I. CALL TO ORDER

The Chair, Mr. Nathan Ujvari called the meeting to order at 7:10 p.m. At that time he asked all to rise and join him in reciting the pledge of allegiance followed by a moment of silence. Upon conclusion, he asked all to take their seats while he read aloud the Mission Statement for North Central State College.

II. ROLL CALL

The Recorder, Mr. Stephen Williams called the roll.

Present: Mr. Ron Davis  
         Mrs. Edith Humphrey  
         Dr. Mehdi Ressallat  
         Mr. Matt Smith  
         Mr. Steven Stone  
         Mr. Nathan Ujvari  

Absent: Dr. Omar Guimaraes  
        Dr. Pat Hightower  
        Dr. Ronald Walker  

III. INTRODUCTION OF GUESTS

Mr. Donald Plotts introduced Ms. Chriss Harris, Mr. Brad McCormack, Ms. Peg Moir, Dr. Karen Reed and Ms. Betty Wells, representing the President’s Staff; Mr. Brad Hays and Ms. Pat Herb representing the Faculty Caucus; Ms. Beth Price representing the Child Development Center and the Managers Advisory Council; Ms. Beth Franz representing the NCSFA-AAUP. Mr. Brad Peffley, Chair of North Central State College Foundation Board was present to give a report on the Foundation; and Dr. Eileen Baccus and Ms. Jackie Stirn, Achieving the Dream Coaches were present to give a presentation of the College’s status relative to the Achieving the Dream initiative.

IV. TREASURER’S REPORT

Mr. Brad McCormack presented the Treasurer’s Report for the period ending February 28, 2009. He stated that revenues for the month totaled $2,724,172. Expenditures were $1,709,687 leaving an excess of $1,014,485. Year-to-date revenues totaled $15,142,208. Year-to-date expenditures totaled $11,693,124 leaving an excess of $3,449,084. The Star Ohio month-end balance for February 2009 is $2,507,575. Mr. Brad McCormack had nothing further to note on this report. Mr. Nathan Ujvari asked about the difference between the Workforce line item and the Community Development Training Grant line item. McCormack explained that once the revenues from the Community Development
Training Grant cease, these item will likely be combined until such time that it once again becomes necessary to track the different funding streams.

**ACTION TAKEN:** Dr. Mehdi Ressallat moved for approval of the Treasurer’s Report for the period ending February 28, 2009. Mr. Steven Stone seconded the motion and the motion carried unanimously.

**V. CONSENT AGENDA**

The Chair presented the Consent Agenda. On a motion by Mr. Steve Stone, seconded by Mr. Matthew Smith and passing unanimously, the following items were approved:

A. Approval of minutes of February 25, 2009

B. Consideration of Approval of Employee Status Changes – R-2009-09

**CONSIDERATION OF APPROVAL OF STATUS CHANGES**

**R-2009-09**

**STATUS CHANGES**

**BE IT RESOLVED:** by the Board of Trustees that the following professional staff member is hereby awarded a reporting status change from the Institutional Technology Department to Business Services/Controller’s Office.

**BEGINNING MARCH 12, 2009**

Rebecca Matney, Programmer

**SALARY:** no change

**Explanation of Status Change:**

With the implementation of the Encore Administrative System, Rebecca has been appointed primary systems support for the Financial Modules and will be reassigned to the Controller’s Office.

C. Consideration of Approval of Employment of College Personnel - R-2009-10

**CONSIDERATION OF APPROVAL OF EMPLOYMENT OF COLLEGE PERSONNEL**

**R-2009-10**

**NEW HIRES**

**BE IT RESOLVED:** by the Board of Trustees that the following executive staff member is hereby awarded an employment agreement at the salary and dates stipulated below:
BEGINNING MARCH 17, 2009 AND ENDING JUNE 27, 2009
Karen Reed, Vice President for Learning
Salary: $29,884.00 prorated from $105,000.00 per fiscal year

EXPLANATIONS OF NEW HIRES FOR RESOLUTION R-2009-10

Karen Reed replaces Therese Bushner.

