

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE August 12, 2008	CALLED TO ORDER BY Donald Plotts	TIME 9:00a.m.	ADJOURNMENT 10:28a.m.
PRESENT: Don Plotts Peg Moir Betty Wells Steve Williams		ABSENT: EXCUSED: Chriss Harris Brad McCormack GUESTS:	
TOPIC	DISCUSSION	ACTION	
Approval of Minutes	Minutes for June 3, June 10, June 17, July 22, and August 5 were submitted for approval.	Minutes were deferred to next meeting.	
Interim President (Don Plotts) <i>Arnold Haring meeting</i>	Plotts recapped his discussion with Mr. Arnold Haring regarding the development of a project similar to the Kalamazoo Promise that provided a college scholarship for every high school graduate in the participating region. There were discussions of seeking levy support in the next two to three years to help fund the project that might key on a sales tax rather than a property tax. The project is still however, in the preliminary discussion phase.	Information Item	
<i>New President of MedCentral</i>	Plotts recapped his lunch meeting with Faye Grund, the new President/CEO of MedCentral College of Nursing. Plotts reported that the meeting was very positive and both will begin to further relations by exploring some mutual/collaborative projects.	Information Item	
<i>Meet with Don Wine</i>	Plotts reported that he has a meeting scheduled with Don Wine, Plant Manager for the Mansfield GM plant, to introduce Ken McCreight and Ellen Heinz and to begin reestablishing our relationship with General Motors.	Information Item	
<i>CCSSE Report</i>	Plotts reported that the CCSSE report is in and will be sent to Tom Prendergast for analysis. Wells indicated that she will send out a press release announcing the completion and availability of the report. Plotts discussed the invitation to participate in the CCSSE/USA Today initiative and called for feedback. The Staff suggested several positive outcomes and recommended participation. Plotts will send our acceptance of the invitation to participate in the initiative.	ACTION: Plotts to send acceptance to participate.	

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<i>VPL Search</i>	Plotts announced that we have identified several up and coming Deans from other two-year colleges in Ohio that we've invited to apply for the Vice President of Learning position. We will be contacting them in the coming days to find out their interest in applying for the position.	Information Item
<i>Deans & Administrative Assistants meeting</i>	Plotts announced that he would be meeting with the Deans and all Administrative Assistants to discuss what a union environment means and the policies and procedures concept in a union environment. He explained that Diane Hipsher is assembling the Faculty Handbook excluding those items that are subject to negotiation in the Master Agreement. Those policies that end up becoming negotiated items will not be available for publication until 6-8 weeks following the conclusion of the contracts from the negotiations. The Policies and Procedures Manual for all remaining items will be updated throughout the coming year. We will also address a number of other relevant issues for clarification as the updated policies and procedures manual discussions begin to occur.	Information Item
<i>HLC Site Visit</i>	Plotts announced that he would be holding a credentialing meeting to prepare for a site visit by the Higher Learning Commission for credentialing toward the Associate in Arts and Associate in Science degree and will discuss other related issues with that group. We must be able to show institutional program growth and a plan for addressing any credentialing shortfalls that may exist. The meeting is to help us assess where those shortfalls may be and to begin developing a plan to address them.	Information Item
<i>Board Coffee Meetings</i>	Plotts explained that he was meeting with Board members to bring them up-to-date on the faculty union negotiations and other ongoing matters. He then presented a brief update on negotiations to the President's Staff.	Information Item
<i>Entrepreneurship</i>	Plotts announced the hiring of David Baldwin of Aquarian Technology Systems to help with the development of the Entrepreneurship program. Mr. Baldwin wants to begin by working with the faculty to get the program off the ground. He will begin by developing six courses that will fit into the Entrepreneurship curriculum. The other piece of the program will be and internship working with other professionals in the field.	Information Item

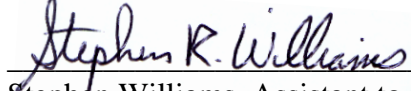
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<i>MedCentral/Health/Business/ CIS meeting</i>	Plotts outlined a number of opportunities to bridge business disciplines in the Healthcare field. He will be meeting with individuals from both Business and Health Science Divisions to discuss how we go about making the bridging occur. Wells recapped the medical transcription opportunity that emerged a few years ago that didn't get realized and expressed that we should try to capitalize on these kind of opportunities when they occur in our effort to serve the community's needs.	Information Item
<i>Region 6 Economic Development Office</i>	Plotts announced that plans are in the works for a ribbon-cutting ceremony for Herm Stine's office at the Kehoe Center. The Lieutenant Governor Lee Fisher is expected to head the proceedings.	Information Item
<i>Governor's Visit to Campus</i>	Plotts announced that the Governor will be coming to campus on September 15 th from 4:30pm to 6:30pm. Plotts has been asked to moderate the appearance.	Information Item
Vice-President for Institutional Advancement (Betty Wells) <i>Enrollment Update</i>	Wells distributed the enrollment numbers and discussed application information and trends. She explained that there are many gaps in seats for classes and advisors are booked solid with appointments with students. Her concern is the lack of seats in courses that are in heavy demand. Not being able to meet these needs may have an adverse effect on our ability to meet enrollment goals. Plotts explained that Deans requested names and addresses of applicants to follow-up with. Her further asked what is the most effective marketing approach to these potential students. Wells explained that it was word of mouth. The Staff discussed the Math & Science boot camp to help encourage those who may lack confidence in Math and Science courses. Confidence in these subject areas may be keeping them from pursuing degrees in Engineering and technology programs. The Staff discussed other recruiting and prospecting issues.	Information Item
<i>Electric Car Media Coverage</i>	Plotts commented on Ken Ekegren's electric truck event pointing out that it was a good event and the media provided good coverage.	Information Item
Vice President for Learning Support and Retention (Peg Moir) <i>Early Head Start Grantee Bd.</i>	Moir pointed out that with Dr. Linda Kafer's resignation from the Board of Trustees the Board will need to appoint another Trustee to serve on the Early Head Start Grantee Board to replace Dr. Kafer.	Information Item
<i>State Perkins Advisory Board</i>	Moir reported that she had been invited to serve as a member of the State Perkins Advisory Board. As such, she will be unable to attend the Kee Hall plus "All	Information Item

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	Hands" meeting scheduled for 1:30p.m. on August 27 th .	
Adjournment:	The meeting was adjourned at:	10:28a.m.

Respectfully submitted:



Stephen Williams, Assistant to the President