I. CALL TO ORDER

The Chair, Mr. Nathan Ujvari called the meeting to order at 7:00 p.m. in the Patient Education Classroom of MedCentral Hospital Mansfield. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by a moment of silence. Upon conclusion, he read aloud the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present:
- Dr. Pat Hightower
- Mrs. Edith Humphrey
- Dr. Mehdi Ressallat
- Mr. Matt Smith
- Mr. Steven Stone
- Mr. Nathan Ujvari

Absent:
- Mr. Ron Davis
- Dr. Ronald Walker

III. INTRODUCTION OF GUESTS

President Donald Plotts introduced Ms. Chriss Harris, Ms. Lori McKee (attending for Mr. Brad McCormack), Ms. Peg Moir, and Ms. Betty Wells, representing the President’s Staff; Mr. Brad Hays representing the Faculty Caucus and the NSCFaculty Association-AAUP; Ms. Kimberly Lybarger and Ms. Terry Miller representing the Staff Caucus and Dean, Ken McCreight and Dean, Jim Hull representing the Manager’s Advisory Council. Brad Peffley, Chair of North Central State College Foundation Board was present to give a report on the Foundation. Mr. Christ Ticoras was also present to represent the Ohio State University at Mansfield Board of Trustees. Mr. Archie McMillan was present representing the media from WMFD TV68.

IV. RECOGNITION OF LINK AND LEARN HOST

Mr. Nathan Ujvari thanked Mr. Brad Peffley who was present on behalf of the Administration of MedCentral Hospital, for hosting this first Link and Learn experience and asked if he would share a little bit about the exciting things going on at MedCentral Hospital Mansfield. Mr. Peffley highlighted the hospital’s charity care program that stemmed from a 71 million dollar tax base from employees of MedCentral Hospital Mansfield. He distributed an information sheet that listed some interesting information
about MedCentral Health Systems. Mr. Peffley went on to talk about some interesting developments the hospital was making in healthcare. He highlighted: 1. Radiation Cancer Care that was taking place in Enchology in their Radiation Therapy Center, 2. Stereotachic Radiation Therapy, 3. Mamasite—which he explained is still under clinical trial, and 4. Heart Program – Molecular Lab under Dr. Zaba Laba. Mr. Brad Peffley also added some comments on Health Reform and the significant impact torte reform would have in reducing costs by protecting health care providers from costly law suits.

V. TREASURER’S REPORT

Ms. Lori McKee presented the Treasurer’s Report for the period ending August 31, 2009, 2009. She stated that revenues for the month totaled $1,691,921. Expenditures were $1,138,456 leaving an excess of $553,464. Year-to-date revenues totaled $5,532,656. Year-to-date expenditures totaled $1,842,964 leaving an excess of $3,689,692. The Star Ohio month-end balance for August 2009 is $2,511,035. Ms. Lori McKee noted that revenues on the forth line reflected the first federal stimulus payment. She also noted revenues from capital debt service commissions and pointed out that the e-follet proceeds would go toward repayment of the Child Development Center and would serve as its last payment. Ms. McKee also pointed out the shared service payment for the Richland County Transit service however; the remainder of the OSU payment is still being finalized. Mr. Donald Plotts cautioned towards relying on stimulus dollars because he has grave concerns for when those dollars run out. Mr. Plotts stated that he would rather see the stimulus dollars split out of the SSI dollars so that the effect of stimulus dollars could be better recognized and analyzed. Mr. Steve Stone asked if there was an additional administrative burden imposed in tracking stimulus dollars and their utilization. Ms. McKee responded that there was however, they are still awaiting firm guidance on what that means and how it should be carried out. Mr. Nathan Ujvari asked for clarification on Software Upgrade/Maintenance. Ms. McKee explained that this item also included the Blackboard licensure. Mr. Matthew Smith noted that student tuition and fees are up all across the state.

ACTION TAKEN: Mr. Matthew Smith moved for approval of the Treasurer’s Report for the period ending August 31, 2009. Dr. Pat Hightower seconded the motion and the motion carried unanimously.