D. Consideration of Approval of Employment Contract – R-2009-11

CONSIDERATION OF APPROVAL OF EMPLOYMENT CONTRACT

R-2009-11

WHEREAS: William C. Miller is currently under a 9-month faculty contract which designates summer quarter as his off quarter, and

WHEREAS: In consultation with the Divisional Dean, William C. Miller has agreed to shift to a contract which designates winter quarter as his off quarter.

NOW, THEREFORE BE IT RESOLVED: by the Board of Trustees that William C. Miller’s current contract is null and void and William C. Miller is hereby awarded a faculty contract at the dates and salary stipulated below:

BEGINNING MARCH 30, 2009 AND ENDING ON DECEMBER 14, 2009
William C. Miller, Jr., Associate Professor/Accounting Salary: $65,390.00

VI. REGULAR AGENDA

A. Consideration of Approval of Support Resolution for the Gates Grant – R-2009-12 – Ms. Peg Moir

CONSIDERATION OF APPROVAL OF APPLICATION FOR GATES FOUNDATION GRANT STATEMENT OF SUPPORT

R-2009-12

WHEREAS: the Board of Trustees of North Central State College is committed to the academic achievement and success of all of its students, and

WHEREAS: The Board of Trustees of North Central State College recognizes that assisting underprepared students is essential to increasing higher education attainment, and

WHEREAS: the Board of Trustees of North Central State College recognizes and supports the intended outcomes of the Gates Foundation grant as follows:
To address the low success rates of students who begin postsecondary study underprepared.

To modify instructional practices and institutional polices in order to achieve systemic reform and demonstrate significant improvement in developmental education performance.

To bring to scale promising developmental education policies and practices.

To accelerate student progress through developmental education or reduce the number of students needing these courses.

To involve administration, faculty, staff and students in the development, implementation and evaluation of this work

To examine student success data and to use that data to identify problem areas, inform policy and programmatic changes, and evaluate the impact of resultant interventions.

NOW, THEREFORE, BE IT RESOLVED: that the Board of Trustees hereby recognizes and affirms its support for the proposed participation by North Central State College in the Developmental Education Initiative grant managed by MDRC (Manpower Demonstration Research Corporation) and funded by the Bill and Melinda Gates Foundation.

ACTION TAKEN: Mr. Matthew Smith moved for approval of resolution R-2009-12 Consideration of Approval of Support Resolution for the Gates Grant. Mr. Ron Davis seconded the motion and the motion carried unanimously.


CONSIDERATION OF APPROVAL OF 2009-2010 EARLY HEAD START OPERATING BUDGET

R-2009-14

WHEREAS: the Board of Trustees of North Central State College has reviewed the income and expense portion of the 2008-2009 Early Head Start Operating Budget, and

WHEREAS: the Board of Trustees approves the income and allocation of payroll and non-payroll expenditures of this budget.

NOW, THEREFORE, BE IT RESOLVED: by the Board of Trustees that the 2009-2010 Early Head Start Operating Budget of the College is hereby adopted as presented.

(See attached budget sheet)

Ms. Beth Price explained some of the changes happening at the state level that will impact the Campus Child Development Center and necessitate the kind of budget
proposals she is presenting today. In proposal one, in order to maximize revenues for the CDC and serve students better it will be necessary to close one of the toddler units and open a preschool unit. In proposal two, Price described home-based education and the realignment of classrooms. Ms. Price distributed the proposed budget and explained that it will require the Board’s approval and the Board Chair’s signature. Mr. Nathan Ujvari asked if this show of funds distribution is a requirement for consideration of the grant application? Mr. Brad McCormack further explained the Early Head Start grant application process and its requirements. Mr. Matthew Smith asked for further discussion on any perceived trends or increases. Ms. Beth Price offered her insights and expectations for clarification.

**ACTION TAKEN:** Ms. Edith Humphrey moved for approval of resolution R-2009-14 Consideration of Approval of 2009-2010 Early Head Start Operating Budget. Mr. Steve Stone seconded the motion and the motion carried unanimously.

