

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE August 19, 2008	CALLED TO ORDER BY Donald Plotts	TIME 9:00a.m.	ADJOURNMENT 10:45a.m.
PRESENT: Don Plotts Chriss Harris Brad McCormack Betty Wells Steve Williams		ABSENT: EXCUSED: Peg Moir GUESTS:	
TOPIC	DISCUSSION		ACTION
Approval of Minutes	Minutes for June 3, June 10, June 17, July 22, August 5 and August 12 were submitted for approval.		Minutes were approved as amended.
Vice-President for Institutional Advancement (Betty Wells) <i>CCSSE Survey Results</i>	Wells recapped a news release she was preparing to send out announcing the results of the CCSSE Student Survey. She distributed a summary of the results and called for discussion. Wells pointed out that one recurring complaint was the lack of a return response to student inquiry to email and voicemail.		Information Item
<i>Your Career Leader</i>	Wells distributed the latest edition of <i>Your Career Leader</i> and led discussion of the key features.		Information Item
<i>Media Coverage</i>	Wells recapped the media coverage the College received on Ken Ekegren's electric car and truck and reported that the faculty recognition pieces were still pending.		Information Item
<i>Fall Enrollment</i>	Wells distributed information on fall enrollment and reviewed the numbers by adding that they do not include PSEO at this time. She reported that all admissions are down slightly but are expected to come up as the start of the quarter draws near.		Information Item
Executive Director of the College Foundation (Chriss Harris) <i>University Center</i>	Harris reported that she would be meeting with Dr. Bruce Sliney next week to discuss the future direction of the University Center as well as other pertinent donor relations.		Information Item
<i>Capital Campaign</i>	Harris informed the Staff that two hundred thousand dollars of the funds the Foundation is seeking in the capital campaign will go towards helping to update radiology equipment. She provided additional updates on various capital campaign activities.		Information Item

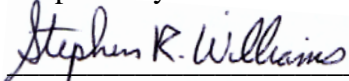
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<i>Innovation Fund</i>	Harris informed the Staff that she would be meeting with committee members to discuss the fund and refine the application process. She announced that the deadline for applications would be November 10 th . Applications will be discussed in early January with funding decisions made by the end of January 2009.	Information Item
Vice President of Business and Administrative Services (Brad McCormack) Tuition for Payables	McCormack discussed a request he received regarding the issuance of tuition credit in lieu of payables. He stated that he would check with the Attorney General's office for legal standing however, we do not currently have a policy guiding this practice and he would advise not establishing this practice as it is fraught with equity and legality issues.	Information Item
<i>Financial Aid Openings</i>	McCormack provided an update on the search to fill open positions in Financial Aid and a report on how that office is coping with the business as the start of the quarter draws near.	Information Item
<i>Faculty Union Negotiations</i>	McCormack provided an update on the negotiations with the faculty union	Information Item
<i>Health Insurance Report</i>	McCormack distributed the Health Insurance Premiums to Claims Report and discussed the trends, causes, and effects.	Information Item
<i>Controller's Office</i>	McCormack provided an update on the Controller's office activity towards this year's audit and Lori McKee's maternity leave.	Information Item
Interim President (Don Plotts) <i>COD Minutes</i>	Plotts asked the Staff to review the minutes of the Council of Deans meetings and address areas/issues of concern. He pointed out that Moir had issue with a discussion at a past COD meeting regarding student testing. The issue will be sent back to the COD for review and further consideration.	Information Item
<i>BOT Agenda Items</i>	Plotts recapped several Board Agenda Items and called for any additional items for consideration to bring before the Board of Trustees. Discussion ensued.	Information Item
<i>Fall Faculty Convocation</i>	Plotts distributed the Fall Faculty Convocation agenda and called for review and discussion. The event is scheduled for September 18 in the Health Sciences Building. Harris pointed out that she will have a Foundation meeting that day from 10:30am to 12:00pm. Plotts will need to be there for his address from 11:00am to 11:45a.m.	Information Item

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<i>Wall Street Journal Article</i>	Plotts distributed an article he took from the Wall Street Journal entitled "College is a Waste of Time" that talked primarily about faculty credentialing.	Information Item
<i>Fundraising Request</i>	Plotts presented a fund raising request from Judith Sturgill to help raise funds for a field trip to Washington, DC to enable a group of students to hear arguments in the national court. Harris pointed out that this type of activity is one that she could apply for from the innovation fund.	Information Item
<i>PTA Graduate Outcomes</i>	Plotts distributed the PTA Graduate Outcomes and called for the Staff to review them and prepare to discuss the recommendations at the next President's Staff meeting.	ACTION: Staff to review PTA recommendations
<i>Curriculum Committee</i>	Plotts announced that Dr. Paul Sukys is stepping down as the Chair of the Curriculum Committee and we are currently looking for a process or policy for naming committee chair positions.	Information Item
<i>OACC Update</i>	Plotts recapped an OACC update on membership rate, additional activities, and services that they will be providing including lobbyists and other legislative services	Information Item
<i>VPL Search</i>	Plotts reported that he is working with Ms. Barb Endel to find suitable candidates for the committee to consider. He provided additional information and discussion to the search process.	Information Item
Adjournment:	The meeting was adjourned at:	10:45a.m.

Respectfully submitted:



Stephen Williams, Assistant to the President