VI. CONSENT AGENDA

The Chair presented the Consent Agenda. On a motion by Mr. Steve Stone, seconded by Mr. Matthew Smith and passing unanimously, the following items were approved:

A. Minutes for Regular Meeting on August 26, 2009

B. Consideration of Approval of Employment of College Personnel – R-2009-30

CONSIDERATION OF APPROVAL OF
EMPLOYMENT OF COLLEGE PERSONNEL
R-2009-30

NEW HIRES

BE IT RESOLVED: by the Board of Trustees that the following faculty member is hereby awarded an employment agreement at the salary and dates stipulated below.

BEGINNING SEPTEMBER 17, 2009
Seaneen Sullinger, Nursing Faculty
SALARY: $42,595.01 prorated from $57,680.77 for a 12-month academic year

BE IT FURTHER RESOLVED: by the Board of Trustees that the following professional staff member is hereby awarded an employment agreement at the salary and date stipulated below:

BEGINNING SEPTEMBER 21, 2009
Barbara Keener, Coordinator of Tutoring Services
SALARY: $36,470.30 for a fiscal year

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2009-30

Seaneen Sullinger replaces Dolly Weikel.
Barbara Keener fills the Gates-MDC Grant funded position.

VII. REGULAR AGENDA

A. Consideration of Approval of Tuition Increase – R-2009-31 – Mr. Donald Plotts

CONSIDERATION OF APPROVAL OF TUITION INCREASE

R-2009-31

WHEREAS: the Board of Trustees of north Central State College is committed to providing access to a high-quality and affordable education, and

WHEREAS: the State Share of Instruction (SSI) allocations for academic years 2010 and 2011 have been lowered due to reduced state revenue projections for the biennium, and

WHEREAS: the Ohio Board of Regents Chancellor has authorized Ohio public colleges and universities the option to institute a base tuition increase of up to 3.5% in each of the academic years 2010 and 2011 to offset this reduction in State Share of Instruction.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby authorizes a $2.85 (3.5%) per credit hour increase in base tuition for the 2010 academic year commencing Winter Quarter 2010 and a $2.90 (3.5%) per credit hour increase in base tuition for the 2011 academic year commencing Summer Quarter 2010.
Mr. Donald Plotts recapped the calculations leading to the proposal for a tuition increase. He also reviewed the placement of NC State among other two-year technical colleges across the state as well as our tuition increase history. Dr. Mehdi Ressallat asked about the amount of financial aid our average student receives. Ms. Lori McKee addressed. Mr. Matthew Smith offered some additional information from the Chancellor and the impact of state and federal budget issues.

**ACTION TAKEN:** Mr. Matthew Smith moved for approval of R-2009-31 Consideration of Approval of Tuition Increase. Dr. Pat Hightower seconded the motion and the motion carried unanimously.

**B. Review and Discuss draft Board of Trustees Policies and Procedures Manual – Mr. Matthew Smith**

Mr. Matthew Smith reminded the board members that a draft copy of the Board of Trustees’ Policies and Procedures Manual with the proposed updates into the new format was presented to all board members for review and discussion before being presented for consideration of approval. Discussion ensued. Following some discussion, Mr. Nathan Ujvari directed that all board members should forward their recommendations and comments regarding the revision of the Board of Trustees’ Policies and Procedures Manual to one of the members of the review committee or the board recorder so that the committee could meet prior to the next regular meeting and assemble recommendations to bring back to the board for further discussion or consideration of approval. Once these materials are assembled, a meeting of the review committee will be scheduled for the week prior to the next regular meeting.

**C. Proposed Board of Trustees Meeting Dates for 2010**

Mr. Nathan Ujvari called for any discussion of the proposed meeting dates for 2010. Hearing no further discussion of the proposed dates, the Chair declared the schedule of meeting dates for 2010 acceptable pending any future modifications.

**D. Ohio State University Board Meeting (September 18th)**

Mr. Nathan Ujvari noted that nobody was able to attend the September board meeting for OSU-M so he asked Mr. Christ Ticoras if he would care to offer a recap of the highlights. Mr. Ticoras conveyed his greetings on behalf of the Ohio State University at Mansfield Board of Trustees. Mr. Ticoras highlighted the rigors of semester conversion, their interest in collaborations, and the change in their chairmanship from Mr. Jordan to Mr. Shuler.