C. **Board Orientation Activity: Achieving the Dream** – Dr. Eileen Baccus & Ms. Jackie Stirn (Achieving the Dream Coaches)

Dr. Eileen Baccus provided some background into the Achieving the Dream initiative explaining its origin through grant funding by the Lumina Foundation and how North Central State College initially got involved and has evolved to the point where the institution is today. Ms. Jackie Stirn presented their recommendations to the institution by encouraging the College to continue its application as a Leader College in the initiative, to continue the initiative toward student success at North Central State College, and to be a leader college in helping newer colleges overcome some of the early pitfalls and streamline their success at instituting the Achieving the Dream principles. Dr. Eileen Baccus offered special recognition to Ms. Peg Moir for her outstanding role as coordinator for the institution's effort in the initiative. She explained the much of the success that the College has experienced is due to her organizational skills and ability to coordinate efforts and foster motivation toward reaching the goals of the initiative. Mr. Nathan Ujvari thanked both Dr. Eileen Baccus and Ms. Jackie Stirn for their role in helping the College achieve this level of success and echoed their praises for Ms. Peg Moir’s role in making the Achieving the Dream initiative work here at North Central State College.

D. **OSU-M Board Meeting**– Mr. Stephen Williams

Mr. Steve Stone reported that the March Board of Trustees meeting for OSU-M had been cancelled but Dr. Ronald Walker has agreed to attend the April meeting on behalf of the NC State Board of Trustees.

E. **Consideration of Approval of Agreement to Create a Regional Council of Governments Consisting of Community, State Community, and Technical Colleges** – R-2009-13 – Mr. Donald Plotts

**CONSIDERATION OF APPROVAL OF AGREEMENT TO CREATE A REGIONAL COUNCIL OF GOVERNMENTS CONSISTING OF COMMUNITY, STATE COMMUNITY, AND TECHNICAL COLLEGES**
WHEREAS: North Central State College is a member college of the Ohio Association of Community Colleges and a party to the Ohio Association of Community Colleges’ founding document – Agreement to Create a Regional Council of Governments Consisting of Community, State Community, and Technical Colleges (AGREEMENT), and

WHEREAS: the AGREEMENT may be amended upon the written consent of three quarters of the member college boards of trustees, and

WHEREAS: the Governing Board of the Ohio Association of Community Colleges at its October 24, 2008 meeting reviewed and, based upon its determination that the proposed amendments to the AGREEMENT were in the best interest of the Association, voted to endorse such proposed amendments and to recommend that the boards of trustees of the member colleges formally approve the proposed amendments to the AGREEMENT by the Association’s 2009 annual meeting scheduled for May 14 and 15, 2009, and

WHEREAS: the Board of Trustees of North Central State College has reviewed the proposed amendments to the AGREEMENT that were endorsed by the Governing Board of the Ohio Association of Community Colleges;

NOW, THEREFORE BE IT RESOLVED: that the Board of Trustees of North Central State College hereby consents to the proposed amendments to the Ohio Association of Community Colleges’ Agreement to Create a Regional Council of Governments as endorsed by the Ohio Association of Community Colleges’ Governing Board.

Mr. Donald Plotts explained the resolution and the need for it to be approved by association colleges of the Ohio Association of Community Colleges as part of their restructuring update process.

ACTION TAKEN: Mr. Steve Stone moved for approval of resolution R-2009-13 Consideration of Approval of Agreement to Create a Regional Council of Governments Consisting of Community, State Community, and Technical Colleges. Ms. Edith Humphrey seconded the motion. Dr. Mehdi Ressallat asked to abstain from voting on the issue. A vote on the issue yielded 5-ayes; 0-nays; 1-abstain. Mr. Nathan Ujvari declared the resolution approved by a majority vote and asked the recorder to convey these results to the Ohio Association of Community Colleges.

VII. BOARD CHAIRPERSON REPORT- Mr. Nathan Ujvari

A. Trustees Video Conference (March 5th 2:00 p.m. – 4:00 p.m.)

Mr. Steve Stone recapped some of the highlights of the Chancellor’s video conference. Highlights included an update on the Board of Regents’ Strategic Plan Condition Report, a participation roundtable, discussion of the facilities and technologies requirements, a recommendation for a line increase in state share of instruction, a continuation of the tuition freeze, the establishment and identification of centers of excellence, filling the gaps in the achievement goal by June 1st. He also pointed out that while this video
conference had not been posted to the archives yet, these conferences are archived so Trustees may refer back to past conferences to see/recall what has been discussed previously.

