

Position Announcement

Integrated System Technology (IST) Part-Time Lab Assistant

Posted: January 22, 2018

North Central State College is accepting resumes for a part-time IST Lab Assistant at the Kehoe Center in Shelby, Ohio. The IST program cross-trains students in electrical, electronic and mechanical systems. Students acquire entry-level knowledge of operating, troubleshooting and maintaining the high-tech equipment found in today's manufacturing environments. Topics include Electricity, Programmable Logic Controllers (PLC), Pneumatics, Hydraulics, and Mechanical Systems.

The IST Program features a unique, self-directed, open entry/open exit curriculum with the adult learner in mind. There are no scheduled classes. Individuals can come to the state of the art lab during open lab hours whenever their schedule allows. Lab Assistants are available to assist each student as they have need for assistance. This situation allows each individual to move through the curriculum at a pace that best suit their needs, abilities, and schedules.

Essential duties/responsibilities include but are not limited to the following:

IST Lab Facilitation

- Under the direction of the Lab Facilitator and Assistant Dean, provide instruction to students enrolled in the Integrated Systems Technology Program.
- Instructs students in the IST Program by:
 - Implementing the instructional plan developed for each student.
 - Implement learning activities of each student in the specific training modules included in the individual's program.
 - Assist with monitoring progress of each student throughout the program.
 - Enter records of student progress.
 - Provide input regarding effectiveness of the curricula.
- Maintain IST instructional equipment.
- Maintain an orderly, clean, attractive, and learning centered lab environment.
- Support inventory of supplies and materials needed for instructional purposes.
- Maintain a clean, safe and organized lab.
- Repair of lab equipment as requested/needed.
- Perform other related duties as assigned.

Qualifications

- **Education:** Associate's Degree in Electro or Mechanical technologies and evidence of regular commitment to on-going training throughout career.
- **Experience:** Minimum five (5) years' experience in industrial or military equipment maintenance; familiar with all phases of equipment maintenance including mechanical, hydraulic, pneumatic, electrical, and electronic.

Please express your interest in this position by submitting a letter of application and résumé to:

NORTH CENTRAL STATE COLLEGE
Attention: Human Resources
2441 Kenwood Circle, Mansfield, OH 44906

You may also apply online at: www.ncstatecollege.edu. Click on "Info For" then "Job Seekers"

Resumes will be reviewed 2/5/18 and until filled