**VIII. BOARD CHAIRPERSON REPORT – Mr. Nathan Ujvari**

**A. The Chancellor’s Trustee “In-Person” Conference (September 17th, COTC)**

Mr. Nathan Ujvari called upon Mr. Steve Stone and Mr. Matthew Smith to recap the highlights of the Chancellor’s Trustee Conference. Mr. Matthew Smith explained that the
conference began with a relationship building exercise to boost trustee engagement through a sort of “speed dating” activity where trustees were able to introduce themselves on an individual basis to a variety of trustees from other institutions. Highlights presented included: 1. Other OACC budget data, 2. Capital budget allocation – is not set and remains unknown at this time, 3. Thanks to all trustees from the Chancellor for their contributions to higher education in Ohio. Mr. Steve Stone discussed the value of trustee information cards that many trustees had and utilized during their interaction activities.

B. OACC Fall Conference (September 18th, Cherry Valley Lodge in Newark)

Mr. Nathan Ujvari called upon Mr. Matthew Smith to recap the highlights of the OACC Fall Conference. Highlights included: 1. A discussion of the Capital Budget, 2. The performance based Funding Formula, 3. Student Services Symposium, 4. Semester Conversion, 5. Manufacturing skills certifications through the National Association of Manufacturers, 6. WIA Apprenticeships, 7. Achieving the Dream-we are one of five schools across the nation to be part of the Global Midwest Energy Consortium. Noah Brown, President of the American Association of Community Colleges (AACC) was the keynote speaker. There was also an introduction to the Eastern Gateway Community College and a presentation by Neil Clark, OACC Consultant.

C. Strategic Planning/Ethics Training Retreat/Policy Governance Workshop

Mr. Nathan Ujvari reminded the board that the annual strategic planning retreat takes place in November and this year would include an ethics training component for those who required the training in 2009 but had not yet accomplished it. The board reviewed calendars and thought that either November 7th or 14th would be acceptable dates to conduct the retreat. There was additional discussion on the timeline and potential dates to conduct the policy governance policies development workshop with Ms. Miriam Carver.

D.

Mr. Nathan Ujvari reminded the board that the OACC Fall Conference would be held on September 17th and 18th and would immediately follow the chancellor’s “in-person” conference. The board recorder recapped the registrations currently process for this event and asked that if anyone else would be interested in attending to please let him know immediately as the registration deadline was rapidly approaching.

IX. PRESIDENT’S REPORT – Mr. Donald Plotts

A. Foundation Update – Mr. Brad Peffley

Mr. Plotts called on Mr. Brad Peffley for an update from the College Foundation. Mr. Peffley provided an update on the current Capital Campaign. Mr. Peffley recapped the progress of the Emerald Club stating that they were currently at thirty-five thousand dollars towards a overall goal of one hundred ten thousand dollars. Ms Chriss Harris added that they were seeking enough contributions to cover the funds already established.
B. Passing of Mr. Ralph Phillips

Mr. Donald Plotts announced the sorrowful passing of long-time friend of the College, Mr. Ralph Phillips. Mr. Plotts talked briefly about the work he and Mr. Phillips were working on to tie the development of a technology part to the College’s Entrepreneurship program.

C. Fall Convocation - Dr. Karen Reed

Mr. Donald Plotts called upon Dr. Karen Reed to recap some of the highlights of the fall convocation. Dr. Reed distributed folders containing materials from the fall convocation and explained that the objective was to give priority to the number of hours while increasing planning time. Highlights of the program included: 1. Blake Wagner presentation on recognizing and understanding the pressures on students and offering assistance to the students in coping with these pressures, 2. Semester Conversion committees and their charges, 3. Group work at division and department levels, 4. Diversity session-this was thought to be a very strong session and was recommended to bring back to build upon the principles laid down, 5. Professional development presentation given by Dr. Paul Sukys, 6. Core Curriculum evaluation going into semester conversion, 7. A convocation debrief and preparations to begin planning on next session. Mr. Donald Plotts added that starting with the October 2009 board meeting the 2009-2010 strategic initiatives will be presented at sequential board meetings as well as across the college.

D. Quarters to Semesters Conversion - Dr. Karen Reed

Dr. Karen Reed provided an update of the semester conversion activities. Dr. Mehdi Ressallat added that he hoped the curriculum committee strengthens all courses in order to prepare them for transfer to other colleges.