B. Adjunct Appreciation Dinner Recap

Mr. Nathan Ujvari provided a recap of the Adjunct Appreciation Dinner that was held on Saturday, March 7th. The event hosted one hundred twenty guests and was a very nice event that appeared to be enjoyed and appreciated by all. Mr. Ujvari conveyed his kudos to Ms. Stephanie Kreisher and all those who took part in planning the event in appreciation of our hard-working adjunct faculty. Their efforts to the College are certainly appreciated.

C. Annual Calendar Update

Mr. Nathan Ujvari directed the Board to pages 20-22 of their board package, asked the Board to review the latest board calendar and called for discussion of necessary changes. There was discussion of conducting a Board Appreciation Dinner on some Saturday in May (other than the 16th) and a board retreat specifically for policy governance training and policy development. Mr. Stephen Williams was asked to contact Ms. Miriam Carver to check on available dates and bring back to the Board for consideration.

D. Financial Disclosure Statements

Mr. Nathan Ujvari reminded the Board that Financial Disclosure Statements are due to the Ohio Ethics Commission by April 15, 2009. Mr. Steve Williams explained that trustees may submit them to him for transmittal as a group to the OEC or trustees may submit them directly to the OEC. Either way, please let him know that they have been submitted so that our compliance can be tracked and late fines can be avoided. He also explained that the College is required to submit the filing fees on the Board’s behalf so please do not include any payment as he will submit a mass payment of filing fees for the entire College.

E. Volunteering Opportunities for Trustees

Mr. Nathan Ujvari reminded the Board to be on the lookout for activities where they might volunteer to get involved or otherwise increase their connection with the College community as well as the surrounding community.

F. Subcommittee to Review Board Policies/Rules and Regulations

Mr. Nathan Ujvari called for an update on the subcommittee’s progress in reviewing the Board’s Policies/Rules and Regulations Mr. Matthew Smith reported that he had reviewed the documents and the committee will attempt to meet on Wednesday, April 1st at 11:00 a.m. in the BOT conference room. The hopes are that they will have a recommendation to bring to the rest of the Board for consideration at their April meeting.
G. **Technology Showcase at the Kehoe Center (March 12th)**

Mr. Matthew Smith reported that he had attended the technology showcase at the Kehoe Center on March 12th and recapped some of the highlights. He discussed the Guitar Hero cheat device highlighting the collaborations involved in its development. He also discussed the Physics demonstration.

H. **Link and Learn**

Mr. Nathan Ujvari reintroduced the idea of link and learn as an opportunity for the Board to connect with community organizations/industries by soliciting them to host periodic meetings and provide the board with tours and presentations on their places of business and solicited the Board for any ideas of locations for future consideration on an ongoing basis. Mr. Donald Plotts suggested to Mr. Brad Peffley that MedCentral may be a location to consider at some time in the future. The link and learn idea was tabled for further consideration.

I. **One-Voice Legislative Summit**

Mr. Nathan Ujvari asked Ms. Peg Moir to provide a report of the One-Voice Legislative Summit. Mr. Moir reported that the event was held on March 4th and included three students, Mr. Bradley Bowyer attended as well as PTK President Ms. Jessica Kirkendall and PTK Vice President Ms. Kasie Harris. They were joined at their table by Senator Bob Gibbs’ aide and Senator Ron Amstutz. It was a great experience for the students and the legislators appreciated hearing their insights.

I. **Other**

Mr. Matthew Smith pointed out an article in the Columbus Dispatch that discussed the reality of the economic decline and how community colleges can really make an impact. Discussion included how colleges will find funding streams in the future.

Mr. Matthew Smith provided a follow-up on the Ohio State University at Mansfield Open House that was conducted to feature the new cyber café in Ovalwood Hall.

