

NORTH CENTRAL STATE COLLEGE
President's Staff Meeting
Minutes

DATE August 5, 2008	CALLED TO ORDER BY Donald Plotts	TIME 9:00a.m.	ADJOURNMENT 10:25a.m.
PRESENT: Don Plotts Brad McCormack Peg Moir Betty Wells Steve Williams		ABSENT: EXCUSED: Chriss Harris GUESTS:	
TOPIC	DISCUSSION	ACTION	
Approval of Minutes	Minutes for 5/6, 5/13 and 5/27 were submitted for approval	Minutes were approved as submitted	
Interim President (Don Plotts) <i>Summer News to the BOT</i>	Plotts highlighted the summer news topics presented to the Board of Trustees and provided some additional updates as applicable. He also distributed copies of the VPL search flyer to the Staff for information.	Information Item	
<i>United Way</i>	Plotts recapped the highlights of a visit he had from Kathy Moore regarding the Richland County United Way Campaign. He added that we have asked the Faculty and Staff Caucuses to appoint a representative from each of their groups to serve as co-chair of this year's United Way efforts. The Staff discussed establishing a United Way competition with OSU-M. Plotts solicited thoughts of other ways to promote the United Way campaign within the college. The United Way fundraising activities are to be completed by December 1, 2008.	Information Item	
<i>News Articles</i>	Plotts highlighted an article from the Columbus Dispatch that discussed the job loss situation in various communities and an article that talked about the Higher Education Opportunity Act. He explained that this legislation should be beneficial to the College.	Information Item	
<i>AA/AS Credentialing Status</i>	Plotts stated that we look good in the credentialing of full-time faculty in preparation for offering the Associate in Arts and Associate in Science degrees. The adjunct status was not as good as we would have liked it to be with only 50% of our adjunct fully accredited. We hope to bring in the Higher Learning Commission during the fall quarter to review our standing.	Information Item	

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<i>BOT Agenda</i>	Plotts informed the Staff that he plans to meet with the Board Chair and Vice Chair this week to begin preparations for this months Board of Trustees meeting.	Information Item
Vice-President for Business and Administrative Services (Brad McCormack) <i>Negotiations Update</i>	McCormack provided an update on the faculty union negotiations. The Staff discussed current issues and upcoming issues.	Information Item
<i>Security Incident</i>	McCormack recapped a security report regarding some money that was stolen in the Student Success Center.	Information Item
<i>Rocky Jennings</i>	McCormack recapped a visit he had from Rocky Jennings of the General Motors plant regarding an internship situation.	Information Item
<i>Shared Services</i>	McCormack informed the Staff that Kathy Adams of Richland County Transit (RCT) would be at the next shared services meeting to discuss expanding the number of routes coming to campus. The Staff asked if they could also discuss: increasing the awareness of services to students, transportation routes to the Kehoe Center, and making the alternative pick-up point become the permanent bus stop. Well asked if there could be discussion at shared services about extending sidewalks along Lexington-Springmill to the Meijer?	Information Item
<i>One-Call Service</i>	McCormack reported that the final review of the one-call service was pending. We will be trying the service at the 10,000 call level for \$700. The Cashier's Office will be the first to try the new service and will use it to make payment reminder calls for fall quarter.	Information Item
<i>Lt. Governor's Visit</i>	McCormack conveyed a report from Mark Collins that the Lieutenant Governor would be visiting the Kehoe Center on September 22 nd for the dedication of the regional economic development office for region 6 at the Kehoe Center.	Information Item
<i>Entrepreneurship Program</i>	McCormack reported that he had reviewed the Entrepreneur package from Aquarian and is ready to move forward. The Staff discussed. Wells indicated that she thought we needed to send some members of the group to the NACOM so they can gain some national exposure to Entrepreneurial discussions.	ACTION: McCormack will begin execution of the program package.
Vice President for Learning Support and Retention (Peg Moir) <i>ABLE</i>	Moir informed the Staff that there will be an ABLE instructor in the Student Success Center two days a week. A group is meeting to determine which students will be appropriate to refer to the ABLE program. At some point	Information Item

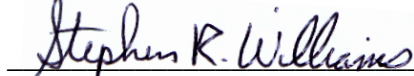
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	<p>ABLE will be providing stackable certificates that are pre-college and we will be working together to ensure smooth transitions for our students. The college will still be providing some level of developmental education. Deans and faculty will be involved in the stackable certificates discussion and decision-making process. Plotts added that the PLATO lab is going on the internet (web-based) as we will have thirty licenses at first but will likely need to expand as it develops. The online piece may also have an impact on where students are referred to.</p>	
<i>Credit Momentum</i>	<p>Moir explained that Cliff Adelman's research indicates that credit level thresholds are needed in order to increase a student's chances of graduating. Typically, students who complete 17-33 credit hours per year as well as continuous enrollment throughout the year will perform better and carry on their education through graduation. Moir suggested that different areas of the college evaluate procedures and practices that help or hinder credit momentum. Wells asked if anyone taking the lead on stackable certificates? Plotts addressed the question and talked about C2² in relation to stackable certificates. Moir indicated that she would be following up this discussion with the AtD Core Team.</p>	<p>ACTION: Moir to carry the discussion of credit momentum to the Core Team</p>
<i>PSEO Enrollment Standards</i>	<p>Moir conveyed a PSEO enrollment question regarding student entry standards. The Council of Deans is working to submit a recommendation to the President for consideration. Dave Cardwell is putting together (1) early college program manual that will include Ohio State University Mansfield so it applies to all area high school early college programs. The manual will explain how all early college programs are related.</p>	<p>Information Item</p>
<i>Testing Consistency</i>	<p>Moir stated that the Council of Deans has indicated that the make-up exam service is not being used consistently. Moir suggested this as a faculty training topic. Plotts stated that this was a topic for the Council of Deans to address.</p>	<p>Information Item</p>
<p>Vice-President for Institutional Advancement (Betty Wells) <i>Fallerius Update</i></p>	<p>Wells provided an update on Dr. Henry Fallerius.</p>	<p>Information Item</p>
<i>Departmental Update</i>	<p>Wells reported that the College agreed to a statewide gratis promotional program in exchange for offering a scholarship to any Miss Ohio contestant who wishes to</p>	<p>Information Item</p>

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	attend NC State. The College's booth at the Richland County Fair is up and in full swing. Department vacation schedules will require some careful planning and accommodation, Keith Stoner's in particular especially with the fall campaign underway. Wells distributed a draft of the fall Leader and reviewed some of the new programs as well as other features of the publication.	
<i>On-line Applications</i>	Wells called for an update and some discussion on the on-line applications and the electronic application process under the new Datatel system. McCormack responded.	Information Item
<i>Ekegren Recognition</i>	Wells announced the recognition event on Friday for Ken Ekegren and his work with the electric truck. Additional recognitions in Ohio magazine "Excellence in Education" for Ekegren and Kelly Gray were discussed.	Information Item
Adjournment:	The meeting was adjourned at:	10:25a.m.

Respectfully submitted:



Stephen Williams, Assistant to the President