E. Gates Grant Update - Ms. Peg Moir

Ms Peg Moir explained the MDC Developmental Initiative. The initiative included eight developmental initiative teams. Each team was charged with: 1. establishing a designated space for students to receive tutoring assistance (we have established room 119 in Fallerius Technical Education Center), 2. The hiring of a designated tutoring coordinator (we have hired Barb Keener to fill this function-Peg recapped her credentials), 3. Two featured activities, Activity #1 Math Boot camp with John Falls was one as these boot camps will take place prior to each quarter, Activity #2 Our solutions partnership with Mansfield City Schools through the ABLE program, 4. Scaling up communications – community conversations is making good progress. Mr. Donald Plotts recapped a recent meeting with Mansfield City Schools and explained how they agreed to meet on a quarterly basis to look at creative ways of taking mediation into the schools and how to take advantage of ten scholarships through a program similar to Seniors to Sophomores for first generation college students. Dr. Mehdi Ressallat asked if we have included superintendents from other county school systems. Mr. Plotts addressed.

F. Mansfield Downtown Education Center Project – Ms. Chriss Harris
Ms. Chriss Harris recapped the role of the Mansfield Downtown Education Center in helping the college to meet the board’s goals. In preparation for this project many partners reviewed some of the activities involved and how they were being carried out at other like projects in the region. Requests have been submitted to four area foundations for funding of this initiative.

G. New Programs in Health and Public Service – Mr. Jim Hull

Mr. Jim Hull commended the faculty by saying that these advancements could not happen without the caliber of the full- and part-time faculty. He then highlighted each of the new programs. Health Services Technology programming, these consists primarily of stackable certificates in various related health skills and disciplines. Criminal Justice Courses on-line for current certified officials in order to maintain their credentials. Bio Science currently offers an Associate in Technical Studies. He recapped some of the funding partners in this area and explained that they have taken a pharmacy lab and turned it into a bio-science lab. They are looking for an Associate degree in this discipline in the near future.

H. First Day Enrollments

Mr. Donald Plotts explained the volatility of first-day reports as the natural flow of enrollments takes its course over the first couple weeks of any quarter and cautioned the board in relying too heavily on these numbers. Still, they could be used to track current enrollment markers and give a general indication of the enrollment trends for a given quarter. As of first-day reports for the fall quarter, headcount was up 10.5% over this time last year and FTE (full-time equivalencies) were at 16.3% over this time last year. As always in any quarter, trends leading to last year’s numbers should be taken into account for the true meaning of the numbers to be put into perspective.

I. ACCT/NACCE/Executive Coaching

Mr. Donald Plotts recapped his three-legged schedule of upcoming activities. He explained the follow-up activities involved in executive coaching what was coming up as well as the benefits of three-party counseling toward the total executive coaching experience.

X. EXECUTIVE SESSION

The Chair called for an Executive Session at 8:49 p.m. Mr. Matthew Smith made a motion and it was seconded by Ms. Edith Humphrey to adjourn to Executive Session to discuss personnel matters that affect specific personnel. A roll call vote on the motion was approved unanimously by all members present.

Mr. Ron Davis- not present
Dr. Pat Hightower- “yes”
Mrs. Edith Humphrey- “yes”
Dr. Mehdi Ressallat- “yes”
Mr. Matt Smith- “yes”
Mr. Steve Stone- “yes”  
Mr. Nathan Ujvari- “yes”  
Dr. Ronald Walker- not present

Upon a motion made by Ms. Edith Humphrey seconded by Mr. Matthew Smith to end the Executive Session at 9:36 p.m., and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously by all members present.

Mr. Ron Davis- not present  
Dr. Pat Hightower- “yes”  
Mrs. Edith Humphrey- “yes”  
Dr. Mehdi Ressallat- “yes”  
Mr. Matt Smith- “yes”  
Mr. Steve Stone- “yes”  
Mr. Nathan Ujvari- “yes”  
Dr. Ronald Walker- not present

XI. TIME AND PLACE OF NEXT MEETING

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, October 28, 2009 at 7:00 p.m. in the Fallerius Technical Education Building (Room 149-F).

XII. ADJOURNMENT

The Chair called for any additional business requiring Board action.

ACTION TAKEN: As there was no further business requiring the Board’s consideration, a motion was made by Mr. Steve Stone and seconded by Ms. Edith Humphrey to adjourn the meeting at 9:36 p.m. and the motion carried unanimously.

Respectively submitted:

__________________________________________  ________________________________
Mr. Stephen R. Williams, Recorder               Mr. Nathan D. Ujvari, Chair