VIII. **PRESIDENT’S REPORT – Mr. Donald Plotts**

A. **Foundation Update – Mr. Brad Peffley**

President Donald Plotts discussed the requirement of several key grant applications that would be critical to the Foundations success in reaching its goal that will require one hundred percent participation from College leadership. This includes the Board of Trustees as well as the Foundation Board and the College administration. He thanked all those who have contributed so generously to the campaign and encouraged those who have not done so to please consider giving so the Foundation’s grant applications can move forward with real hopes of being approved. President Plotts then introduced Foundation Chair, Mr. Brad Peffley to present information and updates from the North Central State College Foundation Board. Mr. Peffley reported that the Opening Doors
Capital Campaign was formally kicked-off on March 4th with a visit from Chancellor Eric Fingerhutt and an information breakfast for the Shelby area was held on March 10th. The current status puts the Foundation at 1.8 million dollars of the 5.5 million dollar goal. He recapped other community efforts as well. He complimented President Plotts on the outstanding job he is doing representing the College and the Foundation in the community and introduced the capital campaign video they have been sharing with the community. Mr. Peffley showed the video to the Board.

B. Enrollment Report

Mr. Don Plotts reported that student headcount for fall was 3.5%, winter was 4.5% and spring is currently tracking at 6.8%. He explained that these numbers show a positive trend and offer optimism going into the spring quarter although the final numbers for spring quarter will not be known until the 15th day numbers are reported. Full-time equivalencies are currently tracking at almost 10%.

C. Dean Search Update

Mr. Don Plotts asked Dr. Karen Reed to provide an update on the dean search. Dr. Reed reported that the new dean has accepted the position as of today but will not begin until sometime during the summer. She highlighted some of his credentials and some of the things they hope he will bring to the College.

D. Ohio Skills Bank Update

Mr. Don Plotts explained that the College is paid to provide service to the Ohio Skills Bank for a nine county area through June 30th. Mr. Dave Daniels formerly of Sprint has been working with the Ohio Skills Bank and has already picked up the pieces and is doing a great job with the OSB.

E. OACC Updates

Mr. Don Plotts distributed handouts that highlighted the state budget issues to be presented on behalf of the association colleges by the Ohio Association of Community Colleges. The three principle issues involve the reinstatement of the dollars for OCOG, the Chancellor’s tuition control, and the increase in State Share of Instruction (SSI) Dollars. Mr. Matthew Smith provided some insight into the testimony provided by the Chancellor. Mr. Plotts explained the Ohio College Opportunity Grant (OCOG) alternatives.

F. Executive Coaching

Mr. Don Plotts reported that he will be providing some professional development activities to the President’s Staff, the Academic Deans, and the Department Chairs on June 25th and 26th. This activity will include Executive Coaching training on the 26th. The coaching consultant will meet with the President’s Staff on May 5th to discuss the types of things we feel we need help or areas we would like them to focus their training on.
G. **Policy Governance Training.**

Mr. Don Plotts asked Board Recorder, Stephen Williams to report on the recent policy governance training he attended. Mr. Williams recapped some of the highlights of the training and focused on the importance in having a strong understanding of the basic principles of the policy governance model. He pointed out that since the policy governance model was adopted by the Board on April 23, 2003, only three of the original members remain. Many of the new board members have not had any formal training in the fundamentals of policy governance or actually been involved in the development of the Board’s policy governance policies. Mr. Williams suggested that while the new Board members may find a full day of formal training on the Carver model essential to their responsibilities to the community, those who were involved all those years ago may also find some utility in a refresher course. Additionally, having this formal training conducted to the entire board as a group will do much to ensure that all receive the same message and are able to benefit from the collective dialogue. Mr. Williams acknowledged the earlier directive to contact Ms. Miriam Carver to check on availability that she might provide such formal training to the group and will bring this information back to the Board for consideration.

IX. **TIME AND PLACE OF NEXT MEETING**

The next Regular meeting of the Board of Trustees is scheduled for Wednesday, April 22, 2009 at 7:00 p.m. in the Fallerius Technical Education Center (149-F).

X. **ADJOURNMENT**

The Chair called for any additional business requiring Board action.

**ACTION TAKEN:** As there was no further business requiring the Board’s consideration, a motion was made by Mr. Ron Davis and seconded by Mr. Matthew Smith to adjourn the meeting at 8:50 p.m. and the motion carried unanimously.

Respectively submitted:

________________________________________________________
Mr. Stephen R. Williams, Recorder

________________________________________________________
Mr. Nathan D. Ujvari, Chair