

**North Central State College
Board of Trustees= Meeting
December 5, 2001
Minutes**

I. CALL TO ORDER

The Chairman, Mr. Brad Preston, called the meeting to order at 7:03 p.m.

II. ROLL CALL

The Secretary called the roll.

Present: Dr. Ford
Mrs. Humphrey
Dr. Kafer
Mr. Kehoe
Mr. Preston
Dr. Ressallat
Mr. Ross
Mr. Schmid

Absent: Mr. Wiseman

III. INTRODUCTION OF GUESTS

Dr. Abrams recognized and welcomed Dean Schaad to the meeting.

IV. APPROVAL OF MINUTES

The Chairman called for questions or comments regarding the minutes of the October 24, 2001, meeting. Hearing none, the Chairman called for a motion to approve the minutes as submitted. Dr. Kafer moved to approve the October 24, 2001, minutes seconded by Mrs. Humphrey. The motion carried unanimously.

The Chairman called for questions or comments regarding the minutes of the November 15, 2001, meeting. Hearing none, the Chairman called for a motion to approve the minutes as submitted. Mr. Schmid moved to approve the November 15, 2001, minutes seconded by Mr. Ross. The motion carried unanimously.

V. TREASURER=S REPORT

Mr. Miller presented the Treasurer=s Report for the period ending October 30, 2001. Revenues for the month totaled \$1,226,271. Expenditures for the month were \$1,158,171 leaving an excess of \$68,100. Mr. Miller reminded the Board that student revenues for this month as well as November and December represent winter quarter tuition.

Year-to-date revenues are \$5,972,548 and year-to-date Expenditures are \$4,151,640 leaving an excess of \$1,820,908. The StarOhio month end balance is \$2,712,436.

ACTION TAKEN: Mr. Kehoe moved approval of the Treasurer=s Report. Dr. Ford seconded the motion, and the motion carried unanimously.

VI. OLD BUSINESS

Dr. Abrams presented Resolution R-2001-33 - Consideration of Approval to Modify Shared Service Agreement with OSU-M. Dr. Abrams gave a brief history of the negotiations of the Shared Services agreement that lead to this resolution. Dr. Abrams then asked John Harkness to give a brief report of his experiences during the negotiations. After Mr. Harkness=s report, Mr. Miller distributed a handout outlining the detail of the shared services calculations. He then went on to discuss the handout with the Board. The Board discussed the shared services issue. Dr. Abrams distributed a handout outlining the cost savings of separating the solely occupied buildings of North Central State. The Board continued to discuss the shared services issue.

ACTION TAKEN: The Board decided that the resolution needed to be revised to state that a time limit of 6 months is being given to work out the three issues of the shared services agreement. If the issues are not resolved during that 6 month time period, then resolution R-2001-33, or another action that may be more appropriate will take affect. The Board decided to table the item and have the revised resolution mailed out and respond to Dr. Abrams with their vote via the mail.

VII. NEW BUSINESS

- A. Proposed Meeting Dates for 2002 - Dr. Abrams noted that he had added an August meeting for next year. He also stated that the August meeting would be cancelled if there were an insufficient number of items. No formal action is required.
- B. Mr. Miller presented Resolution R-2001-34 - Consideration of Approval to Increase Employee Share of Health Insurance Premiums. Mr. Miller stated that the committee involved in this process will remain in place to evaluate the insurance structure of the college and to conduct a comprehensive study.

CONSIDERATION OF APPROVAL TO INCREASE EMPLOYEE SHARE OF HEALTH INSURANCE PREMIUMS

R-2001-34

WHEREAS: *North Central State College is committed to providing affordable health insurance benefits to its employees, and*

WHEREAS: *the College has pursued all options to maintain affordable insurance benefits, and*

WHEREAS: *the cost of health insurance coverage for employees of the College has continually increased.*

NOW, THEREFORE, BE IT RESOLVED: *that the Board of Trustees hereby authorize a 3% increase from 10% to 13% for employees' share of health insurance premiums.*

ACTION TAKEN: Mr. Ross moved approval of R-2001-34. Mr. Schmid seconded the motion and the motion carried unanimously.

- C. Mr. Miller presented Resolution R-2001-35 - Consideration of Approval of College Personnel Professional Growth Recognition. Mr. Miller stated that this Resolution is based upon Resolution R-1997-33.

