

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE September 9, 2008	CALLED TO ORDER BY Donald Plotts	TIME 9:00a.m.	ADJOURNMENT 9:58a.m.
PRESENT: Don Plotts Peg Moir Brad McCormack Betty Wells Steve Williams		ABSENT: EXCUSED: Chriss Harris GUESTS:	
TOPIC	DISCUSSION	ACTION	
Approval of Minutes	Minutes for August 19 were submitted for approval.	Minutes were approved as amended.	
Interim President (Don Plotts) <i>Terry Coleman</i>	Plotts provided a recap of the memorial service that was held for Terry Coleman and called for any further reflections.	Information Item	
<i>Interim Dean of Business and Education Division</i>	Plotts announced his consideration in offering the role of Interim Dean of Business and Education to Dr. Bruce Sliney until a search for a permanent Dean can be completed. Following some discussion, the Staff was in consensus with offering Dr. Bruce Sliney the appointment to Interim Dean. The Staff discussed considering recommendations to split Business back out from Business and Education Division. Plotts expressed his concern about making the split but cautioned that it needed to be considered in the future once the new/current administration is in place. For now the split should not be considered. Plotts explained that at this time he is not sure we have sufficient enrollment in those areas to support another Dean position specifically in the area of Business.	ACTION: The President's Staff supported the appointment of Dr. Bruce Sliney to Interim Dean.	
<i>VP for Learning Search</i>	Plotts announced that the search for a VP of Learning had produced 15 candidates. Plotts recapped the credentials of some of the candidates.	Information Item	
<i>Program Director Roles</i>	Plotts explained some minor reorganization in CollegeNOW and the Math/Science Departments. The Program Director position for CollegeNOW will be split between Bob Brownson and Darcy Carns. John Falls will serve as the Program Director for the Math Department while the Science director position remains open.	Information Item	

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

<i>Adjunct Faculty Orientation</i>	Plotts recapped the Adjunct Faculty orientation that took place on Saturday, September 13 th in Kee Hall.	Information Item
<i>Lt. Governor's Visit</i>	Plotts announced that Lt. Governor Lee Fisher would be visiting the campus on September 22 nd to deliver a presentation and to conduct the ribbon-cutting ceremony for the new regional economic development office in the Kehoe Center.	Information Item
<i>Governor Strickland's Visit</i>	Plotts announced that Governor Strickland would be on the main campus regarding K-12 education. OSU-Mansfield has been asked to host the event and has asked Plotts to facilitate. Dr. Freeman communicated that while OSU main campus is officially organizing the event, she explained that the event should include NC State. Since the plan will now have a joint welcome to the Governor, Plotts will back out of the facilitator role. The discussion is expected to lead up to the announcement of a new funding system for K-12.	Information Item
<i>Institutional Challenges</i>	Plotts listed several items that he saw as upcoming institutional challenges and called for the Staff to consider other items that may be seen as institutional challenges and offer some discussion of those items identified.	Information Item
<i>Achieving the Dream</i>	Plotts distributed a handout that outlined the state of the Achieving the Dream initiative and explained that it was being distributed for consideration as a statewide policy model. Plotts explained that the discussion should serve as confirmation for us that we are have a head start in the right direction.	
<i>OU-Chillicothe</i>	Plotts distributed an article from the Columbus Dispatch that talked about increased partnerships with Ohio University – Chillicothe.	
Vice President for Institutional Advancement (Betty Wells) <i>Enrollment Update</i>	Wells reviewed several reports that had been previously distributed. She explained that the reports would indicate that we look to be sitting pretty good on enrollment for now with prospects that look to exceed our projections. This Friday we are activating the one-call system and hope to get some very positive results from it.	Information Item
<i>Ohio Magazine</i>	Wells reported that Ken Ekegren would be featured in the December edition of the Ohio Magazine. There has been no word on Kelly Gray's publication of her trip to Africa.	Information Item

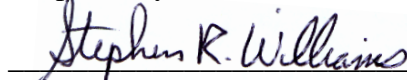
NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

<i>Credit Certificate Giveaways</i>	Wells called for clarification on issuing certificates for NC State College credit for raffles, prizes, and other giveaways. McCormack restated that all these examples are fine however such certificates may not be issued in exchange for goods or services that would otherwise be viewed as payables.	Information Item
<i>Static Sticker Promotion</i>	Wells announced the static sticker promotion and distributed examples of the two kinds of static stickers available.	Information Item
<i>Electronic Messaging System</i>	Wells provided an update on the electronic messaging system and reported that they are in the process of doing a walk around to ascertain optimum locations for the system screens.	Information Item
Vice President of Business and Administrative Services (Brad McCormack) One-Call System	McCormack reported that the one-call system is ready and a test message was played for the President's Staff to review. He distributed a call report and explained that the service includes a number of reports to help chart the effectiveness of the system.	Information Item
<i>Personnel Issues</i>	McCormack provided an update on a number of personnel issues occurring in the Business and Administrative Services Department.	Information Item
<i>Faculty Union Negotiations</i>	McCormack provided an update on negotiations by distributing a status report and discussed the highlights.	Information Item
<i>Fed Law re: 403(b)</i>	McCormack reported the requirement for the college to review the laws regarding the 403(b) retirement plan. He explained that the Board would need to approve college policy on this retirement plan as well as issuing a resolution granting power of attorney to deal to execute the policy.	Information Item
<i>Fallerius Renovation</i>	McCormack discussed the highlights of the Fallerius renovation project.	Information Item
Vice President of Student Services and Retention (Peg Moir) Mansfield City Schools ABLE	Moir explained that we are going through Marion Tech to coordinate the process of expanding services on this campus by extending services to our students. We will need a marketing brochure and a regular presence of admissions personnel in the classrooms.	Information Item
<i>AtD Performance Indicators</i>	Moir distributed a sheet of AtD performance indicators and pointed out that most areas are showing improvement. We will share the results with the rest of the College. We will follow up this information with data to the Richland, Ashland, and Crawford County	Information Item

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

	Foundations with the Shelby Foundation in the future. Wells added that we should consider sharing the information with the Rupp Foundation as well. Moir added that we are doing a presentation at the national meeting to discuss with other institutions what to do when the funds run out. Keith Stoner will be involved in putting the video presentation together.	
<i>Carl D. Perkins Mini-Grant</i>	Moir reported that Perkins funds are available to faculty in the form of mini-grant applications. Faculty can propose activities along two different themes.	Information Item
<i>Math Boot Camp</i>	Moir reported that Math Boot Camp was a success with 30 student enrolled and making progress.	Information Item
Adjournment:	The meeting was adjourned at:	10:15a.m.

Respectfully submitted:



 Stephen Williams, Assistant to the President