Edith Humphrey to adjourn the meeting at 9:05 p.m. and the motion carried unanimously.

Respectively submitted:

__________________________________________  ______________________________
Mr. Stephen R. Williams, Recorder              Mr. Nathan D. Ujvari, Chair