

**NORTH CENTRAL STATE COLLEGE**  
**President's Staff Meeting**  
**Minutes**

<b>DATE</b>	<b>CALLED TO ORDER BY</b>	<b>TIME</b>	<b>ADJOURNMENT</b>
October 7, 2008	Donald Plotts	9:00a.m.	10:00 a.m.
<b>PRESENT:</b> Don Plotts Chriss Harris Peg Moir Brad McCormack Betty Wells Steve Williams		<b>ABSENT:</b>  <b>EXCUSED:</b>  <b>GUESTS:</b>	
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>	
<b>Approval of President's Staff Minutes</b>	Minutes for Sept. 30 were pending but not submitted for approval.	N/A	
<b>Approval of Council of Deans Minutes</b>	Minutes for the October 1 <sup>st</sup> Council of Deans meeting were submitted for approval but not reviewed.	N/A	
<b>Vice President for Institutional Advancement (Betty Wells)</b> <i>International Journalists Mtg.</i>	Wells recapped the list of participants in the recent International Journalists visit regarding the political climate in the presidential battleground state of Ohio.	Information Item	
<i>OACC Marketing</i>	Wells explained that the OACC was interested in state pricing for media. She distributed a map and talked about joint advertising with Central Ohio Technical College and Marion Technical College in mapped dead zones.	Information Item	
<i>Kehoe Catering Issues</i>	Wells announced the upcoming College Tech Prep Career Days that would be conducted two days, one at the Kehoe Center in Shelby and one in Kee Hall. She explained the effect that pricing with the exclusive caterer (Roadhouse) would have on the budgeting of this event and other such events for the remainder of the budget year.	Information Item	
<i>Electronic Messaging Screens</i>	Wells reported that the electronic messaging screens are getting ready to go up throughout the campus. She discussed some concerns regarding bandwidth requirements that should not be a real issue. Wells explained that the new electronic messaging screens should be up and operational by the end of the month.	Information Item	
<i>Shelby Foundation</i>	Wells distributed an informational piece on the Shelby Foundation.	Information Item	
<b>Vice President of Business and Administrative Services (Brad McCormack)</b>	McCormack discussed a potential political event with MedCentral and OSU-M and called for further	Information Item	

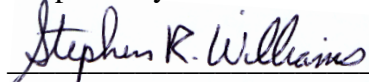
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<i>Proposed Political Event</i>	discussion.	
<i>Negotiations Update</i>	McCormack provided an update on the negotiations with the Faculty Union.	Information Item
<b>Vice President of Student Services and Retention (Peg Moir)</b> <i>Annual Course Scheduling</i>	Moir remarked that the structure of class scheduling for fluidity and a smooth flow of classes for maximum efficiency to students is essential to enrollment and retention. Wells emphasized the need to continue the pursuit of an annual schedule.	Information Item
<i>Scheduling of Quarterly mtg.</i>	Moir announced that the 15 <sup>th</sup> day was this Monday and therefore a quarterly meeting is being set up by the Council of Deans. Jim Hull will be hosting and making the necessary invitations to the meeting.	Information Item
<b>Executive Director of the Foundation (Chriss Harris)</b> <i>Opening Doors Campaign</i>	Harris explained that she would assemble some bullet points for next week with the help of Wells and Keith Stoner.	Information Item
<i>Alumni Newsletter</i>	Harris reported that the latest edition of the Alumni Newsletter is going to the printer and will officially announce the Alumni Association. McCormack asked if the publication will include a bullet point listing of membership benefits.	Information Item
<i>Career and Transfer Expo</i>	Harris recapped the success of the recent Career and Transfer Expo.	Information Item
<i>Innovation Fund</i>	Harris reported that the deadline of November 10 <sup>th</sup> for Innovation Fund requests was rapidly approaching and the fund had over \$20,000 available for awards.	Information Item
<i>E-Tapestry Database</i>	Harris announced that the E-Tapestry database is in the process of being put together and should become an important tool for Foundation activity.	Information Item
<b>Interim President (Don Plotts)</b> <i>Emergency Notification Phone Tree</i>	Plotts distributed the Emergency Notification Phone Tree and called for discussion and updates. Following discussion, Plotts called for approval of the plan as outlined and the staff approved the plan as submitted.	Information Item
<i>30-year Watch Presentations</i>	Plotts outlined the plan for the presentation of 30-year watches for past recipients.	Information Item
<i>OACC Excellence Awards Luncheon</i>	Plotts announced the upcoming OACC Excellence Awards Luncheon being conducted on October 24 <sup>th</sup> at the Deer Creek Resort in Mt. Sterling, Ohio and encouraged	Information Item

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	those interested in watching Board Chair Matt Smith receive an award for his efforts in trustee education.	
<i>VP of Learning Search</i>	Plotts informed the Staff that he would be addressing the search committee to ask the group to listen for relationship building skills in addition to other pertinent skills and knowledge the candidates might elude to.	Information Item
<i>Recent Correspondence</i>	Plotts shared some recent correspondence he received from Ashland County Commissioner Matt Miller regarding the MedCentral Capital Campaign.	Information Item
<i>ROTC Program Considerations</i>	Plotts recapped an earlier discussion the Staff had conducted regarding offering an ROTC program on the NC State campus through a partnership with the University of Akron. Plotts recapped the details that included the offering of Military Science Coursework as well as a Physical Training component. Successful participants could then transfer to the University of Akron to complete their ROTC experience toward their bachelor degree. Following some discussion, the Staff supported moving forward with the proposal for an ROTC unit at NC State.	<b>ACTION:</b> PS supported moving forward with a proposal for an ROTC unit on the NC State campus
<i>News Journal Articles</i>	Plotts distributed and recapped a couple of recent News Journal articles that featured Diane Hipsher and her trip to Guatemala in one and faculty member Ross Justice in his assessment of the financial situation in the other.	Information Item
<i>Open Doors Campaign</i>	Plotts recapped the activity of the Open Doors campaign and discussed upcoming activity.	Information Item
<b>Adjournment:</b>	The meeting was adjourned at:	10:00 a.m.

Respectfully submitted:



Stephen Williams, Assistant to the President