**CONSIDERATION OF APPROVAL OF COLLEGE PERSONNEL
PROFESSIONAL GROWTH RECOGNITION**

R-2001-35

WHEREAS: *Kathleen F. Hamilton, Corporate Training Consultant, has supplied documentation of the completion of a Master of Science Degree in Business.*

THEREFORE, BE IT RESOLVED: *by the Board of Trustees that Kathleen F. Hamilton, Corporate Training Consultant, be awarded a \$2,375.00 increase to base salary from \$33,825.00 to \$36,200.00 effective November 15, 2001 in recognition of the completion of a Master of Science Degree in Business in accordance with the policy adopted under resolution 1977-33 for A Professional Growth Recognition.@*

ACTION TAKEN: Dr. Ford moved approval of R-2001-35. Mrs. Humphrey seconded the motion, and the motion carried unanimously.

VIII. BOARD CHAIRMAN'S REPORT

Mr. Preston informed the Board that the Ohio Association of Community Colleges will be conducting a series of Board Skill Development workshops. The first workshop will take place in January. The second workshop will take place in March and will be held in Columbus. The third workshop will take place in July and will be held in Port Clinton. Mr. Preston also informed the Board that Terry Thomas, Executive Director of the Ohio Association of Community Colleges, would like to attend one of our meetings to give a

20 minute presentation. The Board Secretary will arrange with Terry a date that will fit into his schedule.

IX. PRESIDENT=S REPORT

Shelby Project Update - Dr. Abrams informed the Board that the Advanced Technology Training Center will be open for business on January 7, 2002. Moving will take place the weeks between Christmas and New Years. The January Board meeting will be held at the Advanced Technology Training Center. He also announced that a grand opening is being planned in April. Dr. Abrams informed the Board that currently we have partnerships with the Alternate School, First Energy, and now GM wants to hire us to train all of their employees on the new robots. This caught the attention from GM headquarters and we may be the national training location for GM.

Engineering and Fallerius Renovation - Dr. Abrams stated that construction in the Engineering building will begin in March and Fallerius construction will start in June.

Student Rights and Responsibilities - Dr. Abrams informed the Board that copies of the revised Code of Conduct were available to any Board member who is interested in having a copy.

Other - Dr. Abrams informed the Board that in regards to budget action is being taken on the recommendations approved at the previous Board meeting. He also stated that there will be an additional 1% cut for all state agencies. At this time higher education is still being held harmless. The Governor has the latitude to seek additional money if needed from wherever he deems necessary.

X. EXECUTIVE SESSION

The Chairman of the Board, Mr. Preston, called for an Executive Session to discuss the President=s Annual Review.

Upon a motion made by Mr. Schmid, seconded by Mrs. Humphrey to adjourn to Executive Session at 9:00 p.m. to discuss the President=s Annual Review, a roll call vote on the motion was approved unanimously.

Dr. Ford - Aaye@
Mrs. Humphrey - Aaye@
Dr. Kafer - Aaye@
Mr. Kehoe - Aaye@
Mr. Preston - Aaye@

Dr. Ressallat - Aaye@
Mr. Ross - Aaye@
Mr. Schmid - Aaye@
Mr. Wiseman - absent

Upon a motion made by Dr. Kafer, seconded by Mr. Schmid at 10:15 p.m. to terminate the Executive Session and to reconvene the regular Board meeting, a roll call vote on said motion was approved unanimously.

Dr. Ford - Aaye@
Mrs. Humphrey - Aaye@
Dr. Kafer - Aaye@
Mr. Kehoe - Aaye@

Mr. Preston - Aaye@
Dr. Ressallat - Aaye@
Mr. Ross - Aaye@
Mr. Schmid - Aaye@

The regular meeting of the North Central State College Board of Trustees was declared reconvened at 10:15 p.m.

After Board discussion in regard to the President's Annual Review, formal action took place as follows:

ACTION TAKEN: Dr. Kafer moved to offer Dr. Abrams a rolling three-year contract, allow participation in a deferred compensation plan, if it does not increase costs to the College, and to maintain the current salary due to the current budget restraints. Mrs. Humphrey seconded the motion, and the motion carried unanimously.

XI. TIME AND PLACE OF NEXT MEETING

The next meeting of the Board of Trustees is scheduled for Wednesday, January 23, 2002, at 7:00 p.m. in Room 164 of the Advanced Technology Training Center.

XII. ADJOURNMENT

The Chairperson called for any additional business for Board action.

ACTION TAKEN: As there was no further business for Board consideration, a motion was made by Mr. Ross, seconded by Mr. Schmid to adjourn the meeting at 10:20 p.m. The motion carried unanimously and the meeting adjourned.

Respectively submitted:

Lisa A. Kitts, Secretary

Mr. J.
Bradford Preston, Chairman